



STATE HISTORICAL BUILDING SAFETY BOARD

Historical Building Safety Board Meeting Packet – 9/3/2025



STATE HISTORICAL BUILDING SAFETY BOARD

**MEETING NOTICE AND AGENDA
STATE HISTORICAL BUILDING SAFETY BOARD**

**Wednesday, September 3, 2025, at 10:00 a.m.
at 1102 Q Street, Suite 5100, Sacramento, CA 95811**

Notice is hereby given that the California State Historical Building Safety Board will **hear, discuss, deliberate and/or take action** on the agenda as identified in the items below.

This meeting can be attended by the public in person or online via Zoom.

Written comments will be provided to the board members if the comments are received by 5:00 p.m. on Friday, August 29, 2025. Receipt of written comments after this date may not allow sufficient time to be reviewed by the board prior to the meeting. Submit written comments to State Historical Building Safety Board at shbsb@dgs.ca.gov

Address: 1102 Q Street, Suite 5100, Sacramento, CA 95811
(Google Maps Link: <https://maps.app.goo.gl/a2YT85HJgGyA4v17A>)

or attend online via Zoom.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/89053170464?pwd=FBRXI9aCTSo2azOTWrzlvdbC2rTEEy.1>

Passcode:612292

Join via audio:

USA 215 446 3656 US Toll

USA 888 363 4734 US Toll-free

Conference code: 684348

Members of the public are welcome to join the meeting in person or via Zoom. Closed captioning is available via Zoom's automated live transcriptions.

Should technical assistance or accommodations be needed to participate in the State Historical Building Safety Board meeting, please contact Gregory Hartley at (279) 799-4349 or Gregory.hartley@dgs.ca.gov.



STATE HISTORICAL BUILDING SAFETY BOARD

AGENDA ITEMS

Start 10:00 a.m.

- I. **Open Session - Call to Order and Roll Call**
- II. **Comments From the Public on Issues Not on This Agenda:** SHBSB may receive comments from the public on matters not on the agenda. Matters raised may be briefly discussed by SHBSB and/or placed on a subsequent agenda. No action may be taken by SHBSB on items raised during this agenda item.
- III. **Meeting Minute Approval**
 - a) Approval of June 12, 2025 meeting minutes
- IV. **Executive Update**
- V. **Board & Committee Membership Status**
- VI. **Officer Nominations**
- VII. **CDAAC Update**
 - a) Recommended actions on CBC Part 8 proposals
 - b) 700 J Street informal consultation summary
- VIII. **Bylaws Advisory Committee Update**
- IX. **Conflict-of-Interest Code Update**
- X. **Consent Items**

Routine items are heard on the consent calendar. Consent items are approved with one motion unless a Board Member asks for discussion or separate action on any listed item. Removed items may be taken up either immediately following the consent agenda or maybe placed on a later agenda at the direction of the Board.
- XI. **Appeals - None**
- XII. **Next meeting agenda topics**
- XIII. **Adjournment**

Agenda Item III

Meeting Minutes from 6/12/2025



STATE HISTORICAL BUILDING SAFETY BOARD

SHBSB MEETING MINUTES JUNE 12 2025 (DRAFT)

Start 10:04 a.m.

I. Open Session - Call to Order and Roll Call

- a) 13 in-person attendees, quorum reached, 2 virtually.
 - In-person: Ida Clair (DSA), Alan Hess (SHRC) Scott Woody (CALFIRE), Steve Winkel (AIA), Loring Wyllie Jr (SEAC), Don Moeller (ACEC), Mitchel Baker (HCD), Eric Nelson (LOC), Ken Ng (DOR), Joe Hall (CCAPA), Jill Hup (DOT), Alan Dreyfuss (CPF), Jia Wang-Connelly (SSC)
 - Virtually: Irina Brauzman (SSC), David Cocke (SEAC)

II. Meeting Minute Approval and Consent Items

Routine items are heard on the consent calendar. Consent items are approved with one motion unless a Board Member asks for discussion or separate action on any listed item. Removed items may be taken up either immediately following the consent agenda or maybe placed on a later agenda at the direction of the Board.

- a) Approval of the Draft Meeting Minutes from April 3, 2024, Board Meeting
 - (i) *Approval of April 3, 2024, SHBSB Meeting Minutes. Motioned by Ida Clair (DSA), seconded by Steve Winkel (AIA).*
 - 1. **Vote – PASSED - Aye (10) - Nay (0) – Abstain (3)**
- b) Approval of the Draft Meeting Minutes from February 5, 2025, Board Meeting
 - (i) *Approval of February 5, 2025, SHBSB Meeting Minutes. Motioned by Joe Hall (CCAPA), seconded by Alan Hess (SHRC).*
 - 1. **Vote – PASSED - Aye (7) - Nay (0) – Abstain (6)**

III. Amendments to Bylaws

- a) Part 1: *A discussion regarding Article IV, Item 5 of the Bylaws. It was discussed that there was no verbiage in the current with expanded duties of the executive director including the ability for the Executive Director to deny an appeal based on administrative failures of the appeal which meant that if the appeal that was introduced at the last CDAAC meeting was not withdrawn, it would have to be heard at the June 2025 meeting. Discussion of the express terms of draft amendments to the bylaws provided to the Board including a new section at Article IV, item 5 – Duties of the Executive Director. Additional comments regarding the board's desire to require the Executive Director to report to the Board on any ministerial activities and actions at each board meeting were made leading to an amended motion.*
 - *Part 1: an amended Motion by Eric Nelson (LOC), seconded by Alan Dreyfuss (CPF) to accept the express terms and further amend the express terms at Article IV, item 5, (new item)VII to state: "The Executive Director shall report to the Board at each board meeting any ministerial review or actions taken by the Executive Director."*
 - **Part 1 Vote – PASSED UNANIMOUSLY - Aye (13) - Nay (0) –**



STATE HISTORICAL BUILDING SAFETY BOARD

Abstained (0)

- b) Part 2: *Discussion to determine past membership and the appropriate motion to add an alternate which would ultimately allow Steven Winkle to be appointed to the Board. The April 2025 minutes indicated that 8 individuals were originally appointed to the CDAAC. Those 8 included one board member (Mike Malinowski) who is no longer a board member and one inactive Board Member Roy Hawthorne. The Bylaws state that the CDAAC will have 7 members.*
- *Part 2: Motion: Amend the bylaws in Article 8, Item 6.a) to read the CDAAC shall have seven (7) board members and one (1) alternate maximum, and by majority vote by the Board, Motioned by Joe Hall (CCAPA) and seconded by Mitchel Baker (HCD)*
 - **Part 2 Vote – PASSED UNANIMOUSLY – Aye (13) - Nay (0) – Abstain (0)**

Following the motion, it was clarified by legal that appointing a board member to the board should occur in the next board meeting. Steven Winkle self-nominated himself to serve on the CDAAC. The Board will consider appointing Steven Winkle to the Board during the September meeting.

IV. Update on Conflict-of-Interest Code

- a) A summary of the Conflict-of-Interest Code and it is currently in a 45-day public comment period. No comments have been received as of the date of the board meeting (6/12/25). Eric Driever is confident that by January 2026 board members will be able to file their Form 700 directly with the Fair Political Practice on behalf of the SHBSB.

V. Current Membership for Committees

- a) An explanation and breakdown of the current Committees (Bylaws and CDAAC) was held. See agenda item III part 2 to see update on Committees.

VI. Nominations for a contractor to the Board as Alternate

- a) Eric Driever reviewed the seats on the board and their vacancies. He urged board members to reach out to those departments or individuals that could fill those vacancies.

VII. Title 24, Part 8 Rulemaking status report

- a) A CDAAC meeting will be held August 5th to provide CBSC any changes to Title 24, Part 8.

VIII. Appeals – None

- a) A new form is available for the public and board to use for Appeals, DSA-162.



STATE HISTORICAL BUILDING SAFETY BOARD

- IX. Comments From the Public on Issues Not on This Agenda:** SHBSB may receive comments from the public on matters not on the agenda. Matters raised may be briefly discussed by SHBSB and/or placed on a subsequent agenda. No action may be taken by SHBSB on items raised during this agenda item.
- a)** Kaitlin Drisko, Executive Director of the Santa Monica Conservancy, read her letter that was emailed to the SHBSB. Her request was for a discussion to be initiated at the State level related to alternative approaches to compliance of historic structures with current codes, and code requirements to promote preservation and adaptive reuse of historical/cultural community resources identified at the Santa Monica-Malibu Unified School District (SMMUSD). The letter is attached to the end of these meeting minutes.
- X. Next meeting agenda topics**
- a)** Presentation will be given by Eric Driever about the SHBSB Conflict of Interest Code.
- XI. Adjournment**
- a)** Meeting adjourned 12:31pm

Agenda Items IV - XII

IV. Executive Update

The Executive Director took no ministerial action on appeals between 6/12/2025 and 9/3/2025.

V. Board and Committee Membership Status

Board membership:

1. Introduction of Jereme Morgado to the Board, representing California Local Building Officials (CALBO). See notice from CALBO in Board packet.
2. Jeff Townsend, appointment pending from CCASLA (Landscape Architect). See email from Mr. Townsend in Board Packet.
3. Roy Hawthorne – has withdrawn himself from the Board as of 7/21/2025. Per the Bylaws Article III Section 5 his position was deemed vacant 8/21/2025. Mr. Hawthorne served as the board appointed contractor (see below Health and Safety Code 18960 reference). Mr. Hawthorne's withdrawal leaves both the contractor and the contractor alternate position vacant.
 - a. The Executive Director suggests that the Bylaws Advisory Committee (BAC) consider amended language in the Bylaws regarding the desired qualifications for this Board appointed position. There is no clarifying language in Health and Safety Code 18960.
 - i. Per Health and Safety Code 18960 (d): "The 21 members listed above shall select a building contractor as a member of the board, who shall serve without pay, but shall receive actual and necessary expenses incurred while serving on the board. Each of the appointing authorities shall appoint, in the same manner as for members, an alternate in addition to a member. The alternate member shall serve in place of the member at the meetings of the board that the member is unable to attend..."
4. Vacancies are as follows:

| Organization | Role (Primary, Alternate) | Name (First Last) |
|---|---------------------------|-------------------|
| State Historical Resources Commission | Alternate | Vacant |
| American Council of Engineering Companies (Mechanical Engineer) | Alternate | Vacant |
| American Council of Engineering Companies (Electrical Engineer) | Primary | Vacant |
| American Council of Engineering Companies (Electrical Engineer) | Alternate | Vacant |
| California Council, American Society of Landscape Architects | Primary | Vacant |
| California Council, American Society of Landscape Architects | Alternate | Vacant |
| Department of Parks and Recreation | Alternate | Vacant |
| California State Association of Counties | Primary | Vacant |
| California State Association of Counties | Alternate | Vacant |
| Department of Rehabilitation | Alternate | Vacant |
| California Chapter, American Planning Association | Alternate | Vacant |
| Department of Transportation | Alternate | Vacant |
| California Preservation Foundation | Alternate | Vacant |
| California Building Officials | Alternate | Vacant |
| Selected California Building Contractor | Primary | Vacant |
| Selected California Building Contractor | Alternate | Vacant |

5. During the June meeting there was extended conversation regarding the number of positions on the Code Development and Appeals Advisory Committee (CDAAC). Staff have researched the timeline. The sequence of action and occurrences is as follows:

- 4/3/2024 – The Board took action to appoint 8 members including Mike Malinowski and Roy Hawthorne. Note: There were no Bylaws adopted at that time.
- 4/17/2024 - Mike Malinowski resigned from the Board, placing the number of Board members on the CDAAC at 7 total.
- 2/5/2025 - The Board adopted Bylaws limiting the number of members on the CDAAC to 7.
- 6/12/2025 - Roy Hawthorne was errantly omitted from the member list in the staff presentation. It was noted that staff had not been able to reach Mr. Hawthorne
- 6/12/2025 – The Board voted to amend bylaws to include 7 members and 1 alternate.
- 6/12/2025 - Steven Winkle nominated himself for recommended Board appointment during the next meeting.
- 6/12/2025 - Katelyn Baeta-Orick (Board Legal Counsel) recommended to consider appointments during the next Board meeting.
- 7/21/2025 - Roy Hawthorne resigned from the Board.
- Current CDAAC membership is as follows:
 1. Alan Dreyfuss – Chair
 2. Ida Clair
 3. Don Moeller
 4. Crystal Sujeski
 5. Mitchel Baker
 6. Glenn Good
 7. Vacant
 8. (Alternate Vacant)

Staff recommend that the Board take action to appoint Steven Winkle to the 7th position and consider any further appointments to the alternate position currently vacant.

