



MEMORANDUM

Date: October 10, 2017

File No.: 8166

To: Nancy Bargmann, Director
Department of Developmental Services
1600 Ninth Street, MS 2-13
Sacramento, CA 95814

From: Department of General Services
Office of Audit Services

Subject: QUALITY CONTROL REVIEW OF CONTRACT APPROVAL EXEMPTION AUDIT

This report presents the results of our quality control review of an internal audit conducted of the Department of Developmental Services' (DDS) contracting program. The audit was conducted by DDS' Audit Section.

As a condition of DDS' exemption (Exemption Letter No. 8.6) from the Department of General Services' (DGS) approval of its contracts under \$150,000, two audits were required to be performed of the department's contracting program during the exemption period of April 1, 2013 through March 31, 2017. On May 25, 2017, the Audit Section issued an audit report which presented the results of the second audit required under the terms of the exemption. Public Contract Code Section 10352 requires DGS to perform a quality control review of the audit.

The objectives of our quality control review were to determine: (1) if the internal audit was conducted in accordance with an audit guide issued by DGS; and, (2) if reported findings are being appropriately addressed by DDS' management. Based on our interviews of audit staff and review of the working papers prepared to support audit tests, and our performance of other procedures as deemed necessary, we concluded that the audit was conducted in accordance with DGS' audit guide and that management indicated a commitment to take appropriate actions to address reported findings.

We greatly appreciated the cooperation and assistance provided by DDS' audit staff.

If you need further information or assistance on this report, please contact me at (916) 376-5058 or Dennis Miras, Audit Supervisor, at (916) 376-5064.

ANDY WON
Deputy Director, Office of Audit Services

cc: Leslie Lopez, Deputy Director and Chief Counsel, Office of Legal Services, DGS
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