

May 2, 2018

Application No.: 59/74138-00-012
School: Yucaipa High
County of San Bernardino

Ms. Stephanie Houston
District Superintendent
Colton-Redlands-Yucaipa ROP School District
P.O. Box 8640
Redlands, CA 92374

Dear Ms. Houston:

The Office of Public School Construction (OPSC) has completed its review of Yucaipa High, OPSC application number 59/74138-00-012. Review of the District's project financing, expenditures, and certifications to ensure compliance pursuant to Education Code Sections 17072.35, 17074.25, and 17076.10 and School Facility Program (SFP) Regulation Section 1859.106 was conducted. In addition, the review examined the District's compliance with applicable SFP Regulations in effect when the funding application was received by OPSC, dated March 30, 2010.

The project is a non-financial hardship Career Technical Education Facilities Program (CTEFP) project that was funded on a 50 percent State and 50 percent District basis. SFP Regulation Section 1859.199 states "an applicant district may not retain savings realized by a Career Technical Education Facilities Project." Accordingly, the State share of any savings not needed for the project is returned to the State.

This Career Technical Education Facilities Program project has savings in the amount of \$3,830.12. OPSC has identified \$9,473.23 in review adjustments for ineligible furniture and equipment expenditures. The project savings amount has been adjusted to reflect this finding.

This project was presented to the State Allocation Board on April 25, 2018 for the return of State funds in the amount of \$1,915.06. The OPSC acknowledges the repayment of funds in the amount of \$1,915.06.

OPSC has received the signed *Summary of Project Financing and Expenditures* dated November 27, 2017 from the District. As the District has concurred with the review findings in the *Summary of Project Financing and Expenditures*, the project is considered closed. Enclosed is the final report.

This final report includes the:

1. Summary of Project Financing and Expenditures and Supporting Schedules
2. State Allocation Board Apportionment Approval
3. State Allocation Board Closeout Approval
4. California Department of Education Final Plan Approval

In order to promote School Facility Program transparency, this report will be posted to our website.

Thank you for your assistance and cooperation during the review process. Should you have any questions concerning this report, you may call the Fiscal Services Unit at (916) 376-1771.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rick Asbell".

RICK ASBELL, Chief, Fiscal Services
Office of Public School Construction

Enclosure

cc: Ms. Stephanie Houston, District Superintendent
San Bernardino County Office of Education
Project file

10.1

Summary of Project Financing and Expenditures

District Name: Colton - Redlands - Yucaipa ROP
 School: Yucaipa High School
 County: San Bernardino
 SFP Application Number: 59-74138-00-012
 LPP Application Number:
 Date: 11/22/2017

Line			
1	LPP State Apportionment	1	
2	SFP State Apportionment	2	\$ 11,578.00
3	Financial Hardship Apportionment	3	\$ -
4	District Contribution	4	\$ 11,578.00
5	Interest	5	\$ 94.23
6	Total Project Funding	6	\$ 23,250.23
7	Reported Expenditures	7	\$ 28,893.34
8	Reported Overspent	8	\$ (5,643.11)
9	Grant Adjustments	9	\$ -
10	Total Review Adjustments	10	\$ 9,473.23
11	Revised Expenditures	11	\$ 19,420.11
12	Net Savings	12	\$ 3,830.12
13	Interest Due	13	\$ -
14	Total to be Returned to the State	14	\$ 1,915.06

Explanations:

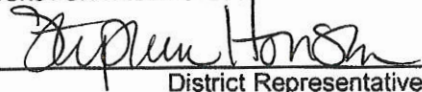
Line 10: See Schedule 1

Line 12:

This is a Career Technical Education Facilities Program project and has savings in the amount of \$3,830.12. The State share of the savings in the amount of \$1,915.06 must be returned to the State. SFP Regulation Section 1859.199 states "an applicant district may not retain savings realized by a Career Technical Education Facilities Project."

These are the final authorized amounts needed to bring the District's accounting records into compliance. Amounts shown supersede all authorized amounts shown on the Office of Public School Construction Fund Release documents.

ON BEHALF OF THE DISTRICT I CONCUR WITH THIS ANALYSIS AND REQUEST THAT THE OFFICE OF PUBLIC SCHOOL CONSTRUCTION CLOSE ITS BOOKS FOR THIS PROJECT.


