

ADVISORY COMMITTEE MEETING

6/20/25

OFFICE OF ADMINISTRATIVE HEARINGS' RESPONSE TO COMMITTEE RECOMMENDATIONS

AGENDA ITEM 12:

Recommendation:

That the Self-Help Information for Special Education Cases is put into a PDF document that is provided to unrepresented parents in the initial scheduling order. The Self-Help handbook should get input from the Advisory Committee and that the Self-Help handbook should be approved by the CDE in accordance with the interagency agreement. Additionally, this document should be translated into the top five languages in California.

OAH Response:

OAH is in the process of finalizing updates to the Self-Help Information, also known as Handbook for Self-Represented Parties. OAH will send a draft to the California Department of Education for its review and comment. Concurrently with sending the draft Handbook to CDE, OAH will send a draft Handbook to members of the Special Education Advisory Committee for their review and comment. OAH will post on its website a PDF version of the Handbook, and have it translated into the top five languages in California to post.

AGENDA ITEM 13A:

Recommendation:

That in the Self-Help section, under Forms, include a sample Prehearing Conference statement for individuals to complete.

OAH Response:

OAH will prepare the requested form and post this on the OAH website in English and the top five languages in California.

AGENDA ITEM 13B:

Recommendation:

That OAH mail a hard copy of all forms needed for a due process hearing to self-represented litigants in the scheduling order.

OAH Response:

All forms for self-represented litigants are available on the OAH website to download. OAH will mail a copy of any OAH form upon request.

AGENDA ITEM 14:

Recommendation:

That the OAH provide ALJs with specific training on how to re-word special education issues based on relevant school year.

OAH Response:

OAH provides ongoing training to its ALJs, which includes training on prehearing conferences and due process hearings.