

STATE OF CALIFORNIA
GREEN LODGING PROGRAM
APPLICATION

DGS OFAM 102 (Revised 03/2022)

DEPARTMENT OF GENERAL SERVICES
OFFICE OF FLEET AND ASSET MANAGEMENT

Thank you for your interest in becoming a member of the California Green Lodging Program. To begin the certification process, complete and submit the application and mail the membership fee. The fee is \$500.00 for a three-year membership and covers a membership beginning from the time your hotel's designation is issued. Payments can be made on the Green Lodging Program [website](#).

Once we receive your application and payment, we will contact you with the next steps towards certification.

Program Contact:

Katy Harlow
(279) 946-8507
GreenLodgingProgram@dgs.ca.gov

PROPERTY INFORMATION

Property Name	Property Address	City	State	Zip Code
Contact Person	Phone Number	Fax Number	Email	
Ownership				
Corporate	Franchise	Individual/Partnership	Other: _____	
Number of Floors	Number of Guest Rooms			
Number/Percentage of Guest Rooms Reserved for Government Employees				

SURVEY QUESTIONS

1. Does your property have a recycling program in the following areas?

Public Areas	Yes	No
Administrative Offices	Yes	No
Back of House	Yes	No
Hotel Guest Rooms	Yes	No

2. Does your property have an environmental purchasing policy?

Yes No

3. Does your property purchase biodegradable compostable or recycled paper products?

Yes No

4. Does your property use installed programmable sensors and/or times for lighting in low traffic areas?

Yes No

5. Does your property use energy efficient lighting in indoor and outdoor areas?

Yes No

6. Does your property offer a towel/linen reuse option to multiple night guests?

Yes No

7. Does your property use water conserving fixtures or retrofits?

Yes No

8. Does your property use sensors for the HVAC in guest rooms?

Yes No

9. Does your property manage the hotels environmental performance by monitoring the electricity, gas, water, and waste usage information on a monthly and annual basis?

Yes No

10. Does your property use "green" chemicals that are biodegradable and do not contain any hazardous chemicals?

Yes No

11. Does your property train your hotel staff on conservation and energy procedures?

Yes No

12. Does your property communicate its environmental efforts to employees, guests, vendors and the public?

Yes No

By checking this box, I agree to comply with all requirements stated above. I am also aware that if certified by the State of California Green Lodging Program (GLP) as a green facility, I am required to comply with the following terms and conditions of the GLP: 1) Maintaining all green practices and policies recorded during the on-site audit for a minimum of three years from the

certification date; and 2) Promptly removing any signage displaying the hotel's participation in the Green Lodging Program (including but not limited to the GLP window decal, GLP Award certificate, online GLP references, and off-line GLP references) in the event the hotel breaks any term of this agreement, or chooses not to renew its membership in the GLP after certification expires. Hotel Propriety agrees to pay the Department General Services an additional fee of \$500.00 if found in violation of any of the above-described terms and conditions.

Name	Signature	Date