VI. Officer Nominations

Per the Bylaws Article III, item 6 The executive director must solicit nominations prior to the February meeting each year for the officer position. A vote will be conducted to appoint board members to the positions of Chairperson and Vice-Chairperson. Currently these are held by Alan Dreyfuss and Don Moeller respectively. Officers may be re-elected each year. Are there any current nominations?

VIII. CDAAC Update

- a) Due to AB 130 no proposals are suggested to be advanced during the current Intervening Code Cycle. (refer to CDAAC draft minutes attached)
- b) 700 J Street Informal Consultation Summary by committee on 8/5/2025. (refer to the attached project documents submitted to the CDAAC.

VIII. Bylaws Committee Update

Revised Bylaws based on Board Action during the June meeting are attached. Margin Markings indicate the sections which had updates.

There are no recommended updates nor updates since the June Board Meeting.

IX. Conflict of Interest Code Update

On August 7th the Office of Administrative Law accepted the Conflict-of-Interest Code. There were no public comments during the 45-day public comment period. The Conflict-of-Interest Code has been accepted by the Fair Political Practices Commission and amends CCR, Title 2, Division 8. The Conflict-of-Interest code is to become effective 30 days after filing with the Secretary of State. I am working to confirm with OAL and the Secretary of State to confirm the effective date.

Staff will distribute information regarding your future filing of the Form 700 with the FPPC directly in advance of the filing deadlines next year.

X. Consent items:

None

XI. Appeals:

None

XII. Next Meeting Agenda topics:

- a) Election of Officers
- b) As requested by the Board

Attachments for Items VI-XII



CODE DEVELOPMENT & APPEALS ADVISORY COMMITTEE (CDAAC)

CODE DEVELOPMENT & APPEALS ADVISORY COMMITTEE MEETING MINUTES (CDAAC) (DRAFT)

AGENDA ITEMS

Start 10:05 a.m.

I. Open Session - Call to Order and Roll Call

a) 5 virtual attendees; quorum reached.

- Virtual: Ida Clair (DSA), Don Moeller (Mechanical Engineer), Mitchel Baker (HCD), Alan Dreyfuss (CPF), Steve Winkel (AIA), Scott Woody (CALFIRE)*

*Scott Woody attended on behalf of Crystal Sujeski, but was attending as a member of the public.

II. Approval of April 11, 2025 CDAAC Meeting Minutes

a) Approval of the Draft Meeting Minutes for the April 11, 2025, CDAAC Meeting
Motioned by Don Moeller, Seconded by Ida Clair

- **Vote – PASSED – Aye (4) – Nay (0) – Abstain (1)**

III. Informal Consultation: 700 J Street Hotel

a) In attendance at the CDAAC meeting was the project team and the city's historic preservation representative. The project team was requesting guidance on the potential for the building, to not be considered a high-rise building as defined in the CBC. The City of Sacramento had made the determination based on the definition of HIGH-RISE BUILDING and EXISTING HIGH-RISE STRUCTURE the building must meet all applicable requirements for a high-rise building. The CDAAC discussed the request and recommended that the project team consider each code requirement that would be required when considering the building a high-rise and address each issue independent of one another. In general, the California Historic Building code is intended to provide more specific alternatives to the regular code as opposed to a broad exception, such as the one being requested.

IV. Executive Update

a) Executive Director, Eric Driever, updated the committee on the upcoming SHBSB meeting, the Pioneertown Road appeal withdraw, and board vacancies.

V. CDAAC Membership

a) A new alternate will need to be appointed due to Steve Winkel being added to the committee since Board Member Roy Harthorne has stepped down from the board.

VI. Appeals

a) None



CODE DEVELOPMENT & APPEALS ADVISORY COMMITTEE (CDAAC)

VII. Legislative Update – AB 130

- a) Eric discussed the updates to AB130 and how it will affect rulemaking in the future.

VIII. Rulemaking Schedule

- a) A discussion and calendar was shown of the important upcoming dates for the intervening cycle.

IX. Code Proposal Working Group Updates:

a) **Future Qualified Historic Building (CHBC Chapter 8-2 Definitions)**

- *Motion: To not advance the changes in CHBC 8-2 Definitions, motioned by Steve Winkel, seconded by Mitchel Baker*
- **Vote – PASSED - unanimous vote**

b) **Regular Code (CHBC Chapter 8-4, Section 8-410: Partial Fire Sprinklers)**

- *Motion: To not advance the changes in CHBC 8-4 Partial Fire Sprinklers, motioned by Don Moeller, seconded by Mitchel Baker*
- **Vote – PASSED - unanimous vote**

c) **Accessibility (CHBC Chapter 8-6, Section 8-604: Equivalent Facilitation)**

d) **Fire Protection Systems (CHBC 8-4, Section 8-410 Automatic Sprinkler Systems)**

e) **Adaptive Reuse (CHBC 8-1, Section 8-102 Application)**

- *Motion: To not advance the changes in CHBC 8-6 Accessibility, 8-4 Fire Protection Systems, and 8-1 Adaptive reuse, motioned by Ida Clair, seconded by Steve Winkel*
- **Vote – PASSED – unanimous vote**

f) **Proposals from Board members Loring Wylie and David Cocke**

- **Add Section 8-706.1.4**
- **Amend Section 8-805**
- *Motion: To defer consideration of proposal of item (f) to next meeting, motioned by Steve Winkel seconded by Don Moeller*
- **Vote – PASSED – unanimous vote**

- ### X. Comments from the Public on Issues Not on this Agenda: CDAAC may receive comments from the public on matters not on the agenda. Matters raised may be briefly discussed by CDAAC and/or placed on a subsequent agenda. No discussion by CDAAC on items raised during this agenda item will occur.

1103.5.4. [For SF] Automatic Sprinkler System for Existing High-Rise Buildings.

All existing residential high-rise buildings shall be equipped with an automatic



CODE DEVELOPMENT & APPEALS ADVISORY COMMITTEE (CDAAC)

sprinkler system in accordance with Section 903.3.1.1 where any of the following conditions apply:

1. The high-rise building has an occupied floor located more than 120 feet (36 576 mm) above the lowest level of fire department vehicle access.
2. The high-rise building has occupied floors located more than 75 feet (22 860 mm) and not more than 120 feet (36 576 mm) above the lowest level of fire department vehicle access, and the building does not have at least two interior exit stairways complying with Section 1104.10 that are separated from the building interior by fire assemblies having a fire resistance rating of not less than 2 hours with opening protection in accordance with Table 716.1(2) of the California Building Code.
3. The high-rise building has occupied floors located more than 75 feet (22 860 mm) and not more than 120 feet (36 576 mm) above the lowest level of fire department vehicle access, and the building does not have a fire alarm system that includes smoke detection in mechanical equipment, electrical, transformer, telephone equipment and similar rooms; corridors; elevator lobbies; and at doors penetrating interior exit stairway enclosures.

Existing high-rise buildings that are also qualified historical buildings as defined in California Health and Safety Code Section 18950 shall be provided with an approved automatic fire sprinkler system when and as required by the State Historical Building Code.

1. Apartment houses, condominiums, or other Residential Group R-2 Occupancies (classified as R-1 prior to 2008), until January 1, 2033, when this exception expires.
2. A mixed-use occupancy building containing a Residential Group R-2 Occupancy (classified as R-1 prior to 2008), until January 1, 2033, when this exception expires.

Any existing high-rise not exempted from this section that does not provide an automatic sprinkler system throughout the residential occupancy is out of compliance and subject to immediate code enforcement action. The owner shall maintain the sprinkler system in accordance with Title 19 of the California Code of Regulations.

XI. Next meeting and Agenda Topics

- a) October / November timeframe for the next CDAAC meeting.

XII. Adjournment

- a) Meeting ended at 1:00pm



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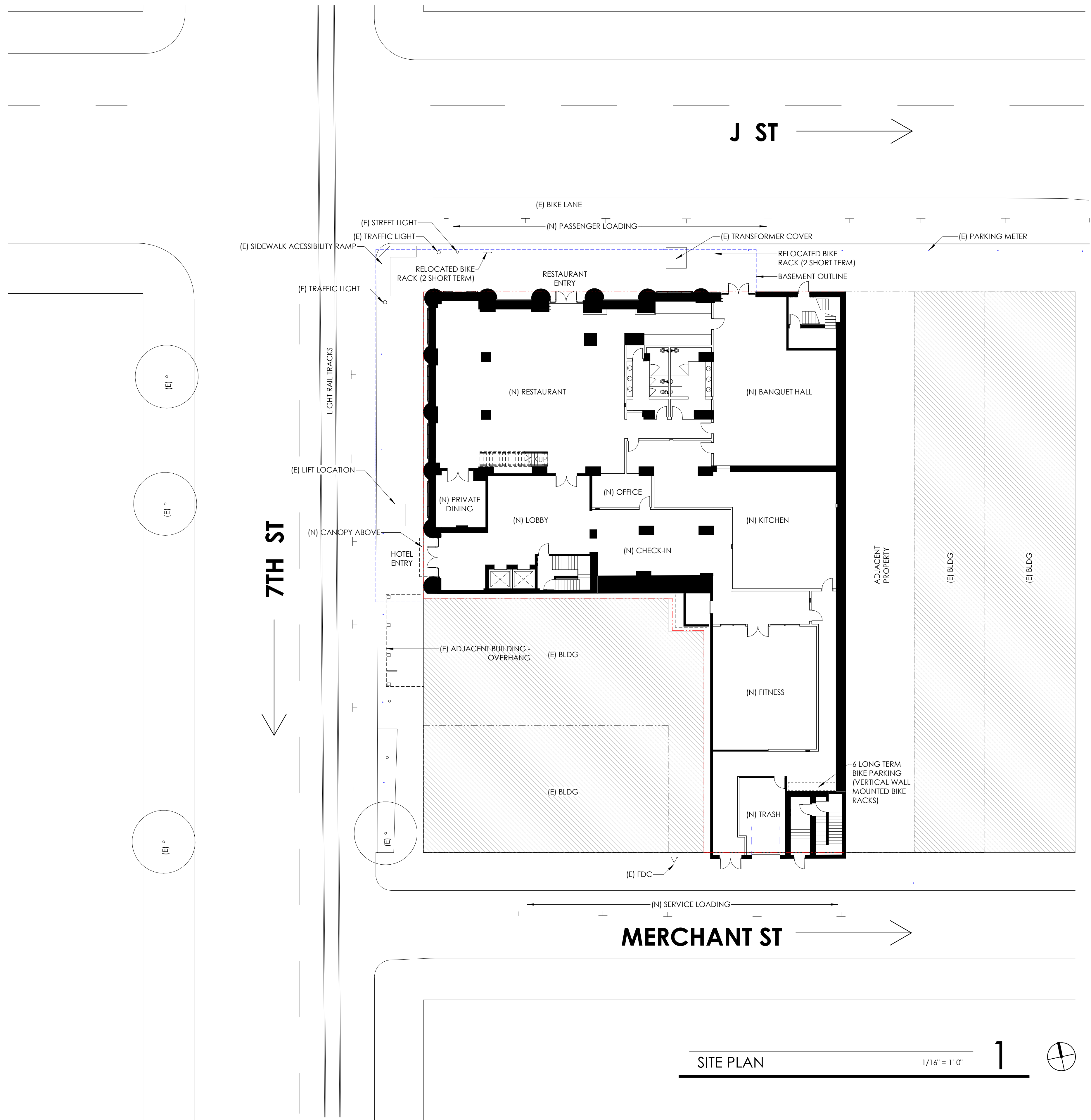
700 J HOTEL

