

Clifford L. Allenby Building

DGS CALIFORNIA DEPARTMENT OF GENERAL SERVICES

PRICE BOOK

2026-2027

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Purpose of DGS

The Department of General Services (DGS) serves as the business manager for the State of California. With more than 4,500 employees and an operating budget of $1.4 billion, DGS serves the public by providing a variety of services to state agencies, local government, and other clients through innovative procurement and acquisition solutions, creative real estate management and design, environmentally friendly transportation, and through the implementation and enforcement of regulations and rules for the construction of safe schools and buildings throughout the state.

Mission

To deliver results by providing timely, cost-effective services and products that support our customers while protecting the interests of the State of California.

Vision

Excellence in the business of government. We strive to achieve excellence by providing our customers with the products and services they need in a professional manner that adds value.

Values

We have a set of core values that provide an important foundation for how we conduct ourselves and our business. These values are:

- **Integrity:** We do the right things for the right reasons.
- **Accountability:** We hold ourselves and each other responsible for all that we do.
- **Communication:** We listen and share information openly, honestly, and respectfully, with the goal of mutual understanding and transparency.
- **Excellence:** We strive for the best for each other and our customers.
- **Innovation:** We cultivate ideas and implement improvements throughout our organization.
- **Teamwork:** We value and respect our organizational diversity and work together to achieve great results.

DGS Rates

Every spring, the DGS Budget and Planning Section coordinates with each DGS program to develop a cost recovery plan for the upcoming two fiscal years (FY). This effort begins with each program's baseline budget and the following cost recovery adjustments:

- Personal Services Budget Letters
- Pro Rata Adjustments
- Planned Position Realignments
- Budget Change Proposals
- Distributed Administration Adjustments
- Planned Vacancies

Guiding Principles

The primary purpose of the rate setting process is to recover the full costs of providing goods or services pursuant to the State Administrative Manual (SAM) section 9210 (revised and renumbered from 8752 on 01/2022) and Government Code (GC) sections 11010 and 11270. DGS has established guiding principles to achieve full cost recovery while minimizing large fluctuations. Those principles are:

1. Limit rate increases to three to five percent per year unless an event or situation dictates otherwise.
2. Align rates to ensure consistency with the Governor's vision for California to incentivize specific statewide efforts such as clean energy, water conservation, green building, and other priority initiatives.
3. Each program should be self-sufficient.

Rate Setting Methodology: Billable Hours

Each DGS office is viewed as a separate entity. There are 11 major program areas consisting of over 200 individual rates. Once an accurate cost-to-recover is determined for each program, the program's staff then analyze the amount of workload anticipated for the next two fiscal years. This is done by calculating the level of work anticipated for the next two fiscal years and projecting changes to the estimated service levels or outputs (billable hours, projected statewide spend, square footage, contracts, etc.).

Each program produces multiple deliverables that include output justification packages describing each rate or service, the calculation of the projected outputs, and billable hours worksheets (if applicable). For hourly rates, the program determines the number of billable positions needed to produce the projected outputs, which are measured as billable hours and included in the costs to recover. The DGS rates are set at a level that will generate enough revenue to cover the costs of providing the service.

Division of the State Architect

The Division of the State Architect (DSA) provides design and construction oversight for K-12 schools, community colleges, and various other state-owned/leased facilities to ensure compliance with building standards.

DSA rates are defined in statute by the Government Code and Education Code sections that establish the guidelines for each of its special funds.

DSA Rates

Access Compliance

DSA reviews construction plans and specifications for essential services buildings and other state-funded buildings and facilities. In addition, DSA reviews construction plans and specifications for K-12 public schools and California Community Colleges. Reviewing these projects is necessary to ensure compliance with state accessibility requirements for people with disabilities.

Fire and Life Safety

DSA reviews plans and specifications for the construction of public schools, California Community Colleges, and state-owned/occupied essential services buildings for compliance with the California State Fire Marshal's building standards (authority: California Health and Safety Code).

Structural Safety

DSA reviews plans and specifications and inspects school building construction to ensure structural safety, as defined in the “Field Act,” for public schools and California Community Colleges.

In addition, DSA reviews plans and specifications for the construction of state-owned/occupied essential services buildings to ensure structural safety, as defined in the “Essential Services Building Act.” This fee includes a charge for access compliance review services.

DSA also examines and reports on the structural safety of existing California public school buildings.

DIVISION OF THE STATE ARCHITECT RATES		
DESCRIPTION	CY 2026-27	BY 2027-28
Access Compliance Rates		
State funded buildings and facilities access compliance plan review	Effective July 1, 2026, Access Compliance Rates will be reduced to the following levels: 0.36% of the first $500,000 of project cost plus 0.18% of excess greater than $500,000 to $2,000,000 plus 0.07% of excess greater than $2,000,000 to $25,000,000 plus 0.06% of excess greater than $25,000,000 to $50,000,000 plus 0.04% of excess greater than $50,000,000 to $100,000,000 plus 0.03% of excess greater than $100,000,000 (Minimum Fee $500.00).	0.36% of the first $500,000 of project cost plus 0.18% of excess greater than $500,000 to $2,000,000 plus 0.07% of excess greater than $2,000,000 to $25,000,000 plus 0.06% of excess greater than $25,000,000 to $50,000,000 plus 0.04% of excess greater than $50,000,000 to $100,000,000 plus 0.03% of excess greater than $100,000,000 (Minimum Fee $500.00).
Elementary, secondary, and California Community College access compliance plan review	Effective July 1, 2026, Access Compliance Rates will be reduced to the following levels: 0.36% of the first $500,000 of project cost plus 0.18% of excess greater than $500,000 to $2,000,000 plus 0.07% of excess greater than $2,000,000 to $25,000,000 plus 0.06% of excess greater than $25,000,000 to $50,000,000 plus 0.04% of excess greater than $50,000,000 to $100,000,000 plus 0.03% of excess greater than $100,000,000 (Minimum Fee $500.00).	0.36% of the first $500,000 of project cost plus 0.18% of excess greater than $500,000 to $2,000,000 plus 0.07% of excess greater than $2,000,000 to $25,000,000 plus 0.06% of excess greater than $25,000,000 to $50,000,000 plus 0.04% of excess greater than $50,000,000 to $100,000,000 plus 0.03% of excess greater than $100,000,000 (Minimum Fee $500.00).
Access compliance plan review and code analysis consulting services	Estimates available upon request.	Estimates available upon request.
Fire Life and Safety Rates		
Public school, California Community College, and state- owned/occupied essential services building fire life and safety plan review	0.3% of the first $1,000,000 of project cost plus 0.2% of excess greater than $1,000,000 to $5,000,000 plus 0.1% of excess greater than $5,000,000 to $25,000,000 plus 0.05% of excess greater than $25,000,000 to $100,000,000 plus 0.01% of excess greater than $100,000,000 (Minimum Fee $300.00).	0.3% of the first $1,000,000 of project cost plus 0.2% of excess greater than $1,000,000 to $5,000,000 plus 0.1% of excess greater than $5,000,000 to $25,000,000 plus 0.05% of excess greater than $25,000,000 to $100,000,000 plus 0.01% of excess greater than $100,000,000 (Minimum Fee $300.00).

Historical Buildings Safety Rates		
State historical building plan review	Estimates available upon request.	Estimates available upon request.
Structural Safety Rates		
Public school and California Community College structural safety plan review	Effective July 1, 2026, Structural Safety Rates will be reduced to the following levels: 0.55% of the first $1,000,000 of project cost plus 0.39% of the project cost exceeding $1,000,000 (Minimum Fee $250.00).	0.55% of the first $1,000,000 of project cost plus 0.39% of the project cost exceeding $1,000,000 (Minimum Fee $250.00).
Essential services building structural safety plan review	1.5% of the first $1,000,000 of project cost plus 1.25% of project cost exceeding $1,000,000 (Minimum Fee $250.00).	1.5% of the first $1,000,000 of project cost plus 1.25% of project cost exceeding $1,000,000 (Minimum Fee $250.00).
Examination and reporting on the structural safety of previously constructed California public school buildings.	Estimates available upon request.	Estimates available upon request.

DSA Certification and Training Program

For more information on programs, including Certified Access Specialist (CASp) Program and the Inspector Program, visit DSA's website at: www.dgs.ca.gov/DSA

Facilities Management Division

The DGS Facilities Management Division (FMD) is the largest division within DGS and provides administrative, maintenance, and custodial services to approximately 270 buildings statewide. FMD's oversight responsibilities extend to various office buildings, warehouses, storage locations, the state's central heating and cooling plant, stand-alone parking structures, and the state records warehouse.

