

[Prior to beginning an Alternate Workweek Schedule, a DGS OHR 64 must be completed and approved.](#)

JANUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1	2	3	4	5	6
	HOL-8	9	9	9	9	
7	8	9	10	11	12	13
	---	9	9	9	9	
14	15	16	17	18	19	20
	HOL-8	9	9	9	9	
21	22	23	24	25	26	27
	---	9	9	9	9	
28	29	30				
	4 4*	9				

Hours Scheduled: 177 LR 0 EH +1 HC 0

FEBRUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
			9	9	9	9
4	5	6	7	8	9	10
	---	9	9	9	9	
11	12	13	14	15	16	17
	4 4*	9	9	9	9	
18	19	20	21	22	23	24
	HC-8	9	9	9	9	
25	26	27	28	29		
	4 4*	9	9	9		

Hours Scheduled: 178 LR 0 EH +2 HC +8

MARCH 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					1	2
					9	9
3	4	5	6	7	8	9
	---	9	9	9	9	
10	11	12	13	14	15	16
	4 4*	9	9	9	9	
17	18	19	20	21	22	23
	---	9	9	9	9	
24	25	26	27	28	29	30
	4 4*	9	9	9	9	
31						

Hours Scheduled: 169 LR 0 EH +1 HC 0

APRIL 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1	2	3	4	5	6
	HC-8	9	9	9	9	
7	8	9	10	11	12	13
	4 4*	9	9	9	9	
14	15	16	17	18	19	20
	---	9	9	9	9	
21	22	23	24	25	26	27
	4 4*	9	9	9	9	
28	29	30				
	---	9				

Hours Scheduled: 169 LR -7 EH 0 HC +8

MAY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1	2	3	4
			9	9	9	9
5	6	7	8	9	10	11
	4 4*	9	9	9	9	
12	13	14	15	16	17	18
	---	9	9	9	9	
19	20	21	22	23	24	25
	4 4*	9	9	9	9	
26	27	28	29	30		
	HC-8	9	9	9		

Hours Scheduled: 178 LR 0 EH +2 HC +8

JUNE 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					31	1
					9	9
2	3	4	5	6	7	8
	4 4*	9	9	9	9	
9	10	11	12	13	14	15
	---	9	9	9	9	
16	17	18	19	20	21	22
	4 4*	9	9	9	9	
23	24	25	26	27	28	29
	---	9	9	9	9	
30						

Hours Scheduled: 169 LR 0 EH +1 HC 0

JULY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1	2	3	4 LR1	5	6
	4 4*	9	9	HOL-8	9	
7	8	9	10	11	12	13
	---	9	9	9	9	
14	15	16	17	18	19	20
	4 4*	9	9	9	9	
21	22	23	24	25	26	27
	---	9	9	9	9	
28	29	30				
	4 4*	9				

Hours Scheduled: 177 LR -1 EH +1 HC 0

AUGUST 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
			9	9	9	9
4	5	6	7	8	9	10
	---	9	9	9	9	
11	12	13	14	15	16	17
	4 4*	9	9	9	9	
18	19	20	21	22	23	24
	---	9	9	9	9	
25	26	27	28	29		
	4 4*	9	9	9		

Hours Scheduled: 178 LR 0 EH +2 HC 0

SEPTEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
					30	31
					9	9
1	2	3	4	5	6	7
	HC-8	9	9	9	9	
8	9	10	11	12	13	14
	4 4*	9	9	9	9	
15	16	17	18	19	20	21
	---	9	9	9	9	
22	23	24	25	26	27	28
	4 4*	9	9	9	9	
29	30					

Hours Scheduled: 169 LR -7 EH 0 HC +8

OCTOBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1	2	3	4	5	
	9	9	9	9	9	
6	7	8	9	10	11	12
	4 4*	9	9	9	9	
13	14	15	16	17	18	19
	---	9	9	9	9	
20	21	22	23	24	25	26
	4 4*	9	9	9	9	
27	28	29	30			
	---	9	9			

Hours Scheduled: 178 LR 0 EH +2 HC 0

NOVEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				31	1	2
				9	9	9
3	4	5	6	7	8	9
	4 4*	9	9	9	9	
10	11	12	13	14	15	16
	HC-8	9	9	9	9	
17	18	19	20	21	22	23
	4 4*	9	9	9	9	
24	25	26	27	28 LR1	29 LR1	30
	---	9	9	HOL-8	HOL-8	

Hours Scheduled: 178 LR -2 EH +2 HC +8

DECEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
	4 4*	9	9	9	9	
8	9	10	11	12	13	14
	---	9	9	9	9	
15	16	17	18	19	20	21
	4 4*	9	9	9	9	
22	23	24	25 LR1	26	27	28
	---	9	HOL-8	9	9	
29	30	31				
	4 4*	9				