700 J STREET, SACRAMENTO, CA 95814

05/14/2024

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1



VICINITY MAP

PROJECT NAME: 700 J HOTEL
PROJECT LOCATION: 700 J STREET (1007 7TH STREET), SACRAMENTO, CA 95814
ASSESSORS PARCEL #: 006-0094-003
LOT SIZE: 13,484 SQ FT, .31 ACRES
ZONING: CENTRAL BUSINESS DISTRICT (C-3-SPD)
GENERAL PLAN: CENTRAL BUSINESS DISTRICT (CBD)
OCCUPANCY / USE: R-1 / HOTEL
PARKING DIMENSIONS: 90 DEGREE STANDARD
Space Width: 8.5 FT
Space Depth: 18 FT
90 DEGREE COMPACT*
Space Width: 8 FT
Space Depth: 15FT
Two-Way Maneuvering Width: 24 FT
*Compact car spaces. Up to 50 %.
PARKING LOT SHADING: N/A

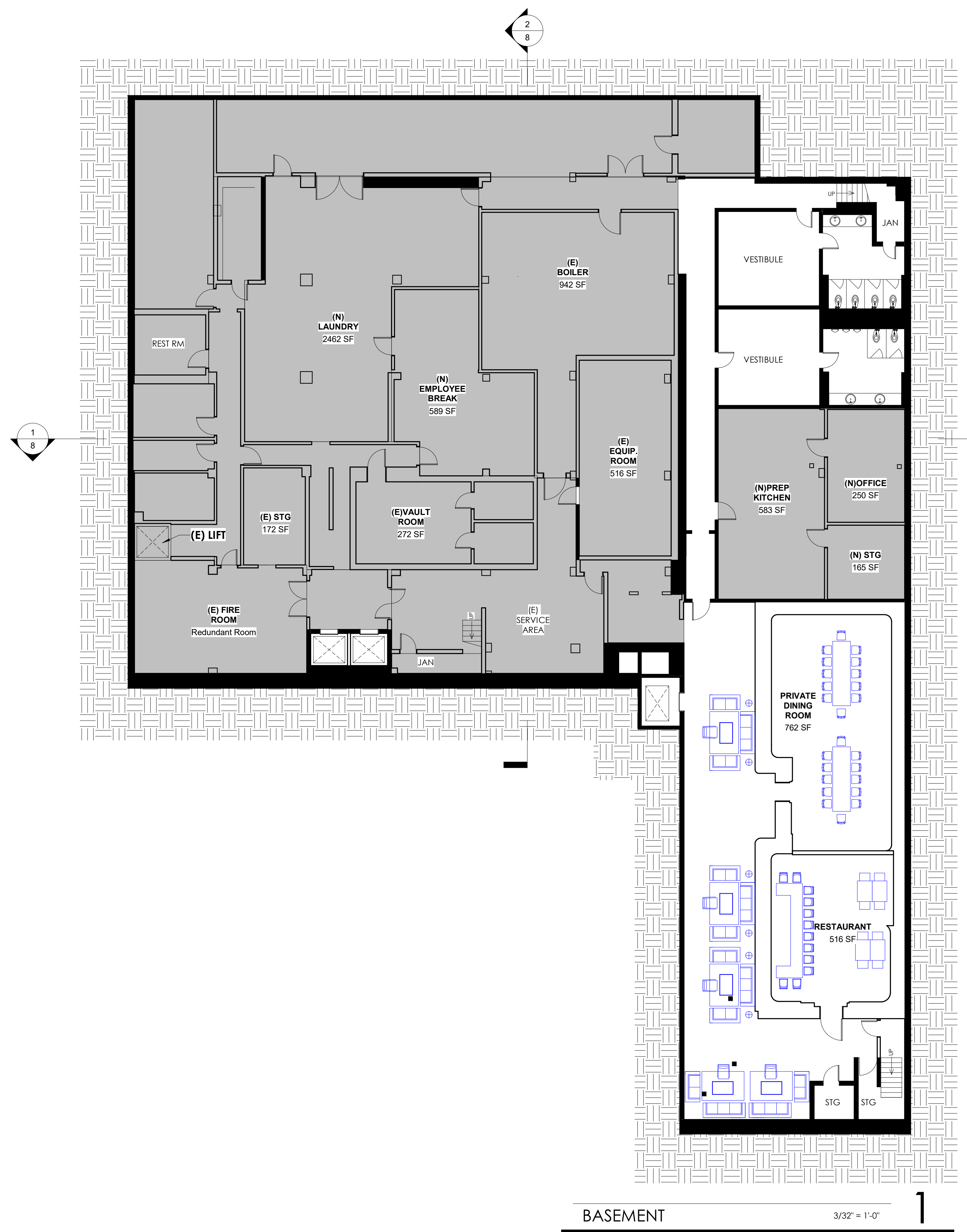
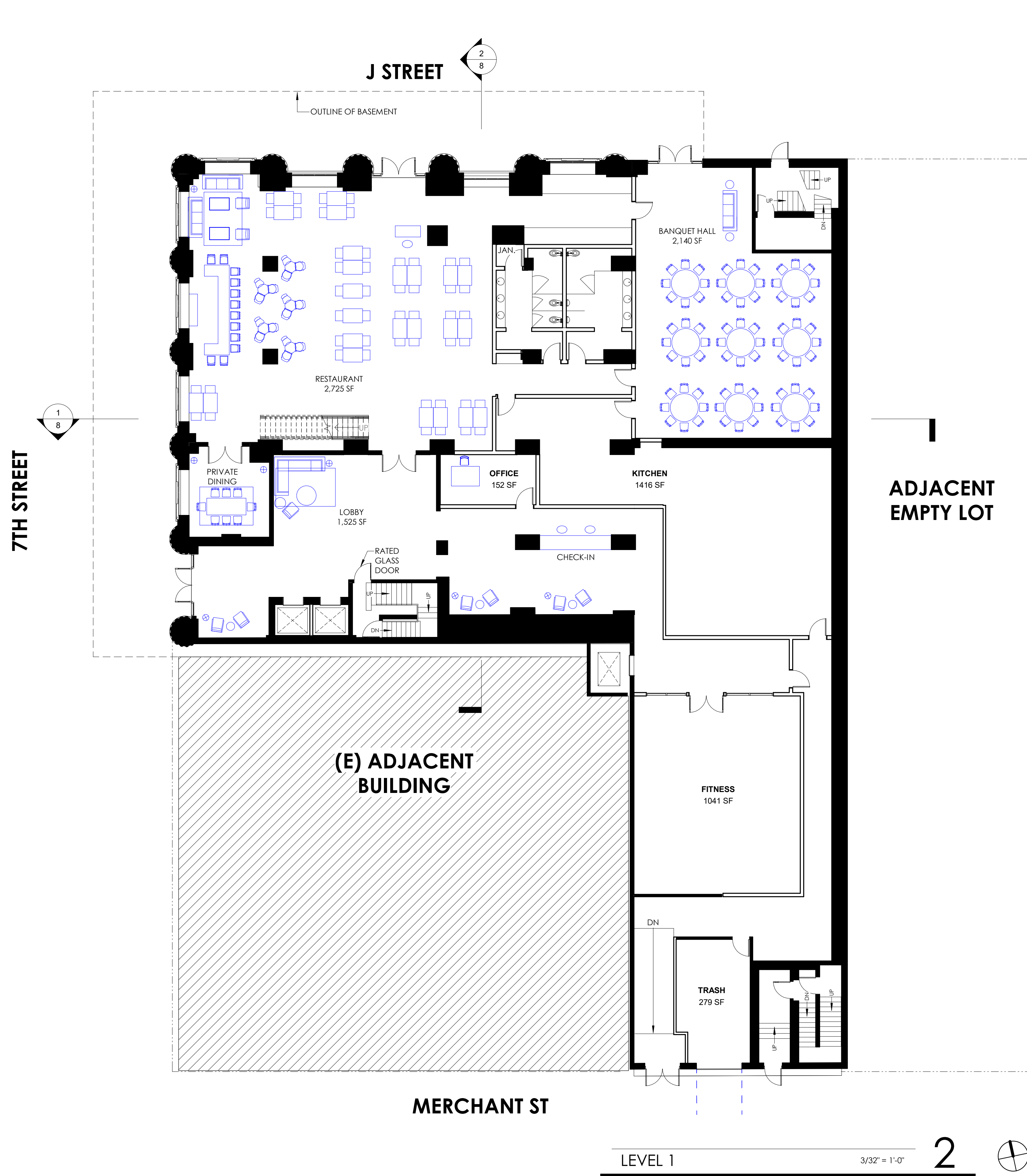
| | ZONING REQUIREMENT: | PROVIDED: | MEETING CODE |
|------------------------|--|-----------|--------------|
| BUILDING HEIGHT: | NO REQUIREMENT | - | YES |
| FRONT SETBACK: | NO REQUIREMENT | 0 FT | YES |
| STREET SIDE: | NO REQUIREMENT | 0 FT | YES |
| INTERIOR SIDE SETBACK: | NO REQUIREMENT | 0 FT | YES |
| REAR SETBACK: | NO REQUIREMENT | 0 FT | YES |
| FAR: | 3.0-15.0 | 6.11 | YES |
| PARKING REQUIREMENT: | NO REQUIREMENT | 0 FT | YES |
| BIKE PARKING: | HOTEL - SHORT TERM: 1 SPACE PER 60 ROOMS RESTAURANT - SHORT TERM: 1 SPACE PER 2,000 SF MIN. 2 SPACES | 4 | YES |
| | HOTEL - LONG TERM: 1 SPACE PER 30 ROOMS RESTAURANT - LONG TERM: 1 SPACE PER 10,000 SF MIN. 2 SPACES | 6 | YES |

ZONING INFORMATION

(E) BUILDING SUMMARY:

| | GROSS AREA | KING | QUEEN/QUEEN | ROOM COUNT |
|----------|------------|------|-------------|------------|
| BASEMENT | 15,983 SF | - | - | - |
| LEVEL 1 | 13,225 SF | - | - | - |
| MEZZ | 7,194 SF | 5 | 2 | 7 |
| LEVEL 2 | 12,634 SF | 21 | 4 | 25 |
| LEVEL 3 | 6,796 SF | 13 | 2 | 15 |
| LEVEL 4 | 6,168 SF | 13 | 2 | 15 |
| LEVEL 5 | 6,168 SF | 13 | 2 | 15 |
| LEVEL 6 | 6,168 SF | 13 | 2 | 15 |
| LEVEL 7 | 6,168 SF | 13 | 2 | 15 |
| ROOF | 1,983 SF | - | - | - |
| TOTAL | 82,488 SF | 91 | 16 | 107 |