 District Representative

11/27/17

Date

Schedule 1
Review Adjustments

District Name: Colton - Redlands - Yucaipa ROP
 School: Yucaipa High School
 County: San Bernardino
 SFP Application Number: 59-74138-00-012
 LPP Application Number: _____
 Date: 11/22/2017

	A	B	C	D
Line	Reported Amount	Verified Amount	Difference (A-B)	Comments
1	\$ 28,893.34	\$ 19,420.11	\$ 9,473.23	Ineligible Expenditures
2				
3				
4				
5				
6				
7	Total Audit Adjustments:		\$ 9,473.23	

Explanations:

Line 1

The District reported \$28,893.34 on the *Expenditure Report*; however the review determined that \$19,420.11 were eligible. An amount of \$9,473.23 were deemed ineligible as the expenditures lacked invoices, warrants, or did not reconcile with the general ledger.

Please see attached schedule 1-A for an individual listing for each ineligible expenditure.

Schedule 1-A
Review Adjustments Details

District Name: Colton - Redlands - Yucaipa ROP
 School: Yucaipa High School
 County: San Bernardino
 SFP Application Number: 59-74138-00-012
 LPP Application Number: _____
 Date: 11/22/2017

	A	B	C	D	
Line	Category	Warrant Date	Vendor	Warrant Number	Warrant Amount
1	F & E	5/17/2011	Home Depot	991913	\$ 401.29
2		6/15/2011	Wood Craft	619770	\$ 2,827.50
3		6/15/2011	Wood Craft	619770	\$ 1,348.50
4		7/20/2011	Amazon	639439	\$ 227.25
5		7/20/2011	Amazon	639439	\$ 633.96
6		7/20/2011	Amazon	639439	\$ 494.93
7		7/29/2011	Wood Craft	646772	\$ 1,141.88
8		7/29/2011	Wood Craft	646772	\$ 1,614.93
9		7/30/2011	Wood Craft	646771	\$ 782.99
			Total:		\$ 9,473.23

Explanations:

Line 1-9

The District reported a total of \$9,473.23 under Furniture and Equipment (F&E) on the Detailed Listing of Project Expenditures (DLOPE) which the review determined were ineligible due to inability to reconcile with general ledger or invoices.

IE.6

SAB Meeting: October 6, 2010

Career Technical Educational Facilities Program - Grant Approval

APPLICANT DATA

Application No:	59/74138-00-012	Site Name:	Yucaipa High
County:	San Bernardino	Industry Sector:	Building Trades and Construction
Applicant:	Colton-Redlands-Yucaipa ROP	Pathway:	Residential and Commercial Construction

PROJECT DATA

Type of Project:	Modernization
Reservation of Funds:	N
Loan Requested:	N
Qualifying SFP Project:	n/a
Number of CTE Classrooms:	1
SFP Classroom Allowance Deduction:	n/a

GRANT DATA

Eligible Project Costs (50%)	
Construction:	\$ -
Equipment:	11,578.00
Site Development:	-
SFP Deduction:	0.00
Total State Share (50%)	11,578.00
District Share (50%)	11,578.00
Total Project Costs	\$ 23,156.00

PROJECT FINANCING

Fund Code	
State Share (50%)	
This Project	957-600 \$ 11,578.00
District Share (50%)	
Cash Contribution	11,578.00
Total Project Cost	\$ 23,156.00

Pursuant to the Board's action on March 11, 2009, this application has been approved and placed on the Unfunded List. This approval does not constitute a guarantee or commitment of future funding.

Upon apportionment the District must submit a Form SAB 50-05 within 18 months of the OPSC acceptance date.

Pursuant to Section 1859.199 provide that the State portion of any and all project savings realized from the funding of a Career Technical Education Facilities Program project must be returned to the State.

The District shall ensure that it is in compliance with all applicable laws, regulations and certifications it made on the program forms.

SCHOOL DISTRICT DATA

Application Number:.....59/74138-00-012 School District:.....Colton-Redlands-Yucaipa ROP
 County:.....San Bernardino School Name:.....Yucaipa High
 Financial Hardship:.....No

PURPOSE OF REPORT

To recommend accounting revisions to close out a completed project.