Hours Scheduled: 177 LR -1 EH +1 HC 0

LEGEND

LR = LEAVE REQUIRED EH = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED

[Prior to beginning an Alternate Workweek Schedule, a DGS OHR 64 must be completed and approved.](#)

JANUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 HC-8	2 9	3 9	4 9	5 9	6 9
7	8 4 4*	9 9	10 9	11 9	12 9	13 9
14	15 HC-8	16 9	17 9	18 9	19 9	20 9
21	22 4 4*	23 9	24 9	25 9	26 9	27 9
28	29 ---	30 9				

Hours Scheduled: 169 LR -7 EH 0 HC +16

FEBRUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
4	5 4 4*	6 9	7 9	8 9	9 9	10 9
11	12 ---	13 9	14 9	15 9	16 9	17 9
18	19 HOL-8	20 9	21 9	22 9	23 9	24 9
25	26 ---	27 9	28 9	29 9		

Hours Scheduled: 178 LR 0 EH +2 HC 0

MARCH 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					1	2
3	4 4 4*	5 9	6 9	7 9	8 9	9 9
10	11 ---	12 9	13 9	14 9	15 9	16 9
17	18 4 4*	19 9	20 9	21 9	22 9	23 9
24	25 ---	26 9	27 9	28 9	29 9	30 9
31						

Hours Scheduled: 169 LR 0 EH +1 HC 0

APRIL 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 HOL-8	2 9	3 9	4 9	5 9	6 9
7	8 ---	9 9	10 9	11 9	12 9	13 9
14	15 4 4*	16 9	17 9	18 9	19 9	20 9
21	22 ---	23 9	24 9	25 9	26 9	27 9
28	29 4 4*	30 9				

Hours Scheduled: 177 LR 0 EH +1 HC 0

MAY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1	2	3	4
5	6 ---	7 9	8 9	9 9	10 9	11 9
12	13 4 4*	14 9	15 9	16 9	17 9	18 9
19	20 ---	21 9	22 9	23 9	24 9	25 9
26	27 HOL-8	28 9	29 9	30 9		

Hours Scheduled: 178 LR 0 EH +2 HC 0

JUNE 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					31	1
2	3 ---	4 9	5 9	6 9	7 9	8 9
9	10 4 4*	11 9	12 9	13 9	14 9	15 9
16	17 ---	18 9	19 9	20 9	21 9	22 9
23	24 4 4*	25 9	26 9	27 9	28 9	29 9
30						

Hours Scheduled: 169 LR 0 EH +1 HC 0

JULY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 ---	2 9	3 9	4 LR1 HOL-8	5 9	6 9
7	8 4 4*	9 9	10 9	11 9	12 9	13 9
14	15 ---	16 9	17 9	18 9	19 9	20 9
21	22 4 4*	23 9	24 9	25 9	26 9	27 9
28	29 ---	30 9				

Hours Scheduled: 169 LR -8 EH 0 HC 0

AUGUST 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
4	5 4 4*	6 9	7 9	8 9	9 9	10 9
11	12 ---	13 9	14 9	15 9	16 9	17 9
18	19 4 4*	20 9	21 9	22 9	23 9	24 9
25	26 ---	27 9	28 9	29 9		

Hours Scheduled: 178 LR 0 EH +2 HC 0

SEPTEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
					30	31
1	2 HOL-8	3 9	4 9	5 9	6 9	7 9
8	9 ---	10 9	11 9	12 9	13 9	14 9
15	16 4 4*	17 9	18 9	19 9	20 9	21 9
22	23 ---	24 9	25 9	26 9	27 9	28 9
29	30 4 4*					

Hours Scheduled: 177 LR 0 EH +1 HC 0

OCTOBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7 ---	8 9	9 9	10 9	11 9	12 9
13	14 4 4*	15 9	16 9	17 9	18 9	19 9
20	21 ---	22 9	23 9	24 9	25 9	26 9
27	28 4 4*	29 9	30 9			

Hours Scheduled: 178 LR 0 EH +2 HC 0

NOVEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				31	1	2
3	4 ---	5 9	6 9	7 9	8 9	9 9
10	11 HOL-8	12 9	13 9	14 9	15 9	16 9
17	18 ---	19 9	20 9	21 9	22 9	23 9
24	25 4 4*	26 9	27 9	28 LR1 HOL-8	29 LR1 HOL-8	30 9

