

November 8, 2017

Application No.: 59/64808-00-001
School: Schurr High
County of Los Angeles

Dr. Anthony J. Martinez
Superintendent
Montebello Unified School District
123 South Montebello Boulevard
Montebello, CA 90640

Dear Dr. Martinez:

The Office of Public School Construction (OPSC) has completed its review of Schurr High School, OPSC application number 59/64808-00-001. Review of the District's project financing, expenditures, and certifications to ensure compliance pursuant to Education Code Sections 17072.35, 17074.25, and 17076.10 and School Facility Program (SFP) Regulation Section 1859.106 was conducted. In addition, the review examined the District's compliance with applicable SFP Regulations in effect when the funding application was received by OPSC, dated March 3, 2008.

The project is a non-financial hardship Career Technical Education Facilities Program project that was funded on a 50 percent State and 50 percent District basis. The project has expended funds beyond the SFP grant and is considered overspent.

OPSC has received the signed *Summary of Project Financing and Expenditures* dated November 1, 2017 from the District. As the District has concurred with the review findings in the *Summary of Project Financing and Expenditures*, the project is considered closed. Enclosed is the final report.

This final report includes the:

1. Summary of Project Financing and Expenditures and Supporting Schedules
2. State Allocation Board Apportionment Approval
3. Division of the State Architect Plan Approval
4. California Department of Education Final Plan Approval

In order to promote School Facility Program transparency, this report will be posted to our website.

Thank you for your assistance and cooperation during the review process. Should you have any questions concerning this report, you may call the Fiscal Services Unit at (916) 376-1771.

Sincerely,



RICK ASBELL, Chief, Fiscal Services
Office of Public School Construction

Enclosure

cc: Los Angeles County Office of Education
Project file

2017 OCT 32 AM 9:31

Summary of Project Financing and Expenditures

District Name: Montebello Unified
 School: Schurr High
 County: Los Angeles
 SFP Application Number: 59/64808-00-001
 LPP Application Number: NA
 Date: 10/16/2017

Line			
1	LPP State Apportionment	1	\$ -
2	SFP State Apportionment	2	\$ 486,288
3	Financial Hardship Apportionment	3	\$ -
4	District Contribution	4	\$ 486,288
5	Interest	5	\$ 6,609
6	Total Project Funding	6	\$ 979,185
7	Reported Expenditures	7	\$ 1,121,960
8	Reported Overspent	8	\$ 142,775
9	Grant Adjustments	9	\$ -
10	Total Review Adjustments	10	(1,650)
11	Revised Expenditures	11	\$ 1,120,310
12	Net Overspent	12	\$ 141,125
13	Interest Due	13	\$ -
14	Total to be Returned to the State	14	\$ -

Explanations:

Line 10

See Schedule 3 and 3A for details.

See Schedule 4 for non-monetary discussion item.

These are the final authorized amounts needed to bring the District's accounting records into compliance. Amounts shown supersede all authorized amounts shown on the Office of Public School Construction Fund Release documents.

ON BEHALF OF THE DISTRICT, I CONCUR WITH THIS ANALYSIS AND REQUEST THAT THE OFFICE OF PUBLIC SCHOOL CONSTRUCTION CLOSE ITS BOOKS FOR THIS PROJECT.


 District Representative


 Date

Schedule 3
Review Adjustments

District Name: Montebello Unified
 School: Schurr High
 County: Los Angeles
 SFP Application Number: 59/64808-00-001
 LPP Application Number: NA
 Date: 10/16/2017

	A	B	C	D
Line	Reported Amount	Verified Amount	Difference (A-B)	Comments
1	\$ 1,650	\$ -	\$ 1,650	Ineligible Expenditures
	Total Audit Adjustments: \$			1,650

Explanations:

Line 1

The District reported \$1,650 for warrant #19672066 on the *Expenditure Report*; however the review determined the expenditure ineligible.

Please see Schedule 3A for details.

