

# Charter School Facilities Program 2022 Filing Round

Submitting an Online Application  
Webinar  
April 28, 2022

Presented by:

Office of Public School Construction (OPSC)

California School Finance Authority (CSFA)

# Agenda

- OPSC instructions on submitting an online *Application for Charter School Preliminary Apportionment* (Form SAB 50-09) and supporting documents
- CSFA instructions for submitting an online Financial Soundness Application (From CSFA 03-01)

# Application Submittal Formats

- Applications may be submitted *starting May 2, 2022, ending at 11:59 on June 3, 2022*
  - Applications can be created in OPSC Online and saved as a draft before May 2, 2022
- OPSC Online application submittal link:
- [Online Application Tools for School Construction Projects](#)

Or
- Email application [Form SAB 50-09](#) (link) and supporting documents to:  
[OPSCApplicationReviewTeam@dgs.ca.gov](mailto:OPSCApplicationReviewTeam@dgs.ca.gov) and  
[Erin.Cunneen@dgs.ca.gov](mailto:Erin.Cunneen@dgs.ca.gov)
  - Electronic or scanned signatures accepted

## Prior to Submitting an Application

- District received notification and 30 days have passed (**charters applying independently**)
  - **May 4, 2022, last day a district can RECEIVE a notification**
- District board approved signed rehabilitation agreement (**charters applying independently for rehab**)
- Applicant School board resolution
  - Supports submittal of application
  - Charters, include designated representative(s)
- California Department of Education (CDE) Recommended Site Size letter
  - **Angel Doughty at [ADoughty@cde.ca.gov](mailto:ADoughty@cde.ca.gov)**
- Determine Charter School General Location

See March 1, 2022, webcast on the CSFP webpage for more information **[Access Charter School Facilities Funding](#)**



## Charter School General Location

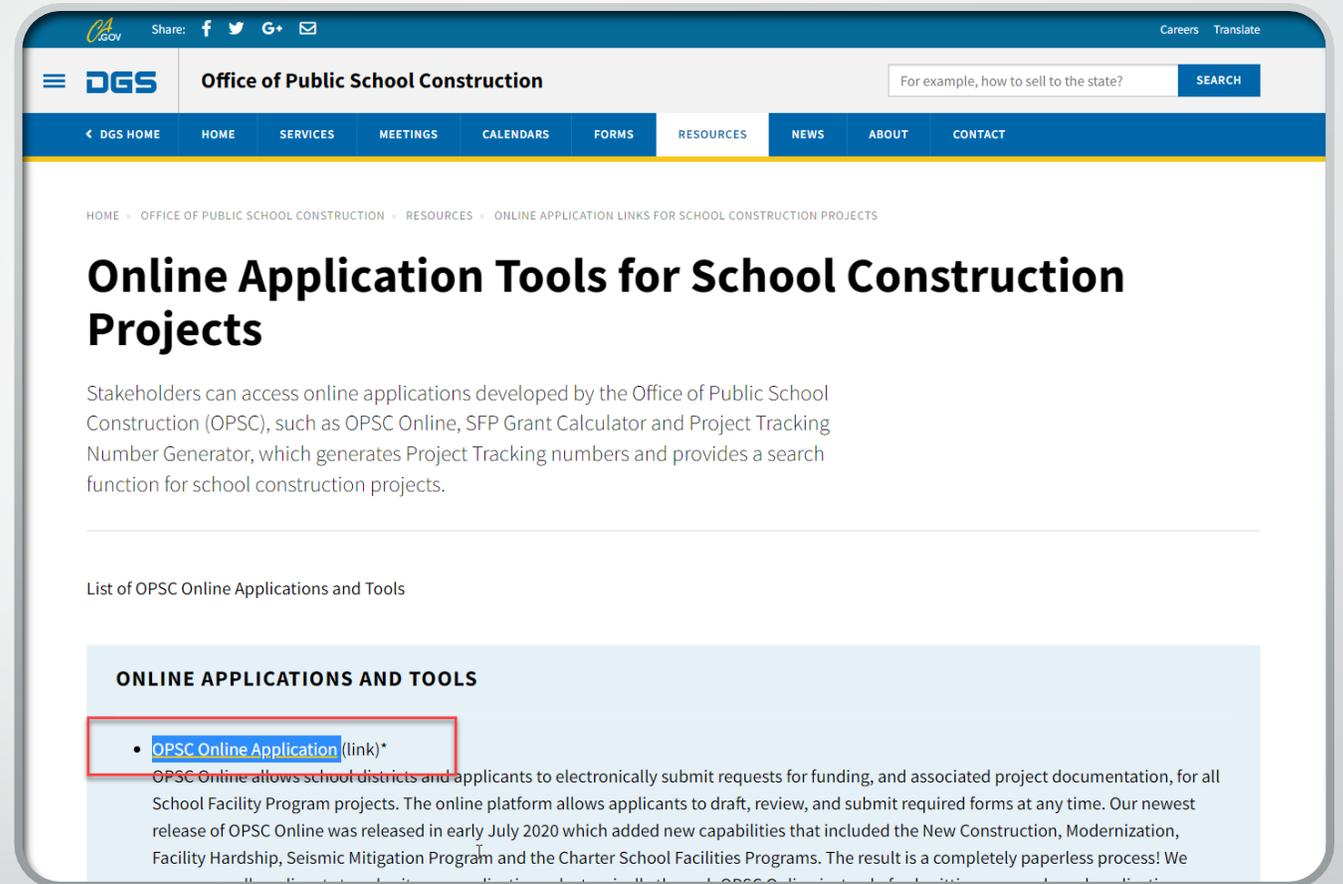
- Minimum 1-mile to maximum 3-mile radius from the Charter School's current or proposed location
- Cross streets can be used for new sites
- Provide address or cross streets in *Project Narrative*
- Used for *Median Cost Per Acre Valuation* and *Free and Reduced Price Meals Percentage*, if using other school within 3 miles

# OPSC Online Account and PTN

- Create OPSC Online account
  - Request by email:  
[OPSCOnlineSupport@dgs.ca.gov](mailto:OPSCOnlineSupport@dgs.ca.gov) or  
[Erin.Cunneen@dgs.ca.gov](mailto:Erin.Cunneen@dgs.ca.gov)
  - Charters, include the following information with your request:
    - Copy of approved board resolution identifying the charter representative(s)
    - Representative's position, email, phone number, and address
    - The grade level you are approved to serve in your petition
    - The name of the District(s) your project(s) will be in (may be different than charter authorizer)
      - Districts must serve the same grade level housed in the charter project
    - Districts and Charter Schools can add delegates
- Project Tracking Number (PTN)
  - Request by email:  
[OPSCProjectTrackingAdmin@dgs.ca.gov](mailto:OPSCProjectTrackingAdmin@dgs.ca.gov)

# Access OPSC Online Application

- [OPSC Online Application](#) (link)
- From the OPSC website:
  - *Resources* tab
  - *Online Application Tools for School Construction Projects* link
  - *OPSC Online Application* (link)



The screenshot shows the website for the Office of Public School Construction (OPSC). The page title is "Online Application Tools for School Construction Projects". The navigation menu includes "RESOURCES", "NEWS", "ABOUT", and "CONTACT". The page content includes a section titled "ONLINE APPLICATIONS AND TOOLS" with a list of links. The link "OPSC Online Application (link)" is highlighted with a red box. Below the link, there is a paragraph of text describing the OPSC Online application process.

Share: [f](#) [t](#) [G+](#) [✉](#) Careers Translate

**Office of Public School Construction**

For example, how to sell to the state?