Hours Scheduled: 178 LR -2 EH +2 HC 0

DECEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2 ---	3 9	4 9	5 9	6 9	7 9
8	9 4 4*	10 9	11 9	12 9	13 9	14 9
15	16 ---	17 9	18 9	19 9	20 9	21 9
22	23 4 4*	24 9	25 LR1 HOL-8	26 9	27 9	28 9
29	30 ---	31 9				

Hours Scheduled: 169 LR -8 EH 0 HC 0

LEGEND

LR = LEAVE REQUIRED EH = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED

[Prior to beginning an Alternate Workweek Schedule, a DGS OHR 64 must be completed and approved.](#)

JANUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 LR1 HOL-8	2	3	4	5	6
7	8	9	10	11	12	13
14	15 LR1 HOL-8	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
Hours Scheduled: LR EH HC						
177 -2 +1 0						

FEBRUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19 LR1 HOL-8	20	21	22	23	24
25	26 LR1	27	28	29		
Hours Scheduled: LR EH HC						
178 -1 +2 0						

MARCH 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
Hours Scheduled: LR EH HC						
169 0 +1 0						

APRIL 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 LR1 HOL-8	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
Hours Scheduled: LR EH HC						
169 -8 0 0						

MAY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27 LR1 HOL-8	28	29	30		
Hours Scheduled: LR EH HC						
178 -1 +2 0						

JUNE 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
Hours Scheduled: LR EH HC						
169 0 +1 0						

JULY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1	2	3	4 LR1	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
Hours Scheduled: LR EH HC						
177 -1 +1 0						

AUGUST 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		
Hours Scheduled: LR EH HC						
178 0 +2 0						

SEPTEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
					30	31
1	2 LR1 HOL-8	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
Hours Scheduled: LR EH HC						
178 -1 +2 0						

OCTOBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
Hours Scheduled: LR EH HC						
169 -7 0 0						

NOVEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				31	1	2
3	4	5	6	7	8	9
10	11 LR1 HOL-8	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28 LR1	29 LR1	30
Hours Scheduled: LR EH HC						
178 -3 +2 0						

DECEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25 LR1	26	27	28
29	30	31				
Hours Scheduled: LR EH HC						
177 -1 +1 0						

LEGEND LR = LEAVE REQUIRED EH = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED

Prior to beginning an Alternate Workweek Schedule, a DGS OHR 64 must be completed and approved.

JANUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 LR1 HOL-8	2	3	4	5	6
			9	9	9	
7	8	9	10	11	12	13
		9	4 4*	9	9	9
14	15 LR1	16	17	18	19	20
			9	9	9	
	HOL-8		9	9		
21	22	23	24	25	26	27
		9	4 4*	9	9	9
28	29	30				
	9					

Hours Scheduled: LR EH HC
 169 -9 0 0

FEBRUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
			9	9	9	
4	5	6	7	8	9	10
		9	4 4*	9	9	9
11	12	13	14	15	16	17
		9		9	9	9
			9	9		
18	19 LR1	20	21	22	23	24
			9	9	9	
	HOL-8	4 4*				
25	26 LR1	27	28	29		
		9		9		

Hours Scheduled: LR EH HC
 178 -1 +2 0

MARCH 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					1	2
					9	
3	4	5	6	7	8	9
		9	4 4*	9	9	9
10	11	12	13	14	15	16
		9		9	9	9
			9	9		
17	18	19	20	21	22	23
		9	4 4*	9	9	9
24	25	26	27	28	29	30
		9		9	9	9
31						

Hours Scheduled: LR EH HC
 169 0 +1 0

APRIL 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 LR1 HOL-8	2	3	4	5	6
			4 4*	9	9	9
7	8	9	10	11	12	13
		9		9	9	9
14	15	16	17	18	19	20
		9	4 4*	9	9	9
21	22	23	24	25	26	27
		9		9	9	9
28	29	30				
	9	4 4*				

Hours Scheduled: LR EH HC
 177 -1 +1 0

MAY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1	2	3	4
			9	9	9	
5	6	7	8	9	10	11
		9		9	9	9
12	13	14	15	16	17	18
		9	4 4*	9	9	9
19	20	21	22	23	24	25
		9		9	9	9
			9	9		
26	27 LR1	28	29	30		
			HOL-8	4 4*	9	9

Hours Scheduled: LR EH HC
 178 -1 +2 0

JUNE 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					31	1
					9	
2	3	4	5	6	7	8
		9		9	9	9
9	10	11	12	13	14	15
		9	4 4*	9	9	9
16	17	18	19	20	21	22
		9		9	9	9
23	24	25	26	27	28	29
		9	4 4*	9	9	9
30						

