

TREE MAINTENANCE WORKER

Exam Code: 3GS55

Department: State of California **Exam Type:** Servicewide, Open **Final Filing Date:** Continuous

CLASSIFICATION DETAILS

Tree Maintenance Worker (0748) - \$4,590 - \$5,529 per month.

View the <u>Tree Maintenance Worker</u> classification specification.

APPLICATION DEADLINES

Applications are accepted on a continuous basis. Cut-off-dates for processing are as follows:

September 29, 2023 December 29, 2023

March 29, 2024 June 28, 2024

Check back periodically as cut-off dates may be added in the future. Cut-off dates are subject to change or can be cancelled at any time. Such changes or cancellations will be in accordance with civil service laws and rules. Additionally, applications may be processed on a flow basis prior to the cut-off-date to meet the hiring needs of the Department.

APPLICATION INSTRUCTIONS

Who Should Apply:

Applicants who meet the minimum qualifications as stated on this bulletin by the cut-offdate may apply for and take this examination.

Once you have taken this examination, you may not retake it for twelve (12) months.

How To Apply:

Applicants are required to submit a completed and signed (1) <u>State Application</u> (Std. Form 678) and (2) Training and Experience Evaluation (found at the end of this bulletin) for this examination either by mail, in person, or via email to the addresses listed below.

Via Email

DGSExams@dgs.ca.gov

The preferred method of application submittal is via email as it is the most **expeditious** method of communication.

By Mail

Department of General Services

Office of Human Resources

Attn: Recruitment and Examination Services Unit

P.O. Box 989052

West Sacramento, CA 95798-9052

In Person

Department of General Services 707 3rd Street, Lobby* West Sacramento, CA 95605 Monday through Friday, 8:00 a.m. to 5:00 p.m. (excluding holidays)

*Visitors to the Department of General Services must be escorted at all times. Applicants must use the telephone provided in the Lobby to contact the Office of Human Resources at (916) 376-5400 OR email DGSExams@dgs.ca.gov to set up an appointment to drop off their application.

Do not submit applications to the California Department of Human Resources.

Applications with an original or electronic signature will be accepted.

Dates printed on mobile barcodes or equivalent mobile print technology shall not be considered postmarks and, as such, are not acceptable proof of the date an application was filed.

Applications MUST include "to" and "from" dates (month/day/year), time base, civil service class title(s), and range (if applicable) for all work experience. College course information MUST include title, number of semester or quarter units, name of institution, completion dates, and degree (if applicable). Applications received without this information may have delays in processing and/or may be rejected.

Special Testing Arrangements:

If you require special testing arrangements due to a verified disability or medical condition, please contact the department listed in the Contact Information section of this bulletin.

MINIMUM QUALIFICATIONS

All applicants must meet the education and/or experience requirements as stated on this exam bulletin to be accepted into the examination. Part-time or full-time jobs, regardless of whether paid or volunteer positions, and inside or outside California state service will count toward experience.

Tree Maintenance Worker

Possession of a valid Class 3 driver license. Applicants who do not possess this license will be admitted to the examination but must secure the license prior to appointment.

Either I

Nine months of experience in the California state service assigned to a tree maintenance crew, performing duties comparable in level to those of a Service Assistant (Maintenance) including tree trimming and climbing work on trees of more than 40 feet in height.

Or II

One year of experience in tree trimming, including climbing work, on trees of more than 40 feet in height.

Applicants possessing the required license/certificate at the time of application must show the number, title, and expiration date on their Examination Application (Std. Form 678).

POSITION DESCRIPTION

Tree Maintenance Worker

This is the entry and journey level in the Tree Maintenance series. Under supervision, incumbents trim, shape, cultivate, remove, and plant trees along transportation facility right of ways, in State facilities, in parks, or other natural areas; and do other related work.

EXAMINATION SCOPE

This examination consists of the following components:

Training and Experience (T&E) Evaluation – Weighted 100% of the final score.