◀ DGS HOME HOME SERVICES MEETINGS CALENDARS FORMS **RESOURCES** NEWS ABOUT CONTACT

HOME > OFFICE OF PUBLIC SCHOOL CONSTRUCTION > RESOURCES > ONLINE APPLICATION LINKS FOR SCHOOL CONSTRUCTION PROJECTS

## Online Application Tools for School Construction Projects

Stakeholders can access online applications developed by the Office of Public School Construction (OPSC), such as OPSC Online, SFP Grant Calculator and Project Tracking Number Generator, which generates Project Tracking numbers and provides a search function for school construction projects.

List of OPSC Online Applications and Tools

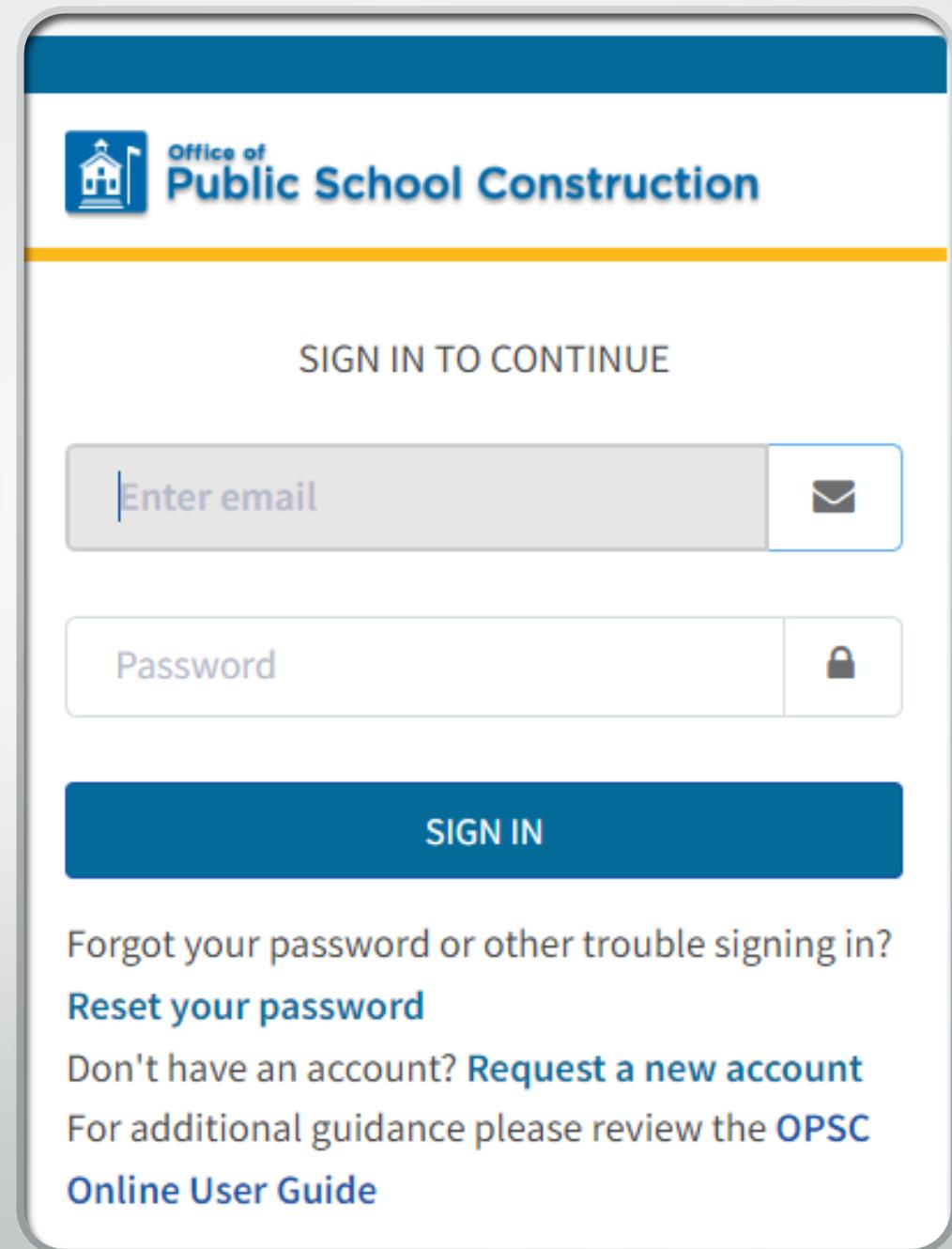
### ONLINE APPLICATIONS AND TOOLS

- [OPSC Online Application](#) (link)\*

OPSC Online allows school districts and applicants to electronically submit requests for funding, and associated project documentation, for all School Facility Program projects. The online platform allows applicants to draft, review, and submit required forms at any time. Our newest release of OPSC Online was released in early July 2020 which added new capabilities that included the New Construction, Modernization, Facility Hardship, Seismic Mitigation Program and the Charter School Facilities Programs. The result is a completely paperless process! We

# Access OPSC Online Application

- OPSC Online Account needed to log in
- Sign in using email address and password



The screenshot shows the sign-in interface for the Office of Public School Construction. At the top, there is a blue header with the organization's logo and name. Below the header, the text "SIGN IN TO CONTINUE" is centered. There are two input fields: one for email with a placeholder "Enter email" and an envelope icon, and one for password with a placeholder "Password" and a lock icon. A blue "SIGN IN" button is positioned below the fields. At the bottom, there are links for password reset and account creation, along with a reference to the OPSC Online User Guide.

Office of  
**Public School Construction**

SIGN IN TO CONTINUE

Enter email 

Password 

**SIGN IN**

Forgot your password or other trouble signing in?  
[Reset your password](#)

Don't have an account? [Request a new account](#)

For additional guidance please review the [OPSC Online User Guide](#)

# Create New Application

- Dashboard
  - Submitted and draft applications appear here
- Select *Create New SFP Funding Application*
- Do not use *Grants* icon

Dashboard

## Funding Applications

[Create New SFP Funding Application](#) [Create New Preschool/TK/FDK Funding Application](#)

District  HSA A

App Name	Prog. Type	Status	OPSC App #	School/Site
No data to display				

0 Apps Total Items Per Page 25

# Create New Application

## Create New Application

- Select *No*
- When a conversion application is submitted in the future the applicant will select *Yes*

### Create New Application ?

Has the Applicant applied for advanced funding for Site Acquisition and/or Design, or a Charter School Facilities Program Preliminary Apportionment for this project/application?

Yes  No

→

# Create New Application

Select the District where project will be located

- District applicants will only see their District
- Charter applicants will only see the Districts they requested permissions for in their email to request an account
- Delegates will only see districts where they have permissions

The screenshot shows a web form titled "Create New Application". At the top, there is a question: "Has the Applicant applied for advanced funding for Site Acquisition and/or Design, or a Charter School Facilities Program Preliminary Apportionment for this project/application?". To the right of this question is a "Yes" button. Below the question is a help icon (a question mark in a blue circle) and a text block: "You have selected 'No' because this is a brand-new application for a project that has not received prior separate site and/or design funding approval or Charter School Facilities Preliminary Apportionment for this project/application." Below this is another text block: "On this first screen, please select the District name, Program Type (e.g. New Construction), High School Attendance Area (if applicable), enter the Project Tracking Number, and enter the application. The nickname is used to help you with differentiating this from other applications on the Dashboard." At the bottom of the form is a dropdown menu labeled "Select the District" with a help icon. A red box highlights this dropdown. The dropdown menu is open, showing a list of school districts. The first item is "Please select an option". The list includes: ABC UNIFIED, ACALANES UNION HIGH, ACKERMAN CHARTER (FORMERLY ACKERMAN E.S.), ACTON-AGUA DULCE UNIFIED, ADELANTO ELEMENTARY, ALAMEDA CITY UNIFIED, ALAMEDA COUNTY OFFICE OF EDUCATION, ALBANY UNIFIED, ALEXANDER VALLEY UNION ELEMENTARY, ALHAMBRA UNIFIED, ALISAL UNION, ALLENSWORTH ELEMENTARY, ALPAUGH UNIFIED, ALPINE COUNTY OFFICE OF EDUCATION, ALPINE COUNTY UNIFIED, ALPINE UNION, ALTA LOMA ELEMENTARY, ALTA VISTA ELEMENTARY, ALTA-DUTCH FLAT UNION ELEMENTARY (highlighted in blue), and ALTA-DUTCH FLAT UNIC. A mouse cursor is pointing at the bottom of the dropdown menu.