Hours Scheduled: LR EH HC
 169 0 +1 0

JULY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1	2	3	4 LR1	5	6
			9		HOL-8	9
7	8	9	10	11	12	13
		9	4 4*	9	9	9
14	15	16	17	18	19	20
		9		9	9	9
21	22	23	24	25	26	27
		9	4 4*	9	9	9
28	29	30				
	9					

Hours Scheduled: LR EH HC
 169 -8 0 0

AUGUST 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
			9	9	9	
4	5	6	7	8	9	10
		9	4 4*	9	9	9
11	12	13	14	15	16	17
		9		9	9	9
18	19	20	21	22	23	24
		9	4 4*	9	9	9
25	26	27	28	29		
		9		9		

Hours Scheduled: LR EH HC
 178 0 +2 0

SEPTEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
					30	31
					9	
1	2 LR1	3	4	5	6	7
			HOL-8	4 4*	9	9
8	9	10	11	12	13	14
		9		9	9	9
15	16	17	18	19	20	21
		9	4 4*	9	9	9
22	23	24	25	26	27	28
		9		9	9	9
29	30					
	9					

Hours Scheduled: LR EH HC
 178 -1 +2 0

OCTOBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1	2	3	4	5
			4 4*	9	9	9
6	7	8	9	10	11	12
		9		9	9	9
13	14	15	16	17	18	19
		9	4 4*	9	9	9
20	21	22	23	24	25	26
		9		9	9	9
27	28	29	30			
	9	4 4*	9			

Hours Scheduled: LR EH HC
 177 0 +1 0

NOVEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				31	1	2
				9	9	
3	4	5	6	7	8	9
		9		9	9	9
10	11 LR1	12	13	14	15	16
			HOL-8	4 4*	9	9
17	18	19	20	21	22	23
		9		9	9	9
24	25	26	27	28 LR1	29 LR1	30
		9	4 4*	9	HOL-8	HOL-8

Hours Scheduled: LR EH HC
 178 -3 +2 0

DECEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
		9		9	9	9
8	9	10	11	12	13	14
		9	4 4*	9	9	9
15	16	17	18	19	20	21
		9		9	9	9
22	23	24	25 LR1	26	27	28
		9	4 4*	HOL-8	9	9
29	30	31				
	9					

Hours Scheduled: LR EH HC
 169 -8 0 0

LEGEND LR = LEAVE REQUIRED EH = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES
ALTERNATE WORKWEEK CALENDAR 9/8/80

OFFICE OF HUMAN RESOURCES
WEDNESDAY A SCHEDULE 2024

[Prior to beginning an Alternate Workweek Schedule, a DGS OHR 64 must be completed and approved.](#)

JANUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 LR1	2	3	4	5	6
	HOL-8	9	---	9	9	
7	8	9	10	11	12	13
	9	9	4 4*	9	9	
14	15 LR1	16	17	18	19	20
	HOL-8	9	---	9	9	
21	22	23	24	25	26	27
	9	9	4 4*	9	9	
28	29	30				
	9	9				

Hours Scheduled: 178 LR -2 EH +2 HC 0

FEBRUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
			---	9	9	9
4	5	6	7	8	9	10
		9	9	4 4*	9	9
11	12	13	14	15	16	17
	9	9	---	9	9	
18	19 LR1	20	21	22	23	24
	HOL-8	9	4 4*	9	9	
25	26 LR1	27	28	29		
	9	9	---	9		

Hours Scheduled: 169 LR -8 EH 0 HC 0

MARCH 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					1	2
					9	
3	4	5	6	7	8	9
	9	9	4 4*	9	9	
10	11	12	13	14	15	16
	9	9	---	9	9	
17	18	19	20	21	22	23
	9	9	4 4*	9	9	
24	25	26	27	28	29	30
	9	9	---	9	9	
31						

Hours Scheduled: 169 LR 0 EH +1 HC 0

APRIL 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 LR1	2	3	4	5	6
	HOL-8	9	4 4*	9	9	
7	8	9	10	11	12	13
	9	9	---	9	9	
14	15	16	17	18	19	20
	9	9	4 4*	9	9	
21	22	23	24	25	26	27
	9	9	---	9	9	
28	29	30				
	9	9				

Hours Scheduled: 178 LR -1 EH +2 HC 0

MAY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1	2	3	4
			4 4*	9	9	
5	6	7	8	9	10	11
	9	9	---	9	9	
12	13	14	15	16	17	18
	9	9	4 4*	9	9	
19	20	21	22	23	24	25
	9	9	---	9	9	
26	27 LR1	28	29	30		
	HOL-8	9	4 4*	9		