FMD operates and maintains state facilities that strive to be energy and water efficient and environmentally friendly. FMD maintains an Environmental Health and Safety Unit which provides support services to ensure compliance with federal and state regulations for asbestos, lead, chemical exposures, indoor air quality, hazardous waste, and ergonomics. FMD also provides construction services for minor tenant and client agency projects.

FMD is committed to ensuring the safety and well-being of our assets, clients, and tenants.

Material Changes to FMD Rates Assumptions

Budget Letter for Employer Retirement Contributions (Control Section 3.60 Drill)

Budget adjustments for employee retirement, as prescribed by Control Section 3.60 of the Budget Act, are projected to increase by 0.55%. The projected budgetary increase is approximately $482,000 in FY 2026-27 and $742,000 in FY 2027-28.

Budget Letter for Employee Compensation Adjustments (Item 9800)

Per bargaining unit agreements for salary & wages and benefits compensation, the projected budgetary increase for FMD is $0 in FY 2026-27 and $5,111,000 in FY 2027-28.

Statewide General Administrative Expenditures (Pro Rata)

The Pro Rata assessment for FMD in FY 2026-27 is $18,385,000. DGS Budgets and Planning Section projects a decrease in Pro Rata for FY 2027-28, which is $1,657,000.

FMD Rates

Building Rental Rates

The rental rates below are displayed on a cost per square foot month basis. Tenants in state-owned buildings are billed quarterly in arrears. In addition to the rental rate, the buildings listed below are subject to the Portfolio Management Lease Management Surcharge and the SPI Lease Management Surcharge found on page 42.

BUILDING RENTAL RATES			
BUILDING	UNIT	CY 2026-27	BY 2027-28
8th and Q Office Buildings - 802 Q Street, Sacramento			
Office Space	Square Ft.	$2.66	$2.66
Storage Area	Square Ft.	N/A	N/A
10th and O Street - 1021 O Street, Sacramento			
Office Space	Square Ft.	$2.66	$2.66
Storage Area	Square Ft.	$0.67	$0.67
Alfred E Alquist Building - 100 Paseo De San Antonio, San Jose			
Office Space	Square Ft.	$2.96	$2.96
Storage Area	Square Ft.	$0.74	$0.74
Attorney General – Sacramento - 1300 I Street, Sacramento			
Office Space	Square Ft.	$1.60	$1.60
Storage Area	Square Ft.	$0.60	$0.60
Blue Anchor - 1400 Tenth Street, Sacramento*			
Office Space	Square Ft.	$2.19	$2.19
Storage Area	Square Ft.	$0.60	$0.60
Board of Equalization - 450 N Street, Sacramento			
Office Space	Square Ft.	$2.04	$2.04
Storage Area	Square Ft.	$0.60	$0.60
CADA Building - 1304 O Street, Sacramento			
Office Space	Square Ft.	$2.19	$2.19
Storage Area	Square Ft.	$0.60	$0.60
CalEPA Building -1001 I Street, Sacramento			
Office Space	Square Ft.	$2.35	$2.35
Storage Area	Square Ft.	$0.60	$0.60
CALNET - 1115 P Street, Sacramento			
Office Space	Square Ft.	$2.66	$2.66
Storage Area	Square Ft.	$0.67	$0.67
Cal-Trans Dist. 3, Marysville - 703 B Street, Marysville			
Office Space	Square Ft.	$5.31	$5.31
Storage Area	Square Ft.	$0.60	$0.60

BUILDING RENTAL RATES			
BUILDING	UNIT	CY 2026-27	BY 2027-28
Cal Trans Dist. 11, San Diego - 4050 Taylor Street, San Diego			
Office Space	Square Ft.	$4.98	$4.98
Storage Area	Square Ft.	$0.80	$0.80
Clifford L Allenby Building - 1215 O Street, Sacramento*			
Office Space	Square Ft.	$3.54	$3.54
Storage Area	Square Ft.	N/A	N/A
Central Plant			
Office Space	Square Ft.	$0.60	$0.60
Storage Area	Square Ft.	N/A	N/A
Department of Justice Building - 4949 Broadway, Sacramento			
Office Space	Square Ft.	$1.92	$1.92
Storage Area	Square Ft.	$0.60	$0.60
East End – Sacramento - 1430 N Street, Sacramento			
Office Space	Square Ft.	$4.27	$4.27
Storage Area	Square Ft.	$0.60	$0.60
East End – Sacramento - 1501 Capitol Mall, Sacramento			
Office Space	Square Ft.	$4.27	$4.27
Storage Area	Square Ft.	$0.60	$0.60
East End – Sacramento - 1500 Capitol Mall, Sacramento			
Office Space	Square Ft.	$4.27	$4.27
Storage Area	Square Ft.	$0.60	$0.60
East End – Sacramento - 1615 Capitol Mall, Sacramento			
Office Space	Square Ft.	$4.27	$4.27
Storage Area	Square Ft.	$0.60	$0.60
East End – Sacramento - 1616 Capitol Mall, Sacramento			
Office Space	Square Ft.	$4.27	$4.27
Storage Area	Square Ft.	$0.60	$0.60
EDD Headquarters - 800 Capitol Mall, Sacramento*			
Office Space	Square Ft.	$2.64	$2.64
Storage Area	Square Ft.	$0.66	$0.66
EDD Solar - 751 N Street, Sacramento*			
Office Space	Square Ft.	$2.19	$2.19
Storage Area	Square Ft.	$0.60	$0.60
Edmund G. “Pat” Brown Building - 505 Van Ness Avenue, San Francisco			
Office Space	Square Ft.	$2.96	$2.96
Storage Area	Square Ft.	$0.74	$0.74

BUILDING RENTAL RATES			
BUILDING	UNIT	CY 2026-27	BY 2027-28
Elihu Harris – Oakland - 1515 Clay Street, Oakland			
Office Space	Square Ft.	$2.43	$2.43
Storage Area	Square Ft.	$0.61	$0.61
Food and Agriculture - 1220 N Street, Sacramento*			
Office Space	Square Ft.	$3.40	$3.40
Storage Area	Square Ft.	$0.60	$0.60
Franchise Tax Board - 9645 Butterfield Way, Sacramento			
Office Space	Square Ft.	$2.51	$2.51
Storage Area	Square Ft.	$0.60	$0.60
Gregory Bateson Building - 1600 Ninth Street, Sacramento*			
Office Space	Square Ft.	$3.54	$3.54
Storage Area	Square Ft.	$0.89	$0.89
Hugh Burns - 2550 Mariposa Mall, Fresno			
Office Space	Square Ft.	$1.92	$1.92
Storage Area	Square Ft.	$0.60	$0.60
Jesse Unruh Building - 915 Capitol Mall, Sacramento			
Office Space	Square Ft.	$3.54	$3.54
Storage Area	Square Ft.	$0.89	$0.89
Joseph A. Rattigan Building - 50 D Street, Santa Rosa			
Office Space	Square Ft.	$2.10	$2.10
Storage Area	Square Ft.	$0.60	$0.60
Junipero Serra - 320 W 4th Street, Los Angeles			
Office Space	Square Ft.	$2.76	$2.76
Storage Area	Square Ft.	$0.69	$0.69
Library and Courts - 914 Capitol Mall, Sacramento*			
Office Space	Square Ft.	$8.42	$8.42
Storage Area	Square Ft.	$0.60	$0.60
Library and Courts Annex - 900 N Street, Sacramento*			
Office Space	Square Ft.	$2.96	$2.96
Storage Area	Square Ft.	$0.74	$0.74
March Fong Eu Secretary of State Building - 1500 11th Street, Sacramento*			
Office Space	Square Ft.	$2.66	$2.66
Storage Area	Square Ft.	$0.67	$0.67

