GENERAL INFORMATION

As part of the School District's request for new construction funding under the School Facility Program (SFP), a determination of the School District's Existing School Building Capacity must be made. This one time report and the Form SAB 50-01 are used to calculate the School District's eligibility for SFP new construction funding. Once the School District's Existing School Building Capacity has been determined on this form, a determination of the School District's baseline eligibility may be made, by completion of the Form SAB 50-03.

The following documentation is necessary and must be submitted with this form:

- A drawing of each school site within the boundaries of the School District or the High School Attendance Area (HSAA) or Super HSAA that identifies all Permanent and Portable Classrooms on the site that are included in the gross classroom inventory pursuant to Section 1859.31.
- A summary of each school site that identifies each Classroom that qualifies for exclusion pursuant to Section 1859.32.
- A summary of all Classrooms and exclusions for all sites within the School District, the HSAA or Super HSAA (as appropriate).

A High School District, unified School District, elementary School District, or county superintendents of schools may file on a HSAA or Super HSAA basis as provided under Education Code Section 17071.76 and Section 1859.41.
In that case, the facilities in that HSAA or Super HSAA shall be reported on this form.

After the Board has determined the initial baseline eligibility, this form is used to adjust that baseline eligibility pursuant to Section 1859.51 for the following:

- A change in the Classroom inventory that was reported at the time the School District requested its initial determination of Existing School Building Capacity as a result of Special Day Class loading.
- Errors and/or omissions of the Classroom inventory that was reported at the time the School District requested its initial determination of Existing School Building Capacity.
- A change in the Classroom inventory of the School District as a result of a reorganization election. This form is not used for Modernization Eligibility or funding Applications.

For a list of the documents that must be submitted in order for the Office of Public School Construction (OPSC) to deem an eligibility request for new construction complete and ready for OPSC processing, consult the OPSC Web site at www.dgs.ca.gov/opsc.

SPECIFIC INSTRUCTIONS

PART I - Classroom Inventory

Indicate if this request is for a new or adjusted Existing School Building Capacity determination. The School District must first prepare a gross classroom inventory and make adjustment to the inventory pursuant to Sections 1859.31 and 1859.32. Contact the OPSC Web site at www.dgs.ca.gov/opsc for an EXCEL worksheet for preparation of this inventory. To assure timely processing of your Application, School Districts must provide drawing(s) of each school site within the School District, the HSAA or Super HSAA with the eligibility request to the OPSC (if not previously submitted to the OPSC). The drawing(s) must identify all Permanent and Portable Classrooms and the specific reason why any Classroom was excluded from the inventory pursuant to Section 1859.32.

Once the classroom inventory has been prepared, identify the Classrooms in that inventory as follows:

Lines 1-6, report those Classrooms included in the inventory that meet the definition of portable as provided by subdivision (k) of Education Code Section 17070.15 as follows:

1. Leased under the provisions of the State Relocatable Program. This includes portables approved for purchase, but with outstanding payments.*
2. Leased or lease-purchased for less than five years. Include Interim Housing portables lease-purchased for less than five years.
3. Leased for Interim Housing purposes for less than five years.**
4. Leased for Interim Housing for five years or more.**
5. Leased or lease-purchased for five years or more. Include Interim Housing portables lease-purchased for five years or more.
6. Owned, including those acquired under the State Relocatable Program (i.e. no outstanding payments). Include Interim Housing portables owned.
7. Report the remaining Classrooms in the inventory that do not meet the "Portable" definition that were reported on lines 1-6.

* State Relocatable Classrooms approved for purchase by the Board shall be deemed owned by the School District when the final lease payment is made to the Board, otherwise it is deemed to be leased, not lease-purchased.

**Interim Housing is defined as temporary Classrooms used for Modernization, therefore only portables leased may be considered interim. Lease-purchase agreements are not acceptable.

When reporting Classrooms, identify each Classroom based on its most typical use for grades TK-6, 7-8, 9-12 or Non-Severely Disabled Individuals with Exceptional Needs (non-severe) and Severely Disabled Individuals with Exceptional Needs (severe). If this request is to adjust the inventory for non-severe or severe pupil loading, the total Classrooms reported must be equal to the Classrooms reported at the time of the School District request for initial determination of Existing School Building Capacity. In no event may the number of Classrooms reported for non-severe or severe pupils exceed the number of Classrooms needed to house the projected number of non-severe and severe pupils shown on the Form SAB 50-01 using loading standards of 13 pupils for non-severe and 9 pupils for severe Classrooms.

Continuation high classrooms must be counted as 9-12 teaching stations.

PART II - Available Classrooms

Once all Classrooms have been identified and reported as either permanent or portable in Part I, the School District may use one of two options for determining the final count of available Classrooms which will be used to calculate the "Existing School Building Capacity" of the School District, the HSAA or Super HSAA.

