



Statewide Travel Program
STATE OF CALIFORNIA DEPARTMENT OF GENERAL SERVICES

Powerful solutions to help maximize your payment performance



U.S. Bank has partnered with State of California - Statewide Travel Program (STP) to meet the travel payment needs of state and local agencies. Through the partnership with STP, we provide the most comprehensive travel payment solutions, including Central Travel Accounts (CTA) ghost cards, Meeting/Travel Cards (MTG), Virtual Card Accounts (VCA), and Individual Billed Travel Accounts (IBT).

The California Statewide Travel Program U.S. Bank Partnership

In August 2023, the STP's publicly bid contract for Travel Payment Services (TPS) was awarded to U.S. Bank. This Visa® branded program is open to state agencies, political subdivisions, and higher education institutions.

STP provides a master services agreement to secure world-class commercial card services and competitive rebates without conducting a costly and time-consuming RFP and review process. The TPS contract offers a convenient way to obtain the services of a trusted card issuer with the commitment to service and experience your program deserves.

Experience

U.S. Bank was the first bank-issuer of commercial card programs in 1989 and has led the way in developing commercial card best practices that today are standard throughout the public sector. U.S. Bank offers commercial card and payment processor services to 22 state commercial card programs and more than 60% of the Federal Government. With more than 3,300 public sector clients, this is the market that drives our commercial card products, technology, and service enhancements. Our client base within the public sector includes numerous Federal Government agencies, state government agencies, county and city governments and local municipalities.

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Service

U.S. Bank is dedicated to providing skilled personnel to support the strategic needs of program participants. Our Relationship Management and Client Services are specifically dedicated to support a diverse portfolio of Public Sector clients including government agencies, cities, counties and local municipalities. These resources are prepared to provide a consultative view of your procure to pay process and support everything from strategic program direction, implementation, training, and the daily administrative needs of any new or existing program participant.

Competitive Discounts

The STP Program includes discounted airfare and hotels to qualifying participants. The rebate structure also provides for rewards to each participant based on its individual speed of pay performance.

Features and benefits

Features	Benefits
U.S. Bank Access® Online	Use the Access Online system in real time to: <ul style="list-style-type: none"> • Monitor cardholder transactions • Review declined and disputed transactions • Manage card limits and MCCs • View electronic statements • Access up to six years of reporting • Attach electronic receipts • Set effective dating for account maintenance and limit adjustments
Worldwide card acceptance	Visa® branded card allows for unparalleled purchasing access
Mobile application	Gives you anytime access to your account, so you can quickly manage and stay on top of your business expenses.
Visa® Liability Waiver Program	Protects against eligible losses incurred should a terminated employee misuse the card
Experienced U.S. Bank Resources	Implementation Manager, Relationship Managers, and Account Coordinators provide consultation and issue resolution, allowing for full program optimization
24-hour customer service	Offers unparalleled 24/7 cardholder assistance and fraud support
Zero cost program	No annual fee or interest charges
Favorable payment terms	The STP program allows for 45 days to pay, late payment penalties for individual billed, individual liability cards (IBT) are 2.5% for each past due cycle or in accordance with the State Prompt Payment Act.
Reduced paperwork	Increases efficiencies in the procurement process by reducing paper-based transactions for micro-purchases

The California Statewide Travel Program (STP) includes:

STP provides a standard contract platform for user agency participants to secure a wide array travel payment card solutions for user agencies seeking to increase efficiency and control within their travel programs. These innovative solutions are supported by web-based program management tools that allow participants to securely access information 24/7, and proactively manage payables and travel expenditures. The program offers complete online account management and reporting capabilities.

- **Central Travel Account (CTA)** – Centrally billed accounts billed to the user agency or program within a user agency for travel related expenses, including but not limited to airfare, car rental, and travel agency transaction fees. These accounts are paid directly by the user agency via a cardless (ghost) account.
- **Meeting/Travel (MTG) Accounts** – Physical card used by a user agency and its employees for meeting and conference related expenses, including but not limited to conference room rentals, food and beverage, audio and visual, room blocks, and other meeting and conference related expenses.
- **Virtual Card Account (VCA)** – Virtual, single-use credit card number intended as a primary method of payment for lodging. Virtual accounts billed to the user agency or program within a user agency. These accounts are paid directly by the user agency and do not utilize a physical card.
- **Individual Billed Travel (IBT) Account** – Physical card used by a user agency and its employees for travel expenses. This product may be used to make travel arrangements, or by a cardholder at the point of sale. Card account billed directly to the cardholder. These accounts are paid directly by the cardholder and utilize a physical card.

Wide array of travel card solutions for user agencies seeking to increase efficiency and control within their travel programs

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