Hours Scheduled: 177 LR -1 EH +1 HC 0

JUNE 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					31	1
					9	
2	3	4	5	6	7	8
	9	9	---	9	9	
9	10	11	12	13	14	15
	9	9	4 4*	9	9	
16	17	18	19	20	21	22
	9	9	---	9	9	
23	24	25	26	27	28	29
	9	9	4 4*	9	9	
30						

Hours Scheduled: 169 LR 0 EH +1 HC 0

JULY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1	2	3	4 LR1	5	6
		9	9	HOL-8	9	
7	8	9	10	11	12	13
	9	9	4 4*	9	9	
14	15	16	17	18	19	20
	9	9	---	9	9	
21	22	23	24	25	26	27
	9	9	4 4*	9	9	
28	29	30				
	9	9				

Hours Scheduled: 178 LR -1 EH +2 HC 0

AUGUST 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
			---	9	9	
4	5	6	7	8	9	10
	9	9	4 4*	9	9	
11	12	13	14	15	16	17
	9	9	---	9	9	
18	19	20	21	22	23	24
	9	9	4 4*	9	9	
25	26	27	28	29		
	9	9	---	9		

Hours Scheduled: 169 LR -7 EH 0 HC 0

SEPTEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
					30	31
					9	
1	2 LR1	3	4	5	6	7
	HOL-8	9	4 4*	9	9	
8	9	10	11	12	13	14
	9	9	---	9	9	
15	16	17	18	19	20	21
	9	9	4 4*	9	9	
22	23	24	25	26	27	28
	9	9	---	9	9	
29	30					
	9					

Hours Scheduled: 178 LR -1 EH +2 HC 0

OCTOBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1	2	3	4	5
			9	4 4*	9	9
6	7	8	9	10	11	12
	9	9	---	9	9	
13	14	15	16	17	18	19
	9	9	4 4*	9	9	
20	21	22	23	24	25	26
	9	9	---	9	9	
27	28	29	30			
	9	9	4 4*			

Hours Scheduled: 177 LR 0 EH +1 HC 0

NOVEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				31	1	2
				9	9	
3	4	5	6	7	8	9
	9	9	---	9	9	
10	11 LR1	12	13	14	15	16
	HOL-8	9	4 4*	9	9	
17	18	19	20	21	22	23
	9	9	---	9	9	
24	25	26	27	28 LR1	29 LR1	30
	9	9	4 4*	HOL-8	HOL-8	

Hours Scheduled: 178 LR -3 EH +2 HC 0

DECEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
	9	9	---	9	9	
8	9	10	11	12	13	14
	9	9	4 4*	9	9	
15	16	17	18	19	20	21
	9	9	---	9	9	
22	23	24	25	26	27	28
	9	9	HOL-8	9	9	
29	30	31				
	9	9				

Hours Scheduled: 178 LR 0 EH +2 HC 0

LEGEND

LR = LEAVE REQUIRED EH = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED

[Prior to beginning an Alternate Workweek Schedule, a DGS OHR 64 must be completed and approved.](#)

JANUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 LR1 HOL-8	2	3	4	5	6
7	8	9	10	11	12	13
14	15 LR1 HOL-8	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
Hours Scheduled: 178 LR -2 EH +2 HC 0						

FEBRUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
			4 4*	9	9	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19 LR1 HOL-8	20	21	22	23	24
25	26 LR1	27	28	29		
Hours Scheduled: 177 LR -1 EH +1 HC 0						

MARCH 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					1	2
					9	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
Hours Scheduled: 169 LR 0 EH +1 HC 0						

APRIL 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 LR1 HOL-8	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
Hours Scheduled: 178 LR -1 EH +2 HC 0						

MAY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1	2	3	4
			---	9	9	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27 LR1 HOL-8	28	29	30		
Hours Scheduled: 169 LR -8 EH 0 HC 0						

JUNE 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					31	1
					9	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
Hours Scheduled: 169 LR 0 EH +1 HC 0						

JULY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1	2	3	4 LR1	5	6
	9	9	4 4*	HOL-8	9	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
Hours Scheduled: 178 LR -1 EH +2 HC 0						

AUGUST 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
			4 4*	9	9	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		
Hours Scheduled: 177 LR 0 EH +1 HC 0						

SEPTEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
					30	31
					9	
1	2 LR1 HOL-8	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
Hours Scheduled: 178 LR -1 EH +2 HC 0						

OCTOBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1	2	3	4	5
		9	---	9	9	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
Hours Scheduled: 169 LR -7 EH 0 HC 0						

NOVEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				31	1	2
				9	9	
3	4	5	6	7	8	9
10	11 LR1 HOL-8	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28 LR1	29 LR1	30
Hours Scheduled: 178 LR -3 EH +2 HC 0						

DECEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
	9	9	4 4*	9	9	
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	HC-8	9	9	
Hours Scheduled: 178 LR 0 EH +2 HC +8						

LEGEND LR = LEAVE REQUIRED EH = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED

[Prior to beginning an Alternate Workweek Schedule, a DGS OHR 64 must be completed and approved.](#)

JANUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 LR1 HOL-8	2	3	4	5	6
7	8	9	10	11	12	13
	9	9	9	4 4*	9	
14	15 LR1 HOL-8	16	17	18	19	20
	9	9	9	4 4*	9	
21	22	23	24	25	26	27
	9	9	9	4 4*	9	
28	29	30				
	9	9				

Hours Scheduled: 178 LR -2 EH +2 HC 0

FEBRUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
			9	---	9	9
4	5	6	7	8	9	10
		9	9	9	4 4*	9
11	12	13	14	15	16	17
	9	9	9	---	9	
18	19 LR1	20	21	22	23	24
	HOL-8	9	9	4 4*	9	
25	26 LR1	27	28	29		
	9	9	9	---		

Hours Scheduled: 169 LR -8 EH 0 HC 0

MARCH 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					1	2
					9	
3	4	5	6	7	8	9
	9	9	9	4 4*	9	
10	11	12	13	14	15	16
	9	9	9	---	9	
17	18	19	20	21	22	23
	9	9	9	4 4*	9	
24	25	26	27	28	29	30
	9	9	9	---	9	
31						

Hours Scheduled: 169 LR 0 EH +1 HC 0

APRIL 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 LR1 HOL-8	2	3	4	5	6
		9	9	4 4*	9	
7	8	9	10	11	12	13
	9	9	9	---	9	
14	15	16	17	18	19	20
	9	9	9	4 4*	9	
21	22	23	24	25	26	27
	9	9	9	---	9	
28	29	30				
	9	9				

Hours Scheduled: 178 LR -1 EH +2 HC 0

MAY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1	2	3	4
			9	4 4*	9	
5	6	7	8	9	10	11
	9	9	9	---	9	
12	13	14	15	16	17	18
	9	9	9	4 4*	9	
19	20	21	22	23	24	25
	9	9	9	---	9	
26	27 LR1	28	29	30		
	HOL-8	9	9	4 4*		

Hours Scheduled: 177 LR -1 EH +1 HC 0

JUNE 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					31	1
					9	
2	3	4	5	6	7	8
	9	9	9	---	9	
9	10	11	12	13	14	15
	9	9	9	4 4*	9	
16	17	18	19	20	21	22
	9	9	9	---	9	
23	24	25	26	27	28	29
	9	9	9	4 4*	9	
30						

Hours Scheduled: 169 LR 0 EH +1 HC 0

JULY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1	2	3	4	5	6
	9	9	9	HC-8	9	
7	8	9	10	11	12	13
	9	9	9	4 4*	9	
14	15	16	17	18	19	20
	9	9	9	---	9	
21	22	23	24	25	26	27
	9	9	9	4 4*	9	
28	29	30				
	9	9				

Hours Scheduled: 178 LR 0 EH +2 HC +8

AUGUST 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
			9	---	9	9
4	5	6	7	8	9	10
	9	9	9	4 4*	9	
11	12	13	14	15	16	17
	9	9	9	---	9	
18	19	20	21	22	23	24
	9	9	9	4 4*	9	
25	26	27	28	29		
	9	9	9	---		

Hours Scheduled: 169 LR -7 EH 0 HC 0

SEPTEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
					30	31
					9	
1	2 LR1	3	4	5	6	7
	HOL-8	9	9	4 4*	9	
8	9	10	11	12	13	14
	9	9	9	---	9	
15	16	17	18	19	20	21
	9	9	9	4 4*	9	
22	23	24	25	26	27	28
	9	9	9	---	9	
29	30					
	9					

Hours Scheduled: 178 LR -1 EH +2 HC 0

OCTOBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1	2	3	4	5
		9	9	4 4*	9	
6	7	8	9	10	11	12
	9	9	9	---	9	
13	14	15	16	17	18	19
	9	9	9	4 4*	9	
20	21	22	23	24	25	26
	9	9	9	---	9	
27	28	29	30			
	9	9	9			

Hours Scheduled: 178 LR 0 EH +2 HC 0

NOVEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				31	1	2
				4 4*	9	
3	4	5	6	7	8	9
	9	9	9	---	9	
10	11 LR1	12	13	14	15	16
	HOL-8	9	9	4 4*	9	
17	18	19	20	21	22	23
	9	9	9	---	9	
24	25	26	27	28	29 LR1	30
	9	9	9	HOL-8	HOL-8	