OPTION A

Report the Classrooms in Part I as reported on lines 4, 5, 6 and 7. Enter the totals on line e for grades TK-6, 7-8, 9-12, non-severe or severe.

OPTION B

a. Enter the totals of all Classrooms reported in Part I, line 8 as either TK-6, 7-8, 9-12, non-severe or severe.
b. Enter the total number of all Portable Classrooms reported in Part I, lines 1, 2, 5 and 6.
c. In the total column, report 25 percent of the total Permanent Classrooms reported in Part I, line 7. Round up.
d. Subtract the total of line c from the total of line b and assign the total portables as either TK-6, 7-8, or 9-12, non-severe or severe. Assignment of Classrooms must be proportionate to the Portable Classrooms reported on lines 1, 2, 5, and 6 of Part I for each grade group. Classrooms assigned at a grade group cannot exceed the Classrooms reported for that grade group on line a.
e. Subtract line d from line a for grades TK-6, 7-8, 9-12, non-severe or severe.

Unless specifically requested by the School District, the OPSC will use the "total" of Option A or Option B that minimizes the Existing School Building Capacity of the School District, the HSAA or Super HSAA.

Part III - Determination of Existing School Building Capacity

1. Classroom capacity - After determining the lesser of the totals on line e of Option A or Option B in Part II, multiply the TK-6 Classroom total by 25, the 7-8 and 9-12 Classroom totals by 27, the non-severe Classrooms by 13 and the severe Classrooms by 9, for the option selected.

2. Enter one of the following:

   - 6 percent of the TK-6 pupil capacity as reported on line 1, and 6 percent of the TK-6 non-severe and severe classroom capacity for elementary and unified districts or elementary and unified districts filing on a HSAA or Super HSAA. The TK-6 non-severe and severe classroom capacity shall be determined by applying a ratio of the TK-6 classroom capacity reported on line 1 to the TK-12 classroom capacity reported on line 1 multiplied by the non-severe and severe classroom capacity reported on line 1, unified districts may allocate the 6 percent amount at any grade group.
   - Indicate zero (0) if the elementary or unified district meets the Substantial Enrollment Requirement (SER) or the School District qualifies for waiver of the SER authorized by Education Code Sections 17017.6 and 17017.7 (c).
   - Indicate zero (0) if applicant is a High School District.

3. Total Line 1 and Line 2 – Report the totals of grade groups TK-6, 7-8, 9-12, non-severe and severe on line 3. This represents the "Existing S chool Building Capacity" of the School District, the HSAA or Super HSAA.

SCHOOL DISTRICT	FIVE DIGIT DISTRICT CODE NUMBER (*see California Public School Directory*)
COUNTY	HIGH SCHOOL ATTENDANCE AREA (HSAA) OR SUPER HSAA *(if applicable)*

PART I - Classroom Inventory ☐ **NEW** ☐ **ADJUSTED**

	TK-6	7-8	9-12	Non-Severe	Severe	Total
Line 1. Leased State Relocatable Classrooms						0
Line 2. Portable Classrooms leased less than 5 years						0
Line 3. Interim Housing Portables leased less than 5 years						0
Line 4. Interim Housing Portables leased at least 5 years						0
Line 5. Portable Classrooms leased at least 5 years						0
Line 6. Portable Classrooms owned by district						0
Line 7. Permanent Classrooms						0
Line 8. Total (Lines 1 through 7)	0	0	0	0	0	0

PART II - Available Classrooms

Option A.	TK-6	7-8	9-12	Non-Severe	Severe	Total
a. Part I, line 4	0	0	0	0	0	0
b. Part I, line 5	0	0	0	0	0	0
c. Part I, line 6	0	0	0	0	0	0
d. Part I, line 7	0	0	0	0	0	0
e. Total (a, b, c, & d)	0	0	0	0	0	0

Option B.	TK-6	7-8	9-12	Non-Severe	Severe	Total
a. Part I, line 8	0	0	0	0	0	0
b. Part I, lines 1, 2, 5 and 6 (total only)						0
c. 25 percent of Part I, line 7 (total only)						
d. Subtract c from b (enter Ø if negative)						
e. Total (a minus d)						

PART III - Determination of Existing School Building Capacity

	TK-6	7-8	9-12	Non-Severe	Severe
Line 1. Classroom capacity					
Line 2. SER adjustment					
Line 3. Total of lines 1 and 2	0	0	0	0	0

I certify, as the District Representative, that the information reported on this form is true and correct and that:

- I am designated as an authorized District Representative by the governing board of the School District; and,
- This form is an exact duplicate (verbatim) of the form provided by the Office of Public School Construction (OPSC). In the event a conflict should exist, then the language in the OPSC form will prevail.

SIGNATURE OF DISTRICT REPRESENTATIVE		DATE
NAME OF DISTRICT REPRESENTATIVE (PRINT OR TYPE)	E-MAIL ADDRESS	TELEPHONE