# Create New Application

Select *Charter – Preliminary Apportionment* as the Program Type

- Charter applicants will only have the option to select *Charter – Preliminary Apportionment*

Select the District ? ALTA-DUTCH FLAT UNIO

Select a funding Program Type ?

Refer to Section 1859.192 for the eligibility criteria

Please enter your primary Project Tracking Number (PTN #) first, followed by additional PTN #s ?

Please select an option

- Please select an option
- Career Technical Education (NC)
- Career Technical Education (Mod)
- New Construction
- Modernization
- Facility Hardship - Replacement (including Seismic Mitigation)
- Facility Hardship - Rehabilitation (including Seismic Mitigation)
- Charter - Preliminary Apportionment**

# Create New Application

## Select the High School Attendance Area (HSAA)

- If only (oo) is listed, District does not have HSAs; select (oo)
- New construction and Combination projects with more than (oo) listed ask District what HSAA your project is in
- Stand alone rehabilitation projects select (oo) regardless if other HSAs are listed

Select the District ⓘ ALAMEDA CITY UNIFIED ▾

Select a funding Program Type ⓘ Charter - Preliminary Ap ▾

Refer to [Section 1859.192](#) for the eligibility criteria

Select High School Attendance Area ⓘ

Select Attendance Area ▾

- Select Attendance Area
- (00) District-wide
- (01) Alameda High School
- (02) Encinal

# Create New Application

- Enter the Project Tracking Number for the project and **hit enter** to make it save
- If you have more than one PTN you can then enter another one or move on to the next filed

Select the District ?

Select a funding Program Type ?

Refer to [Section 1859.192](#) for the eligibility criteria

Select High School Attendance Area ?

Please enter your primary Project Tracking Number (PTN #) first, followed by additional PTN #s ?

-

? Press the Enter  key to save

# Create New Application

- Enter the application nickname
  - Name used by the applicant to identify the application
  - This will not appear on the application
- Press Continue

Select the District  ALAMEDA CITY UNIFIED

Select a funding Program Type  Charter - Preliminary Apportio

Refer to [Section 1859.192](#) for the eligibility criteria

Select High School Attendance Area  (00) District-wide

Please enter your primary Project Tracking Number (PTN #) first, followed by additional PTN #s  61119 - 14   
+ PTN  
 Press the Enter  key to save

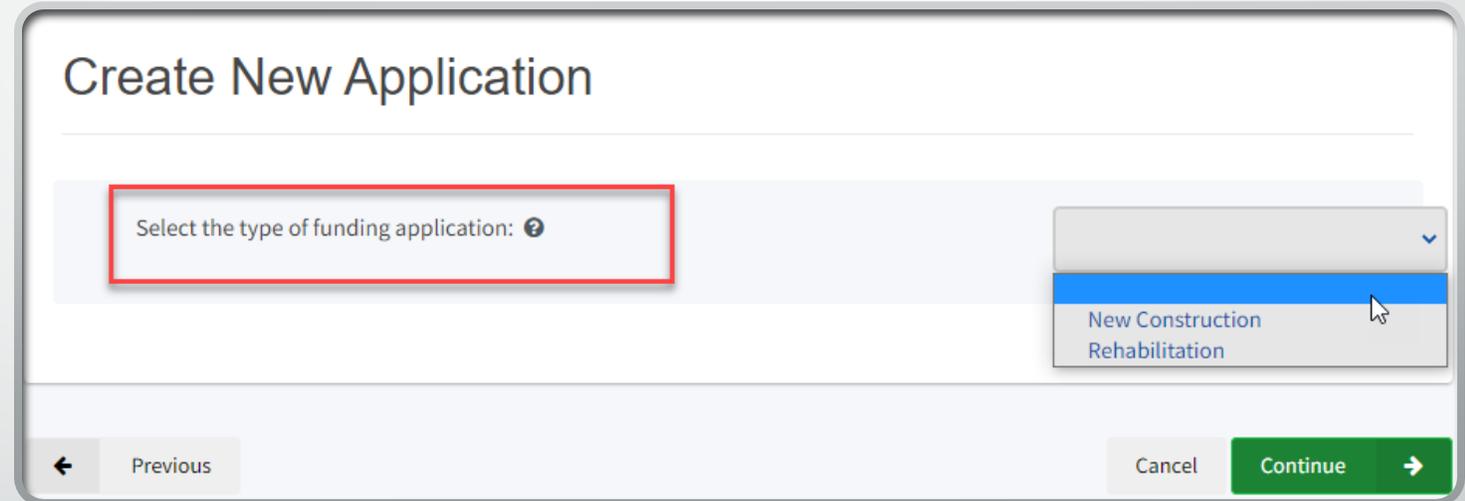
Please enter application nickname

Elementary #5

Cancel Continue 

# Create New Application

- Select New Construction or Rehabilitation
  - Combination projects submit two separate applications
- Press Continue



The screenshot shows a web form titled "Create New Application". A red box highlights the text "Select the type of funding application: ?". To the right is a dropdown menu with "New Construction" selected and "Rehabilitation" as an option. At the bottom, there are "Previous" and "Continue" buttons.

Create New Application

Select the type of funding application: ?

New Construction  
Rehabilitation

← Previous

Cancel Continue →

# Create Online Application

- Instructions
- List of required docs
- Press *Start Application*
- Creates application draft

## Application For Charter School Preliminary Apportionment

### Form SAB 50-09

#### Information and Instruction

Please enter all required information and have the Authorized Charter School or District Representative electronically sign the Charter School Preliminary Apportionment (Form SAB 50-09). Upon completion, ensure all required documents are uploaded and submit the completed Form SAB 50-09 on-line. A list of all required documents can be found [here](#). Once the Form SAB 50-09 is complete, a hard copy can be generated and printed for your records. If submitted online, the hard copy Form SAB 50-09 does not need to be mailed in. When uploading documents that are larger than 20 MB, please either resize to less than 20 MB or submit in multiple parts that are less than 20 MB.

If your project will contain both rehabilitation and new construction work, you will need to submit two separate applications: one for the rehabilitation portion and one for the new construction portion.

Start Application →

# Application Details (All Projects)

- Indicate if applicant is District or Charter
  - If Charter, enter legal name of applicant
- Enter most recent petition approval/renewal date

### Application Details

School District Applying on Behalf of Charter School or Charter School Applying On Its Behalf? ⓘ

Legal Name of Applicant ⓘ

Please enter the most current approval date for the petition, material revision or petition renewal for the charter school this application references. ⓘ

# Application Details Cont. (All Projects)

- Indicate if this application is associated with another application
  - Combination rehabilitation and new construction project
  - Leave application number blank for now

Is this application associated with another CSFP application in the current filing round, such as a combination rehabilitation and new construction project?

