

**CAREER TECHNICAL EDUCATION FACILITIES PROGRAM**

**Funding Availability Worksheet**

November 2007

DISTRICT/JOINT POWERS AUTHORITY (JPA)
COUNTY
SITE NAME

1. The applicant is requesting for a loan in the amount of \$ \_\_\_\_\_
2. The total eligible cost for this CTE project at 100% is \$ \_\_\_\_\_
3. Does the District have current Financial Hardship Approval?  Yes  No  
If yes, when does it expire? \_\_\_\_\_
4. Current Financial Hardship districts need to submit the following documentation:
  1. A complete Financial Hardship Fund Worksheet for each fund of the district that contains any Capital Facility related funding and
  2. Trial Balance for each one of those funds. The documents should be current to the date of submittal.
5. Non-Financial Hardship districts will need to submit a complete "Fund Worksheet" for each fund of the district that contains any capital facility related funding (Fund Worksheet is attached). This includes but is not limited to;
  - Funds that contain proceeds from developer fees, Certificates of Participation (COP), General Obligation Bonds, Redevelopment Funds, Sale of Surplus Sites, Contribution from private industry groups or JPA, and other sources.
  - They must also submit the District's most recent audited financial statement and a trial balance for each fund.
  - The trial balance(s) should be dated to the same date as the Financial Hardship fund worksheets. If there are monies available as a result of the review this will result in a reduction of the loan approval.
6. The Fund Worksheets submitted are a listing of the applicant's Capital Facility related Funds as of \_\_\_\_\_

*By signing this form the signatory understands they may be subject to Financial Hardship review as provided in 1859.81(a) and subject to expenditure audit as provided in 1859.106.*

I certify, as the District/JPA Representative, that the information reported on this form is true and correct.

SIGNATURE OF DISTRICT/JPA REPRESENTATIVE	DATE
PLEASE PRINT NAME:	