



# MEMORANDUM

**Date:** September 1, 2009

File No.: 9165

**To:** Patrick W. Henning, Director  
Employment Development Department  
800 Capitol Mall, MIC 83  
Sacramento, CA 95814

**From:** Department of General Services  
Office of Audit Services

**Subject:** QUALITY CONTROL REVIEW OF CONTRACT APPROVAL EXEMPTION AUDIT

This report presents the results of our quality control review of an internal audit conducted of the Employment Development Department's (EDD) contracting program. The audit was conducted by EDD's Audit and Evaluation Division (A&ED).

As a condition of EDD's exemption (Exemption Letter No. 54.2) from the Department of General Services' (DGS) approval of its contracts under \$75,000, two audits were required to be performed of the department's contracting program during the exemption period of November 1, 2004 through October 31, 2008. On September 25, 2008, the A&ED issued an audit report which presented the results of the second audit required under the terms of the exemption. Public Contract Code Section 10352 requires DGS to perform a quality control review of the audit.

The objectives of our quality control review were to determine: (1) if the internal audit was conducted in accordance with an audit guide issued by DGS; and, (2) if reported findings are being appropriately addressed by EDD's management. Based on our interviews of audit staff and review of the working papers prepared to support audit tests, and our performance of other procedures as deemed necessary, we concluded that the audit was conducted in accordance with DGS' audit guide and that management indicated a commitment to take appropriate actions to address reported findings.

We greatly appreciated the cooperation and assistance provided by EDD's audit staff.

If you need further information or assistance on this report, please contact me at (196) 376-5058, or Dennis Miras, Audit Supervisor, at (916) 376-5064.

RICK GILLAM, CPA, CIA  
Chief, Office of Audit Services

cc: Jose Aguirre, Deputy Director and Chief Counsel, Office of Legal Services, DGS  
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