The examination will consist solely of a **T&E Evaluation**. To obtain a position on the eligible list, a minimum score of 70% must be received. Applicants will receive their exam results within four (4) weeks of the cut-off-date.

In addition to evaluating applicants' relative knowledge, skills, and ability, as demonstrated by quality and breadth of education and/or experience, emphasis in each exam component will be measuring competitively, relative job demands, each applicant's:

Knowledge of:

- 1. Various ropes, knots, and splices used in tree trimming work.
- 2. Different cuts used for felling and limb removal.
- 3. Safety regulations and practices.
- 4. Appropriate rigging procedures.
- 5. Different types of climbing methods.
- 6. Pruning techniques.
- 7. Rope strengths in conjunction with wood weights.
- 8. Basic mathematics including addition, subtraction, multiplication, and division.
- 9. Operation and service requirements of various types of specialized equipment.
- 10. Different types of wood in terms of ease or resistance to cuts.

Ability to:

- 1. Climb trees in excess of 40 feet in height by means of belts, spurs, and ropes.
- 2. Perform tree trimming tasks at considerable heights above the ground.
- 3. Coordinate body movements with tasks to be performed.
- 4. Select and apply knowledge appropriate to job tasks.
- 5. Communicate in a clear and concise manner.
- 6. Do the necessary rigging and tying various knots used in tree trimming work.
- 7. Follow oral and written instructions and location directions.
- 8. Learn new methods and techniques.
- 9. Make independent decisions.
- 10. Establish and maintain cooperative working relationships.
- 11. Read and write English at a level required for successful job performance.

ELIGIBLE LIST INFORMATION

A servicewide, open eligible list for the **Tree Maintenance Worker** classification will be established for the State of California (all State of California departments, statewide).

The names of successful competitors will be merged onto the eligible list in order of final score regardless of exam date. Eligibility expires **twenty-four (24) months** after it is established. Applicants must then retake the examination to reestablish eligibility.

Veterans' Preference will be granted for this examination. In accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, or widow or widower of a veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligible list.

Veterans' status is verified by the California Department of Human Resources (CalHR). Information on this program and the <u>Veterans' Preference Application</u> (Std. Form 1093) is available online. Additional information on veteran benefits is available at the Department of Veterans Affairs.

Bulletin Date: 9/8/2023 Tree Maintenance Worker Page 4 of 7

PREPARING FOR THE EXAMINATION

Here is a list of suggested resources to have available prior to taking the exam.

To streamline the examination process, please create a <u>CalCareer Account</u> with CalHR. A CalCareer Account is a one stop shop for taking civil service examinations, applying for state jobs, and provides storage and organization for your documents and communications stemming from job opportunities, all in a paperless format. To sign up for a CalCareer Account, or log in to your existing account, <u>Click here</u>.

Employment History: Employment dates, job titles, organization names and addresses, names of supervisors or persons who can verify your job responsibilities, and phone numbers of persons listed above.

Education: School names and addresses, degrees earned, dates attended, courses taken (verifiable on a transcript), persons or office who can verify education, and phone numbers of persons or offices listed above.

Training: Class titles, certifications received, names of persons who can verify your training, and phone numbers of persons listed above.

TESTING DEPARTMENTS

State of California (all State of California departments)

CONTACT INFORMATION

If you have any technical or administrative questions concerning this examination bulletin, including provision of reasonable accommodation for this testing process, please contact:

Department of General Services
Office of Human Resources
Attn: Recruitment and Examination Services Unit
707 3rd Street
West Sacramento, CA 95605

Phone: (916) 376-5400

Email: DGSExams@dgs.ca.gov

California Relay Service: 7-1-1 (TTY and voice)

TTY is a Telecommunications Device for the Deaf and is reachable only from phones equipped with a TTY Device.

EQUAL OPPORTUNITY EMPLOYER

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation,

Bulletin Date: 9/8/2023 Tree Maintenance Worker Page 5 of 7

race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation.