Yes  No

Enter Application number if available 

[Continue](#) 

# Preference Points (All Projects)

- Indicate non-profit status
- Enter FRPM %
  - Enter with 2 decimals
- Indicate what percentage used
  - Charter school
  - District average
  - Other public school within 3 miles of *Charter School General Location*
- Enter school information if school within 3 miles used

### Preference Points

Does the entity operating the Charter School meet the SFP definition of a Non-Profit Entity? 

Yes No

Free and reduced priced meal percentage 

87.50

Select the percentage the applicant is using

School within 3 miles 

School Name 

ABC Elementary

School Address

123 ABC Way

City

West Sacramento

Zip Code

95605

 Previous 



## Free and Reduced Priced Meals Percentage

- Use latest data published on CDE
- Use the highest percentage of the following:
  - Charter School
  - District average where project will be physically located
  - Any other public school located within the *General Charter School location*
- Used to assign low-income preference points
  - See SFP Regulation Section 1859.164.1 for breakdown of points

**Applicant is responsible for finding other public school with highest FRPM% percentage**

# Free and Reduced Priced Meals Percentage

- CDE Data Quest Website:

<https://dq.cde.ca.gov/dataquest/>

- Link in help text (?)

### Preference Points

Does the entity operating the Charter School meet the SFP definition of a Non-Profit Entity? ?  Yes  No

Free and reduced priced meal percentage ?

Select the percentage the applicant is using

[← Previous](#) [Continue →](#)

? (SFP Regulation Section 1859.164.1(a)) 4-40 points: Enter the most current reduced price lunch percentage approved by the California Department of Education and published on their [Dataquest website](#) as of the application deadline for the CSFP funding round. Applicants may enter the highest percentage of either the Charter School or school district where the Charter School is or will be located, or any public school within the Charter School General Location. SFP Regulation 1859.2 defines the Charter School General Location as a minimum of a one-mile radius to a maximum of a three-mile radius from the

# Free and Reduced Priced Meals Percentage

- CDE Data Quest Website:

<https://dq.cde.ca.gov/dataquest/>

- Search by *District* or *School*

- Select *Free and Reduced Price Meals* under *Other Reports*



**DataQuest** provides meaningful data and statistics about California's K-12 public educational system that supports a wide variety of informational, research, and policy needs. Summary and detailed data reports are available for multiple subject areas at the school, district, county, and state levels.

#### To create a report:

1. Select a report **Level**
2. Select a report **Subject**
3. Select **Submit**

#### Data Resources

- [What's NEW? DataQuest Change Log](#)
- [QuickQuest](#) lets you find answers fast!
- [Downloadable Data Files](#)
- [California School Dashboard](#)
- [CAASPP/ELPAC Test Results](#)
- [Data Requests](#)

#### Other CDE Resources

- [CA Department of Education Home](#)
- [California School Directory](#)
- [Data & Statistics](#)
- [Testing & Accountability](#)
- [CA Education Fingertip Facts](#)

Questions: [Data Reporting Office](#) | 916-327-0219

#### 1. Select Level

#### 2. Select Subject

- Four-Year Cohort Graduation Rates & Outcomes
- Five-Year Cohort Graduation Rates
- One-Year Graduation Data
- One-Year Dropout Data
- Post-Secondary Enrollment**
- College-Going Rates
- School Climate Data**
- Suspension and Expulsion Data
- Absenteeism Data
- Stability Rates
- Staff Data**
- Staff Counts and FTE
- Estimated Teacher Hires
- Student Course Enrollment Data**
- Course Enrollment & Class Size Data
- Other Reports**
- CA Healthy Kids Survey
- CA School Staff Survey (formerly CA School Climate Survey)
- Free and Reduced Price Meals**
- Create Your Own Report

# Free and Reduced Priced Meals Percentage

- Select most current year
- Type a portion of the *District* name



[CDE Home](#) » [DataQuest](#) » Select Criteria

## Select Year of Data and Enter District Name

1) Determine a time frame.

Single year -- select year:

2021-22

2) Type a portion of the name then press the "Submit" button.

Mariposa

Submit

Questions: [Data Reporting Office](#) | 916-327-0219

© California Department of Education

# Free and Reduced Priced Meals Percentage

- Select the correct *District*
- Select *Free and Reduced Price Meal – District Summary (with school data)*

[CDE Home](#) » [DataQuest](#) » [Select Criteria](#) » Select a Report

## Free and Reduced Price Meals - 2020-21

Select District:

2210223 -- Mariposa County Office of Education

2210223 -- Mariposa County Office of Education

2265532 -- Mariposa County Unified

Select a Report

Free and Reduced Price Meal - District summary data

Free and Reduced Price Meal - District summary (with school data)

Submit

Questions: [Data Reporting Office](#) | 916-327-0219

# Free and Reduced Priced Meals Percentage

- Locate your school's percentage
- Determine if the District's average is higher
- Determine if any public schools located within 3-miles of the *General Charter School Location* have a higher percentage
- May need to search in multiple districts based on 3-mile radius



Data Reporting Office  
Prepared: 4/7/2022 12:09:39 PM

-Select another year- ▼

Selected District Level Data - 2265532--Mariposa County Unified  
for the year 2020-21

School	CDS Code	Free or Reduced Price Meals	Enrollment U
Non-public non-sectarian schools	22655320000001	0	
<a href="#">Coulterville High</a>	22655322230076	12 (100.0%)	
<a href="#">Greeley Hill Elementary</a>	22655320132258	50 (90.9%)	
<a href="#">Lake Don Pedro Elementary</a>	22655326103477	129 (83.2%)	
<a href="#">Mariposa County High</a>	22655322235356	241 (58.5%)	
<a href="#">Mariposa Elementary</a>	22655326025035	301 (78.4%)	
<a href="#">Sierra Foothill Charter</a>	22655320125823	67 (43.8%)	
<a href="#">Sierra Home</a>	22655322230068	68 (64.2%)	
<a href="#">Spring Hill High (Continuation)</a>	22655322230035	33 (86.8%)	
<a href="#">Woodland Elementary</a>	22655326025050	216 (64.5%)	
<a href="#">Yosemite National Park El Portal</a>	22655326025001	47 (65.3%)	
<a href="#">Yosemite National Park Valley Elementary</a>	22655326025068	12 (36.4%)	
<a href="#">Yosemite Park High</a>	22655322230084	0	
District Total:		1,176 (66.9%)	
County Total:		1,205 (67.1%)	
State Totals:		3,533,825 (58.9%)	

Note: School-level downloadable data files are publicly available on the CDE Student Poverty FRPM Data webpage at <https://www.cde.ca.gov/ds/sd/sd/files.asp>.

# Funding Matrix Criteria (All Projects)

- Select Locale
- Enter current charter school enrollment
  - Current CBEDS published on CDE's website
- Select highest grade charter approved to serve in petition

### Funding Matrix Criteria

---

#### School Information

Select the Locale for the Charter School ?

Current charter school enrollment ?

#### Type of Project ?

What is the highest grade level the charter school may serve, as approved by the petition?

[← Previous](#) [Continue →](#)



## Locale Code

- Use locale code as classified by the National Center for Education Statistics (NCES)
- Can use locale where charter school is currently located or proposed location
  - **Indicate in Project Narrative the address you used**
- Used to determine the Charter School Locale for the Funding Matrix (SFP Reg Section 1859.2):
  - Urban: 11, 12 or 13
  - Rural: 31, 32, 33, 41, 42 or 43
  - Suburban: 21, 22, 23

# Local Code

- NCES Website:  
<https://nces.ed.gov/ccd/schoolsearch/>
- Enter portion of school name
- Select *Search*

## Search for Public Schools

CCD Common Core of Data

**NOTE:** The inclusion or exclusion of a school in this locator does NOT constitute an endorsement of the school and should NOT be used in any way to infer the accreditation status of the school.

