



**DEPARTMENT OF GENERAL SERVICES
STATEWIDE TRAVEL MANAGEMENT PROGRAM
TRAVEL BULLETIN**

Travel Bulletin: #20-02
Effective Date: April 5, 2020
Expiration Date: April 4, 2022
SUBJECT: Travel Management Services (TMS) Provider Contract
PURPOSE: Notice of TMS Provider Contract Extension and Amendment
REFERENCE: Agreement No. 5149904-001; Travel Bulletin #18-02, #15-02

Purpose

This Travel Bulletin announces the extension of the Department of General Services (DGS) Travel Management Services (TMS) Provider contract with TravelStore, Inc. The term of this extension is April 5, 2020 through April 4, 2022.

Contract Overview and Information

The TMS Provider contract offers a full-service travel agency, CalTravelStore, with the convenience of an online booking tool, Concur, which is personalized to meet the travel needs of all government agencies.

Making Business Travel Arrangements

Concur is the online booking tool for making business travel arrangements. Concur is available 24 hours a day, seven days a week. Log into Concur at www.caltravelstore.com. Concur training videos are available on the [DGS Statewide Travel Program](#) website.

For agent-assisted reservations, please call CalTravelStore at (877) 454-8785. CalTravelStore is available from 8 a.m. to 5 p.m., Monday through Friday. After-hours services are available outside of normal business hours.

CalTravelStore Account Manager

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DGS Statewide Travel Program Contract Administrator

For additional contract information or assistance, please contact:
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