BUILDING SUMMARY



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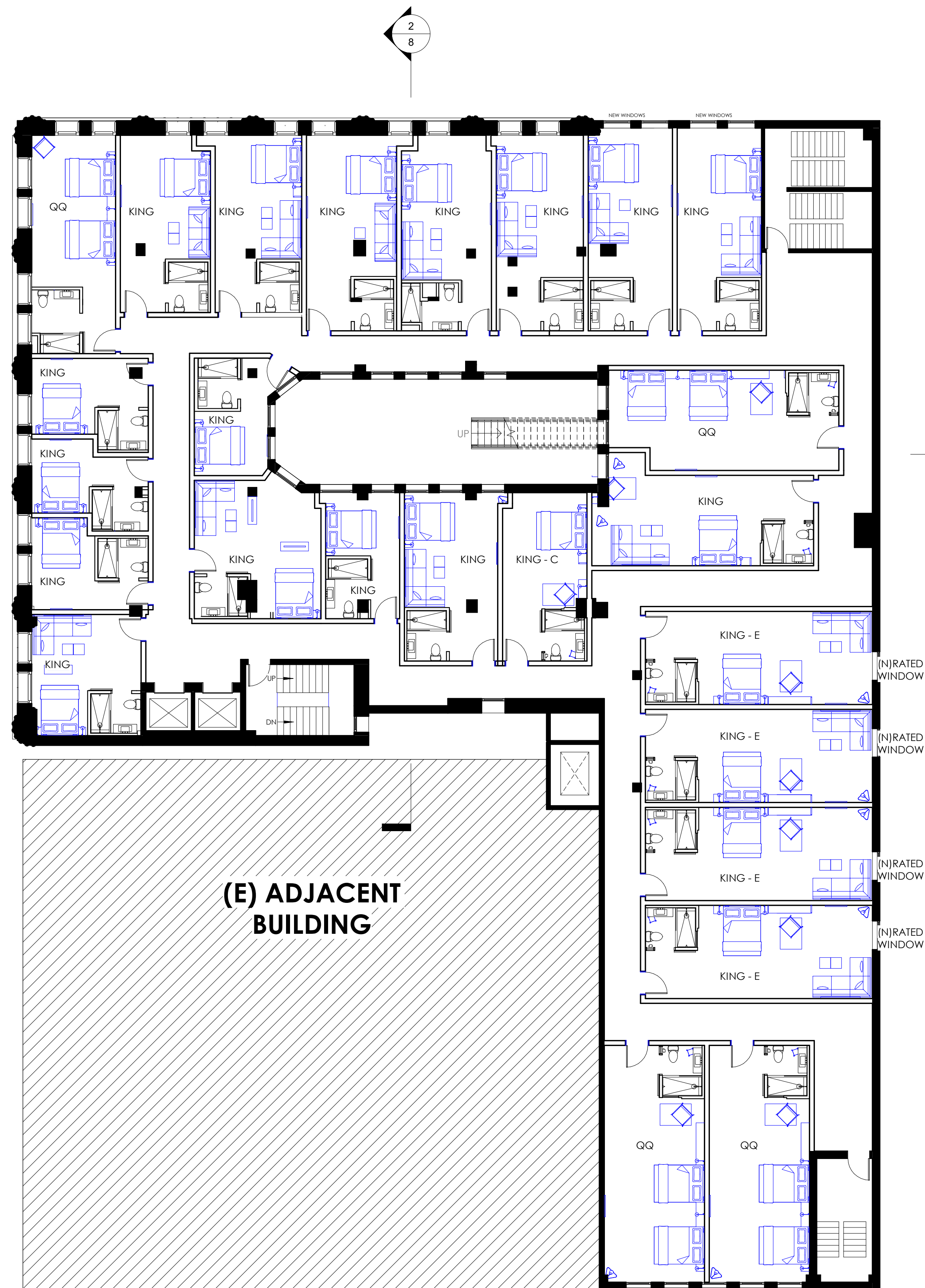
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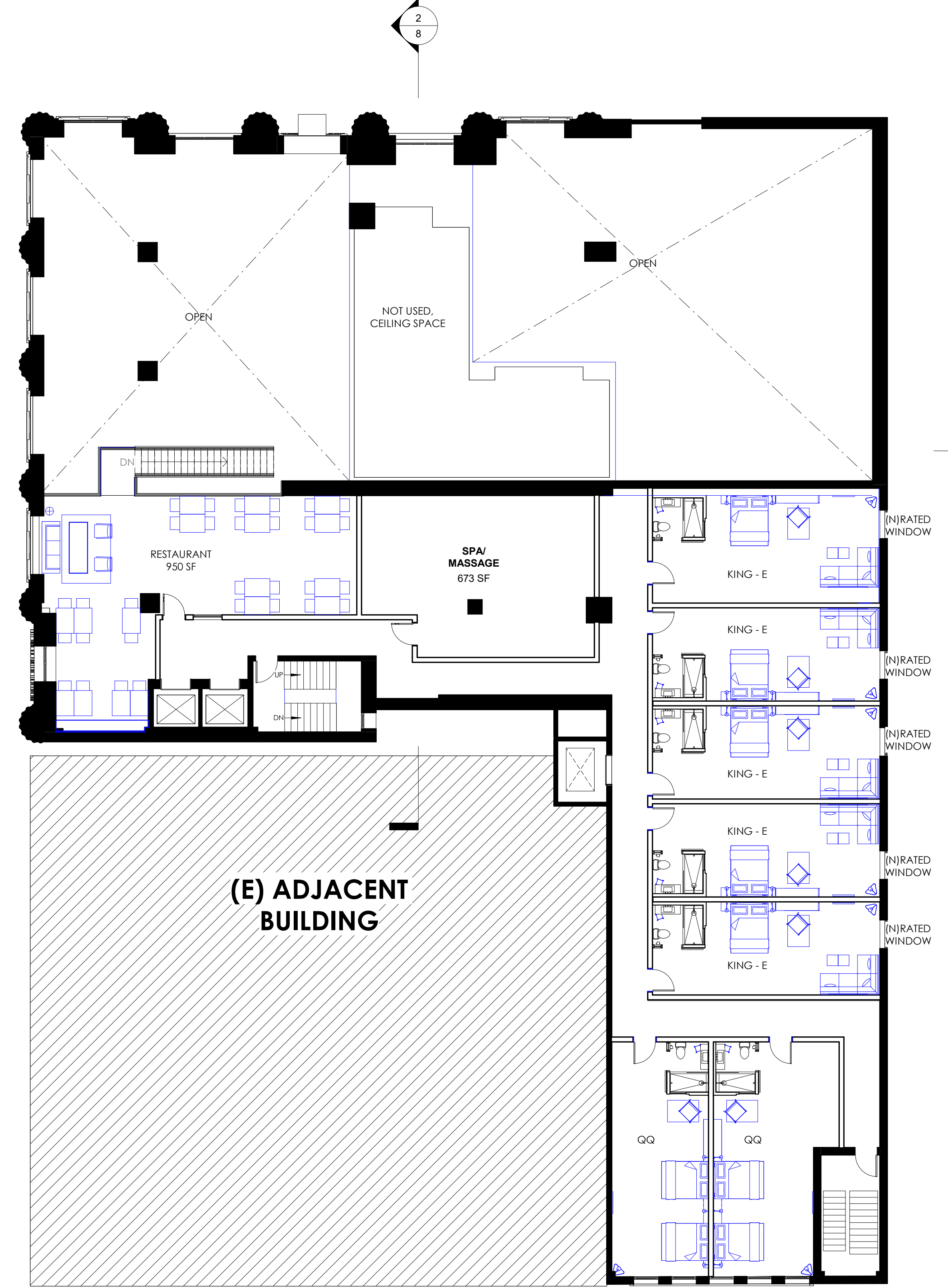
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LEVEL 2

3/32" = 1'-0"

2



MEZZANINE LEVEL

3/32" = 1'-0"

1

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4



LEVEL 4 -7

3/32" = 1'-0"

2



LEVEL 3

3/32" = 1'-0"

1

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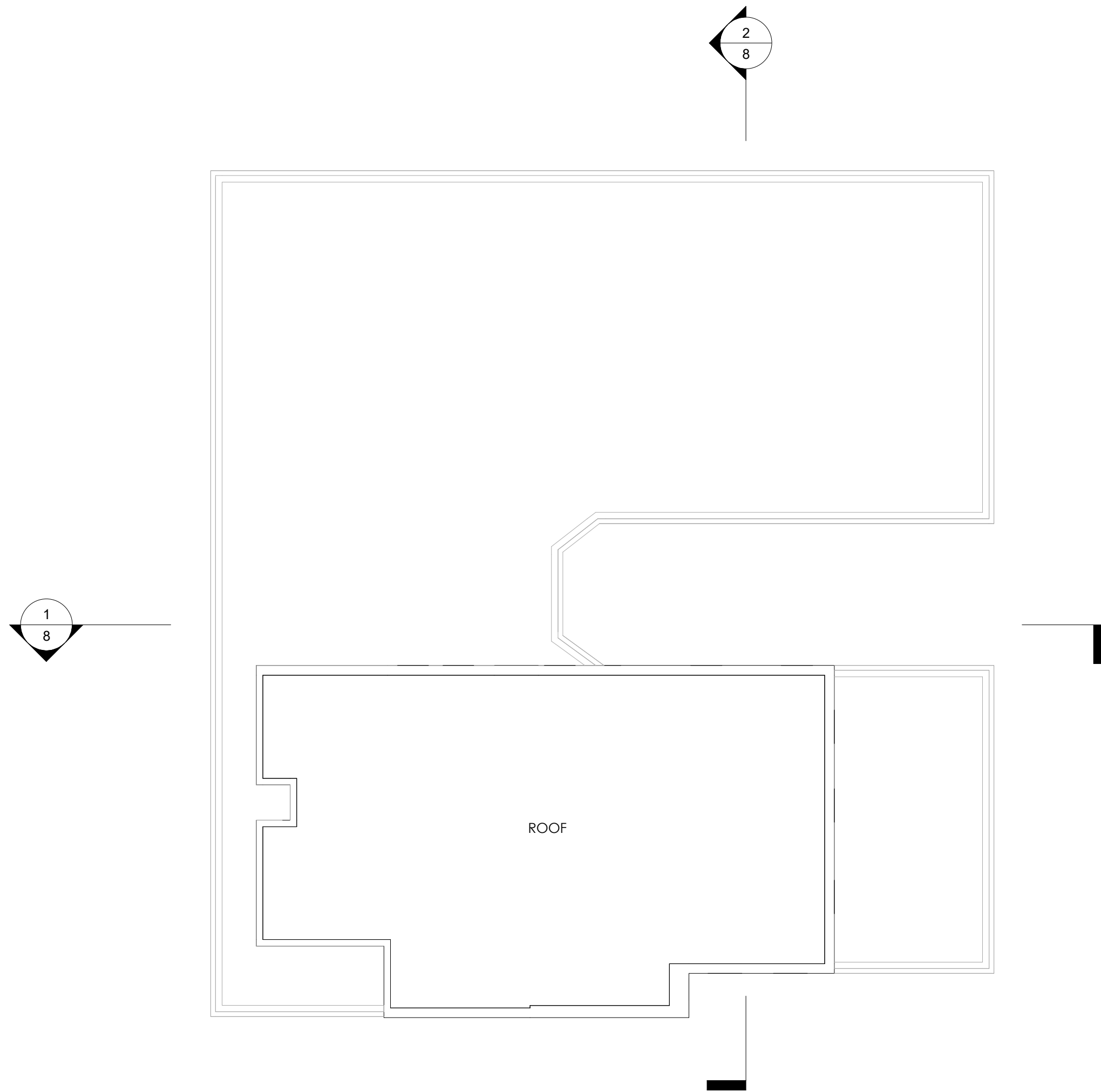
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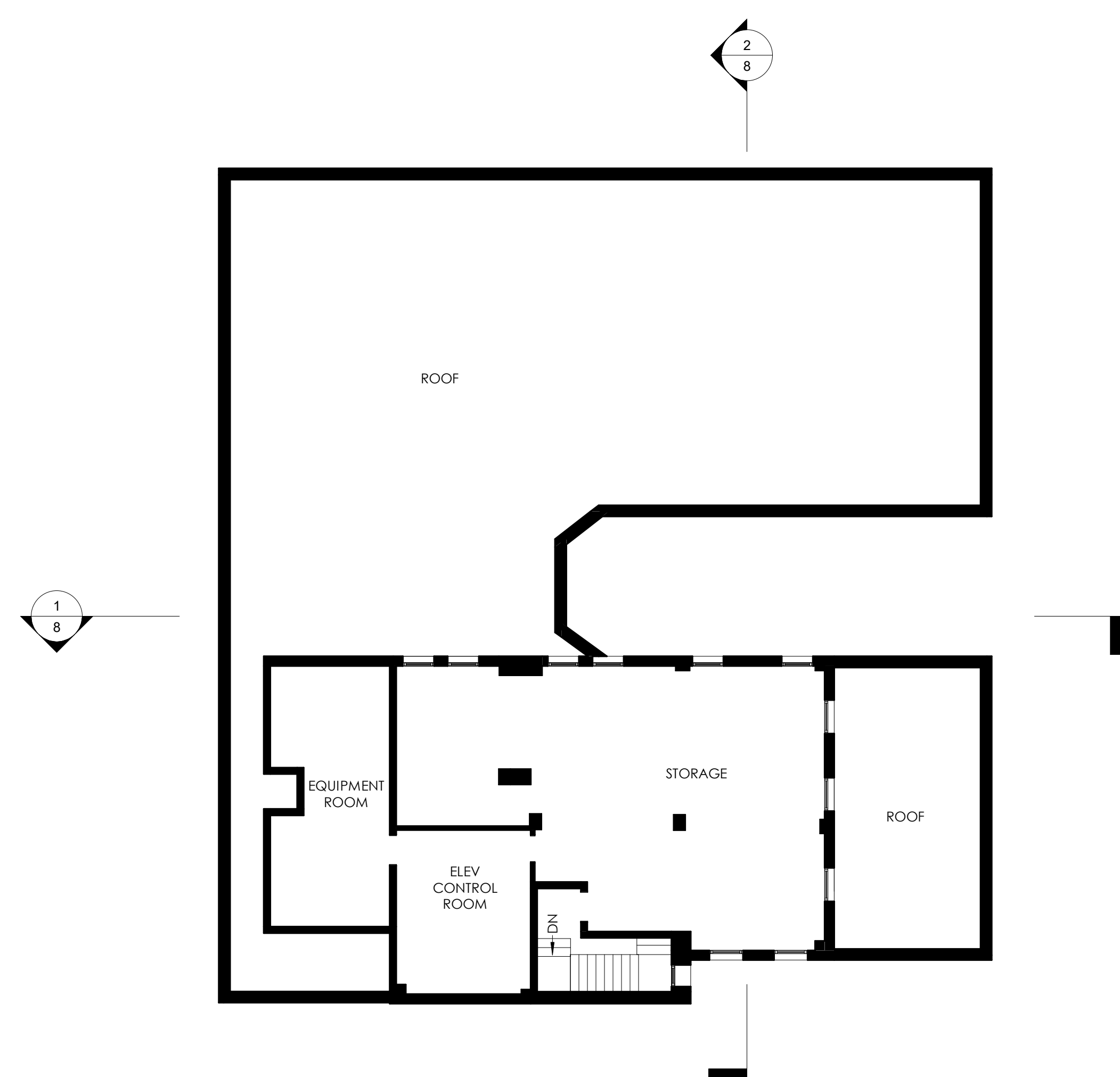
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T.O. PENT

3/32" = 1'-0"

2



ROOF/ PENTHOUSE

3/32" = 1'-0"