[School Information](#) [School & District Navigator](#) [District Search](#) [Data Notes/Grant IDs](#) [Help](#)

**School Name:**  **NCES School ID:**

**Street Address:**  **City:** [Browse](#)

**State:**  **Zip Code:**  **Distance:**  Miles from Zip

**County of District:** [Browse](#) **Phone #:**  -

**District Name:**  **NCES District ID:**

**Additional Characteristics**

**School Description**  
Regular  Special Education  Vocational  Other/Alternative

**Specific School Type**  
All  Charter School  Magnet School

**Grade-Span** All PK KG 1 2 3 4 5 6 7 8 9 10 11 12

Includes Grade

Low Grade

High Grade

**SEARCH TIP:** If you are having difficulty finding your school, try only entering the city, state, and/or a key word in the name.

**SEARCH TIP:** Use the additional characteristics fields in conjunction with any of the School Information.

Additional Characteristics should not be used if you have already entered the name of a school.

Source: CCD Public school data 2020-2021 school year

# Local Code

Select the school

## Search for Public Schools

CCD Common Core of Data

NOTE: The inclusion or exclusion of a school in this locator does NOT constitute an endorsement of the school and should NOT be used in any way to infer the accreditation status of the school.

Search Results (records: 14)

[Modify Search](#) [Data Notes/Grant IDs](#) [Help](#)

	School Name	Phone	County	Students	Grades
1.	<a href="#">Kyrene de la Mariposa School</a> 50 E KNOX RD, TEMPE, AZ 85284	(480)541-3800	Maricopa County	456	PK-5
2.	<a href="#">La Mariposa</a> 4800 Corte Olivas, Camarillo, CA 93012	(805)383-5315	Ventura County	517	KG-5
3.	<a href="#">Mariposa</a> 750 Dartmouth Ave., San Carlos, CA 94070	(650)832-4201	San Mateo County	366	4-5
4.	<a href="#">Mariposa Avenue Elementary</a> 7940 Mariposa Ave., Citrus Heights, CA 95610	(916)971-5212	Sacramento County	311	KG-5
5.	<a href="#">Mariposa County High</a> PO Box 127, Mariposa, CA 95338	(209)742-0260	Mariposa County	412	9-12
6.	<a href="#">Mariposa Dual Language Academy</a> 3875 Glen Street, Reno, NV 89502	(775)826-4040	Washoe County	172	PK-5
7.	<a href="#">Mariposa Elementary</a> PO Box 5002, Mariposa, CA 95338	(209)742-0340	Mariposa County	384	KG-8
8.	<a href="#">Mariposa Elementary</a> 1605 E. D St., Ontario, CA 91764	(909)983-4116	San Bernardino County	654	KG-6
9.	<a href="#">Mariposa Elementary</a> 30800 Palo Alto Dr., Redlands, CA 92373	(909)794-8620	San Bernardino County	474	KG-5
10.	<a href="#">Mariposa Elementary</a> 1111 W. Mariposa Dr., Brea, CA 92821	(714)529-4916	Orange County	550	KG-6
11.	<a href="#">Mariposa Elementary</a> 737 W. Ave. H-6, Lancaster, CA 93534	(661)942-0437	Los Angeles County	604	KG-6
12.	<a href="#">MARIPOSA ELEMENTARY SCHOOL</a> 2620 SE MARIPOSA AVE, PORT ST LUCIE, FL 34952	(772)337-5960	ST. Lucie County	660	PK-5
13.	<a href="#">Mariposa School of Global Education</a> 6050 N. Calmfield Ave., Agoura, CA 91301	(818)707-7144	Los Angeles County	337	KG-8
14.	<a href="#">Mariposa-Nabi Primary Center</a> 987 S. Mariposa Ave., Los Angeles, CA 90006	(213)385-0241	Los Angeles County	122	KG-2





## Current Enrollment

- Use latest available CBEDS report
  - If a CBEDS report is unavailable, the registration list for the Charter School may be used
- Used to determine the Charter School Size for the Funding Matrix (SFP Reg Section 1859.2):
  - Small: up to 175
  - Medium: 176-350
  - Large: 351 or more

# Project Capacity (Rehabilitation Projects)

- Enter the number of eligible classrooms in the rehabilitation project by grade level
- If this is a 6-8 school select, select 'Yes'
  - Enter the number of 6<sup>th</sup> grade classrooms

**Training Rehab** Draft

Application For Charter School Preliminary Apportionment • Form SAB 50-09

Charter - Preliminary Apportionment • Rehabilitation

SAB 50-09 Form

- ✓ Application Details
- ✓ Preference Points
- ✓ Funding Matrix Criteria
- Project Capacity**
- Site Info
- Project Costs
- CSFA Lease
- ✓ Project Progress
- Certification
- ! Review
- Submit

### Project Capacity

How many eligible classrooms will be rehabilitated by grade level?

K-6	<input type="text" value="2"/>
7-8	<input type="text" value="2"/>
9-12	<input type="text"/>
Non-Severe	<input type="text"/>
Severe	<input type="text"/>

Number of Classrooms

Is this a 6-8 school?  Yes  No

How many K-6 classrooms reported above house sixth graders?

[← Previous](#) [Continue →](#)

# Site Info (Rehabilitation Projects)

- Enter recommended acres from CDE letter
- Proposed Project Name = Charter School name as it appears in petition
- Enter the existing acres available to the charter school at the district site
- Enter *zero* for Proposed Acres, unless there is a combination new construction project **WITH** site acquisition
- Select the site where the rehabilitation project will be located

**Training Rehab** Draft

Application For Charter School Preliminary Apportionment • Form SAB 50-09  
Charter – Preliminary Apportionment • Rehabilitation

SAB 50-09 Form

- Application Details
- Preference Points
- Funding Matrix Criteria
- Project Capacity
- Site Info**
- Project Costs
- CSFA Lease
- Project Progress
- Certification
- Review
- Submit

### Site Info

CDE recommended acreage ?

Proposed Project Name

Existing acres available to the charter school at the site ?

Proposed Acres (Usable) (Combination Project) ?

Select the school site where the Charter School will be physically located ?

Please make a selection ▼

- Please make a selection
- ALTA-DUTCH FLAT ELEMENTARY
- BLUE CANYON
- EMIGRANT GAP ELEMENTARY
- Not Listed

← Previous Next

# Site Info (Rehabilitation Projects)

- If site is not listed, or name has changed, request to have it added or changed:

[OPSCApplicationReviewTeam@dgs.ca.gov](mailto:OPSCApplicationReviewTeam@dgs.ca.gov)

- Most existing district sites should be listed

### Site Info

CDE recommended acreage <sup>?</sup>	<input type="text" value="10.00"/>
Proposed Project Name	<input type="text" value="Charter School Name in Petition"/>
Existing acres available to the charter school at the site <sup>?</sup>	<input type="text" value="5.00"/>
Proposed Acres (Usable) (Combination Project) <sup>?</sup>	<input type="text" value="0.00"/>
Select the school site where the Charter School will be physically located <sup>?</sup>	<input style="border: 2px solid red;" type="text" value="Not Listed"/>

Please email [OPSCApplicationReviewTeam@dgs.ca.gov](mailto:OPSCApplicationReviewTeam@dgs.ca.gov) to add a new site. In your email include the District Name, School Name, County-District-Site (CDS) Code, Grade Level, and Complete School Address. You will be able to complete the application but not submit it until the site name is selected. Once the site is added, OPSC will email you a confirmation and you will be able to submit the application.

# Project Costs (Rehabilitation Projects)

- Enter the *non-toilet* and *toilet* square feet to be rehabilitated
- Indicate if the project is in a *geographic* area and enter the percentage
  - Percentage by county charter in help text
  - Question may not appear if project is not located in geo area

### Project Costs

Enter the eligible non-toilet sqft

Enter the eligible toilet sqft

### Increase in Preliminary Apportionment

Will the project be located in a geographic area designated in the Geographic Percentage Chart in SFP Regulation Section 1859.83(a)?  Yes  No [?](#)

What percentage factor does the project qualify for?

# Project Costs Cont. (Rehabilitation Projects)

- If the project will house 200 pupils or less, select *Small Size* and indicate the percentage
- If the existing acres are 60% or less than the CDE recommended acres select *Urban/Security/Impacted Site*
- Indicate if the project will include the addition of 2-stop elevators and indicate additional stops

Does the applicant qualify for the Small Size Project grant and wish to request? ?  Yes  No

The number of pupils housed

Does the applicant qualify for the Urban/Security/Impacted Site grant and wish to request? ?  Yes  No

Will the project include any new two-stop elevator(s) required by the Division of the State Architect?  Yes  No

Enter the number of two-stop elevator(s)

Will there be additional stops?  Yes  No

Enter the number of Additional Stops

[← Previous](#) [Continue →](#)

# Project Capacity (New Construction Projects)

- Enter the pupil grants requested by grade level
  - Based on the number of classrooms constructed
    - 25 pupils/K-6 CR
    - 27 pupils/7-12 CR
    - 13 pupils/non-severe CR
    - 9 pupils/severe CR
- Select if this is a 6-8 school
  - Enter the number of 6<sup>th</sup> grade pupils

**Training New Construction** Draft

Application For Charter School Preliminary Apportionment • Form SAB 50-09

Charter Preliminary Apportionment • New Construction

SAB 50-09 Form

- ✓ Application Details
- ✓ Preference Points
- ✓ Funding Matrix Criteria
- Project Capacity**
- Site Info
- Project Costs
- CSFA Lease
- ✓ Project Progress
- Certification
- Review

### Project Capacity

Enter project capacity ⓘ

K-6	<input type="text" value="50"/>
7-8	<input type="text" value="54"/>
9-12	<input type="text"/>
Non-Severe	<input type="text"/>
Severe	<input type="text"/>

Is this a 6-8 school? ⓘ  Yes  No

How many K-6 pupils reported above are sixth graders?

# Project Capacity Cont. (New Construction Projects)

- Enter the number of classrooms that will be constructed by grade level
- Must build enough classrooms to house requested pupil grants
- Can build more classrooms than the pupil grants requested

How many new classrooms by grade level will be constructed? ⓘ

K-6	<input type="text" value="2"/>
7-8	<input type="text" value="2"/>
9-12	<input type="text"/>
Non-Severe	<input type="text"/>
Severe	<input type="text"/>
Number of Classrooms	<input type="text" value="4"/>

# Project Capacity Cont. (New Construction Projects)

- Indicate if District certified or will certify that charter project will house district pupils
  - Yes or No must be selected, but can be edited once information is available and has been verified by OPSC
- Enter the pupil certification by grade if available
  - This can be added or edited later

Will any district unhoused pupils be housed by this project? 

Yes  No

How many district unhoused pupils will be housed by the project? 

K-6	<input type="text" value="25"/>
7-8	<input checked="" type="text" value="54"/>
9-12	<input type="text"/>
Non-Severe	<input type="text"/>
Severe	<input type="text"/>

 Previous  

# Site Info

## (New Construction Projects)

- Enter recommended acres from CDE letter
- Proposed Project Name = Charter School name as it appears in petition
- For additions to existing sites, select the site where the project will be located
- **For new sites, select the charter school's current site**
- Enter the existing acres available to the charter school at the district site, if applicable
  - Addition to an existing site

The screenshot shows a web application interface for 'Training New Construction'. The title bar includes 'Draft' and 'Form SAB 50-09'. The main content area is divided into two sections: 'SAB 50-09 Form' and 'Site Info'. The 'SAB 50-09 Form' section has a sidebar with five items: 'Application Details', 'Preference Points', 'Funding Matrix Criteria', 'Project Capacity', and 'Site Info' (which is currently selected). The 'Site Info' section contains three input fields: 'CDE recommended acreage' with a value of 10.00, 'Proposed Project Name' with the value 'Charter School Name in Petition', and 'Select the school site where the Charter School will be physically located' with a dropdown menu showing 'Please make a selection' and a red error message 'Please select an option'. Below these is another input field for 'Existing acres available to the charter school at the site' with a value of 0.00.

# Site Info Cont. (New Construction Projects)

- If site is not listed, or name has changed, request to have it added or changed:

[OPSCApplicationReviewTeam@dgs.ca.gov](mailto:OPSCApplicationReviewTeam@dgs.ca.gov)

### Site Info

CDE recommended acreage <sup>?</sup>	<input type="text" value="10.00"/>
Proposed Project Name	<input type="text" value="Charter School Name in Petition"/>
Existing acres available to the charter school at the site <sup>?</sup>	<input type="text" value="5.00"/>
Proposed Acres (Usable) (Combination Project) <sup>?</sup>	<input type="text" value="0.00"/>
Select the school site where the Charter School will be physically located <sup>?</sup>	<input type="text" value="Not Listed"/>

Please email [OPSCApplicationReviewTeam@dgs.ca.gov](mailto:OPSCApplicationReviewTeam@dgs.ca.gov) to add a new site. In your email include the District Name, School Name, County-District-Site (CDS) Code, Grade Level, and Complete School Address. You will be able to complete the application but not submit it until the site name is selected. Once the site is added, OPSC will email you a confirmation and you will be able to submit the application.

[← Previous](#) [Continue →](#)

# Site Info Cont. (New Construction Projects)

- Indicate if project includes site acquisition.
- If Yes:
  - Enter how many acres you plan to purchase
  - Enter **50%** of the estimated cost to purchase the site
    - If using median cost, enter cross streets for 1–3-mile radius
    - See [CSFP Preliminary Apportionment Application Submittal Requirements](#) for appraisal and median cost information

## Site Acquisition

Does the project include site acquisition?

Yes No

Proposed Acres (Usable)

5.00

50 percent appraised value or median cost ?

\$ 5,000,000

Nearest street intersection to the Charter School General Location if determined by median cost

a and 1

# Site Info Cont. (New Construction Projects)

- Indicate if requesting DTSC fees
  - Select 15% of site acquisition estimated site costs or historical cost
- Indicate if requesting hazardous waste removal
  - Enter estimated 50% cost
- Indicate if requesting 2% grant
  - 2% of site acquisition for escrow, appraisal, site testing, etc.

The screenshot shows a web form with the following fields and controls:

- Question: "Will the project have relocation or DTSC costs?" with radio buttons for "Yes" (selected) and "No".
- Field: "Select the DTSC cost percent" with a dropdown menu showing "15%".
- Question: "Will the project have hazardous material clean-up?" with radio buttons for "Yes" (selected) and "No".
- Field: "Hazardous material clean-up cost" with a text input containing "\$ 50,000" and a help icon.
- Question: "Request for 2% Grant?" with radio buttons for "Yes" (selected) and "No".
- Navigation: "Previous" button with a left arrow and "Continue" button with a right arrow.

