# FUND RELEASE AUTHORIZATION

## CALIFORNIA STATE PRESCHOOL, TRANSITIONAL KINDERGARTEN AND FULL-DAY KINDERGARTEN FACILITIES GRANT PROGRAM



## GENERAL INFORMATION

**(Refer to Title 2, California Code of Regulations, Section 1860.16)**

Pursuant to Regulation Section 1860.3.1, the School District must submit all Board-required forms and supporting documentation for a valid and complete Application using OPSC Online.

After a California State Preschool, Transitional Kindergarten and Full-Day Kindergarten Facilities Grant Program (Program) grant has been funded by the Board, the Office of Public School Construction (OPSC) will release the apportioned funds with the exception of design funds, to the appropriate county treasury once the School District has completed and submitted this form to OPSC. Design funds will automatically be released to the School District following, whichever occurs last: an Apportionment or submittal by the School District of a Grant Agreement pursuant to Section 1860.17, with the exception of advance funding Apportionments.

The following documents must be submitted with this form, through OPSC Online (as appropriate):

1. A copy of the construction contract pages that include project description, contract parties, date of contract, contract amount, and signature page.
2. A Grant Agreement for the project signed by an authorized District Representative.
3. An updated Form SAB 70-01, if the School District previously received advanced funding for design and/or site.

## SPECIFIC INSTRUCTIONS

**Part 1. New Construction—Site Acquisition**

Check the appropriate boxes if the School District is requesting a separate release of site acquisition funds as part of a new construction project.

**Part 2. New Construction/Retrofit**

Check the box(es) for release of new construction or retrofit funds and enter the following:

a. Date of written plan approval by the Division of the State Architect (DSA) and application number.
b. Date of written plan approval by the California Department of Education (CDE)
c. If applicable, check the box if the School District has entered into a binding contract(s) for at least 90 percent of the building construction activities.
d. Award date(s) of the construction contract(s) entered into by the School District for this project.
   (If the space provided is not sufficient for all applicable contract dates, please list all dates on a separate attachment to this form.)
e. If requesting funding for site acquisition, enter the date of CDE final site approval.

**Part 3. Identify School District's Construction Delivery Method**

Check the appropriate box that identifies the construction delivery method that the School District utilized for this project.

**Part 4. Submittal of Project Grant Agreement**

Check the appropriate box that identifies the timing of the submittal of the signed Grant Agreement for the project as pursuant to Education Code 17375(e).

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## CALIFORNIA STATE PRESCHOOL, TRANSITIONAL KINDERGARTEN AND FULL-DAY KINDERGARTEN FACILITIES GRANT PROGRAM



| NAME OF SCHOOL DISTRICT REPRESENTATIVE (PRINT) | TITLE | EMAIL ADDRESS |
|---|---|---|
| | | |

| SCHOOL DISTRICT | APPLICATION NUMBER |
|---|---|
| | |

| SCHOOL NAME | SCHOOL ADDRESS |
|---|---|
| | |

| COUNTY | PROJECT TRACKING NUMBER (PTN) |
|---|---|
| | |

**Part 1. New Construction—Site Acquisition Only**

- ☐ The School District certifies that it has entered escrow for the site (attach copy of escrow instructions)
- ☐ The School District certifies that there has been a final appraisal (attach copy of final appraisal)
- ☐ The School District certifies that they have received a CDE Contingent Site Approval Letter (attach CDE approval letter)
- ☐ The School District certifies that it has received CDE Final Site Approval Letter (attach Final Site Approval Letter)

**Part 2. New Construction/Retrofit**

School District must be able to check all boxes:

- ☐ The School District certifies that its applicable matching share has already been deposited or expended by the School District for the project, unless the School District meets the requirements for financial hardship pursuant to Section 17375(b)(2)(A).
- ☐ The School District certifies it has entered into a binding contract(s) for at least 90 percent of the building construction activities for the project.
- ☐ The School District certifies the plans and specifications applicable to the state funded project), received written DSA approval on_____, and DSA application number _____, and CDE approval on _____, and for the contract(s) awarded on_____.

  (If the space provided is not sufficient for all applicable contract dates, please list all dates on a separate attachment to this form.)
- ☐ If the project includes site acquisition, the School District certifies the site received written CDE final approval on _____and that it has entered escrow for the site (attach copy of escrow instructions and updated appraisal).
  - Subject to available funding, site acquisition funds shall be adjusted based on actual costs.
  - OPSC will verify that the School District has included multilevel classrooms in the plans for the project

The amount of State funds released for new construction shall be 100 percent of the total Program Grant, less any design and/or site acquisition funds previously released.

The amount of State funds released for retrofit shall be 100 percent of the Program Grant, less any design funds previously released.

**Part 3. Identify School District's Construction Delivery Method**

- ☐ Design-Bid-Build
- ☐ Design-Build
- ☐ Developer Built
- ☐ Lease Lease-Back
- ☐ Other: _____

**Part 4. Signed Grant Agreement**

- ☐ The School District has already submitted the signed Grant Agreement for this project
- ☐ The signed Grant Agreement for this project accompanies this Form.
- ☐ The signed Grant Agreement with amended costs (i.e. as automatic fire detection/alarm system, site acquisition, or multilevel classroom construction) for this project accompanies this Form.

I certify, as the District Representative, that the information reported on this form is true and correct and that:

- I am an authorized representative of the School District as authorized by the governing board of the School District; and
- The site where buildings will be retrofitted must comply with Education Code Sections 17212, 17212.5, and 17213; and,
- The grant amount provided by the State, combined with local matching funds, are sufficient to complete the school construction project; and,
- The School District has or will comply with the Public Contract Code regarding all laws governing the use of force account labor; and,
- The School District shall certify at the time of a fund release for the project that it complies with Section 1860.17; and,
- The School District is responsible for ensuring that the project is compliant with Prevailing Wage Monitoring and/or Labor Compliance Program requirements at the time construction contracts are executed and/or construction commenced; and,
- This form is an exact duplicate (verbatim) of the form provided by OPSC. In the event a conflict should exist, then the language in OPSC's form will prevail.

| SIGNATURE OF DISTRICT REPRESENTATIVE | DATE |
|---|---|
| | |