DRUG-FREE STATEMENT

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

GENERAL INFORMATION

Examination and/or Employment Application (Std. Form 678) forms are available at CalHR, local offices of the Employment Development Department, and through your CalCareer Account.

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described in this bulletin will be rated against a predetermined job-related rating, and all applicants who pass will be ranked according to their score.

CalHR reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all applicants will be notified.

General Qualifications: Applicants must possess essential personal qualifications including integrity, initiative, dependability, good judgement, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

High School Equivalence: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the competitor is considered to have education equivalent to

Bulletin Date: 9/8/2023 Tree Maintenance Worker Page 6 of 7

graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

This bulletin cancels and supersedes all previously issued bulletins.



TREE MAINTENANCE WORKER Training and Experience Evaluation

GENERAL INFORMATION

This Training and Experience (T&E) Evaluation will be used to measure your experience, training, and/or education relevant to this classification. It will ask you to rate yourself on the experience, training, and/or education that you will bring to the job with Department of General Services (DGS).

This T&E Evaluation is a scored component accounting for 100% of your score in this examination. To obtain a position on the eligible list, a minimum rating of 70% must be attained. It is important to complete the T&E Evaluation carefully and accurately. Your responses are subject to verification before appointment to a position. It is essential to *take* your time and read all questions and responses carefully before selecting your response.

The eligible list resulting from this examination will be used by DGS to fill our existing and/or future vacancies. A "Conditions of Employment" form is included in this T&E Evaluation that will allow you to select the location(s), tenure(s), and time base(s) that you are interested in working.

AFFIRMATION STATEMENT

I hereby certify and understand that the information provided by me on this examination is true and complete to the best of my knowledge and contains no willful misrepresentation or falsifications. I understand that if it is later determined that I have made any false or inaccurate representations in any of the information I have provided, I will be removed from the eligible list resulting from this examination and may not be allowed to compete in future examinations for State employment. If already hired from the result of this examination, I may have adverse action taken against me, which could result in dismissal. I also understand that I am solely responsible for the accuracy of the responses I provide.

Print Name		
CalCareer ID #:	Email:	
Cell Phone #:	Work Phone #	
Signature		Date:

FILING INSTRUCTIONS

You are required to submit this completed T&E Evaluation as follows:

Via Email

DGSExams@dgs.ca.gov

The preferred method of T&E submittal is via email as it is the most **expeditious** method of communication.

By Mail

Department of General Services
Office of Human Resources
Attn: Recruitment and Examination Services Unit
P.O. Box 989052
West Sacramento, CA 95798-9052

In Person

Department of General Services 707 3rd Street, Lobby* West Sacramento, CA 95605

*Visitors to the Department of General Services must be escorted at all times. Applicants must use the telephone provided in the Lobby to contact the Office of Human Resources at (916) 376-5400 OR email DGSExams@dgs.ca.gov to set up an appointment to drop off their application.

TRAINING AND EXPERIENCE EVALUATION

<u>TASK INSTRUCTIONS:</u> Read each statement carefully and select one option for each of the scales provided that best relates your experience with the task. In responding to each statement, you may refer to your FORMAL EDUCATION, FORMAL TRAINING COURSES, and/or WORK EXPERIENCE whether paid or unpaid.

1. Cable, brace, tie, bolt, stake, and guy trees and branches to provide support using

va	rious tools and equipment.
A.	Select one that best relates to the <u>length</u> of your experience performing this task.
	 □ 48 or more months □ 36 to 47 months □ 24 to 35 months □ 12 to 23 months □ 0 to 11 months
В.	Select one that best relates to the frequency (how often) you performed this task.
	 □ Daily □ Weekly □ Monthly □ Yearly □ Never