Hours Scheduled: 177 LR -2 EH +1 HC 0

DECEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
	9	9	9	---	9	
8	9	10	11	12	13	14
	9	9	9	4 4*	9	
15	16	17	18	19	20	21
	9	9	9	---	9	
22	23	24	25 LR1	26	27	28
	9	9	HOL-8	4 4*	9	
29	30	31				
	9	9				

Hours Scheduled: 178 LR -1 EH +2 HC 0

LEGEND LR = LEAVE REQUIRED EH = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED

[Prior to beginning an Alternate Workweek Schedule, a DGS OHR 64 must be completed and approved.](#)

JANUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S	
	1 LR1 HOL-8	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15 LR1 HOL-8	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					
Hours Scheduled:		LR		EH		HC	
		178		-2		+2 0	

FEBRUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S	
			31	1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19 LR1 HOL-8	20	21	22	23	24	
25	26 LR1	27	28	29			
Hours Scheduled:		LR		EH		HC	
		177		-1		+1 0	

MARCH 21 Days/168 Hours

S	M	Tu	W	Th	F	S	
				1	2		
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							
Hours Scheduled:		LR		EH		HC	
		169		0		+1 0	

APRIL 22 Days/176 Hours

S	M	Tu	W	Th	F	S	
	1 LR1 HOL-8	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					
Hours Scheduled:		LR		EH		HC	
		178		-1		+2 0	

MAY 22 Days/176 Hours

S	M	Tu	W	Th	F	S	
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27 LR1 HOL-8	28	29	30			
Hours Scheduled:		LR		EH		HC	
		169		-8		0 0	

JUNE 21 Days/168 Hours

S	M	Tu	W	Th	F	S	
					31	1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							
Hours Scheduled:		LR		EH		HC	
		169		0		+1 0	

JULY 22 Days/176 Hours

S	M	Tu	W	Th	F	S	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					
Hours Scheduled:		LR		EH		HC	
		178		0		+2 0	

AUGUST 22 Days/176 Hours

S	M	Tu	W	Th	F	S	
			31	1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29			
Hours Scheduled:		LR		EH		HC	
		177		0		+1 0	

SEPTEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S	
					30	31	
1	2 LR1 HOL-8	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30						
Hours Scheduled:		LR		EH		HC	
		178		-1		+2 0	

OCTOBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30				
Hours Scheduled:		LR		EH		HC	
		178		0		+2 0	

NOVEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S	
				31	1	2	
3	4	5	6	7	8	9	
10	11 LR1 HOL	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29 LR1	30	
Hours Scheduled:		LR		EH		HC	
		169		-9		0 +8	

DECEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25 LR1	26	27	28	
29	30	31					
Hours Scheduled:		LR		EH		HC	
		178		-1		+2 0	

LEGEND LR = LEAVE REQUIRED EH = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED

[Prior to beginning an Alternate Workweek Schedule, a DGS OHR 64 must be completed and approved.](#)

JANUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 LR1 HOL-8	2	3	4	5	6
7	8	9	10	11	12	13
	9	9	9	9	---	
14	15 LR1 HOL-8	16	17	18	19	20
	9	9	9	9	4 4*	
21	22	23	24	25	26	27
	9	9	9	9	---	
28	29	30				
	9	9				
Hours Scheduled: LR EH HC						
178 -2 +2 0						

FEBRUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
			9	9	4 4*	
4	5	6	7	8	9	10
	9	9	9	9	---	
11	12	13	14	15	16	17
	9	9	9	9	4 4*	
18	19 LR1 HOL-8	20	21	22	23	24
	9	9	9	9	---	
25	26 LR1	27	28	29		
	9	9	9	9		
Hours Scheduled: LR EH HC						
178 -1 +2 0						

MARCH 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					1	2
					4 4*	
3	4	5	6	7	8	9
	9	9	9	9	---	
10	11	12	13	14	15	16
	9	9	9	9	4 4*	
17	18	19	20	21	22	23
	9	9	9	9	---	
24	25	26	27	28	29	30
	9	9	9	9	4 4*	
31						
Hours Scheduled: LR EH HC						
168 0 0 0						

APRIL 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 LR1 HOL-8	2	3	4	5	6
	9	9	9	9	---	
7	8	9	10	11	12	13
	9	9	9	9	4 4*	
14	15	16	17	18	19	20
	9	9	9	9	---	
21	22	23	24	25	26	27
	9	9	9	9	4 4*	
28	29	30				
	9	9				
Hours Scheduled: LR EH HC						
178 -1 +2 0						

