

May 21, 2018

Application No.: 55/69641-00-002
School: Palo Alto High
County of Santa Clara

Mr. Robert Golton
District Representative
Palo Alto Unified School District
25 Churchill Avenue
Palo Alto, CA 94306

Dear Mr. Golton:

The Office of Public School Construction (OPSC) has completed its review of Palo Alto High School, OPSC application number 55/69641-00-002. Review of the District's project financing, expenditures, and certifications to ensure compliance pursuant to Education Code Sections 17072.35, 17074.25, and 17076.10 and School Facility Program (SFP) Regulation Section 1859.106 was conducted. In addition, the review examined the District's compliance with applicable SFP Regulations in effect when the funding application was received by OPSC, dated March 30, 2010.

The project is a non-financial hardship Career Technical Education Facilities Program project that was funded on a 50 percent State and 50 percent District basis. The project has expended funds beyond the SFP grant and is considered overspent.

OPSC has identified \$144,654 in review adjustments for ineligible furniture and equipment (list cost categories where ineligible expenditures are reported by the District expenditures. The project overspent amount has been adjusted to reflect this finding.

OPSC has received the signed *Summary of Project Financing and Expenditures* dated October 16, 2017 from the District. As the District has concurred with the review findings in the *Summary of Project Financing and Expenditures*, the project is considered closed. Enclosed is the final report.

This final report includes the:

1. Summary of Project Financing and Expenditures and Supporting Schedules
2. State Allocation Board Apportionment Approval
3. Division of the State Architect Plan Approval
4. California Department of Education Final Plan Approval

In order to promote School Facility Program transparency, this report will be posted to our website.

Thank you for your assistance and cooperation during the review process. Should you have any questions concerning this report, you may call the Fiscal Services Unit at (916) 376-1771.

Sincerely,



RICK ASBELL, Chief, Fiscal Services
Office of Public School Construction

Enclosure

cc: Mr. Max McGee, District Superintendent

Summary of Project Financing and Expenditures

District Name: Palo Alto Unified
 School: Palo Alto High
 County: Santa Clara
 SFP Application Number: 55/69641-00-002
 LPP Application Number: N/A
 Date: 10/9/2017

Line

1	LPP State Apportionment	1	\$	-
2	SFP State Apportionment	2	\$	2,720,829
3	Financial Hardship Apportionment	3	\$	-
4	District Contribution	4	\$	2,720,829
5	Interest	5	\$	-
6	Total Project Funding	6	\$	5,441,658
7	Reported Expenditures	7	\$	16,625,996
8	Reported Overspent	8	\$	(11,184,338)
9	Grant Adjustments	9	\$	-
10	Total Review Adjustments	10	\$	144,654
11	Total Eligible Expenditures	11	\$	16,481,342
12	Net Overspent	12	\$	11,039,684
13	Interest Due	13	\$	-
14	Total to be Returned to the State	14	\$	-

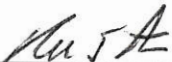
Explanations:

Line 10:

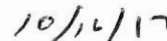
See Schedule 1

These are the final authorized amounts needed to bring the District's accounting records into compliance. Amounts shown supersede all authorized amounts shown on the Office of Public School Construction Fund Release documents.

ON BEHALF OF THE DISTRICT I CONCUR WITH THIS ANALYSIS AND REQUEST THAT THE OFFICE OF PUBLIC SCHOOL CONSTRUCTION CLOSE ITS BOOKS FOR THIS PROJECT.



District Representative



Date

Schedule 1
Review Adjustments

District Name: Palo Alto Unified
 School: Palo Alto High
 County: Santa Clara
 SFP Application Number: 55/69641-00-002
 LPP Application Number: N/A
 Date: 10/9/2017

	A	B	C	D
Line	Reported Amount	Verified Amount	Difference (A-B)	Comments
1	\$ 604,924	\$ 460,270	\$ 144,654	Ineligible Expenditures
2				
3				
4				
5				
6				
7	Total Audit Adjustments: \$		144,654	

Explanations:

Line 1

The District received a grant of \$298,858 for CTE equipment. The District reported \$604,924 under Furniture and Equipment (F&E) on the Detail Listing of Project Expenditures (DLOPE). The Review determined that \$144,654 are considered ineligible expenditures.

