



**DEPARTMENT OF GENERAL SERVICES
STATEWIDE TRAVEL PROGRAM
TRAVEL BULLETIN**

Travel Bulletin: #26-02

Effective Date: November 1, 2026

Expiration Date: November 1, 2028

SUBJECT: Travel Payment Services Contract

PURPOSE: Extension of Travel Payment Services Contract with U.S. Bank

REFERENCE: Agreement #5-23-99-37-01

Purpose

This Travel Bulletin announces the extension of the Department of General Services (DGS) Travel Payment Services (TPS) contract with U.S. Bank.

Extension Term

The term of this extension is November 1, 2026 through November 1, 2028, with one additional two-year extension option available.

Overview

TPS is the only authorized form of payment to pay, manage, reconcile and report travel and travel-related services of state agencies and optional users (participating entities). Travel and travel-related services include, but are not limited to airfare, travel agency transactions, commercial car rentals, rail tickets, ground transportation, electronic toll collection systems, parking, lodging, meeting and conference rentals.

The extension necessitates each participating state agency to provide a signed Participating Agreement (STD 213A) to the Statewide Travel Program (STP) for further processing to U.S. Bank. The form will be sent to departmental travel coordinators for signature and immediate return to STP.

Amendment 2

A copy of Amendment 2 can be found on the DGS Statewide Travel Program website at: https://www.dgs.ca.gov/-/media/Divisions/OFAM/Statewide-Travel-Program/Resources/VCN/Std_213A_5-23-99-37-01-A2.pdf

DGS Contact

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