

## SSA Transfer Exam Elimination

The Staff Services Analyst (SSA) classification specification revision was heard and approved at the March 9, 2023, State Personnel Board meeting. The revisions will change the minimum qualifications (MQs), indirectly eliminating the need for a separate transfer exam. In addition to updating the MQs, the associated online examination will be updated to reflect the changes. The new examination will be a timed, multiple-choice examination and create a 3-rank list, allowing for a larger, more qualified candidate pool from which to select.

The new exam will be available on Wednesday April 5, 2023. The new classification specification and MQs will become effective on April 1, 2023.

Please note that those with transfer eligibility will continue to maintain their transfer status but effective April 1, 2023, are subject to the new MQs for the updated classification specification. Current state employees seeking time to take the new examination should be provided time consistent with the employee's MOU.

The following is a list of important dates to note:

- 03/09 SSA Spec revision approved by the State Personnel Board
- 03/15 Notice sent to departments about timelines
- 04/01 Effective date of new MQs/New Classification Specification
- 04/05 New examination is live; candidates can take the new examination