BUILDING RENTAL RATES			
BUILDING	UNIT	CY 2026-27	BY 2027-28
May Lee State Office Complex - 651 Bannon Street, Sacramento			
Office Space	Square Ft.	$3.54	$3.54
Storage Area	Square Ft.	N/A	N/A
New Natural Resources HQ - 715 P Street, Sacramento*			
Office Space	Square Ft.	$3.54	$3.54
Storage Area	Square Ft.	N/A	N/A
Office Building #08 - 714 P Street, Sacramento*			
Office Space	Square Ft.	$4.11	$4.11
Storage Area	Square Ft.	$0.60	$0.60
Office Building #09 - 744 P Street, Sacramento*			
Office Space	Square Ft.	$4.02	$4.02
Storage Area	Square Ft.	$0.60	$0.60
Paul Bonderson Building - 901 P Street, Sacramento*			
Office Space	Square Ft.	$2.19	$2.19
Storage Area	Square Ft.	$0.60	$0.60
Red Bluff - 2440 Main Street, Red Bluff			
Office Space	Square Ft.	$1.92	$1.92
Storage Area	Square Ft.	$0.60	$0.60
Redding - 2135 Civic Center Drive, Redding			
Office Space	Square Ft.	$1.92	$1.92
Storage Area	Square Ft.	$0.60	$0.60
Rehabilitation (OB-10) - 721 Capitol Mall, Sacramento*			
Office Space	Square Ft.	$3.75	$3.75
Storage Area	Square Ft.	$0.60	$0.60
Resources Building - 1416 9th Street, Sacramento*			
Office Space	Square Ft.	$3.54	$3.54
Storage Area	Square Ft.	$0.89	$0.89
Riverside Cal-Towers - 3737 Main Street, Riverside			
Office Space	Square Ft.	$2.60	$2.60
Storage Area	Square Ft.	$0.65	$0.65
Ronald M George State Office Complex - 350 McAllister, San Francisco			
Office Space	Square Ft.	$2.24	$2.24
Storage Area	Square Ft.	$0.60	$0.60
Ronald Reagan State Building - 300 South Spring Street, Los Angeles			
Office Space	Square Ft.	$2.85	$2.85
Storage Area	Square Ft.	$0.71	$0.71

BUILDING RENTAL RATES			
BUILDING	UNIT	CY 2026-27	BY 2027-28
San Diego - 1350 Front Street, San Diego			
Office Space	Square Ft.	$2.65	$2.65
Storage Area	Square Ft.	$0.66	$0.66
San Diego Mission Valley - 7575 Metropolitan Drive, San Diego			
Office Space	Square Ft.	$3.32	$3.32
Storage Area	Square Ft.	$0.60	$0.60
State Capitol - 11th & Capitol Mall, Sacramento*			
Office Space	Square Ft.	$2.96	$2.96
Storage Area	Square Ft.	$0.74	$0.74
State Personnel Building - 801 Capitol Mall, Sacramento*			
Office Space	Square Ft.	$2.64	$2.64
Storage Area	Square Ft.	$0.66	$0.66
Stockton - 31 E Channel Street, Stockton			
Office Space	Square Ft.	$1.96	$1.96
Storage Area	Square Ft.	$0.60	$0.60
Van Nuys - 6150 Van Nuys Blvd, Van Nuys			
Office Space	Square Ft.	$2.02	$2.02
Storage Area	Square Ft.	$0.60	$0.60
Warren-Alquist State Energy - 1516 Ninth Street, Sacramento*			
Office Space	Square Ft.	$2.66	$2.66
Storage Area	Square Ft.	$0.67	$0.67
Water Resources - 3374 E. Shields Ave, Fresno			
Office Space	Square Ft.	$1.92	$1.92
Storage Area	Square Ft.	$0.60	$0.60

*Connected to Central Plant

Partial Services Hourly Rates

FMD charges hourly rates to provide operations and maintenance services such as trades & crafts, engineering, grounds keeping, and custodial services at facilities throughout the state for non-DGS owned or managed buildings. These are known as the Partial Services rates.

PARTIAL SERVICE RATES BY CLASSIFICATION			
POSITION CLASSIFICATION	UNIT	CY 2026-27	BY 2027-28
ANALYST II	Hourly	$140.79	$140.79
BUILDING MAINTENANCE WORKER	Hourly	$92.78	$92.78
CARPENTER I	Hourly	$111.11	$111.11
CHIEF ENGINEER I	Hourly	$153.73	$153.73
CHIEF ENGINEER II	Hourly	$158.94	$158.94
CUSTODIAN	Hourly	$65.93	$65.93
CUSTODIAN II	Hourly	$59.80	$59.80
CUSTODIAN SUPERVISOR I	Hourly	$81.86	$81.86
CUSTODIAN SUPERVISOR II	Hourly	$88.92	$88.92
DIRECT CONSTRUCTION SUPERVISOR I	Hourly	$180.88	$180.88
DIRECT CONSTRUCTION SUPERVISOR II	Hourly	$222.49	$222.49
ELECTRICIAN I	Hourly	$123.90	$123.90
ELECTRICIAN II	Hourly	$131.10	$131.10
ELECTRONICS TECHNICIAN	Hourly	$111.93	$111.93
GROUNDSKEEPER	Hourly	$84.53	$84.53
LEAD GROUNDSKEEPER	Hourly	$93.67	$93.67
LEAP	Hourly	$74.85	$74.85
LOCKSMITH I	Hourly	$110.40	$110.40
MAINTENANCE MECHANIC	Hourly	$115.72	$115.72
OFFICE ASSISTANT (GENERAL)	Hourly	$82.02	$82.02
OFFICE ASSISTANT (TYPING)	Hourly	$82.02	$82.02
OFFICE BUILDING MANAGER I	Hourly	$146.89	$146.89
OFFICE BUILDING MANAGER II	Hourly	$161.44	$161.44
OFFICE BUILDING MANAGER III	Hourly	$170.51	$170.51
OFFICE TECHNICIAN (GENERAL)	Hourly	$82.02	$82.02
OFFICE TECHNICIAN (TYPING)	Hourly	$82.02	$82.02
PAINTER I	Hourly	$110.65	$110.65
PAINTER SUPERVISOR	Hourly	$123.99	$123.99
PLUMBER I	Hourly	$118.61	$118.61
ANALYST I	Hourly	$110.10	$110.10
SUPERVISOR I	Hourly	$156.58	$156.58

PARTIAL SERVICE RATES BY CLASSIFICATION			
POSITION CLASSIFICATION	UNIT	CY 2026-27	BY 2027-28
SUPERVISOR II	Hourly	$177.27	$177.27
MANAGER I	Hourly	$193.67	$193.67
STATIONARY ENGINEER	Hourly	$131.15	$131.15
STATIONARY ENGINEER APPRENTICE	Hourly	$103.64	$103.64
SUPERVISING GROUNDSKEEPER I	Hourly	$105.02	$105.02
SUPERVISING GROUNDSKEEPER II	Hourly	$112.83	$112.83
SUPERVISOR OF BUILDING TRADES	Hourly	$147.96	$147.96
TREE MAINTENANCE LEADWORKER	Hourly	$93.19	$93.19
TREE MAINTENANCE WORKER	Hourly	$93.19	$93.19

For additional information, please visit our website at: https://www.dgs.ca.gov/FMD

Office of Administrative Hearings

The Office of Administrative Hearings (OAH) is a quasi-judicial tribunal that hears administrative disputes. Established by the California Legislature in 1945, OAH provides independent Administrative Law Judges (ALJs) to preside as neutral judicial officers at hearings, mediations, arbitrations, and settlement conferences. OAH consists of three divisions, Administration, General Jurisdiction and Special Education, and has five regional offices in Sacramento, Oakland, Los Angeles (two offices), and San Diego. The General Jurisdiction Division conducts hearings, mediations, and settlement conferences for more than 2,500 state and local agencies. The Special Education Division conducts special education due process hearings and mediations involving school districts and parents of children with special education needs throughout the state.

Although OAH is housed within the Department of General Services for administrative purposes, it is an independent state entity under the direction and control of the Director of OAH, who is appointed by the Governor, and subject to confirmation by the Senate. OAH ALJs are highly trained legal professionals with experience in deciding cases involving complex issues. All OAH ALJs are appointed by the Director of OAH, and act independently from the agencies appearing before them in hearings, mediations, and all other administrative matters. OAH offers a wealth of experience, qualified ALJs, professional calendar staff, and the flexibility to mediate, arbitrate, or adjudicate administrative disputes at a cost substantially less than that charged by other providers. OAH assures that all parties receive a neutral and fair “day in court” while ensuring due process and respect for the dignity of all.

For state agencies whose proceedings are subject to the Administrative Procedure Act (APA) (Gov. Code § 11370, et seq.), an interagency agreement is not required. Once an agency is established with OAH, OAH will direct-bill the state agency using the agency’s bill code. For state agencies and local agencies not subject to the APA, an interagency or local agency agreement is required before a case may be filed with OAH.

OAH’s General Jurisdiction Division’s (GJ) rate structure has been in place for well over 20 years. There are a few GJ programs whose rates are contractually negotiated, and their costs are accounted for when developing the proposed hourly rate. Additionally, in 2004, OAH contracted with the California Department of Education (CDE) and OAH’s Special Education Division (SE) was formed resulting in separate rates for each division. The SE rate is determined through negotiations with CDE.