Schedule 3A
Review Adjustments Details

District Name: Montebello Unified
School: Schurr High
County: Los Angeles
SFP Application Number: 59/64808-00-001
LPP Application Number: NA
Date: 10/16/2017

	A	B	C	D	
Line	Category	Warrant Date	Vendor	Warrant Number	Warrant Amount
1	Other Const.	4/10/2012	Alhambra Clean-up Services	19672066	\$ 1,650
	Total:				\$ 1,650

Explanations:

Line 1

The District reported \$1,650 under Other Construction on the Detailed Listing of Project Expenditures (DLOPE) which were cleaning expenses. The item is considered operational cost and not eligible for construction funding.

Schedule 4
Non-Monetary Discussion Items

District Name:	<u>Montebello Unified</u>
School:	<u>Schurr High</u>
County:	<u>Los Angeles</u>
SFP Application Number:	<u>59/64808-00-001</u>
LPP Application Number:	<u>NA</u>
Date:	<u>10/16/2017</u>

Explanations:

During the course of our review the Office of Public School Construction (OPSC) identified the following items. While they are non-monetary in nature they still warrant a discussion.

Final Billing of Main Constructor

The District did not provide the final billing, among other documents, for main construction contract. In the email dated August 29, 2017, the District explained that it has moved offices twice since the report was filed and could not locate some of the documents.

With Education Code Section 41024 coming to effect, "a local educational agency participating in the school facilities program shall ensure that it retains all financial accounts, documents, and records necessary for an audit of completed projects pursuant to Section 16026 of Title 5 of the California Code of Regulations", the District should be able to provide documents requested for the audit for future projects.

Change Orders

Change orders #4 and #5 did not have signatures of the District Representative and Constructor, and were not included in Division of State Architect (DSA) list of approved change orders in DSA Tracker database.

All change orders indicated "Not valid until signed by both Owner and Architect."

All change orders provided for future expenditure audits should also include signatures of District Representative and Constructor, in addition to Architect.

SAB Meeting: December 10, 2008

Career Technical Educational Facilities Program - Grant Approval

APPLICANT DATA

Application No:	59/64808-00-001	Site Name:	Schurr High
County:	Los Angeles	Industry Sector:	Manufacturing and Product Dev
Applicant:	Montebello Unified	Pathway:	Welding Technology

PROJECT DATA

Type of Project:	Modernization
Reservation of Funds:	Y
Loan Requested:	N
Qualifying SFP Project:	n/a
Number of CTE Classrooms:	1
SFP Classroom Allowance Deduction:	n/a

GRANT DATA

<u>Eligible Project Costs (50%)</u>	
Construction:	\$ 388,292.00
Equipment:	97,996.00
Site Development:	-
SFP Deduction:	0.00
Total State Share (50%)	486,288.00
District Share (50%)	486,288.00
Total Project Costs	\$ 972,576.00

PROJECT FINANCING

	Fund Code	
<u>State Share (50%)</u>		
This Project	057-600	\$ 486,288.00
<u>District Share (50%)</u>		
Cash Contribution		486,288.00
Total Project Cost		\$ 972,576.00

Funding Source: Bonds/2006-Nov.

The District has requested a Reservation of Funds. Pursuant to Article 16, Sections 1859.197, the District is required to submit the California Department of Education Plan Approval and the Division of the State Architect approved plans and specifications within 12 months, otherwise, the apportionment will be rescinded without further Board action.

Pursuant to the District's certifications on the Form SAB 50-10 and to Section 1859.199, the retention of the apportionment is subject to OPSC verification of the eligible project costs, as identified in Section 1859.193, contained in the California Department of Education Plan Approval and final Division of the State Architect approved plans and specifications.

Pursuant to Section 1859.197, the District is required to submit a complete Fund Release Authorization (Form SAB 50-05) within 18 months of the OPSC acceptance of the California Department of Education plan approval and the Division of the State Architect approved plans and specifications; otherwise, the apportionment will be rescinded without further Board action.

Pursuant to Section 1859.199, provide that the State portion of any and all project savings realized from the funding of a Career Technical Education Facilities Program project must be returned to the State.