SAB Meeting: October 6, 2010

Career Technical Educational Facilities Program - Grant Approval

APPLICANT DATA

Application No: 55/69641-00-002	Site Name: Palo Alto High
County: Santa Clara	Industry Sector: Arts, Media, and Entertainment
Applicant: Palo Alto Unified	Pathway: Media and Design Arts

PROJECT DATA

Type of Project:	New Construction
Reservation of Funds:	Y
Loan Requested:	N
Qualifying SFP Project:	n/a
Number of CTE Classrooms:	7
SFP Classroom Allowance Deduction:	n/a

GRANT DATA

<u>Eligible Project Costs (50%)</u>	
Construction:	\$ 2,501,400.00
Equipment:	149,429.00
Site Development:	70,000.00
SFP Deduction:	0.00
Total State Share (50%)	2,720,829.00
District Share (50%)	2,720,829.00
Total Project Costs	\$ 5,441,658.00

PROJECT FINANCING

<u>Fund Code</u>	
<u>State Share (50%)</u>	
This Project	957-600 \$ 2,720,829.00
<u>District Share (50%)</u>	
Cash Contribution	2,720,829.00
Total Project Cost	\$ 5,441,658.00

Pursuant to the Board's action on March 11, 2009, this application has been approved and placed on the Unfunded List. This approval does not constitute a guarantee or commitment of future State funding.

Pursuant to Section 1859.196 this applicant has agreed to accept this available funding as the full and final unfunded approval for this project.

The District has requested a Reservation of Funds. Pursuant to Article 16, Section 1859.197, the District is required to submit the California Department of Education Plan Approval and the Division of the State Architect approved plans and specifications within 12 months of an apportionment; otherwise, the apportionment will be rescinded without further Board action.

Pursuant to the District's certifications on the Form SAB 50-10 and to Section 1859.199, funding of this project is subject to OPSC verification of the eligible project costs, as identified in Section 1859.193, contained in the California Department of Education Plan Approval and final Division of the State Architect approved plans and specifications. Upon apportionment the District must submit a Form SAB 50-05 within 18 months of the OPSC acceptance.

Pursuant to Section 1859.199, provide that the State portion of any and all project savings realized from the funding of a Career Technical Education Facilities Program project must be returned to the State.

The District shall ensure that it is in compliance with all applicable laws, regulations and certifications it made on the program forms.



State of California • Edmund G. Brown Jr., Governor
State and Consumer Services Agency

DGS DEPARTMENT OF GENERAL SERVICES

Division of the State Architect – Oakland Office

4/29/2011 - APPROVAL OF PLAN(S)

KEVIN SKELLY
PALO ALTO UNIFIED SCHOOL DISTRICT
25 CHURCHILL AVENUE
PALO ALTO, 94306

Project: Palo Alto High School-Palo Alto USD
Total Scope of Project: Construction of 1-Media Arts Building, 1-Classroom Building

Increment #: 0
Application #: 01-111509
File #: 43-H7

Drawings and specifications for the subject project have been examined and stamped by the Division of the State Architect (DSA) for identification on 4/29/2011. This letter constitutes the "written approval of the plans as to safety of design and construction" required before letting any contract for construction, and applies only to the work shown on these drawings and specifications. The date of this letter is the DSA approval date.

Approval is limited to the particular location shown on the drawings and is conditioned on construction starting within one year from the stamped date. The inspector must be approved and the contract information, including the construction start date, must be given to DSA prior to start of construction.

DSA does not review drawings and specifications for compliance with Parts 3 (California Electrical Code), 4 (California Mechanical Code), and 5 (California Plumbing Code) of Title 24. It is the responsibility of the professional consultants named on the application to verify this compliance.