Material Changes to OAH Rates Assumptions

Budget Letter for Employer Retirement Contributions (Control Section 3.60)

Budget adjustments for employee retirement, as prescribed by Control Section 3.60 of the Budget Act, are projected to increase by 0.55%. The projected budgetary increase is approximately $135,000 in FY 2026-27 and $138,000 in FY 2027-28.

Budget Letter for Employee Compensation Adjustments (Item 9800)

Per bargaining unit agreements for salary & wages and benefits compensation, the projected budgetary increase for OAH is $0 in FY 2026-27 and $1,500,000 in FY 2027-28.

Statewide General Administrative Expenditures (Pro Rata)

The Pro Rata assessment for OAH in FY 2026-27 is $2,922,000, and $3,186,000 in FY 2027-28.

OAH Rates

OFFICE OF ADMINISTRATIVE HEARING RATES			
DESCRIPTION	UNIT	CY 2026-27	BY 2027-28
Administration Law Judge (General Jurisdiction)	Per hour	$395.00	$405.00
In-Person Filing Fee (General Jurisdiction)	Per case	$150.00	$150.00
Virtual Filing Fee (General Jurisdiction)	Per case	$100.00	$100.00
Electronic Evidence Fee	Per case	Contract Rate	Contract Rate
Electronic Recording Fee	Per hearing/per calendar day	$30.00	$30.00
Hearing Reporter		Contract Rate	Contract Rate
Transcript Rate		Contract Rate	Contract Rate
Interpreter		Contract Rate	Contract Rate

For additional information, please contact OAH at (916) 263-0550 or visit our website at:
https://www.dgs.ca.gov/OAH

Office of Fleet Asset Management

The Office of Fleet and Asset Management (OFAM) is responsible for the establishment, implementation, and maintenance of policies and procedures governing state-owned mobile equipment. OFAM also provides statewide transportation and commute related services with a customer-based focus. OFAM provides cost-effective vehicle services to meet the needs of state departments. OFAM's transportation related services include long-term vehicle rentals, vehicle inspections, parking, fully managed travel contracts, vehicle acquisition and disposition, and consultation regarding automotive management issues. In addition to transportation and commute related services, OFAM administers the State Surplus Property and Reutilization Program, the Federal Surplus Property Program, and offers client agencies quality supplemental storage through its Transit Storage Program.

Material Changes to OFAM Rates Assumptions

Budget Letter for Employer Retirement Contributions (Control Section 3.60)

Budget adjustments for employee retirement, as prescribed by Control Section 3.60 of the Budget Act, are projected to increase by 0.55%. The projected budgetary increase is approximately $53,000 in FY 2026-27 and $54,000 in FY 2027-28.

Budget Letter for Employee Compensation Adjustments (Item 9800)

Per bargaining unit agreements for salary & wages, and benefits compensation. The projected budgetary adjustment for OFAM is $0 in FY 2026-27 and $790,000 in FY 2027-28.

Statewide General Administrative Expenditures (Pro Rata)

The Pro Rata assessment for OFAM in FY 2026-27 is approximately $4,530,000. DGS Budgets and Planning Section projects the assessment to increase by 9% for FY 2027-28 to a total of $4,938,000.

Federal Surplus Property Program Rate Change

For FY 2026-27 the Federal Surplus Property Program is transitioning to a four-tiered rate structure.

Extend Limited Term Funding for Fleet Operations Maintenance and Repair BCP

For FY 2026-27, budgetary authority increased $2,000,000 Service Revolving Fund to fund increasing maintenance and repair costs associated with vehicles leased to state departments by OFAM's Fleet Ops program, along with an ongoing increase of $3,200,000 thereafter.

OFAM Rates

Fleet Asset Management Program (FAMS)

FAMS is charged with the responsibility of overseeing the state fleet in accordance with laws and mandates. State agencies report fleet data to OFAM, which provides fleet analysis and reports to the administration, legislature, and the public. OFAM Inspection Services staff provide periodic and on-

demand inspections of mobile equipment to ensure safety and contract oversight of mechanical services, equipment modifications, and repair work performed by private vendors. The program also oversees/performs accident inspections on behalf of the Office of Risk and Insurance Management, develops statewide fleet policy, implements federal fleet rules statewide, investigates and approves/denies vehicle acquisition and disposal requests, provides statewide fleet management consultation, and authorizes repairs by vendors throughout the State.

State Surplus Property and Reutilization Program (SSPRP)

SSPRP is responsible for the proper disposition of all state owned surplus personal property. Surplus property that is reusable and cannot be placed within another state agency is made available to eligible local government agencies and school districts, before being made available to the public via auctions. SSPRP provides disposition solutions for surplus and unwanted state-owned personal property for all state agencies. In addition, SSPRP disposes of confiscated or abandoned property within the State of California.

Vehicle Decommissioning and Disposition

OFAM provides state agencies and departments with decommissioning and disposition services for vehicles or equipment that are no longer needed or cost-effective to operate and are sold at surplus. Decommissioning services include removal and disposal of license plates, Vehicle Identification Number (VIN) verification, vehicle cleaning, removal of state decals, and safety inspections. Disposition services include facilitating public auctions, posting online auctions, fleet analysis, and licensing, registration, titling, and transfer services. Disposal may be made by live public auction, online public auction, sealed bid, field sale, reutilization, or transfer of a vehicle between agencies. The disposal method is determined by using the most cost-effective method for the State.

Transit Storage Program (TSP)

TSP provides low-cost warehouse storage services for state agencies. Located in Sacramento, TSP can provide either pallet, racking, or high security storage. Material can be delivered to the warehouse or received directly from the supplier. There are no access fees, only a storage rate based on the number of cubic feet stored. Services include unloading, storing, tracking, reloading, and local delivery of customer property. Non-local delivery is available at an additional charge.

Federal Surplus Property Program (FSPP)

FSPP is responsible for obtaining federal surplus personal property for qualifying non-federal (local) governmental, non-profit, and small business organizations within the state for their business and operational needs. To sustain its operations, FSPP assesses a service and handling fee based upon the original acquisition cost (OAC) of the property acquired and placed with an eligible organization. FSPP also conducts annual compliance audits. This program provides non-monetary value to the state by enabling local government agencies, non-profits, and small businesses access to surplus federal personal property.

Statewide Travel Program (STP)

STP assists state and local government travelers with their travel needs by obtaining the most economical rates available using contracted travel-related services for airfare, car rentals, travel agency, and travel payment system. Additionally, STP provides emergency response travel arrangements to support large scale response efforts and state policy compliance services to ensure appropriate and cost-effective travel. STP also provides an online booking tool for travelers to make airline tickets, car rentals, rail, and hotel reservations all in one spot.

Fleet Operations Program (Fleet Ops)

Fleet Ops provides a fleet of vehicles for lease to support agencies' transportation needs. Leasing through OFAM allows state agencies to take advantage of several fleet management services, which provide many benefits and cost savings for state agencies. These include all fleet reporting requirements, licensing and registration, base insurance, recall, safety, repair and maintenance needs, fleet services call center, and roadside assistance.

OFFICE OF FLEET AND ASSET MANAGEMENT RATES			
DESCRIPTION	UNIT	CY 2026-27	BY 2027-28
Fleet Asset Management Program			
Fleet Asset Management Fee	Per Mobile Equipment Asset	$160.00	$169.00

OFFICE OF FLEET AND ASSET MANAGEMENT RATES			
DESCRIPTION	UNIT	CY 2026-27	BY 2027-28
Surplus Property and Reutilization			
Auction Services - Disposition Fee	Per vehicle	$295.00	$295.00
Auction Services - Decommissioning Fee	Per vehicle	$105.00	$105.00
Auction Services - Sell It Where It Sits Online Fee	Auction Proceeds (AP)	Lesser of 20% of AP or $400	Lesser of 20% of AP or $400
Transit Storage Standard	Cubic Foot	$0.52	$0.55
Transit Storage Secured	Cubic Foot	$0.54	$0.57
Federal Surplus Property Fee	Original Acquisition Cost (OAC)	Tiered	Tiered
<$15,000	OAC	30.00%	30.00%

$15,001-$500,000	OAC	20.00%	20.00%
$500,001-$1,000,000	OAC	5.00%	5.00%
>$1,000,0001	OAC	1.00%	1.00%

Statewide Travel			
DESCRIPTION	UNIT	CY 2026-27	BY 2027-28
Travel Management Fee	Transactions	0.50%	0.50%