2.		ean, sharpen, and lubricate tools and equipment to ensure safe an effective eration.
	A.	Select one that best relates to the <u>length</u> of your experience performing this task.
		☐ 48 or more months ☐ 36 to 47 months ☐ 24 to 35 months ☐ 12 to 23 months ☐ 0 to 11 months
	B.	Select one that best relates to the $\underline{\text{frequency}}$ (how often) you performed this task.
		 □ Daily □ Weekly □ Monthly □ Yearly □ Never
3.		ear sites, streets, and grounds of woody and herbaceous materials such as brush, eds, fallen trees, and limbs using various tools, chemicals, and equipment.
	A.	Select one that best relates to the length of your experience performing this task.
		 □ 48 or more months □ 36 to 47 months □ 24 to 35 months □ 12 to 23 months □ 0 to 11 months
	В.	Select one that best relates to the frequency (how often) you performed this task.
		 □ Daily □ Weekly □ Monthly □ Yearly □ Never

	mb trees, rope climb, and climb ladders to gain access to trees and plants using rious tools and equipment.
A.	Select one that best relates to the <u>length</u> of your experience performing this task.
	 □ 48 or more months □ 36 to 47 months □ 24 to 35 months □ 12 to 23 months □ 0 to 11 months
В.	Select one that best relates to the frequency (how often) you performed this task.
	 □ Daily □ Weekly □ Monthly □ Yearly □ Never
	it away dead and excess branches from trees and clear vegetation using proper tools d equipment.
A.	Select one that best relates to the <u>length</u> of your experience performing this task.
	 □ 48 or more months □ 36 to 47 months □ 24 to 35 months □ 12 to 23 months □ 0 to 11 months
В.	Select one that best relates to the frequency (how often) you performed this task.
	 □ Daily □ Weekly □ Monthly □ Yearly □ Never
	A. Cuan A.

6.		oist tools and equipment to tree trimmers and lower branches following prescribed fety procedures.
	A.	Select one that best relates to the <u>length</u> of your experience performing this task.
		 □ 48 or more months □ 36 to 47 months □ 24 to 35 months □ 12 to 23 months □ 0 to 11 months
	В.	Select one that best relates to the frequency (how often) you performed this task.
		 □ Daily □ Weekly □ Monthly □ Yearly □ Never
7.		sually inspect trees and vegetation to determine if they have diseases, pests, and/or auctural deficiencies.
	A.	Select one that best relates to the <u>length</u> of your experience performing this task.
		 □ 48 or more months □ 36 to 47 months □ 24 to 35 months □ 12 to 23 months □ 0 to 11 months
	В.	Select one that best relates to the frequency (how often) you performed this task.
		 □ Daily □ Weekly □ Monthly □ Yearly □ Never

8.	Lo	ad debris and refuse onto trucks and haul it away for disposal.
	A.	Select one that best relates to the length of your experience performing this task.
		☐ 48 or more months ☐ 36 to 47 months
		□ 24 to 35 months
		☐ 12 to 23 months
		□ 0 to 11 months
	B.	Select one that best relates to the $\underline{\text{frequency}}$ (how often) you performed this task.
		□ Daily
		□ Weekly
		☐ Monthly☐ Yearly
		□ Never
9.		il drench to fertilize or treat for disease or pest control which includes mixing emicals and calibrating spray equipment.
	A.	Select one that best relates to the <u>length</u> of your experience performing this task.
		☐ 48 or more months
		☐ 36 to 47 months
		□ 24 to 35 months □ 12 to 23 months
		□ 0 to 11 months
	В.	Select one that best relates to the frequency (how often) you performed this task.
		□ Daily
		□ Weekly
		☐ Monthly
		□ Yearly □ Never

9.