# Project Costs (New Construction Projects)

- Indicate if the project will include multilevel construction
  - Usable site acreage must be less than 75% CDE recommended acres
- If yes, indicate if the project qualifies for Urban/Security/Impacted Site
  - Multilevel Construction
  - Proposed acres (plus any existing) 60% or less than CDE recommended
  - If site purchased, cost is \$750,000 per acre or more

## Project Costs

### Increase in Preliminary Apportionment

Multi-Level

Yes  No

Does the applicant qualify for the Urban/Security/Impacted Site grant and wish to request? [?](#)

Yes  No

# Project Costs Cont. (New Construction Projects)

- Indicate if site development is requested
  - \$70,000 per proposed acre or historical cost
- Indicate if General Site grant is requested
  - Project must include site acquisition to qualify
- Indicate if the project is in a geographic area and enter the percentage
  - Percentage by county chart in help text
- If the project will house 200 pupils or less, select small size and indicate the percentage

### Site Development

Select the requested site development amount

General Site  Yes  No

Will the project be located in a geographic area designated in the Geographic Percentage Chart in SFP Regulation Section 1859.83(a)?  Yes  No

What percentage factor does the project qualify for?

Does the applicant qualify for the Small Size Project grant and wish to request?  Yes  No

The number of pupils housed

# CSFA Lease (All Projects)

- Indicate if a loan will be requested for the applicant match
- **Do not enter a loan amount yet**
- Applicant will need to match state grant amount with cash contribution, loan or combination
- Click on the link to see the estimated state grant (unverified)
- Only use this link to view grant calculations

### CSFA Lease

At this time, does the applicant anticipate requesting a loan? 

Yes  No

Applicant is anticipating loan in the amount of 

\$

The current, estimated state grant for the project can be found [here](#).

# CSFA Lease Cont. (All Projects)

- *Total Grant Amount* is the estimated (unverified) State Grant **IF** you did not enter a loan amount on the previous page
  - Loan amounts are included in the Total Grant Amount
  - Total Grant Amount = total amount of bond authority reserved for project

Total Grant Amount: **\$8,542,034.00**

Effective Date of Grant Calculation: 04/26/2022

Grant:	Base Grant	
Grant Total:	\$1,618,344.00	
Description:	Calculation:	Subtotal:
K-6	0 (MINUS 50 6-8) x \$14,698.00 = \$0.00	\$0.00
7-8	104 (PLUS 50 6-8) x \$15,561.00 = \$1,618,344.00	\$1,618,344.00
9-12		\$0.00
Severe		\$0.00
Non-Severe		\$0.00

# CSFA Lease Cont. (All Projects)

- Return to the CSFA Lease data entry screen by selecting the open tab at the top of the screen
- You can go back and edit the project information to arrive at a different calculation

Dashboard | OPSC x | 50-09 : CSFA Lease | OPSC x | Grant Calculator | OPSC x +

Not secure | internet-uat.dgs.ca.gov/OPSC/OPSCOnline/grantcalculator/66652/2022-04-22T11:28:17.

CA.GOV

Office of Public School Construction

Dashboard / Grants Calculator

## OPSC Grants Calculator

The calculations provided above are an estimate for the potential funding of that may be associated with a complete application. This estimate does not reflect any potential increase to funding based on eligibility for Financial Hardship assistance.

[See the entire application](#)

## CSFA Lease Cont. (All Projects)

- Enter the loan amount
- Loan can be up to the full amount of the State Grant amount
- Informational only; loans are verified by CSFA and answer can change

### CSFA Lease

At this time, does the applicant anticipate requesting a loan? [?](#)  Yes  No

Applicant is anticipating loan in the amount of [?](#)

The current, estimated state grant for the project can be found [here](#).

[← Previous](#) [Continue →](#)

# Project Progress (All Projects)

- Indicate if construction contracts have been awarded for the project
  - New construction projects cannot be occupied until after a conversion application has been submitted (Form SAB 50-04)
- Most will answer *No*
- If *Yes*, select *Add/Edit Contracts*

### Project Progress

Have construction contract(s) been awarded for this project? ?  Yes  No

Enter the date(s) of the construction contract(s) awarded for this project [Add/Edit Contracts](#)

Show  entries

Cont. Name	Contract Type	Amount	Award	Prev. Wage	NTP
0 total					

Note: Prevailing Wage only applies to contracts with an Award Date between 1/1/2012 and 6/19/2014

[← Previous](#) [Continue →](#)

# Project Progress Cont. (All Projects)

- Enter contract(s) information
- Select *Add Contract*
- Use the X in the top right corner to close box when complete

Add/Edit Contract ✕

### Add New Contract

Contractor Name

Contract Award Date

Contract Type

Contract Amount

Notice to Proceed Issued Date

Construction Delivery Method

Related DSA Application Numbers

Press the Enter ↵ key to save  
You can add up to 5 Values(s)

---

### Added Contracts

Show  entries

0 total

# Certification (All Projects)

- Enter board resolution date supporting the submittal of the application
  - Delegates will not be able to enter this date or sign the form
- Scroll down and **read all the certifications**

## Certification

I certify that the information reported on this form is true and correct and that:

- I am an authorized representative of the Charter School designated by the governing board or equivalent authority of the Charter School and have notified both the Superintendent and the governing board of the school district in writing, at least 30 days prior to the date of this application, of our intent to submit a preliminary application (complete Part A below); or,
- A resolution or other appropriate documentation supporting this application under Article 12, Chapter 12.5, Part 10, Division 1, Title 2, commencing with Section 17078.50, et. seq., of the Education Code was adopted by the School District's governing Board or the governing board or other equivalent authority of the Charter School on,
- Prior to submitting this application the Charter School and school district have considered existing facilities in accordance with Education Code Section 17078.53(e); and,
- For a Charter School applying for a new construction Preliminary Apportionment on its own behalf, the Charter School and school district have complied with Section 1859.162.1 pertaining to the certification of the number of unhoused students the project will house; and,
- The applicant has or will establish a "Restricted Maintenance Account" for exclusive purpose of providing ongoing and major maintenance of school buildings and has developed an ongoing and major maintenance plan that complies with and is implemented under the provisions of Education Code Section 17070.75 and 17070.77 (Refer to Sections 1859.100 through 1859.102); and,
- The applicant has or will consider the feasibility of the joint use of land and facilities with other governmental agencies in order to minimize school facility costs; and,
- The applicant will comply with all laws pertaining to the construction of its school building; and,
- All contracts entered for the service of any architect, structural engineer or other design professional for any work under the project have been obtained pursuant to a competitive process that is consistent with the requirements of Chapter 10 (commencing with Section 4525) of Division 5, of Title 1, of the government Code; and,
- The applicant has or will comply with the Public Contract Code regarding all laws governing the use of force account labor; and,
- This applicant has or will comply with Education Code Section 17076.11 regarding at least a 3 percent expenditure al for disabled veteran business enterprises; and,

# Certification Cont. (All Projects)

- Indicate you have read and agree to all the terms and certification information
- Enter the information for the representative signing the form

April 1, 2003, and before January 1, 2012; and,

- The applicant has contracted with the DIR for prevailing wage monitoring and enforcement, pursuant to Labor Code section 1771.3(a) in effect on January 1, 2012 through June 19, 2014, if the construction contract was awarded on January 1, 2012 through June 19, 2014 and the applicant has not obtained a waiver for the requirement, pursuant to Labor Code Section 1771.3(b) in effect on January 1, 2012 through June 19, 2014. The applicant understands that if it fails to meet this requirement, it will be required to repay all state bond funds received including interest; and,
- Beginning with the 2005/2006 fiscal year, the applicant has complied with Education Code Section 17070.75(e) by establishing a facilities inspection system to ensure that each of its schools is maintained in good repair.

I verify, I have read and agree to the above terms and certification information

Yes  No

Charter School Representative Name

Jane Doe

Charter School Representative Title

Chief Executive Officer

Charter School Representative Business Mailing Address

123 ABC Way

City

West Sacramento

State

CA

Zip Code

95605

Phone Number

(111) 111-1111

Email

Jane@123.com

Date

04/18/2022

[← Previous](#)

[Continue →](#)

# Review (All Projects)

- Review the information to make sure it is correct
- Select *Edit Page* to make edits.
- Select *submit* when complete **starting on May 2, 2022**
  - Application will be saved as draft until ready to submit

SAB 50-09 Form

- ✓ Application Details
- ✓ Preference Points
- ✓ Funding Matrix Criteria
- ✓ Project Capacity
- ✓ Site Info
- ✓ Project Costs
- ✓ CSFA Lease
- ✓ Project Progress
- ✓ Certification
- Review
- Submit

## Review

### Application Details

School District Applying on Behalf of Charter School or Charter School Applying On Its Behalf? ⓘ

Legal Name of Applicant ⓘ

Please enter the most current approval date for the petition, material revision or petition renewal for the charter school this application references. ⓘ

Is this application associated with another CSFP application in the current filing round, such as a combination rehabilitation and new construction project?

Enter Application number if available ⓘ

[Edit Page →](#)

### Preference Points

Does the entity operating the Charter School meet the SFP definition of a

# Submit (All Projects)

- Select Upload file(s) to upload all required documents
  - See the submittal checklist
  - Resize or download in parts any docs larger than 20 MB
- Check the box indicating the required documents have been uploaded
- Check the certification box
- Select *Submit Paperless Application*

**Do not select *Submit* until May 2, 2022**

## Submit

This State Allocation Board School Facility Program Application for Funding is being submitted electronically via OPSC Online.

- Requests may only be submitted by a School District Superintendent, Authorized School District Representative, Charter School Representative, or Joint Power Authority (JPA) Representative who is signed in to OPSC Online with their corresponding OPSC Online User ID. Submittal from these accounts is considered to be a unique electronic signature for purposes of Application for Funding submittals. A printed, wet-signature request does not need to be mailed to OPSC.
- Districts and OPSC staff will be able to access uploaded files at any time and can upload new version or additional files at any time.
- Once an applicant has upload a file, the file cannot be removed by the applicant.



I have uploaded all required documents required on the Application for Funding [OPSC Application Submittal Checklist](#).

[Upload file\(s\)](#)

All uploaded files for this application are always available on the [Application Dashboard](#).



I certify, as the School District Superintendent, Authorized School District Representative, Charter School Representative, or JPA, that I have reviewed the request and that the information certified on this request is true and correct; and that I am the School District Superintendent, Authorized School District Representative, Charter School Representative, or JPA Representative.

[Submit Paperless Application](#)

## Submit Cont. (All Projects)

- Confirmation application was submitted
  - Submittal date
- Can download PDF form
  - Some information entered online will not appear on PDF

### Submit

✔ This paperless application was successfully submitted to OPSC.

Your Application #:	54/66779-00-008
Submittal Date:	04/21/2022

#### What's Next

Please review this application's uploaded documents on the [Application Dashboard](#) to ensure all required application documents are uploaded and properly named. Required documents not uploaded within 7 working days after the submittal date 2022-04-21 11:07 PM will lead to the application being rejected.

The completed SAB form can be [downloaded here](#) at anytime but is no longer necessary to sign and mail in. A complete paperless submission is all OPSC will need to begin processing your funding application.

#### Application Options

- ▶ Upload Remaining Files
- ⓘ Ensure your application is complete by uploading any remaining documents now.
- 📄 Review Required Documents
- 📄 Download Completed Form
- 🏠 Go To Application Dashboard

# Submit Cont. (All Projects)

- To enter another application, click on the *Dashboard* link and start from the beginning
- To review the application, you just completed, click on the *Application* link.

The screenshot displays the OPSC application submission interface. At the top, a navigation bar shows "Dashboard / Application" with a red box highlighting the "Application" link, and "Draft 1" to its right. The main heading is "Training New Construction" with a green "Submitted" badge. Below this, the application ID "54 / 66779 - 00 - 008" and the application type "Application For Charter School Preliminary Apportionment • Form SAB 50-09" are visible. A vertical sidebar on the left lists the application steps, with "Submit" highlighted in blue. The main content area features a green confirmation message: "This paperless application was successfully submitted to OPSC." Below this, the application number and submittal date (04/21/2022) are displayed. A "What's Next" section provides instructions on reviewing documents and downloading the completed form. On the right, "Application Options" include buttons for "Upload Remaining Files", "Review Required Documents", "Download Completed Form", and "Go To Application Dashboard". A "Previous" button is located at the bottom left of the main content area.

# Submit Cont. (All Projects)

- From the *Application* link you can see:
- Application number
- Application status
- Uploaded files, and load more files
- Create new drafts of the submitted application to respond to OPSC processing letters

The screenshot shows the 'Training New Construction' application page. The application number is 54/66779-00-008, and the status is 'Submitted'. The page includes a sidebar with navigation options like 'Eligibility', 'Accounting Activity', and 'Associated Applications'. The main content area shows 'Submitted Versions' with a table containing one entry: 'Version 1' with a status of 'Submitted', received on 04/21/2022, submitted by 'Charter Rep Charter Rep', and updated on 04/21/2022. Below this is a 'Drafts' section with 'No Drafts' and an 'Uploaded Files' section with 'No Files' and an 'Upload File' button.

Name	Status	Version Received Date	Submitted By	Updated
Version 1	Submitted	04/21/2022	Charter Rep Charter Rep	04/21/2022

# Notes on Submitting a Form SAB 50-09 by Email

- Some questions on the OPSC Online application are not on the Form SAB 50-09
- There are sections on the Form SAB 50-09 that are only for new construction/rehabilitation projects
  - Make sure you are completing the correct sections
- Please manually include the address and name of the school used for FRPM% on the application
- Applications submitted online are preferred, but if doing so will delay the submittal of your application, please feel free to submit by email
- Located under *Forms* at [Access Charter School Facilities Funding](#)

# OPSC Review Process

- Preference points and funding matrix criteria will be verified for all projects
  - **Applicant is responsible for finding other public school with highest FRPM% percentage**
- Applications will be ranked using funding matrix
- OPSC will review most competitive projects
  - Not all projects will be reviewed beyond funding matrix information
  - If a project is reviewed further, it does not guarantee funding
- 15/4-day letter process to clarify or correct applications if needed
- Preliminary apportionments awarded using the available bond authority at that time
  - \$159.6 million available as of April 2022 State Allocation Board meeting
  - Current project conversion applications may reduce this amount
- Funding matrix will remain open for one year after Preliminary Apportionments are awarded

# Website Links

- [Online Application Tools for School Construction Projects](#)
- <https://dq.cde.ca.gov/dataquest/>
- <https://nces.ed.gov/ccd/schoolsearch/>
- [Access Charter School Facilities Funding](#)
  - Application Submittal Checklist
  - Funding Matrix Outline
  - Sample District Notifications
  - [Form SAB 50-09](#)
- [SFP Approved Regulations](#)

Funding Matrix and Non-Profit definitions in *1859.2; CSFP section 1859.160 through 1859.172*



# OPSC Contact

Erin Cunneen

Charter School Facilities Program  
Program Analyst

[Erin.Cunneen@dgs.ca.gov](mailto:Erin.Cunneen@dgs.ca.gov)

(279) 946-8440