DESCRIPTION

A review of expenditures reported by the District has been made and the revisions indicated are necessary to close out this completed project. This is a Career Technical Education Facilities Program project and has savings in the amount of \$3,830.12. SFP Regulation Section 1859.199 states "an applicant district may not retain savings realized by a Career Technical Education Facilities Project." The District has concurred with the findings and has already returned State funds in the amount of \$1,915.06.

Detail of Final Cost & Financing

Budget Item	Currently Approved	Required Change	Revised Approval
SFP CTE Equipment	11,578.00	(1,915.06)	9,662.94
Total State Apportionment	<u>\$ 11,578.00</u>	<u>\$ (1,915.06)</u>	<u>\$ 9,662.94</u>
Financing			
District Contribution	\$ 11,578.00	\$ (1,915.06)	\$ 9,662.94
State (SFP)	11,578.00	(1,915.06)	9,662.94
Total Project Costs	<u>\$ 23,156.00</u>	<u>\$ (3,830.12)</u>	<u>\$ 19,325.88</u>

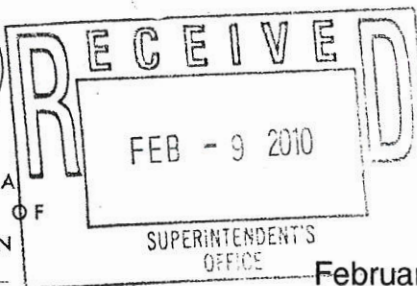
RECOMMENDATIONS

1. Approve a decrease of \$3,830.12 in the total project cost from \$23,156.00 to \$19,325.88.
2. Approve a decrease of \$1,915.06 in the District Contribution from \$11,578.00 to \$9,662.94.
3. Approve a decrease of \$1,915.06 in the State Apportionment [Bonds/2006-Nov.; 057-600] from \$11,578.00 to \$9,662.94.
4. Recognize the District has returned State funds in the amount of \$1,915.06.



CALIFORNIA
DEPARTMENT OF
EDUCATION

1430 N STREET
SACRAMENTO, CA
95814-5901



I-E-7
JACK O'CONNELL
State Superintendent of
Public Instruction
PHONE: 916-319-0800

School Site: Yucaipa High School
Sector: Building Trades and Construction
Score of Project: 132.3
Passed

Stephanie Houston, Superintendent
Colton-Redlands-Yucaipa ROP
P.O. Box 8640
Redlands, CA 92375

Dear Superintendent Houston:

Subject: Career Technical Education (CTE) Bond Application Results for Equipment Modernization.

Congratulations to the school staff, students, teachers, parents, business partners, key stakeholders and community, for preparing a CTE plan that can be considered for funding under the CTE Facilities Program (Assembly Bill 127, Article 13).

Your application received a score of 132.3 out of 170.

This letter does not constitute funding approval. The next step is to submit an Application for CTE Facilities Funding (Form SAB 50-10) to the Office of Public School Construction (OPSC) for funding consideration no later than Wednesday, March 31st, 2010. Be sure to include a copy of this approval letter as part of your application to the OPSC. The scope and budget of the project submitted to OPSC must be consistent with the application approved by the California Department of Education (CDE). For more information, you may contact your OPSC Project Manager at 916-445-3160, or go to the OPSC Web site at <http://www.opsc.dgs.ca.gov>.

If your application is selected to be funded, you will need to submit the appropriate applications and architectural plans to the School Facilities Planning Division and the Division of the State Architect for approval before obtaining the CTE funds from the OPSC. More information on CDE's plan review process is available on our website at <http://www.cde.ca.gov/ls/fa/sf/planreview.asp>.

You may appeal the score results. A letter from the district superintendent shall be required indicating the nature of the appeal. Appeals must be specific to the Element in question and may only address documentation that the applicant felt was overlooked. No new or additional information may be submitted as a basis of the appeal. All appeals must be received (not postmarked) by 5:00 p.m., Friday, February 19, 2010.

If you wish to file an appeal, submit a letter to:

Career Technical Education Application Review Team
School Facilities Planning Division
California Department of Education
1430 N Street, Suite 1430
Sacramento, CA 95814

If you have questions or need further assistance regarding the application process, please call Fred Yeager, School Facilities Planning, at 916-322-2470. If you have questions specific to the CTE portion of the process, please call Dennis Guido, SPALD/ROCP-WD, at 916-322-5050.