OFFICE OF FLEET AND ASSET MANAGEMENT RATES			
Fleet Operations			
DESCRIPTION	UNIT[1]	CY 2026-27	BY 2027-28
Gasoline Compact Sedan	Monthly	$447.00	$463.00
Gasoline Midsize Sedan	Monthly	$475.00	$492.00
Gasoline Full-size Sedan	Monthly	$524.00	$542.00
Hybrid Compact Sedan	Monthly	$411.00	$425.00
Hybrid Midsize Sedan	Monthly	$474.00	$491.00
Hybrid Full-size Sedan	Monthly	$494.00	$511.00
Plug-in Hybrid Electric Sedan	Monthly	$416.00	$431.00
Battery Electric Vehicle	Monthly	$388.00	$402.00
Hydrogen Fuel Cell Vehicle	Monthly	$510.00	$529.00
Police Package Vehicle	Monthly	$490.00	$508.00
Gasoline Small SUV	Monthly	$516.00	$535.00
Gasoline Medium SUV	Monthly	$544.00	$563.00
Gasoline Large SUV	Monthly	$585.00	$606.00
Hybrid Small SUV	Monthly	$493.00	$510.00
Hybrid Medium SUV	Monthly	$513.00	$531.00
Plug-in Hybrid Electric SUV	Monthly	$447.00	$463.00
Mini Pickup Truck	Monthly	$575.00	$595.00
1/2 Ton Pickup Truck	Monthly	$593.00	$614.00
1/2 Ton Pickup Truck BEV	Monthly	$840.00	$870.00
3/4 Ton Pickup Truck	Monthly	$638.00	$661.00
Hybrid 1/2 Ton Pickup Truck	Monthly	$907.00	$939.00
1 Ton Pickup Truck	Monthly	$805.00	$833.00
Large Cargo/Passenger Van	Monthly	$526.00	$544.00

Mini Cargo/Passenger Van	Monthly	$486.00	$503.00
Mini Van BEV	Monthly	$806.00	$835.00
Large Van BEV	Monthly	$676.00	$700.00
Plug-in Hybrid Electric Mini Passenger Van	Monthly	$442.00	$457.00
Fuel & Maintenance Mgmt. Fee	% of total fuel, maintenance, and repair expense	1.80%	1.80%

1. The monthly flat rate does not include fuel, tolls, or Attorney General fees; additionally, there is a monthly usage fee of $0.12 per mile driven.

For additional information, contact the Office of Fleet and Asset Management, (916) 928- 2550 or view the OFAM website at: https://www.dgs.ca.gov/OFAM

Office of Legal Services

The Office of Legal Services (OLS) reviews non-IT service contracts for compliance with law and policy. OLS also provides guidance and training to state departments, internal DGS divisions and offices regarding the State's contracting laws. OLS recommends best practices when contracting for services, provides contract pre-reviews and approves contracts on behalf of DGS. OLS attorneys also serve as hearing officers on bid protests.

OLS in-house counsel services include providing legal advice on the State's leveraged procurement of goods and services. OLS provides general legal advice on matters unique to the many DGS divisions, including but not limited to real estate transactions, construction, Public Records Act requests, human resources, regulations, legislation, and litigation. OLS attorneys also advise on human resources issues and represent DGS in administrative personnel matters.

Material Changes to OLS Rates Assumptions

Budget Letter for Employer Retirement Contributions (Control Section 3.60)

Budget adjustments for employee retirement, as prescribed by Control Section 3.60 of the Budget Act, are projected to increase by 0.16%. The projected budgetary increase is approximately $6,000 in FY 2026-27 and $7,000 in FY 2027-28.

Budget Letter for Employee Compensation Adjustments (Item 9800)

Per bargaining unit agreements for salary & wages and benefits compensation, the projected budgetary adjustment for OS is zero in FY 2026-27 and $31,000 in FY 2027-28.

Statewide General Administrative Expenditures (Pro Rata)

The Pro Rata assessment for OS in FY 2026-27 is $172,000. DGS Budgets and Planning Section projects Pro Rata for FY 2027-28 increase to $188,000.

OLS Rates

Contract Review

Services include assistance and advice in preparing effective solicitations, evaluation of contracts as to legal sufficiency, determining compliance with policy (including matters related to sound fiscal and business practice), and approving contracts on behalf of DGS in accordance with Government Code § 11256 and Public Contract Code § 10295.

External Legal Advice/ Hearing Officer

OLS provides advice on non-IT service solicitations and contracts and provides customized non-IT service contract training upon request. OLS attorneys serve as hearing officers on bid protests.

OFFICE OF LEGAL SERVICES RATES			
DESCRIPTION	UNIT	CY 2026-27	BY 2027-28
Contract Review	Per Contract	$385.00	$400.00
External Legal Advice/Hearing Officer	Hourly	$179.00	$188.00

For additional information, contact the Office of Legal Services, (916) 376-5080 or view the OLS website at: https://www.dgs.ca.gov/OLS

Office of Risk and Insurance Management

The Office of Risk and Insurance Management (ORIM) identifies exposures to loss, anticipates operational and financial risks, and develops effective strategies to mitigate those risks, ensuring the continuity of operations and protection of state assets. ORIM provides a wide range of services to state and public entities, including risk consultation, insurance procurement and administration, contract insurance review and training, administration of the Motor Vehicle Insurance Account, motor vehicle, general liability claims management, subrogation, Extended Warranty Insurance Program, master property and builders risk insurance programs, and the Government Claims Program.

Material Changes to ORIM Rates Assumptions

Budget Letter for Employer Retirement Contributions (Control Section 3.60 Drill)

Budget adjustments for employee retirement, as prescribed by Control Section 3.60 of the Budget Act, are projected to increase by 0.55%. The projected budgetary increase is approximately $15,000 in FY 2026-27 and $18,000 in FY 2027-28.

Budget Letter for Employee Compensation Adjustments (Item 9800)

Per bargaining unit agreements for salary & wages and benefits compensation, the projected budgetary increase for ORIM is $0 in FY 2026-27 and $247,000 in FY 2026-27.

Statewide General Administrative Expenditures (Pro Rata)

The Pro Rata assessment for ORIM in FY 2026-27 is $412,000. DGS Budgets and Planning Section projects an increase in Pro Rata for FY 2027-28, which is $449,000.

ORIM Rates

Extended Warranty Insurance Program

The program was established to reduce costs attributed to service and maintenance agreements on equipment. The program is based on time and materials used versus traditional service agreements. As a result, up to 25 percent savings can be realized compared to competing insurers. ORIM contracts with an insurance broker who purchases the insurance for the program. ORIM provides quotes through its broker, processes invoices, and markets the program to other state agencies.

Insurance Procurement

Government Code §11007.7 provides that the purchase of insurance or official bonds is subject to the approval of DGS. Furthermore, when no state agency or department is specifically authorized to purchase insurance, DGS may procure the insurance. Included in purchasing is the policy administration for the term of the policy, administration of claims presented under the policy, and advice on loss and accident prevention to assist in the mitigation of risk. ORIM charges a surcharge to recover these administration expenses. In addition, ORIM purchases transit insurance directly for some client agencies based on actual costs.

Claims Adjusting

In accordance with Health and Safety Code §1527 et. seq., and §2580.2, ORIM provides claims adjusting services through an interagency agreement for the Department of Social Services (DSS). The services involve worker's compensation claims adjusting and consultation for DSS' In-House Support Services, CalWORKs, and Food Stamps Employment Training programs.

Government Claims Program (GCP)

The Tort Claims Act of 1963 established the manner in which claims against the State are handled and defined the administrative role and remedies offered by the GCP. Pursuant to the Government Code, those who wish to file a lawsuit against the State or its employees must first pursue an administrative remedy through GCP. The GCP process provides the State with an opportunity to investigate and possibly settle claims without incurring litigation expenses. Claimants may not proceed with legal action against the State unless the GCP acts on claims or rejects them. Budget Change Proposal (BCP) 787-001-BCP-BR-2016-GB statutorily established GCP within DGS.

California law requires individuals or organizations that believe they have been wronged by the state to file an administrative claim before filing in court. This process gives the state an opportunity to review the underlying issue and potentially resolve the claim outside court. These administrative filings are known as government claims, and they are handled by the Government Claims Program (GCP).

GCP administers a standardized process that allows the public to submit claims efficiently and enables the State to investigate and respond consistently. Claims are typically resolved in one of two ways:

- Settlement – The liable state department pays the claim.
- Rejection – The claimant is permitted to pursue the matter in court.

This process ensures the State can address potential liability early, which reduces the need for costly legal expenses.

Motor Vehicle Liability

ORIM administers the State Motor Vehicle Liability Self-Insurance Program which provides self-insured liability coverage for state agencies and employees who operate covered, self-propelled land vehicles on official state business. Agencies are charged an annual premium assessment based on accident loss experience and vehicle type risk.