MAY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1	2	3	4
			9	9	---	
5	6	7	8	9	10	11
	9	9	9	9	4 4*	
12	13	14	15	16	17	18
	9	9	9	9	---	
19	20	21	22	23	24	25
	9	9	9	9	4 4*	
26	27 LR1 HOL-8	28	29	30		
	9	9	9	9		
Hours Scheduled: LR EH HC						
178 -1 +2 0						

JUNE 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					31	1

2	3	4	5	6	7	8
	9	9	9	9	4 4*	
9	10	11	12	13	14	15
	9	9	9	9	---	
16	17	18	19	20	21	22
	9	9	9	9	4 4*	
23	24	25	26	27	28	29
	9	9	9	9	---	
30						
Hours Scheduled: LR EH HC						
160 -8 0 0						

JULY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1	2	3	4 LR1	5	6
	9	9	9	HOL-8	4 4*	
7	8	9	10	11	12	13
	9	9	9	9	---	
14	15	16	17	18	19	20
	9	9	9	9	4 4*	
21	22	23	24	25	26	27
	9	9	9	9	---	
28	29	30				
	9	9				
Hours Scheduled: LR EH HC						
178 -1 +2 0						

AUGUST 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
			9	9	4 4*	
4	5	6	7	8	9	10
	9	9	9	9	---	
11	12	13	14	15	16	17
	9	9	9	9	4 4*	
18	19	20	21	22	23	24
	9	9	9	9	---	
25	26	27	28	29		
	9	9	9	9		
Hours Scheduled: LR EH HC						
178 0 +2 0						

SEPTEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
						31
					4 4*	
1	2 LR1	3	4	5	6	7
	HOL-8	9	9	9	---	
8	9	10	11	12	13	14
	9	9	9	9	4 4*	
15	16	17	18	19	20	21
	9	9	9	9	---	
22	23	24	25	26	27	28
	9	9	9	9	4 4*	
29	30					
	9					
Hours Scheduled: LR EH HC						
177 -1 +1 0						

OCTOBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1	2	3	4	5
		9	9	9	---	
6	7	8	9	10	11	12
	9	9	9	9	4 4*	
13	14	15	16	17	18	19
	9	9	9	9	---	
20	21	22	23	24	25	26
	9	9	9	9	4 4*	
27	28	29	30			
	9	9	9			
Hours Scheduled: LR EH HC						
178 0 +2 0						

NOVEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				31	1	2
				9	---	
3	4	5	6	7	8	9
	9	9	9	9	4 4*	
10	11 LR1	12	13	14	15	16
	HOL-8	9	9	9	---	
17	18	19	20	21	22	23
	9	9	9	9	4 4*	
24	25	26	27	28 LR1	29	30
	9	9	9	HOL-8	HC-8	
Hours Scheduled: LR EH HC						
169 -9 0 +8						

DECEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
	9	9	9	9	4 4*	
8	9	10	11	12	13	14
	9	9	9	9	---	
15	16	17	18	19	20	21
	9	9	9	9	4 4*	
22	23	24	25 LR1	26	27	28
	9	9	HOL-8	9	---	
29	30	31				
	9	9				
Hours Scheduled: LR EH HC						
178 -1 +2 0						

LEGEND LR = LEAVE REQUIRED EH = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED

[Prior to beginning an Alternate Workweek Schedule, a DGS OHR 64 must be completed and approved.](#)

JANUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 HOL	2	3	4	5	6
7	8	9	10	11	12	13
14	15 HOL	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Hours Scheduled: LR EH HC

FEBRUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19 HOL	20	21	22	23	24
25	26	27	28	29		

Hours Scheduled: LR EH HC

MARCH 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Hours Scheduled: LR EH HC

APRIL 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 HOL	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Hours Scheduled: LR EH HC

MAY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27 HOL	28	29	30		

Hours Scheduled: LR EH HC

JUNE 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Hours Scheduled: LR EH HC

JULY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1	2	3	4	5 HOL	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Hours Scheduled: LR EH HC

AUGUST 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Hours Scheduled: LR EH HC

SEPTEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
					30	31
1	2 HOL	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Hours Scheduled: LR EH HC

OCTOBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Hours Scheduled: LR EH HC

NOVEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				31	1	2
3	4	5	6	7	8	9
10	11 HOL	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28 HOL	29 HOL	30

Hours Scheduled: LR EH HC

DECEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25 HOL	26	27	28
29	30	31				

Hours Scheduled: LR EH HC

LEGEND

LR = LEAVE REQUIRED EH = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED