

**OFFICE OF ADMINISTRATIVE HEARINGS  
STATE OF CALIFORNIA  
GENERAL JURISDICTION DIVISION**

**Request for Continuance by Unrepresented Party**

**Case Information**

Case Name

OAH Case Number

Name of Agency

Agency Case Number

**Submitting Party Contact Information**

Name

Mailing Address

Telephone

Email

**Continuance Information**

**I have a hearing before OAH on (list all dates)**

**I cannot be at the hearing on the date/time listed because (please see attached)**

**I learned of these facts on**

**I contacted (if multiple parties, list all names)**

He/She

DOES NOT OPPOSE the continuance

If multiple parties list who does not oppose

OPPOSES the continuance

If multiple parties list who opposes

**Dates available for Prehearing Conference/Settlement Conference (must list at least three dates)**

**Dates available for hearing (must list at least three dates)**

**Were the dates coordinated with all parties**

Yes

No

**I tried to discuss this request with the opposing party but was unable to do so because**

By making this request, I understand and agree that my case may be set at a later date, even though the law may give me a right to a hearing sooner.

I declare that on this date, I served a copy of this Request for Continuance to all parties by the following method

Mail

E-mail

Other

By typing my name below, I am agreeing to electronically signing this form.

Signature

Print Name

Dated

**For E-filing <https://www.applications.dgs.ca.gov/oah/oahsftweb>**

# **OFFICE OF ADMINISTRATIVE HEARINGS**

## **STATE OF CALIFORNIA**

### **GENERAL JURISDICTION DIVISION**

#### **Privacy Notice**

This notice is provided pursuant to the Information Practices Act of 1977 (Civil Code, Section 1798 et seq.).

All information and records submitted to OAH may be subject to disclosure in accordance with the California Public Records Act (Government Code, Section 6250 et seq.), and other applicable authority unless expressly prohibited by law. Proceedings before OAH and records held by OAH are public unless otherwise provided by statute (Government Code, Section 11425.20). For example, the Family Educational Rights and Privacy Act (FERPA 20 United States Code Section 1232(g)) recognizes privacy rights to educational records in certain limited circumstances. It is the obligation of the parties to determine if case filings or proceedings require privacy protections. OAH cannot provide legal advice.

The Information Practices Act requires OAH to provide notice to individuals who submit personal information to OAH.

- 1) This notice does not apply to information provided by an agency or to routine contact information collected by OAH for the purpose of identification or communication regarding the case.
  
- 2) To the extent this form seeks information about a need for accommodation, OAH requests the information for the sole purpose of making a determination about the accommodation an individual is seeking. An individual seeking an accommodation is not required to use this form; it is provided as a convenience only. OAH can request this information in accordance with the Americans with Disabilities Act (42 United State Code Section 12101 et seq.).
  
- 3) Requests for Public Records or information maintained in accordance with the Information Practices Act shall be directed to the OAH Public Records Officer, 2349 Gateway Oaks Drive, Suite 200, Sacramento, CA 95833, (916) 263-0550, or OAHPR@[dgs.ca.gov](mailto:dgs.ca.gov).