1

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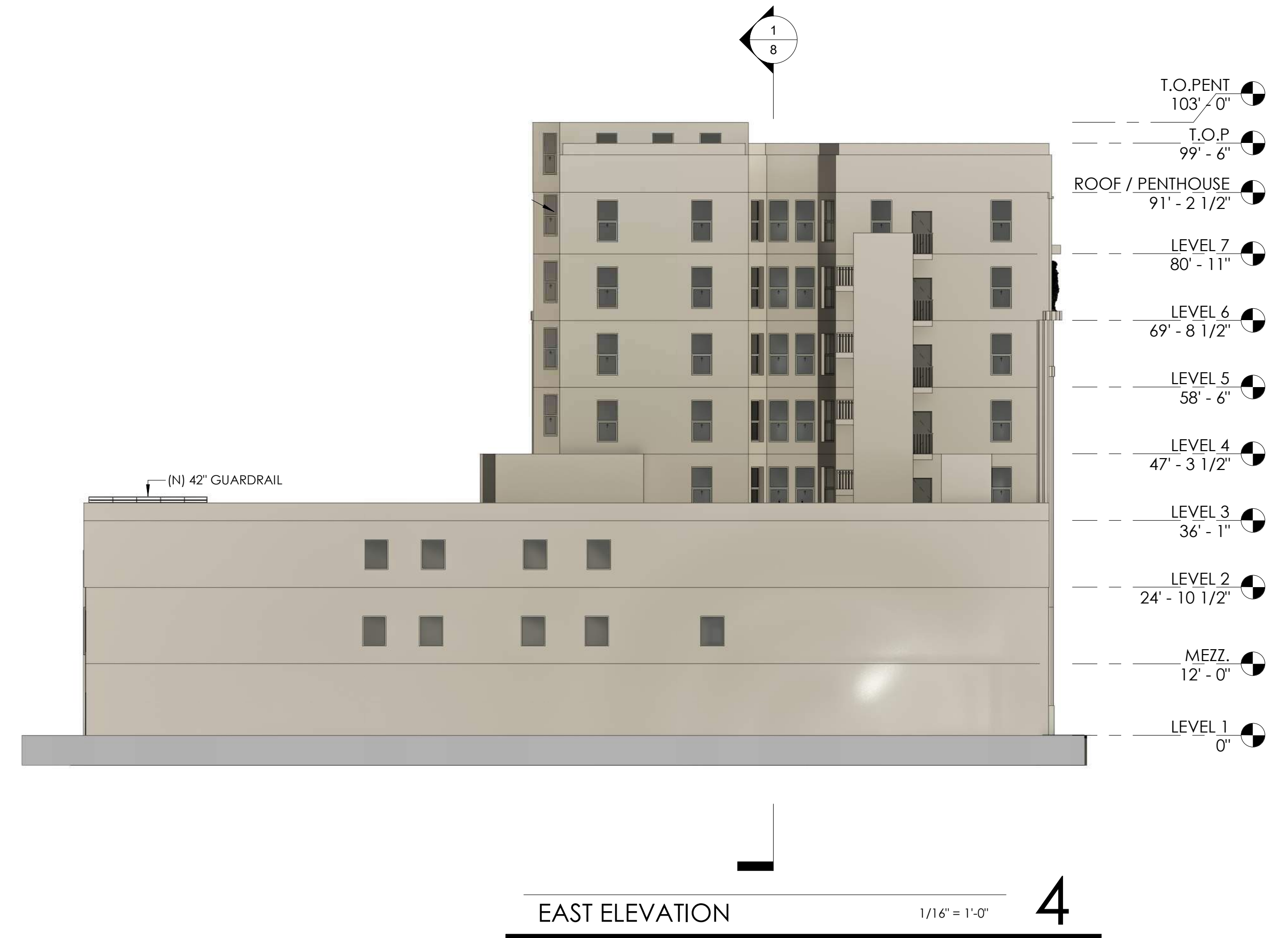
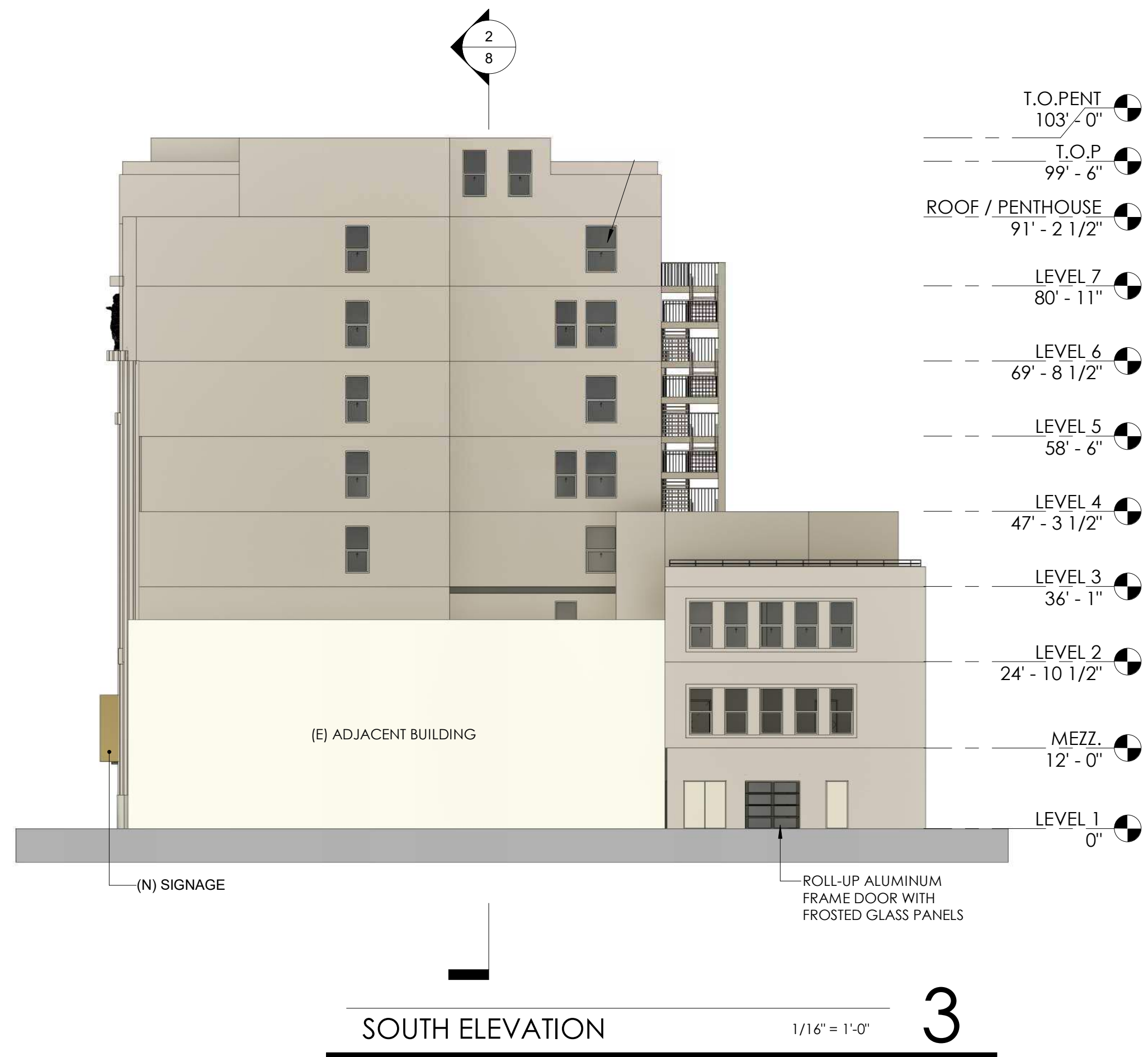
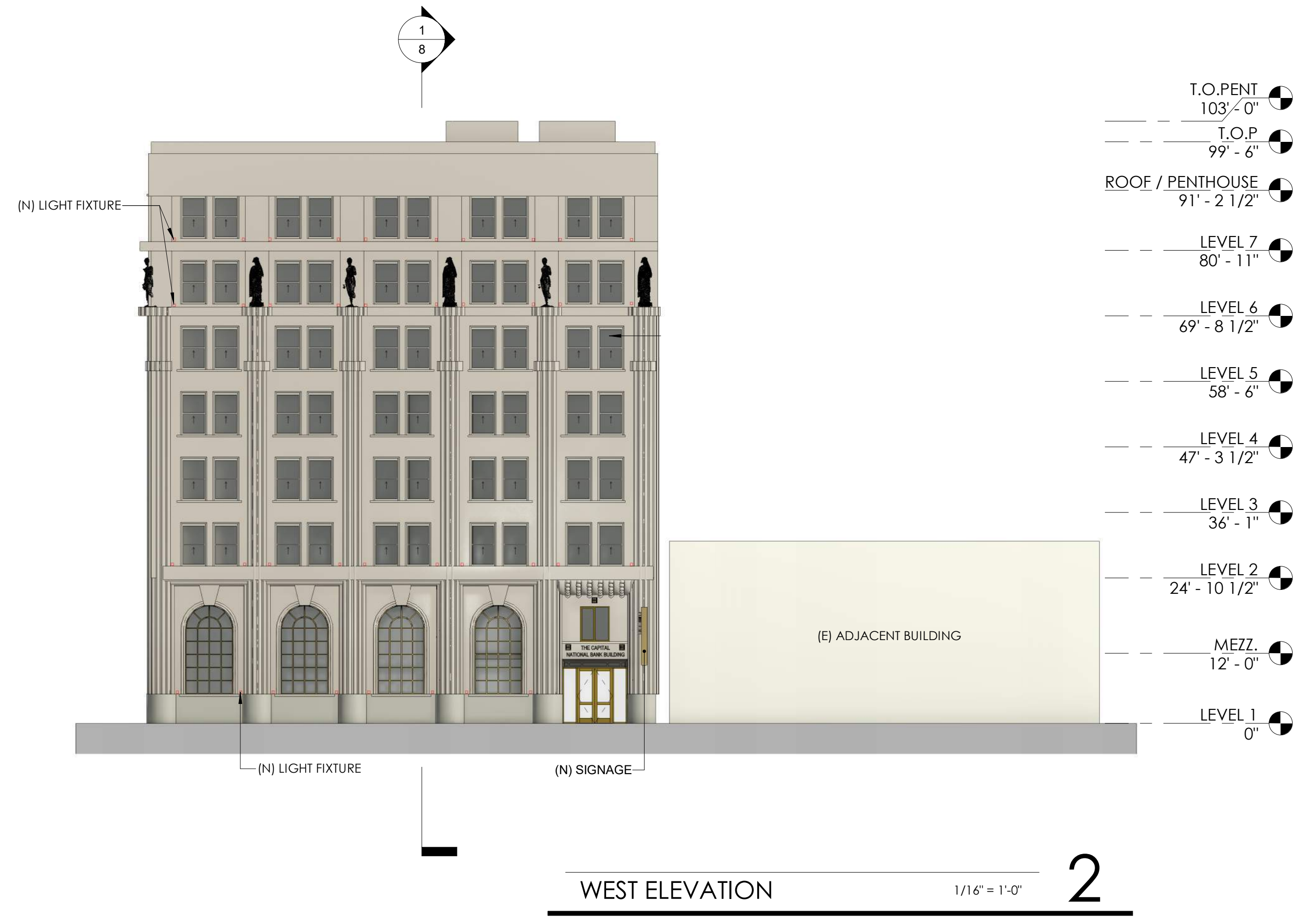
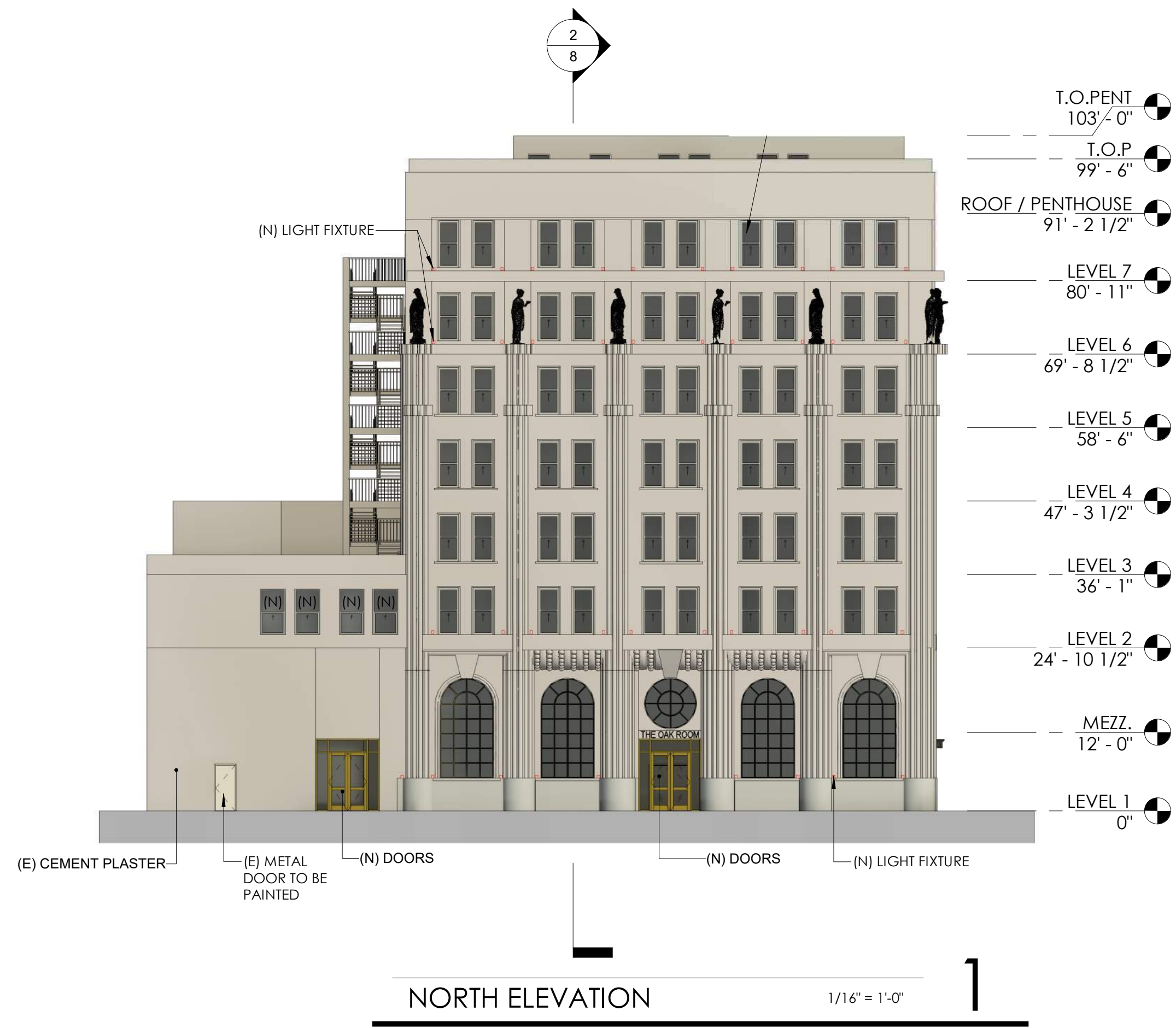
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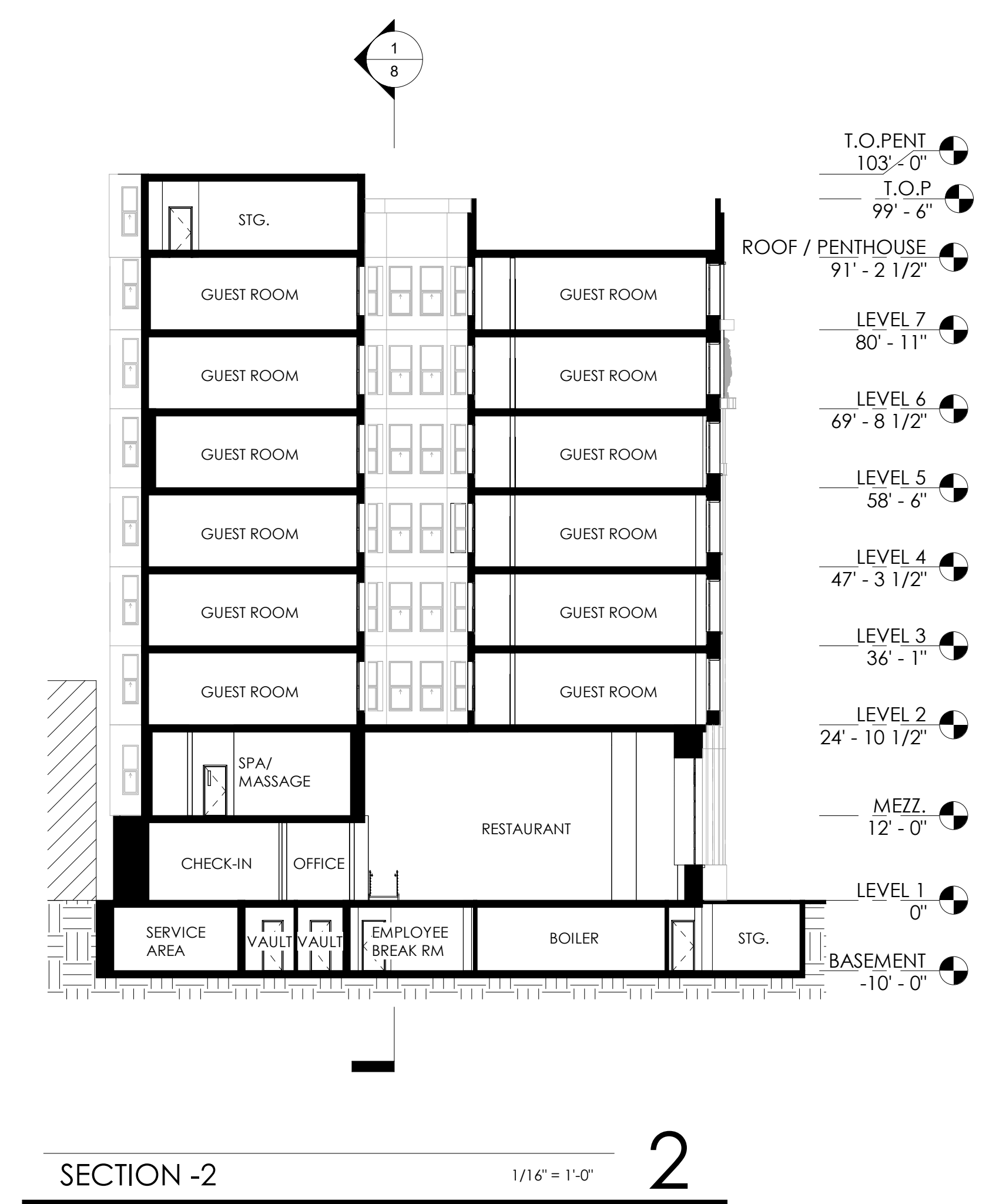
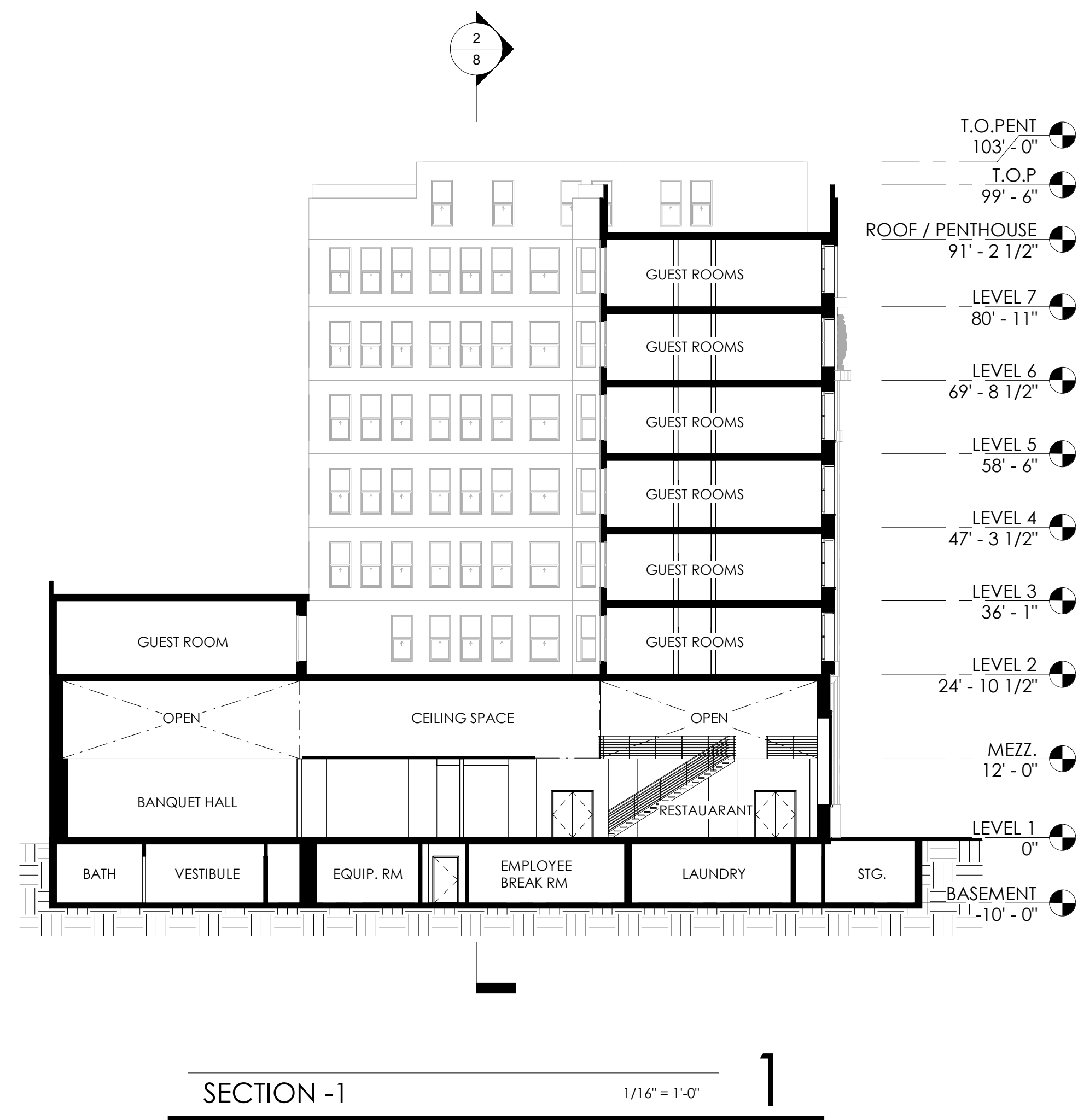
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700 J HOTEL