Please refer only to the boxes checked below which indicate applicable conditions specific to this project:

- ☒ Buildings constructed in accordance with approved drawings and specifications will meet minimum required standard given in Title 24, California Code of Regulations, for structural, and fire and life safety.
- ☐ Due to the nature of the building(s), certain precautions considered necessary to assure long service have not been required. In the condition as built, the building(s) will meet minimum required standards for structural, and fire and life safety. The owner must observe and correct deterioration in the building in order to maintain it in a safe condition.
- ☐ Your attention is drawn to the fact that this application was submitted under the provisions of Sections 39140/81130 of the Education Code which permit repairs or replacement of a fire damaged building to be made in accordance with the drawings and specifications previously approved by this office. The drawings and specifications approved for the reconstruction of this building conform to the drawings and specifications approved under application # _____.
- ☐ These drawings and specifications meet the rules, regulations, and building standards in effect at the time of the original approval and do not necessarily comply with rules, regulations, or building standards currently in effect.
- ☐ Due to the nature of the poles, certain precautions considered necessary to assure long service have not been insisted upon. In their condition as built, they will meet minimum required safety standards; however, your attention is directed to the comparatively short life of wood poles. It will be the responsibility of the owner to maintain them in a safe condition.

Application #: 01-111509
File #: 43-H7

- ☐ Bleachers or grandstands constructed in accordance with approved drawings and specifications will meet minimum required standards for structural, and fire and life safety. The owner should provide for and require periodic safety inspections throughout the period of use to ensure framing and other parts have not been damaged or removed. On bleachers or grandstands having bolts, locking or safety devices, the owner shall require that all such components be properly tightened or locked prior to each use.
- ☐ This approval is for the part shown only since the drawings and specifications for the proposed work include only the portion of the building to be partially constructed on the subject site. It is understood that a separate application will be subsequently filed, together with drawings and specifications showing a plot plan and details of work necessary for completion. A contract for completion shall not be let before the written approval of such drawings has been obtained from the Department of General Services.
- ☐ The building(s) was designed to support a snow load of 0 pounds per square foot of roof area. Snow removal must be considered if the amount of snow exceeds that for which the building(s) was designed.
- ☒ This constitutes the written approval certifying that the drawings and specifications are in compliance with State regulations for the accommodation of the disabled which are required before letting any contract for construction. (See Section 4454, Government Code.)
- ☐ Your application for the construction of a relocatable building submitted under the provisions of Section 17293 of the Education Code is hereby approved. This approval certifies that the drawings and specifications are in compliance with state regulations for accommodation of the disabled, structural safety, and fire and life safety. This approval applies only to the drawings and specifications for the foundation system, anchorage of the overhead nonstructural elements, and site work related to this project. Documentation has been received indicating that the building was constructed after December 19, 1979, and bears a commercial coach insignia of approval from the Department of Housing and Community Development (HCD). Confirmation that the construction of the HCD building conforms to the appropriate state regulations is done by others. (See Section 17307, Education Code and Section 4454, Government Code.)
- ☒ Deferred Approval(s) Items:
Skylights, Elevator Guide Rails and Support Bracket Anchorage, Window Wall Systems or Storefronts with spans greater than 10 feet. Translucent Floor

This Project has been classified as **Class 1**. An Inspector who is certified by DSA to inspect this class of project must be approved by DSA prior to start of construction.

Please refer to the above application number in all correspondence, reports, etc., in connection with this project.