Sincerely,



Patrick Ainsworth, Ed.D.
Assistant Superintendent and Director
Secondary, Postsecondary,
Division
and Adult Leadership Division



Kathleen J. Moore
Director
School Facilities Planning

PA/KJM:jg

Application Log No. 696



CALIFORNIA DEPARTMENT OF EDUCATION

CAREER TECHNICAL EDUCATION FACILITIES APPLICATION FORM C – BUDGET JUSTIFICATION/DETAIL SHEET (Rev. 3/09)

Use additional sheets as necessary.

Local Education Agency Colton Redlands Yucaipa ROP	Name of Sector and Pathway Building Trades and Construction- Residential & Commercial Construction
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Provide sufficient detail to justify the budget. The budget justification page(s) must provide all required information even if the items have already been identified and discussed in another section. For each project or equipment description, list the associated costs. The scope and budget in this application must be consistent with the funding application submitted to Office of Public School Construction. Equipment without a ten year life span and supplies are not eligible to participate in the CTEFP.

Project/Equipment Description	Subtotal Each Item
2 - Rigid 14-inch Abrasive Cutoff Saw	\$360.00
6 - Dewalt XRP 14.4 Volt Cordless Drill	\$1,200.00
4 - Milwaukee 12 Amp Sawzall Kit	\$600.00
4 - 7 1/4-inch Skilsaw Circular Saw	\$240.00
4 - Skilsaw SKIL77 Worm Drive Saw	\$680.00
6 - Dewalt Heavy Duty Variable Speed Jigsaw	\$1,020.00
2 - Dewalt 12-inch Double Bevel Compound Miter Saw	\$800.00
1 - Misc. Hand Tools (Hammers, Squares, Levels, etc.)	\$1,500.00
4 - Werner 6-foot Fiberglass Step Ladder	\$652.00
2 - Werner 8-foot Fiberglass Step Ladder	\$412.00
1 - Werner 10-foot Fiberglass Step Ladder	\$271.00
1 - Imer Wheelman II Gas Concrete Mixer	\$925.00
1 - TileMaster X3Plus Heavy Duty Tile Saw	\$2,125.00
1 - Adjustable Rolling Stand for TileMaster X3Plus	\$350.00
1 - 24-inch Conveyor Cart Kit for TileMaster X3Plus	\$275.00
4 - Bostitch Roofing Nailer	\$996.00
2 - Bostitch Industrial Framing Nailer	\$458.00
2 - Bostitch Coil Framing Nailer	\$538.00
4 - Bostitch Finish Nailer Kit	\$716.00
4 - Bostitch Coil Siding Nailer	\$1,276.00
4 - Bostitch Straight Finish Nailer	\$676.00
1 - Rigid 9-gallon Wheelbarrow Gas Air Compressor	\$769.00
2 - Porter-Cable 6-gallon Electric Air Compressor	\$698.00
2 - Porta-Nails 2 HP Electric Air Compressor	\$898.00
1 - Festool KAPEX KS 120 EB Sliding Compound Miter Saw	\$1,300.00
2 - Festool TS 75 EQ Plunge Cut Circular Saw	\$1,250.00
2 - Festool Trion PSB 300 EQ D-handle Jigsaw	\$620.00
2 - Festool DF 500 Q Domino Joiner	\$1,550.00
Estimated Total Cost of Project:	\$23,155.00
Project Cost Breakdown	

State Funding Guidelines: Under *Education Code* Section 17078.72, the state grant maximum is \$3 million for new construction and \$1.5 million for modernization CTE projects.

Loan From the State: Under *State Allocation Board Regulations* Section 15859.194, LEAs may request a loan up to \$3 million for new construction and \$1.5 million for modernization CTE projects from the Office of Public School Construction.

Will the LEA request a loan from the state? ☐ Yes ☒ No
If yes, please provide the amount in section c.

a. LEA Cash Match: \$ 11,577.50

b. State Funding: \$ 11,577.50

c. Loan from State: \$

d. Total Amount of State Funds Requested

Total (b + c) \$ 11,577.50

Estimated Total Cost of Project

Total (a + d) \$ 23,155.00