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SITE CONTEXT



1- SOUTHWEST VIEW FROM J STREET



2- SOUTH VIEW FROM J STREET



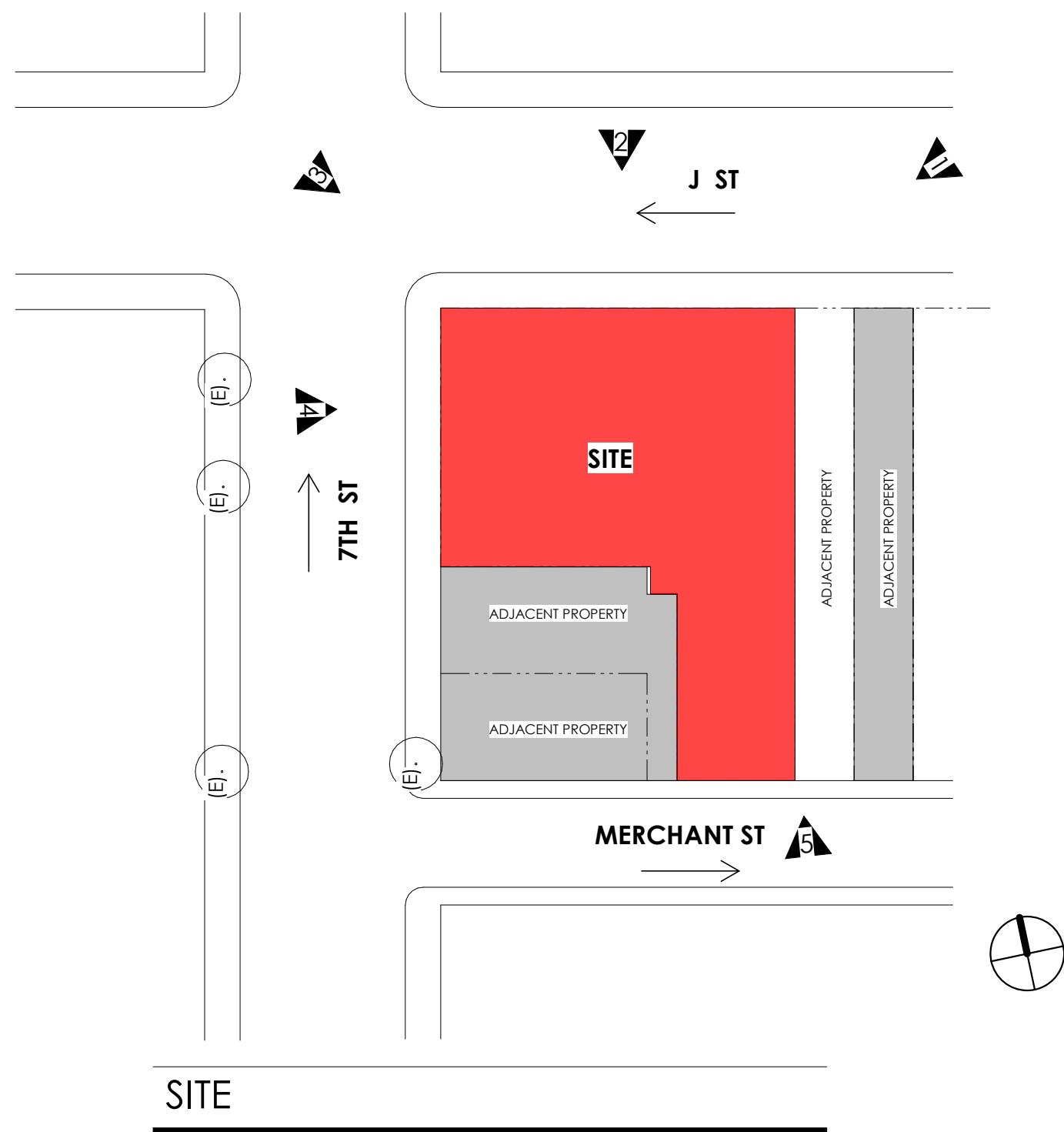
3- NORTHWEST VIEW CORNER OF J STREET AND 7TH STREET



4- EAST VIEW FROM 7TH STREET



5- NORTH VIEW FROM MERCHANT ST



HRGA

2277 Fair Oaks Boulevard, Studio 220
Sacramento, California 95825
916 993-4800 | www.hrgarchitects.com

700 J HOTEL
700 J STREET, SACRAMENTO, CA 95814

05/14/2024

23039

9

HISTORICAL BUILDING CODE APPEAL

This form shall be completed by any appellant adversely affected by regulation, rule, omission, interpretation, decision or practice relating to the Title 24 Part 8, California Historic Building Code pursuant to Health and Safety Code 18960.

Provide a brief description of the qualifying historic nature of the facility, a detailed description of the issue being appealed including code references, the historic use, present use and proposed use of the building or facility, and why the appellant asserts statewide significance of the issue. Attach additional documentation as necessary to explain the issue and support the appeal.

| | | | |
|--|--|----------------------------|------|
| Building/Facility Owner: | | Building Permit #: | |
| Local Authority Having Jurisdiction: | | | |
| Project Name: | | | |
| Project Street Address: | | | |
| City: | | CA | Zip: |
| Date Appeal Submitted: | | Application Code Sections: | |
| Attached pages? <input type="checkbox"/> No <input type="checkbox"/> Yes (____pages) | | | |

APPELLANT

| | |
|--------|---------------|
| Name: | Contact Name: |
| Email: | Phone Number: |

DESIGN PROFESSIONAL

| |
|--|
| Name of Design Professional in General Responsible Charge: |
| Professional License #: |
| Signature: _____ <i>DESIGN PROFESSIONAL IN GENERAL RESPONSIBLE CHARGE</i> |

DESCRIPTION OF QUALIFYING HISTORIC ASPECTS OF PROPERTY (Refer to California Historic Building Code Chapter 8-2 Definitions, if available include the historic structures report for the facility, attach additional pages if necessary).

| |
|--|
| |
|--|

HISTORICAL BUILDING CODE APPEAL

DESCRIPTION OF ISSUE BEING APPEALED (Include specific code references and any related regulation, rule, omission, interpretation, decision or practice being appealed and include the historic use, present use and proposed use of the building or facility. Attach additional pages if necessary).

HISTORICAL BUILDING CODE APPEAL

DESCRIPTION OF STATEWIDE SIGNIFICANCE (Provide a description of why the appellant feels there is a statewide significance related to the issue. Attach additional pages if necessary).

HISTORICAL BUILDING SAFETY BOARD STAFF

Date Received:

Appeal #:

CODE DEVELOPMENT AND APPEALS ADVISORY COMMITTEE (CDAAC)

Meeting Date:

Technical Response by Code Development and Appeals Advisory Committee (attach additional pages if needed):

APPEAL RECOMMENDATION

☐ Approve☐ **Disapprove**☐ **Withdrawn by Appellant**

Date:

Forward to Historical Building Safety Board unless withdrawn.

HISTORICAL BUILDING CODE APPEAL**HISTORICAL BUILDING SAFETY BOARD****Meeting Date:****DESCRIPTION OF FINAL DECISION/INTERPRETATION** (attach additional pages if necessary).**Technical Response:****Appeal Decision**☐ **Approve**☐ **Disapprove****Date:****DESCRIPTION OF FINAL DECISION/INTERPRETATION** (attach additional pages if necessary)

Historical Building Safety Board Chairperson (or Vice chairperson):

Printed Name:

Signature: _____

From: [REDACTED]
To: Driever, Eric@DGS
Subject: Voice Mail (1 minute and 54 seconds)
Date: Monday, July 21, 2025 1:22:53 PM
Attachments: [audio.mp3](#)

CAUTION: This email originated from a NON-State email address. Do not click links or open attachments unless you are certain of the sender's authenticity.