	epare to move and transplant trees and shrubs using prescribed transplanting ethods and safety procedures.
A.	Select one that best relates to the <u>length</u> of your experience performing this task.
	 □ 48 or more months □ 36 to 47 months □ 24 to 35 months □ 12 to 23 months □ 0 to 11 months
В.	Select one that best relates to the frequency (how often) you performed this task.
	 □ Daily □ Weekly □ Monthly □ Yearly □ Never
11. Pr	une and shape trees to achieve desired shapes using various tools and/or equipment
A.	Select one that best relates to the <u>length</u> of your experience performing this task.
	 □ 48 or more months □ 36 to 47 months □ 24 to 35 months □ 12 to 23 months □ 0 to 11 months
В.	Select one that best relates to the frequency (how often) you performed this task.
	□ Daily□ Weekly□ Monthly□ Yearly

	tend training in the handling of hazardous materials and use of environmental feguards.
A.	Select one that best relates to the length of your experience performing this task.
	 □ 48 or more months □ 36 to 47 months □ 24 to 35 months □ 12 to 23 months □ 0 to 11 months
В.	Select one that best relates to the frequency (how often) you performed this task.
	 □ Daily □ Weekly □ Monthly □ Yearly □ Never
13. Mo	
	onitor worksites to identify and remedy potential safety hazards.
	Select one that best relates to the <u>length</u> of your experience performing this task.
A.	Select one that best relates to the <u>length</u> of your experience performing this task. 48 or more months 36 to 47 months 24 to 35 months 12 to 23 months

14. Safely operate motorized vehicles and equipment.		
A.	Select one that best relates to the <u>length</u> of your experience performing this task.	
	 □ 48 or more months □ 36 to 47 months □ 24 to 35 months □ 12 to 23 months □ 0 to 11 months 	
В.	Select one that best relates to the $\underline{\text{frequency}}$ (how often) you performed this task.	
	 □ Daily □ Weekly □ Monthly □ Yearly □ Never 	
15.Re	emove unwanted trees using proper felling techniques.	
A.	Select one that best relates to the <u>length</u> of your experience performing this task.	
	 □ 48 or more months □ 36 to 47 months □ 24 to 35 months □ 12 to 23 months □ 0 to 11 months 	
В.	Select one that best relates to the frequency (how often) you performed this task.	
	□ Daily □ Weekly □ Monthly □ Yearly □ Never	

16. Operate aerial devices, such as lifts and hi-rangers, to access tree branches.		
A.	Select one that best relates to the <u>length</u> of your experience performing this task.	
	 □ 48 or more months □ 36 to 47 months □ 24 to 35 months □ 12 to 23 months □ 0 to 11 months 	
В.	Select one that best relates to the $\underline{\text{frequency}}$ (how often) you performed this task.	
	 □ Daily □ Weekly □ Monthly □ Yearly □ Never 	
17. Op	perate stump grinders in accordance with safety requirements.	
A.	Select one that best relates to the <u>length</u> of your experience performing this task.	
	 □ 48 or more months □ 36 to 47 months □ 24 to 35 months □ 12 to 23 months □ 0 to 11 months 	
В.	Select one that best relates to the $\underline{\text{frequency}}$ (how often) you performed this task.	
	 □ Daily □ Weekly □ Monthly □ Yearly □ Never 	

wit	h appropriate safety standards.
A.	Select one that best relates to the <u>length</u> of your experience performing this task.
	 □ 48 or more months □ 36 to 47 months □ 24 to 35 months □ 12 to 23 months □ 0 to 11 months
B.	Select one that best relates to the $\underline{\text{frequency}}$ (how often) you performed this task.
	 □ Daily □ Weekly □ Monthly □ Yearly □ Never
	rvice and perform minor or emergency repairs or adjustments on equipment to sure proper operation.
A.	Select one that best relates to the <u>length</u> of your experience performing this task.
	 □ 48 or more months □ 36 to 47 months □ 24 to 35 months □ 12 to 23 months □ 0 to 11 months
B.	Select one that best relates to the frequency (how often) you performed this task.
	 □ Daily □ Weekly □ Monthly □ Yearly □ Never