OFFICE OF RISK MANAGEMENT AND INSURANCE RATES			
DESCRIPTION	UNIT	CY 2026-27	BY 2027-28
Insurance Procurement - Procurement of Insurance Premiums	per Premium	6.60%	6.60%
Extended Warranty Insurance Program - Purchase of Insurance Premiums	per Premium	4.30%	4.30%
Claims Adjusting Worker's Comp – External	Hourly	$116	$120
Government Claims Program – Filing Fee	per File	$25	$25
Motor Vehicle Liability	Premium	Varies	Varies

For additional information, contact the Office of Risk and Insurance Management, (916) 376-5300 or view the ORIM website at: https://www.dgs.ca.gov/ORIM

Office of State Publishing

The Office of State Publishing (OSP) has been delivering essential services to California's government for over 170 years. These value-added services allow agencies to focus on their primary mission and core business. OSP supports its customers by providing comprehensive, innovative, and cost-effective printing, mailing, storage, and marketing solutions to all Executive, Legislative, and Judicial offices throughout the state.

As the primary publisher for California's legislative publications, OSP also delivers personalized print services—including business cards, brochures, booklets, and secure communications—via its user-friendly Web StoreFront. All secure print services are fully compliant with HIPAA and IRS 1075 standards, making OSP a trusted partner for insurance, medical notices, and other sensitive communications.

OSP offers a variety of operational support programs to meet the evolving needs of state agencies:

Interagency Mail & Messenger Service – Provides daily mail delivery across the Sacramento region, including Elk Grove and Rancho Cordova.

State Records Center – Delivers secure, climate-controlled offsite storage for more than 144 state agencies, including vault services for essential records.

Document Destruction Center – Manages confidential destruction of paper records, microfilm, computer media, and more, in compliance with recycling and privacy mandates.

Fulfillment Services Unit – Offers warehousing and distribution for marketing materials and literature, accessible via OSP's Web StoreFront.

Material Changes to OSP Rates Assumptions

Budget Letter for Employer Retirement Contributions (CS 3.60 Drill)

Budget adjustments for employee retirement, as prescribed by Control Section 3.60 of the Budget Act, are projected to increase by 0.55%. The projected budgetary increase is approximately $114,000 in FY 2026-27 and $118,000 in FY 2027-28.

Budget Letter for Employee Compensation Adjustments (9800 Drill)

Per bargaining unit agreements for salary & wages and benefits compensation, the projected budgetary increase for OSP is $0 in FY 2026-27 and $1,614,000 in FY 2027-28.

Statewide General Administrative Expenditures (Pro Rata)

The Pro Rata assessment for OSP in FY 2026-27 is approximately $5,126,000. DGS Budgets and Planning Section projects an increase to approximately $5,588,000 in Pro Rata for FY 2027-28.

Extend Limited-Term Material Purchase Authority to Ongoing BCP

OSP's expenditure authority has increased by $1 million to address ongoing volatility in the paper and commodities market. This adjustment raises the previously approved $4 million Service Revolving Fund allocation to $5 million beginning in FY 2026-27, ensuring adequate inventory levels and supporting uninterrupted statewide printing services.

Printer Acquisition Purchase Authority BCP

OSP plans to utilize $1.5 million from the Service Revolving Fund between FY 2026-27 and FY 2032-33 to procure two digital inkjet presses. This planned investment supports OSP's long-term operational capacity and aligns with the established budget assumptions reflected in the agency's cost-recovery planning.

OSP Rates

OSP sets rates under a cost-recovery model while ensuring high service quality at minimal cost. Rates are based on machine output hours and include all overhead (fixed and variable), with administrative and Pro Rata costs distributed using the DGS standard formula (50% position count, 50% position cost). New rates for the In-Plant Operation and Warehouse Operation have been introduced for FY 2025–26 to ensure fair cost recovery based on actual service utilization.

Due to the complexity of customized print jobs, OSP provides all-inclusive project estimates. OSP uses improvements in efficiencies, production practices, innovative technology, and economies of scale to minimize the overall cost to its customers.

The Price Book includes rates for:

- State Record Storage and Destruction
- In-Plant Operations
- Warehouse Operations
- Interagency Mail and Messenger Service

State Records Management

Records Management includes the operation of records centers for the economical storage of records which must be retained without being kept in high-cost office areas. This service also includes the provision of vault facilities for the permanent storage of the State's vital or essential records in case of a disaster (microfilm copies only).

The following State Records Management Fees were established to recover costs associated with the State Records Center (SRC) and/or Document Destruction Center (DDC) operations. These services provide low-cost record storage for all State agencies:

OFFICE OF STATE PUBLISHING – STATE RECORDS MANAGEMENT RATES			
DESCRIPTION	UNIT	CY 2026-27	BY 2027-28
Records Storage Fee	Cubic Feet	$6.70	$7.04
Long Term Storage Fee	Cubic Feet	$2.61	$2.74
Essential Records Storage Fee	Cubic Feet	$31.33	$32.90
Confidential Destruction Fee	Pounds	$0.21	$0.22
Plastics Destruction Fee	Pounds	$0.43	$0.46
Record Pulls*	Transaction	$3.10	$3.26
Re-File Fee*	Transaction	$3.10	$3.26

* For full shelf transactions, the total cost is calculated by multiplying the Records Pull/Records Re-file fee of $3.10 by 12 cubic feet, which represents the standard shelf capacity. This method ensures a transparent and consistent pricing structure that reflects actual workload volume.

Interagency Mail and Messager Service

Interagency Mail & Messenger Service provides daily mail delivery across the Sacramento region, including Elk Grove and Rancho Cordova.

OFFICE OF STATE PUBLISHING – INTERAGENCY MAIL AND MESSAGER RATES			
DESCRIPTION	UNIT	CY 2026-27	BY 2027-28
IMS A-RATE (One (1) pick up per day Customer Pickup)	Monthly	$612	$612
IMS B-RATE (1 Pickup/ Delivery per Day - Small Office)	Monthly	$941	$941
Air Resource Board	Monthly	$419	$419
DSC	Monthly	$172	$172
CCAP	Monthly	$1,121	$1,121
DOF	Monthly	$800	$800
IMS C-RATE (1 Pickup/ Delivery per Day - Large Office)	Monthly	$1,037	$1,037
"Dept. of Food & Agriculture - 8 stops per month"	Monthly	$343	$343
"Dept. of Aging - 8 stops per month - NEW"	Monthly	$343	$343
"Peace Officers Standards & Training- 4 stops per month - NEW"	Monthly	$172	$172

"Legislative Analyst Office - 4 stops per month - NEW"	Monthly	$172	$172
IMS D-RATE (2 Pickups/ Deliveries per Day - Small Office)	Monthly	$1,413	$1,413
OIG	Monthly	$343	$343
IMS E-RATE (2 Pickups/ Deliveries per Day - Large Office)	Monthly	$1,507	$1,507
IMS F-RATE (1 Pickup/Delivery per Day - Distance)	Monthly	$1,074	$1,074
IMS I-RATE (3 Pickups/Deliveries per Day)	Monthly	$1,887	$1,887
IMS M-RATE (State Treasurer 75%)	Monthly	$928	$928
Business Consumer Svcs/Housing Agency - 5%	Monthly	$124	$124
Native American Heritage Commission - 5%	Monthly	$124	$124
Agricultural Labor Relations Board - 5%	Monthly	$124	$124
Government Operations Agency - 5%	Monthly	$124	$124
State Transportation Agency - 5%	Monthly	$124	$124
IMS N-RATE (Schedule A - box/hour)	Monthly	$207	$207
IMS O-RATE (Hand Carriers rate per delivery/unit)	Monthly	$42	$42
IMS P-RATE (Boxes rate per hour)	Monthly	$197	$197
Mail Service	Monthly	$40	$40
Mail Service	Monthly	$14	$14
Mail Service	Monthly	$27	$27
Mail Service	Monthly	$63	$63
Thursday Special	Monthly	$191	$191

Production

OSP's Production Cost Centers serve legislative and state agency printing needs. The Government Code from sections 14650-14912 forms the foundation for the printing services provided.

Core services include:

Advertising & Design – Reduces agency printing costs through integrated paid advertising.

Electronic Prepress & Digital Prep – Ensures each job is proofed and formatted for accurate printing.

Offset & Digital Print Services – Delivers secure, high-volume or on-demand printing across government sectors.

Bindery & Finishing – Provides full post-production services, including mailing and packaging.

Mass Mailing Services – Offers automated, secure mailing for large distributions.

In-Plant Operation

The In-Plant Operation unit provides statewide services and asset oversight for twenty-one agencies by focusing on equipment utilization and customer needs analysis to identify opportunities to increase output and better leverage its economies. The rate for each agency is based on the forecasted number of staff involved in the operations of these plants.

OFFICE OF STATE PUBLISHING – IN-PLANT OPERATION			
DESCRIPTION	**UNIT**	CY 2026-27	BY 2027-28
Service Fee	PY	$2,518	$2,644

Warehouse Operation

This unit was established to fulfill printing service requirements to meet changing market conditions. OSP must purchase and maintain appropriate stock of necessary printing and specialized paper materials. To maintain minimum inventory levels and avoid disruptions, OSP has leased approximately 80,000 square feet of additional warehouse space to store necessary paper and related commodities. The proposed rate will be based on the allocation cost for square footage that each customer occupies in the warehouse.

OFFICE OF STATE PUBLISHING – WAREHOUSE OPERATION			
DESCRIPTION	**UNIT**	CY 2026-27	BY 2027-28
Floor Space	Sq. Ft.	$2.21	$2.32
Pallet Racking	Bin	$87.10	$91.45

Estimates and consultation available upon request for brochures, newsletters, bulletins, catalogs, instructional manuals, booklets, magazines, and others. Please contact the Office of State Publishing at (916) 445-5386 or (800) 963-7860 or visit our website at www.dgs.ca.gov/osp.

Office of Sustainability

The Office of Sustainability (OS) provides sustainability-related services for all state agencies, including policy development, energy-saving retrofits, clean energy generation projects, and electric vehicle infrastructure. Key program areas to meet customer needs include renewable clean energy generation (solar and wind), energy retrofits in existing facilities, zero net energy (ZNE) building policy development, electric vehicle supply equipment (EVSE) infrastructure, benchmarking, and reporting. California continues to reduce its environmental footprint through sustainable state government operations and practices, including energy and water efficient building design, construction and operation, renewable energy generation at state facilities, environmentally preferable purchasing, and green transportation policies.

Material Changes to OS Rates Assumptions

Budget Letter for Employer Retirement Contributions (Control Section 3.60)

Budget adjustments for employee retirement, as prescribed by Control Section 3.60 of the Budget Act, are projected to increase by 0.55%. The projected budgetary increase is approximately $14,000 in FY 2026-27 and $15,000 in FY 2027-28.

Budget Letter for Employee Compensation Adjustments (Item 9800)

Per bargaining unit agreements for salary & wages and benefits compensation, the projected budgetary adjustment for OS is zero in FY 2026-27 and $136,000 in FY 2027-28.

Statewide General Administrative Expenditures (Pro Rata)

The Pro Rata assessment for OS in FY 2026-27 is $333,000. DGS Budgets and Planning Section projects an increase in Pro Rata to approximately $363,000 for FY 2027-28.

OS Rates

Energy Savings Unit
The Energy Savings Unit provides project management of energy efficiency retrofit projects in state facilities.

Clean Energy Unit
The Clean Energy Unit provides planning, contracting, site license agreements, design and construction oversight for renewable energy projects including solar and wind projects in state facilities.

Transportation Unit
The Transportation Unit manages the planning, site assessment, design, and construction of electric vehicle service equipment for charging zero emission vehicles at state facilities.

Rates Structure:
OS was created as a part of the Real Estate Services Division (RESD) reorganization for FY 2017-18. The rate structure was established in 2017-18. The rate structure is consistent with RESD's rate structure.

OFFICE OF SUSTAINABILITY RATES			
DESCRIPTION	UNIT	CY 2026-27	BY 2027-28
Energy Savings Unit	Hourly	$215.00	$215.00
Clean Energy Unit	Hourly	$215.00	$215.00
Transportation Unit	Hourly	$215.00	$215.00

For additional information, contact the Office of Sustainability, (916) 443-9838 or view the OS website at: https://www.dgs.ca.gov/OS

Procurement Division

The Procurement Division (PD) sets procurement policies and provides purchasing services for state agencies. PD consists of five branches: (1) Acquisitions, (2) Operations, (3) Engineering, (4) Office of Small Business and Disabled Veteran Business Enterprise Services, and (5) Statewide Procurement Oversight & Consulting Support. It delegates purchasing authority; certifies small and/or disabled veteran businesses to do business with the State; sponsors the Small Business Council; participates in the Disabled Veterans Business Enterprise Council; and provides innovative purchasing methods that save taxpayers' dollars, integrating quality solutions to meet customers' needs.

Material Changes to PD Rates Assumptions

Budget Letter for Employer Retirement Contributions (Control Section 3.60)

Budget adjustments for employee retirement, as prescribed by Control Section 3.60 of the Budget Act, are projected to increase by 0.55%. The projected budgetary increase is approximately $147,000 in FY 2026-27 and $150,000 in FY 2027-28.

Budget Letter for Employee Compensation Adjustments (Item 9800)

Per bargaining unit agreements for salary & wages and benefits compensation, the projected budgetary adjustment for PD is $0 in FY 2026-27 and $1,980,000 in FY 2027-28.

Statewide General Administrative Expenditures (Pro Rata)

The Pro Rata assessment for PD in FY 2026-27 is approximately $3,401,000. DGS Budgets and Planning Section projects an increase of $307,000 in Pro Rata assessments for a total of $3,708,000 for FY 2027-28.

PD Rates

Purchasing Surcharge

This fee includes all the services listed below, as well as Small Business (SB) and Disabled Veteran Business Enterprise (DVBE) services. The DVBE and SB Certification Programs were established to increase business opportunities for the DVBE and SB communities with the State of California and level the playing field with certain advantages when competing against other non-DVBE's and non-SBs for state contracts and purchases.

PD also assists SB's and DVBE's in a variety of ways, including conducting outreach events, providing resource guidance, and supporting the businesses through advocacy. The Disabled Veteran Business Enterprise Certification Program certifies eligible businesses for the DVBE Participation Program, which has a goal to use DVBEs in at least three percent of the State's overall annual contract dollars. The Small Business Certification Program certifies eligible businesses for the five percent small business preference and the Small Business Participation Program, which has a goal to use SBs in at least 25 percent of the State's overall annual contract dollars.

1. Purchase Order Issuance: Includes SB/DVBE services, purchase estimate processing, bid preparation and evaluation, product testing, product standards and specifications development, quality control review and product inspection, and materials expediting, including vendor performance follow up. The Procurement Division provides stimulus and business information services to further small business participation in state contracting. A surcharge is placed on contracts executed by the State of California. Refer to the State Contracting Manual for Purchase Order submission guidelines and due dates.

2. Leveraged Procurement Agreements: Issuance of Leveraged Procurement Agreements (LPA) (Statewide Contracts, Master Purchase/Rental/Service Agreements, Cooperative Contracts, and Software Licensing Program Contracts) for use by state and local agencies in acquiring IT and non-IT goods or services. Includes bid preparation and evaluation, product testing, product standards and specifications development, quality control review and product inspection, and materials expediting including vendor performance follow up.

   Note: Suppliers are charged an incentive fee of 1.25% per transaction for local use of all Leveraged Procurement Agreements.

3. Purchasing Authority (Delegated Procurements): Charge for management and compliance of delegated procurements made directly by state agencies. Charge does not apply to Interagency agreements carried out under a state agency's purchasing authority.

4. California Multiple Award Schedule (CMAS): Agreements with manufacturers and suppliers to provide products and services of Federal General Services Administration (GSA) schedules or other approved schedules. This fee is waived when the CMAS supplier is a small business.

   Note: Suppliers are charged an incentive fee of 1.25% per transaction for local use of all Leveraged Procurement Agreements, including CMAS.

5. Financing Procurement: Low-interest, lease/purchase financing option for major acquisitions. For additional information contact the GS $Mart within the Procurement Division on (916) 375-4617.

6. Purchasing – Recycled Products: The Procurement Division provides information regarding specifications and sources of supply for purchases of products made all or in part from recycled materials. For additional information refer to the Procurement Division's Environmentally Preferable Purchasing (EPP) Buying Green Guide at https://www.dgs.ca.gov/PD/Resources/Find-EPP-Goods-and-Services.

