

<b>HUMAN RESOURCES MEMORANDUM 09-002</b>	DATE ISSUED: 01/26/2009
SUBJECT: <b>COBRA BENEFITS EMPLOYEE INFORMATION</b>	REFERENCE: None
TO: DGS Managers, Supervisors, Personnel Liaisons and Attendance Clerks	SUPERCEDES: None

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**PLEASE ENSURE THAT THIS INFORMATION IS SHARED WITH YOUR EMPLOYEES**

**Purpose**

The purpose of this Human Resources (HR) Memorandum is to inform employees of their COBRA benefit rights.

**Authority**

Consolidated Omnibus Benefits Right Act (COBRA) is a federal law that gives spouses, domestic partners, and dependent children who lose their health, dental, and vision benefits under certain circumstances the right to choose to continue group health benefits.

The attached Department of Personnel Administration article, Benefits News, provides employees with details on qualifying events, premiums, and additional important information on COBRA.

**Questions**

If you have any questions regarding this memorandum, please contact your assigned Personnel Specialist.

/s/

MARIA J. LOPEZ, Manager  
Personnel Operations Section

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