18. Hook up trailers to vehicles to transport equipment and remove debris in accordance

whether paid or unpaid. 20. Knowledge of various ropes, knots, and splices used to perform tree maintenance. A. Select one that best relates to the **level of knowledge** you have with this KSA. ☐ Extensive Knowledge (I have applied this KSA in an actual job setting) ☐ Moderate Knowledge (I have applied this KSA on the job under general supervision) ☐ Limited Knowledge (I have education and/or training in this KSA or have minimally applied it on the job) ☐ No Knowledge (No experience, education, or training in this KSA) 21. Knowledge of different cuts used for felling and limb removal. A. Select one that best relates to the **level of knowledge** you have with this KSA. ☐ Extensive Knowledge (I have applied this KSA in an actual job setting) ☐ Moderate Knowledge (I have applied this KSA on the job under general supervision) ☐ Limited Knowledge (I have education and/or training in this KSA or have minimally applied it on the job) ☐ No Knowledge (No experience, education, or training in this KSA) 22. Knowledge of safety regulations and practices used to perform tree maintenance work. A. Select one that best relates to the level of knowledge you have with this KSA. ☐ Extensive Knowledge (I have applied this KSA in an actual job setting) ☐ Moderate Knowledge (I have applied this KSA on the job under general supervision) ☐ Limited Knowledge (I have education and/or training in this KSA or have minimally applied it on the job) ☐ No Knowledge (No experience, education, or training in this KSA)

KNOWLEDGE, SKILL, AND ABILITY (KSA) INSTRUCTIONS: Read each statement carefully and select one option for each of the scales provided that best relates your level of knowledge/ability with the KSA. In responding to each statement, you may refer to your FORMAL EDUCATION, FORMAL TRAINING COURSES, and/or WORK EXPERIENCE

pε	erforming tree maintenance work.
Α.	Select one that best relates to the <u>level of knowledge</u> you have with this KSA.
	 □ Extensive Knowledge (I have applied this KSA in an actual job setting) □ Moderate Knowledge (I have applied this KSA on the job under general supervision)
	☐ Limited Knowledge (I have education and/or training in this KSA or have minimally applied it on the job)
	☐ No Knowledge (No experience, education, or training in this KSA)
24. Kı	nowledge of different types of climbing methods in a variety of tree structures.
A.	Select one that best relates to the <u>level of knowledge</u> you have with this KSA.
	 □ Extensive Knowledge (I have applied this KSA in an actual job setting) □ Moderate Knowledge (I have applied this KSA on the job under general supervision)
	☐ Limited Knowledge (I have education and/or training in this KSA or have minimally applied it on the job)
	☐ No Knowledge (No experience, education, or training in this KSA)
25. Kı	nowledge of pruning techniques used to preserve or promote tree growth.
A.	Select one that best relates to the <u>level of knowledge</u> you have with this KSA.
	 □ Extensive Knowledge (I have applied this KSA in an actual job setting) □ Moderate Knowledge (I have applied this KSA on the job under general supervision)
	☐ Limited Knowledge (I have education and/or training in this KSA or have minimally applied it on the job)
	☐ No Knowledge (No experience, education, or training in this KSA)

23. Knowledge of appropriate rigging procedures to move self or heavy object when

26. Knowledge of rope strengths in conjunction with wood weights and mobility to effective and safely, perform tree maintenance work.				
	A.	Select one that best relates to the <u>level of knowledge</u> you have with this KSA.		
		□ Extensive Knowledge (I have applied this KSA in an actual job setting)□ Moderate Knowledge (I have applied this KSA on the job under general supervision)		
		☐ Limited Knowledge (I have education and/or training in this KSA or have minimally applied it on the job)		
		☐ No Knowledge (No experience, education, or training in this KSA)		
27	.Kn	owledge of different types of wood in terms of ease or resistance to cuts.		
	A.	Select one that best relates to the level of knowledge you have with this KSA.		
		□ Extensive Knowledge (I have applied this KSA in an actual job setting)□ Moderate Knowledge (I have applied this KSA on the job under general supervision)		
		☐ Limited Knowledge (I have education and/or training in this KSA or have minimally applied it on the job)		
		☐ No Knowledge (No experience, education, or training in this KSA)		
28	Knowledge of plants, insects, and/or animal organisms, their physiology, interdependencies, and interactions, in the environment to safely treat infested or diseased trees.			
	A.	Select one that best relates to the <u>level of knowledge</u> you have with this KSA.		
		 □ Extensive Knowledge (I have applied this KSA in an actual job setting) □ Moderate Knowledge (I have applied this KSA on the job under general supervision) 		
		$\hfill\Box$ Limited Knowledge (I have education and/or training in this KSA or have minimally applied it on the job)		
		☐ No Knowledge (No experience, education, or training in this KSA)		

CONDITIONS OF EMPLOYMENT

Please mark the appropriate box(es) of your choice – you will not be offered a job in locations not marked.

If you are successful in this examination, your name will be placed on an active employment list and referred to fill vacancies according to the conditions you specify on this form. If you are not planning to relocate or are not willing to travel to a distant job location, do not select locations that are a long way from your residence.

TYPE OF EMPLOYMENT YOU WILL ACCEPT

Please mark the appropriate box(es) - you may check "Any" if you are willing to accept any type of employment. If all are marked and you receive an appointment other than Permanent Full-Time, your name will continue to be considered for Permanent, Full-Time positions. ☐ Any ☐ Permanent, Full Time ☐ Limited Term. Full Time ☐ Permanent. Part Time ☐ Limited Term. Part Time ☐ Limited Term, Intermittent ☐ Permanent, Intermittent LOCATION(S) YOU ARE WILLING TO WORK □ (0005) ANYWHERE IN THE STATE – if this box is marked, no further selection is necessary. NORTHERN CALIFORNIA COUNTIES ☐ (2300) Mendocino ☐ (4500) Shasta ☐ (0400) Butte ☐ (2500) Modoc ☐ (4600) Sierra ☐ (0600) Colusa ☐ (2800) Napa ☐ (4700) Siskiyou ☐ (0800) Del Norte ☐ (2900) Nevada ☐ (4900) Sonoma ☐ (0900) El Dorado ☐ (3100) Placer ☐ (5100) Sutter ☐ (1100) Glenn ☐ (3200) Plumas □ (5200) Tehama ☐ (1200) Humboldt ☐ (3400) Sacramento ☐ (5300) Trinity ☐ (1700) Lake ☐ (3800) San Francisco □ (5700) Yolo ☐ (1800) Lassen ☐ (3900) San Joaquin ☐ (5800) Yuba **CENTRAL CALIFORNIA COUNTIES** ☐ (4000) San Luis Obispo ☐ (1500) Kern ☐ (0100) Alameda ☐ (1600) Kings ☐ (4100) San Mateo ☐ (0200) Alpine ☐ (2000) Madera ☐ (4300) Santa Clara ☐ (0300) Amador ☐ (2100) Marin ☐ (4400) Santa Cruz □ (0500) Calaveras ☐ (2200) Mariposa ☐ (4800) Solano ☐ (0700) Contra Costa ☐ (2400) Merced ☐ (5000) Stanislaus ☐ (1000) Fresno ☐ (2600) Mono ☐ (5400) Tulare ☐ (1400) Inyo

☐ (2700) Monterey

☐ (5500) Tuolumne

SOUTHERN CALIFORNIA COUNTIES					
☐ (1300) Imperial ☐ (1900) Los Angeles ☐ (3000) Orange	 □ (3500) San Benito □ (3300) Riverside □ (3600) San Bernardino □ (3700) San Diego 	□ (4200) Santa Barbara □ (5600) Ventura			

ADDRESS OR AVAILABILITY FOR EMPLOYMENT CHANGES

If you would like to change your address, phone number(s), email address, and/or locations and tenure/time base preferences, please log into your CalCareer Account, and click on the Eligibilities tab.