PROCUREMENT DIVISION RATES			
DESCRIPTION	UNIT	CY 2026-27	BY 2027-28
Purchase Surcharge[1]			
Purchase Order Issuance	Annually, in quarterly installments	Percent-to-total based on 3-Year Average Billable Spend	Percent-to-total based on 3-Year Average Billable Spend
Leveraged Procurement Agreements[2]	Annually, in quarterly installments	Percent-to-total based on 3-Year Average Billable Spend	Percent-to-total based on 3-Year Average Billable Spend
Purchasing Authority (Delegated Procurements)	Annually, in quarterly installments	Percent-to-total based on 3-Year Average Billable Spend	Percent-to-total based on 3-Year Average Billable Spend
California Multiple Award Schedule (CMAS)	Annually, in quarterly installments	Percent-to-total based on 3-Year Average Billable Spend	Percent-to-total based on 3-Year Average Billable Spend
Financing Procurement	Annually, in quarterly installments	Percent-to-total based on 3-Year Average Billable Spend	Percent-to-total based on 3-Year Average Billable Spend

[1] Beginning in FY 2022-23, customers are billed quarterly based on their 3-year average billable spend percent-to-total applied to PD's costs to recover (minus other projected revenue sources).

[2] A 1.25% incentive fee is collected from suppliers for local use of all LPAs.

For further information contact the Procurement Division at: PDInvoiceQuestions@dgs.ca.gov, (916) 375-2010, or visit our Change in PD Billing Methodology webpage.

Real Estate Services Division

The Real Estate Services Division (RESD) provides comprehensive real estate services to all state agencies. Comprised of three operational branches, RESD conducts asset planning, property sales and acquisition, project management, architectural and engineering services, leasing and planning, construction inspection services, energy efficiency and supply programs, and environmental assessments, including the management of state-owned and leased facilities.

Asset Management Branch

The Asset Management Branch (AMB) serves as the initial point of contact in the Real Estate Services Division for our customers and is the single point of entry for requesting new services. AMB oversees leasing, space planning and interior design, sales, appraisal, and acquisition services. AMB is also responsible for maximizing the performance of state real estate assets by identifying and implementing value enhancement solutions for unused and underutilized state-owned properties.

Material Changes to AMB Rates Assumptions

Budget Letter for Employer Retirement Contributions (Control Section 3.60)

Budget adjustments for employee retirement, as prescribed by Control Section 3.60 of the Budget Act, are projected to increase by 0.55%. The projected budgetary increase is approximately $89,000 in FY 2026-27 and $91,000 in FY 2027-28.

Budget Letter for Employee Compensation Adjustments (Item 9800)

Per bargaining unit agreements for salary & wages and benefits compensation, the projected budgetary increase for AMB is $0 in FY 2026-27 and $298,000 in FY 2027-28.

Statewide General Administrative Expenditures (Pro Rata)

The Pro Rata assessments for AMB are $1,832,000 in FY 2026-27 and $1,997,000 in FY 2027-28.

AMB Rates

Portfolio Management

The Portfolio Management Section ensures RESD real estate services are provided to state agencies from a statewide strategic asset management perspective and reflect state management, policy, and statutory priorities. To fulfill this broad role, Customer Services Managers work with specific assigned state agencies and Regional Portfolio Managers to maintain comprehensive information on an assigned group of buildings within geographic regions.

Statewide Property Inventory (SPI) Records

The SPI Unit keeps a detailed inventory of the state's real property assets including land, structures/improvements, leased space, and state-owned space leased to others. State agencies are required to submit this data to the SPI Unit and are assessed an annual per record surcharge rate on proprietary land holding records for maintenance of the inventory system. An inventory of all state proprietary land holdings and leases is maintained and available for reference.

Real Estate Leasing and Planning Services (RELPS)

RELPS provides statewide leasing, lease management, and space planning services in privately-owned space for state tenants. The section develops and implements policies and applicable laws for conducting lease negotiations, competitive bidding, and all leasing and planning work processes to meet client program requirements.

State Owned Leasing and Development (SOLD)

The SOLD Unit manages the statewide program to lease underutilized state real property to non-state entities. SOLD has entered over 500 active leases for the state including more than 60 leases in DGS controlled buildings. SOLD has also entered over 350 active telecommunication leases of private property on behalf of state tenants such as the California Highway Patrol, CalFire, and the Office of Emergency Services, as well as leasing state-owned property to private telecommunication firms.

Real Property Services Section (RPSS)

RPSS provides real estate review, regulatory and support services related to the acquisition, use, and sale of state-owned, other public, and private real property. Services are provided to state agencies, other public, and private sector entities. Services include appraisal, appraisal review, project coordination, site selection and acquisition, acquisition review, real estate due diligence, easement conveyances, state-owned property leasing and telecommunications leasing of state-owned, other public, and private real property.

Construction Inspection and Management Branch

The Construction Inspection and Management Branch (CIMB) provides a full range of construction phase services for public works projects statewide to ensure the highest quality of construction is provided to the state in its state-owned buildings and facilities. Any combination of construction phase services are available to state agencies that have authorization to administer their own construction programs. The services are tailored to suit the size, complexity and specific project needs of the client agency's management staff, and their operational and program needs. CIMB's goal as the State's representative in the construction process is to provide the client with the best possible outcome with the least amount of disruption while bringing a positive attitude, and exercising tact, good judgement, and fairness in a professional manner.

Material Changes to CIMB Rates Assumptions

Budget Letter for Employer Retirement Contributions (Control Section 3.60)

Budget adjustments for employee retirement, as prescribed by Control Section 3.60 of the Budget Act, are projected to increase by 0.55%. The projected budgetary increase is approximately $48,000 in FY 2026-27 and $49,000 in FY 2027-28.

Budget Letter for Employee Compensation Adjustments (Item 9800)

Per bargaining unit agreements for salary & wages and benefits compensation, the projected budgetary increase for CIMB is $0 in FY 2026-27 and $370,000 in FY 2027-28.

Statewide General Administrative Expenditures (Pro Rata)

The Pro Rata assessments for CIMB are $1,049,000 in FY 2026-27 and $1,144,000 in FY 2027-28.

CIMB Rates

Construction Supervision

Full range of construction phase services including construction management, quality assurance inspection and observation, California building codes and regulations compliance, construction contract compliance, after-contract guarantee enforcement and dispute resolution.

Project Management and Development Branch

The Project Management and Development Branch (PMDB) provides architectural and engineering services, space planning and interior design, energy and environmental services, and other competencies such as seismic retrofits, asbestos abatement, and underground tank removal.

PMDB additionally provides project management services for complex real estate projects. PMDB manages the design and construction process on behalf of state agencies and departments. PMDB assists state agencies and departments in developing conceptual documents for cost and budget control, programming, site planning and master planning, and other documents for conceptualizing capital outlay projects that are necessary to obtain legislative authorization and funding projects.

Material Changes to PMDB Rates Assumptions

Budget Letter for Employer Retirement Contributions (Control Section 3.60)

Budget adjustments for employee retirement, as prescribed by Control Section 3.60 of the Budget Act, are projected to increase by 0.55%. The projected budgetary increase is approximately $136,000 in FY 2026-27 and $138,000 in FY 2027-28.

Budget Letter for Employee Compensation Adjustments (Item 9800)

Per bargaining unit agreements for salary & wages and benefits compensation, the projected budgetary increase for PMDB is $0 in FY 2026-27 and $1,280,000 in FY 2027-28.

Statewide General Administrative Expenditures (Pro Rata)

The Pro Rata assessments for PMDB are $2,838,000 in FY 2026-27 and $3,094,000 in FY 2027-28.

PMDB Rates

Architecture, Engineering, Environmental, and Project Management

Architecture, Engineering, Environmental, and Project Management provides complete architectural, environmental, civil, structural, mechanical, and electrical engineering services; project management for large and complex projects including capital outlay, energy, hazardous materials, environmental planning and compliance, special repairs, studies and surveys and program management of programs with a defined scope that respond to special needs identified by state initiatives, departments, legislative mandates, or the governor.

REAL ESTATE SERVICES DIVISION RATES			
DESCRIPTION	UNIT	CY 2026-27	BY 2027-28
Asset Management Branch			
Portfolio Management-Lease Management Surcharge	Per Lease	0.60%	0.60%
State Property Inventory Records	Per Record	$2.50	$2.50
SPI-Lease Management Surcharge	Per Lease	0.08%	0.08%
RELPS-Surcharge	Per Lease	3.25%	3.25%
RPSS-Real Estate Services	Hourly	$225.00	$235.00
Construction Inspection and Management Branch			
Construction Supervision	Annually	Assessed Fee Based on 3-Year Average Billable Workload	Assessed Fee Based on 3-Year Average Billable Workload
Project Management and Development Branch			
Architectural Assistant Services	Annually	Assessed Fee Based on 3-Year Average Billable Workload	Assessed Fee Based on 3-Year Average Billable Workload
Architecture, Engineering, Environmental, and Project Management Services	Annually	Assessed Fee Based on 3-Year Average Billable Workload	Assessed Fee Based on 3-Year Average Billable Workload