Sincerely,



Digitally signed by LEROY TAM,
DN: st=California, o=Oakland, ou=California Department
of General Services, ou=Division of the State
Architect, ou=www.verisign.com/repository/CPS
Incorp. by Ref., LIAB.LTD(c)99, ou=Registered
Engineer License Number - 32849, title=Supervising
Structural Engineer, cn=LEROY TAM,
email=leroy.tam@dgs.ca.gov
Date: 2011.05.02 10:25:29 -07'00'

for Howard "Chip" Smith, Jr.
Acting State Architect

cc:
Architect



CALIFORNIA
DEPARTMENT OF
EDUCATION

TOM IORLAKSON

STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

November 17, 2011

Palo Alto Unified
25 Churchill Avenue
Palo Alto, CA 94306

Project Tracking No: 69641-66
Re: Palo Alto High School
County: Santa Clara
Square Feet: 21,592
Industry Sector: Arts, Media &
Entertainment

Dear Superintendent:

Subject: Final Plan Approval – New Construction – Career Technical Education

The California Department of Education approves the plans with the title sheet date of September 27, 2011, for the above referenced project. The plans were received on April 7, 2011. The plans meet the California Department of Education's standards for educational adequacy (California Code of Regulations, Title 5, 14001 et seq. and Education Code 17251(c) and (d)).

It is the responsibility of the school district to meet all requirements concerning toilet facilities, drinking water supply, sewage disposal, food service facilities and other plan elements having primary health and safety implications. The plans should be reviewed by the local health agency having jurisdiction and a written approval should be secured and filed in the school district's records. If the approved project involves work on an existing school building, it is the responsibility of the school district to meet all Federal, State and local requirements relating to the identification, remediation and/or removal of hazardous levels of lead and asbestos containing materials before or during construction. It is the responsibility of the district to complete all of the mitigation measures identified in the documents submitted to the California Department of Education for review.

The project as approved consists of: broadcast journalism classroom with editing bays and broadcast studio, video production lab, journalism classroom, photography classroom, digital design classroom, magazine journalism classroom, newspaper journalism classroom, computer lab support area, storage, darkroom, boardroom/studio with accompanying editing/broadcast/sound booths, offices/small breakout areas, custodial, conference rooms, and toilets.

As indicated in the original Career Technical Education Facilities Program application, the computer lab support area (classroom 116) will serve to support both journalism

classrooms (classroom 114 and 117). Consequently, the three areas are recognized as two teaching stations. Windows were installed to ensure adequate supervision.

The California Department of Education has reviewed the plans to ensure the construction project is consistent with the Career Technical Education Facilities Program application that received a score of 132.5.

The California Department of Education did not recognize the kitchen as being uniquely related to the career technical education program.

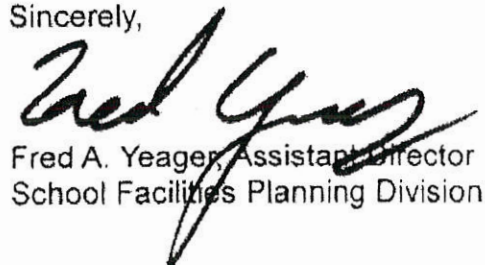
The district has certified that this project is either exempt from, or has completed, the California Environmental Quality Act (CEQA) process.

The district has indicated to the California Department of Education that this is a minor addition project that is eligible for a statutory or categorical exemption under the CEQA. The completion of a Phase I Environmental Site Assessment (ESA) and/or Preliminary Endangerment Assessment and review by the Department of Toxic Substances Control is not required for this project per Education Code 17268(c).

For projects to be funded under the Leroy F. Greene School Facility Act of 1998, funding requests to the State Allocation Board must be submitted within two (2) years of the date of this letter. If the district is not seeking financial assistance from the State Allocation Board, the project must commence construction within two (2) years of the date of this letter. Regardless of the funding source, if, prior to construction, changes are made to the plans that would affect or alter the California Department of Education's original approval (including but not limited to changes in surrounding land uses, the master plan capacity of the project, changes in code and/or regulation, or a subsequent CEQA determination), the plan may be subject to reevaluation using the most recent standards.

Please contact the consultant identified below if you have questions regarding this letter.

Sincerely,



Fred A. Yeager, Assistant Director
School Facilities Planning Division



John Gordon, Consultant
School Facilities Planning Division

DP7125/P6317/CTEAP
cc: Architect