

Zero-Emission Vehicle Parking Policy

I. Background and Purpose

On September 20th, 2019, the Governor issued [Executive Order N-19-19](#) requiring “that every aspect of state government redouble its efforts to reduce greenhouse gas emissions and mitigate the impacts of climate change while building a sustainable, inclusive economy.” The Department of General Services (DGS) promotes the purchasing and use of zero-emission vehicles (ZEV) as part of an effort to reduce greenhouse gas emissions, build economic growth, and improve the quality of life for all. DGS offers several incentives for state employees who own or lease a zero-emission vehicle:

- Discounted monthly parking rate at DGS parking facilities until discontinued (see section III. below).
- Priority access to DGS monthly parking when a waitlist exists for the facility.
- First-come, first-serve access to electric vehicle charging.

II. ZEV Eligibility

A. Zero-Emission Vehicles

A ZEV for the purposes of this policy and incentive is defined as a 100% battery powered electric vehicle or fuel cell vehicle.

B. Plug-in Hybrid Electric Vehicles

Plug-in Hybrid Electric Vehicles (PHEV) do not qualify for the ZEV program. State employees that obtained parking through the ZEV program with a PHEV will be allowed to retain the ZEV monthly parking discount rate for as long as they own or lease that vehicle. Once the PHEV is sold, or the lease has expired, the parker is required to submit an updated Parking Agreement with an eligible ZEV in order to retain the ZEV monthly parking discount rate. If another PHEV is leased or purchased, the parker may retain parking at the individual lot rate. If an ineligible vehicle other than a PHEV is purchased, the parker will forfeit the parking agreement.

III. ZEV Monthly Parking Discount Rate

ZEV Monthly Parking Discount Rate	
ZEV	\$40.00
PHEV (original vehicle)	\$40.00
PHEV (replacement vehicle)	Individual lot rate

State agency operated ZEVs do not qualify for the discounted monthly parking rate and are subject to the agency lot rate.

Once the ZEV occupancy rate exceeds 20%, as determined by the total quantity of state employee monthly parkers combined across all DGS owned or operated parking facilities, the ZEV monthly parking discount rate will be discontinued and will revert to the individual lot rate. When the ZEV occupancy rate exceeds 20%, a memorandum signaling the discontinuation of the ZEV monthly parking discount rate will be distributed to all ZEV parkers via the business

email address on record with DGS. Sixty days after notification, the ZEV monthly parking discount rate will increase to the individual lot rate.

IV. ZEV Charging

While occupying a designated electric vehicle parking space, electric vehicles must be plugged in and actively charging.

A. Fee-Based Charging

DGS offers Level 2 and/or Level 3 fast charging options at several parking facilities. Customers interested in utilizing fee-based charging stations must pay at the station or create a separate payment account. Use of a DGS fee-based charging station is limited to a maximum of four-hours idling per day, after which the electric vehicle must relocate to an unoccupied parking space.

B. Free Charging

DGS offers Level 1 charging in designated electric vehicle charging spaces only. There is no fee associated with Level 1 charging. Use of undesignated outlets or extension cords is strictly prohibited.

Charging Type	Idle Time Limit	Electricity Cost
Level 1 - AC charging	24 hours	N/A
Level 2 - AC charging	4 hours	\$0.17/kWh
Level 3 - DC charging	4 hours	\$0.17/kWh

After the idle time limit, a \$1.15 per hour idle fee may apply.

V. ZEV Parking Application

- Applicants must contact the DGS Parking Administration Unit to register for the program.
- Applicants must provide a copy of the ZEV registration in the applicant's name, purchase agreement, or lease agreement. Address or confidential information may be redacted from the document(s).
- DGS reserves the right to request a visual inspection to verify eligibility.

VI. Terms and Conditions

- Parkers participating in the ZEV program must certify the parking pass will not be used for a non-ZEV.
 - Temporary exemptions may be obtained with prior notification and authorization by DGS Parking Administration Unit.
- ADA or accessible parking spaces containing charging stations may only be occupied by ZEVs displaying a valid disabled person (DP) parking placard or license plate.
- If the charging time limit is exceeded, customers may receive a warning to move the vehicle. Repeated warnings may result in the loss of parking privileges for the agency or individual.
- On rare occasions, charging sessions may be remotely suspended in order to avoid overloading the electrical service panel.

- Valid documentation is required on an ongoing basis to maintain eligibility. Parkers may lose access to the parking facility when ZEV documentation is past 30 days expired, or otherwise invalid.
- DGS will not be held liable for any vehicle damage or personal injury resulting from misuse of the charging devices.
- All parkers agree to the DGS Parking Policy, hereby incorporated by reference.

VII. Additional Information

Additional information can be found in the [Electric Vehicle Charging Guide](#), or by contacting the DGS Parking Administration Unit at Parking@dgs.ca.gov or (844) 832-5423.