



# Interview Questions Request Form

## Overview

The goal of this process is to create interview guides that incorporate both technical and behavioral based questions. Behavioral based questions elicit a more detailed response from each of the candidates derived from actual work experiences not what they think they might do under the circumstances (hypothetical questions) or what they think the interviewers want to hear. Thus, providing the information needed to get a solid understanding of the candidate's abilities, skills and experience as they relate to the classification and position.

## Requestor's Contact Information

Name	Work Email Address
Work Phone Number	Program/Region
Employee Resource Liaison	Classification & Pay Analyst

## Position Information (Please attach a duty statement and Job Control Form)

RPA Number	Job Control Number
Classification and Code	Working Title
Location	Shift

## Job Overview

### Essential Duties

- 1.
- 2.
- 3.
- 4.
- 5.

### Core Competencies

- 1.
- 2.
- 3.
- 4.
- 5.

### Desirables

- 1.
- 2.
- 3.
- 4.
- 5.

### Special Requirements

- 1.
- 2.
- 3.
- 4.
- 5.