The District shall ensure that it is in compliance with all applicable laws, regulations and certifications it made on the program forms

STATE ALLOCATION BOARD
APPROVAL ❖ ❖ ❖

DECEMBER 10, 2008

SPECIAL
000543



DEPARTMENT OF GENERAL SERVICES
Division of the State Architect – Los Angeles Office

12/6/2010 - APPROVAL OF PLAN(S)

EDWARD VELASQUEZ
MONTEBELLO UNIFIED SCHOOL DISTRICT
123 E. MONTEBELLO BLVD
MONTEBELLO, 90640-4729

Project: SCHURR HIGH SCHOOL MANUFACTURING ACADEMY RENOVATION
Total Scope of Project: Construction of 1-Storage Bldg., Alterations to 1-Manufacturing Shop Building "S"

Increment #: 0
Application #: 03-113442
File #: 19-H18

Drawings and specifications for the subject project have been examined and stamped by the Division of the State Architect (DSA) for identification on 12/6/2010. This letter constitutes the "written approval of the plans as to safety of design and construction" required before letting any contract for construction, and applies only to the work shown on these drawings and specifications. The date of this letter is the DSA approval date.

Approval is limited to the particular location shown on the drawings and is conditioned on construction starting within one year from the stamped date. The inspector must be approved and the contract information, including the construction start date, must be given to DSA prior to start of construction.

DSA does not review drawings and specifications for compliance with Parts 3 (California Electrical Code), 4 (California Mechanical Code), and 5 (California Plumbing Code) of Title 24. It is the responsibility of the professional consultants named on the application to verify this compliance.

Please refer only to the boxes checked below which indicate applicable conditions specific to this project:

- ☒ Buildings constructed in accordance with approved drawings and specifications will meet minimum required standard given in Title 24, California Code of Regulations, for structural, and fire and life safety.
- ☐ Due to the nature of the building(s), certain precautions considered necessary to assure long service have not been required. In the condition as built, the building(s) will meet minimum required standards for structural, and fire and life safety. The owner must observe and correct deterioration in the building in order to maintain it in a safe condition.
- ☐ Your attention is drawn to the fact that this application was submitted under the provisions of Sections 39140/81130 of the Education Code which permit repairs or replacement of a fire damaged building to be made in accordance with the drawings and specifications previously approved by this office. The drawings and specifications approved for the reconstruction of this building conform to the drawings and specifications approved under application # _____.
- ☐ These drawings and specifications meet the rules, regulations, and building standards in effect at the time of the original approval and do not necessarily comply with rules, regulations, or building standards currently in effect.
- ☐ Due to the nature of the poles, certain precautions considered necessary to assure long service have not been insisted upon. In their condition as built, they will meet minimum required safety standards; however, your attention is directed to the comparatively short life of wood poles. It will be the responsibility of the owner to maintain them in a safe condition.

Application #: 03-113442

File #: 19-H18

- ☐ Bleachers or grandstands constructed in accordance with approved drawings and specifications will meet minimum required standards for structural, and fire and life safety. The owner should provide for and require periodic safety inspections throughout the period of use to ensure framing and other parts have not been damaged or removed. On bleachers or grandstands having bolts, locking or safety devices, the owner shall require that all such components be properly tightened or locked prior to each use.
- ☐ This approval is for the part shown only since the drawings and specifications for the proposed work include only the portion of the building to be partially constructed on the subject site. It is understood that a separate application will be subsequently filed, together with drawings and specifications showing a plot plan and details of work necessary for completion. A contract for completion shall not be let before the written approval of such drawings has been obtained from the Department of General Services.
- ☐ The building(s) was designed to support a snow load of 0 pounds per square foot of roof area. Snow removal must be considered if the amount of snow exceeds that for which the building(s) was designed.
- ☒ This constitutes the written approval certifying that the drawings and specifications are in compliance with State regulations for the accommodation of the disabled which are required before letting any contract for construction. (See Section 4454, Government Code.)
- ☐ Your application for the construction of a relocatable building submitted under the provisions of Section 17293 of the Education Code is hereby approved. This approval certifies that the drawings and specifications are in compliance with state regulations for accommodation of the disabled, structural safety, and fire and life safety. This approval applies only to the drawings and specifications for the foundation system, anchorage of the overhead nonstructural elements, and site work related to this project. Documentation has been received indicating that the building was constructed after December 19, 1979, and bears a commercial coach insignia of approval from the Department of Housing and Community Development (HCD). Confirmation that the construction of the HCD building conforms to the appropriate state regulations is done by others. (See Section 17307, Education Code and Section 4454, Government Code.)
- ☐ Deferred Approval(s) Items:

This Project has been classified as **Class 2**. An Inspector who is certified by DSA to inspect this class of project must be approved by DSA prior to start of construction.

Please refer to the above application number in all correspondence, reports, etc., in connection with this project.

Sincerely,



Digitally signed by Shaf Ullah
DN: cn=Shaf Ullah, o=DSA,
ou=DGS,
email=Shaf.Ullah@dgs.ca.gov,
c=US
Date: 2010.12.06 13:11:17 -08'00'

for Howard "Chip" Smith, Jr.
Acting State Architect

cc:
Architect



CALIFORNIA
DEPARTMENT OF
EDUCATION

JACK O'CONNELL

STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

October 18, 2010

Montebello Unified
123 South Montebello Blvd.
Montebello, CA 90640

Project Tracking No: 64808-89
Re: Schurr High School
County: Los Angeles
Square Feet: 6,115
Industry Sector: Manufacturing
and Product
Development

Dear Superintendent:

Subject: Final Plan Approval – Modernization – Career Technical Education

The California Department of Education approves the plans with the title sheet date of May 26, 2010, for the above referenced project. The plans were received on October 7, 2010. The plans meet the California Department of Education's standards for educational adequacy (California Code of Regulations, Title 5, 14001 et seq. and Education Code 17251(c) and (d)).

It is the responsibility of the school district to meet all requirements concerning toilet facilities, drinking water supply, sewage disposal, food service facilities and other plan elements having primary health and safety implications. The plans should be reviewed by the local health agency having jurisdiction and a written approval should be secured and filed in the school district's records. If the approved project involves work on an existing school building, it is the responsibility of the school district to meet all Federal, State and local requirements relating to the identification, remediation and/or removal of hazardous levels of lead and asbestos containing materials before or during construction. It is the responsibility of the district to complete all of the mitigation measures identified in the documents submitted to the California Department of Education for review.

The project as approved consists of: manufacturing lab with adjoining lecture classroom, storage, and toilet.

The California Department of Education has reviewed the plans to ensure the construction project is consistent with the Career Technical Education Facilities Program application that received a score of 138.

Montebello Unified

October 18, 2010

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PTN: 64808-89

Schurr High School

The district has certified that this project is either exempt from, or has completed, the California Environmental Quality Act (CEQA) process.

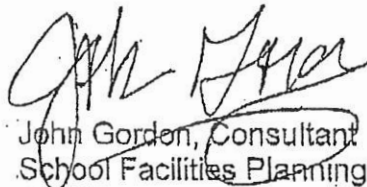
For projects to be funded under the Leroy F. Greene School Facility Act of 1998, funding requests to the State Allocation Board must be submitted within two (2) years of the date of this letter. If the district is not seeking financial assistance from the State Allocation Board, the project must commence construction within two (2) years of the date of this letter. Regardless of the funding source, if, prior to construction, changes are made to the plans that would affect or alter the California Department of Education's original approval (including but not limited to changes in surrounding land uses, the master plan capacity of the project, changes in code and/or regulation, or a subsequent CEQA determination), the plan may be subject to reevaluation using the most recent standards.

Please contact the consultant identified below if you have questions regarding this letter.

Sincerely,



Fred A. Yeager, Assistant Director
School Facilities Planning Division



John Gordon, Consultant
School Facilities Planning Division

DP6796/P6008/CTEAP

cc: Architect