IES message for Eric Driver, This is Roy Hawthorne. I did get your message. I apologize for not having returned previous messages. I'm out of state right now. And also sorry to say that I actually need to resign from the State Historic Building Safety Board. That's my dismay. [REDACTED]

[REDACTED] So if you would share with the Board my regrets that I am resigning [REDACTED] Again, my best wishes to the board for all the wonderful work that you've done. Thank you. Bye now.

You received a voice mail from [REDACTED]

Thank you for using Transcription! If you don't see a transcript above, it's because the audio quality was not clear enough to transcribe.

[Set Up Voice Mail](#)

From: [Anne Jungwirth](#)
To: [Driever, Eric@DGS](mailto:Driever.Eric@DGS)
Subject: Jerame Morgado Appointment to SHBSB
Date: Tuesday, August 19, 2025 3:02:28 PM

CAUTION: This email originated from a NON-State email address. Do not click links or open attachments unless you are certain of the sender's authenticity.

Hi Eric,

I hope this message finds you well.

I am reaching out regarding Jerame Morgado's appointment to the State Historical Building Safety Board from California Building Officials. We have completed the necessary internal process and have officially appointed Jerame on behalf of CALBO, and we look forward to his contributions to the board.

Please let me know if you need any additional information or documentation from us.

Best,
Anne

Anne Jungwirth
Director of Innovation and Special Projects
California Building Officials
1111 16th Street | Sacramento, CA | 95814
Office: 916-457-1103

From: [Jeff Townsend](#)
To: [Driever, Eric@DGS](mailto:Driever.Eric@DGS)
Cc: DSA_SHBSB@DGS; [Hartley, Gregory@DGS](mailto:Hartley.Gregory@DGS)
Subject: Re: State Historical Building Safety Board
Date: Saturday, August 23, 2025 9:31:24 AM
Attachments: [image002.png](#)

CAUTION: This email originated from a NON-State email address. Do not click links or open attachments unless you are certain of the sender's authenticity.

Hi Eric,
This process stalled due to the summer schedule for the CCASLA. They only meet quarterly and apparently skipped one this summer.
I will check in with them and see if they can move the item via an email process.
Jeff

Jeff Townsend

On Tue, Aug 19, 2025 at 10:46 AM Driever, Eric@DGS <Eric.Driever@dgs.ca.gov> wrote:

Jeff,

We are finalizing our agenda for the September 3rd Board meeting. Do you know what the status of your appointment to the Board by the California Council of Landscape Architects?

Eric Driever, CASp

Principal Architect » Architectural Codes & Policies Team

Executive Director State Historical Building Safety Board

Division of the State Architect, Headquarters

Department of General Services » [State of California](#)

[1102 Q St. Suite 5100, Sacramento, CA 95811](#)

www.dgs.ca.gov/dsa

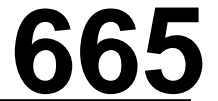
[DSA email listserve](#)

O: 916.443.9829

Email: eric.driever@dgs.ca.gov

Telework: Monday & Friday - 8-5

Title 24, Part 8 Code Amendment Proposals



Notes: Submit only one code amendment item per form. Proposer's name and contact information are required. Submitted code amendment proposals become the property of the Division of the State Architect (DSA). DSA may utilize all, part, or none of the proposal. Additional pages may be attached and submitted with this form.

Suggested Text of Proposed Amendment

Indicate proposed amendment in the context of existing code text. Use strikeout notation for text to be deleted and underline notation for text to be added.

DSA CODE AMENDMENT PROPOSAL**Rationale**

Describe the existing problem to be addressed by the proposed amendment:

Describe how the proposed amendment addresses the existing problem:

Supporting Documentation

Identify each technical, theoretical, and empirical study, report, or similar document, if any, which supports the proposed amendment:

Economic/Fiscal Impact

Describe the types of facilities or businesses which may be impacted by the proposed amendment:

Estimate the cost of compliance with the proposed amendment (\$/installation, \$/building or facility, or total statewide cost):

Estimate the annual dollar value of the benefit from the proposed amendment (total statewide value):

Necessary Criteria – Answer *YES*, *NO*, or *UNKNOWN* to the following statements:**(YES, NO, or UNKNOWN)**

The proposed building standard does not conflict with, overlap, or duplicate other building standards.

The proposed building standard is within the parameters established by enabling legislation and is not expressly within the exclusive jurisdiction of another agency.

The public interest requires the adoption of the proposed building standard.

The proposed building standard is not unreasonable, arbitrary, unfair, or capricious, in whole or in part.

The cost to the public is reasonable, based on the overall benefit to be derived from the proposed building standard.

The proposed building standard is not unnecessarily ambiguous or vague, in whole or in part.

Applicable national specifications, published standards, and model codes have been incorporated herein, where appropriate.

DSA CODE AMENDMENT PROPOSAL

DEPARTMENT OF GENERAL SERVICES PRIVACY NOTICE ON COLLECTION

Collection of Personal Information. The California Department of General Services' (DGS), Division of the State Architect (DSA) administers the code amendment proposal as authorized by DSA. The DSA collect Personal Information (as defined in the DGS Privacy Policy) on such as: proposer's full name, affiliated organization (if any), phone number, email address, mailing address, city, state, and zip.

Use of Personal Information. DGS DSA collects Personal Information for the following purposes:

- To process submitted code amendment proposals submitted.

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Sharing of Personal Information. DGS DSA may share your Personal Information and other data with other state and/or local agencies who support or oversee the Program for the following reasons:

- Provide Program services
- Program management, reporting and evaluation
- Engage in ordinary business and emergency operations
- Complying with law, protecting legal rights
- Ensuring safety of the public, employees and property

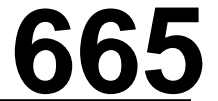
Furthermore, any Personal Information collected is subject to the protections and limitations in the California Information Practices Act, the California Public Records Act, and state policy. DGS' general privacy policy is available at: <https://www.dgs.ca.gov/Privacy>.

Possible Disclosure of Personal Information. We may be required to disclose your information to comply with applicable laws (including laws outside of your country of residence), regulations, court orders, government and law enforcement requests, including national security or other law enforcement requirements. Additionally, if we reasonably believe that it is necessary or appropriate, we reserve the right to use or disclose your information to allow us to pursue available claims or remedies and protect our legal rights, property or the safety of our employees, or others, to the extent allowed by applicable law. This includes exchanging information with companies, law enforcement agencies, the district attorney's office, or the California Attorney General's Office for the purposes of fraud detection, prevention and/or prosecution.

Access to Your Information. You have the right to review records containing the information that you provided to DGS DSA. To request access, please contact:

Headquarters Office
Division of the State Architect
1102 Q Street, Suite 5100
Sacramento, CA 95811
(916) 445-8100

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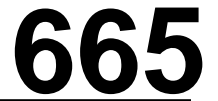
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Possible Disclosure of Personal Information. We may be required to disclose your information to comply with applicable laws (including laws outside of your country of residence), regulations, court orders, government and law enforcement requests, including national security or other law enforcement requirements. Additionally, if we reasonably believe that it is necessary or appropriate, we reserve the right to use or disclose your information to allow us to pursue available claims or remedies and protect our legal rights, property or the safety of our employees, or others, to the extent allowed by applicable law. This includes exchanging information with companies, law enforcement agencies, the district attorney's office, or the California Attorney General's Office for the purposes of fraud detection, prevention and/or prosecution.

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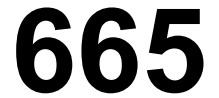
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Applicable national specifications, published standards, and model codes have been incorporated herein, where appropriate.

A proposed revision to California Code of Regulations, Title 24, Part 8, 2022 California Historical Building Code, Chapter 8-7.

Reasoning for the proposed amendment

1. There is a benefit of using ASCE 41 for seismic evaluation of the historical building/components as it is a recognized standard that is specifically developed for existing building evaluation and retrofit. Ductility factors are component based for existing buildings.
 2. The currently referenced ASCE 7 standard is less specifically suited for existing building evaluation and retrofit. The ductility factors are system based and correspond to modern detailing of seismic systems, which generally are inappropriate for historical buildings.
-

Add a new section 8-706. 1.4:

8-706.1.4 Alternative Seismic Evaluation Methodologies

Alternatively, seismic evaluation of qualified historical buildings or components of qualified historical buildings may be based on the expected seismic demand and capacity as prescribed by the currently adopted version of the American Society of Civil Engineers (ASCE) Standard 41, *Seismic Evaluation and Retrofit of Existing Buildings* by the current California Existing Building Code. Broad judgment may be utilized in determining the controlling behavior (force vs deformation) with consideration of the overall seismic performance and risk of collapse or life-threatening injury. Where such structural system or component ductility capacity, *m*-factors, do not exist, an appropriate system or *m*-factors shall be rationally assigned considering the detailing of structural system and members.

The target structural performance level and seismic risk are as follows:

1. Risk Category I or II structures, one level of performance objective and seismic hazard
 - a. Target Structural Performance level need not exceed: Collapse Prevention
 - b. Target Seismic Hazards need not exceed: 20% in 50 years
 - c. Base Shear need not exceed: 30% of the building weight multiplied by the maximum *m*-factor of the vertical lateral force resisting system calculated using the Target Seismic Hazard.
2. Risk Category III or IV structures, two levels of performance objectives and seismic hazard
 - a. Target Structural Performance level I need not exceed: Life-Safety
 - b. Target Seismic Hazards I need not exceed: 20% in 50 years

Proposals from Loring Wylie and David Cocke 6/25/2025 -
Not Discussed at Aug 2025 CDAAC meeting due to AB 130
and substantive nature of proposal

- c. ~~Target Structural Performance level II need not exceed: Collapse Prevention~~
- d. Target Seismic Hazards II need not exceed: 5% in 50 years
- e. Base Shear need not exceed: 40% of the building weight multiplied by the maximum m-factor of the vertical lateral force resisting system calculated using the Target Seismic Hazard.

3. For Risk Category I, II, and III structures, the maximum considered earthquake ground motion of 0.2 second spectral response, S_s need not exceed 150 percent at 5 percent damping when the fundamental period of the building is 0.5 seconds or less in the direction under consideration.

8-706.1.4.1 Tier 1 and/or Tier 2 Deficiency-based evaluation and retrofit shall be permitted for qualified historical buildings or components of historical buildings. ~~Tier 3 may be used if the detailed evaluation will benefit strategies for strengthening.~~

8-706.1.4.2 Material and Condition Assessment requirements.

Default Material Properties according to ASCE Standard 41 may be used in lieu of material testing with a Knowledge Factor (k) equal to 1.0. Alternatively, Usual Testing and Visual Condition Assessment may be performed according to ASCE Standard 41 using the mean tested value for material properties and a Knowledge Factor (k) equal to 1.0 may be used. Broad judgment may be exercised in determining the material strengths based on the limited sampling and testing. Sampling locations and/or areas of Condition Assessment shall be determined with ~~greater~~ consideration for the preservation of historical fabric and significance.

Modify sections Section 8-805

8-805.1 Existing Solid Masonry

Existing solid masonry walls of any type, except adobe, may be allowed, without testing, a maximum ultimate strength of nine pounds per square inch (62.1 kPa) in shear where there is a qualifying statement by the architect or engineer that an inspection has been made, that mortar joints are filled and that both brick and mortar are reasonably good. The shear stress above applies to unreinforced masonry, except adobe, where the maximum ratio of unsupported height or length to thickness does not exceed 13, and where minimum quality mortar is used or exists. Wall height or length is measured to supporting or resisting elements that are at least twice as stiff as the tributary wall. Stiffness is based on the gross section. Shear stress may be increased by the addition of 10 percent of the axial direct stress due to the weight of the wall directly above. Higher-quality mortar may provide a greater shear value and shall be tested in accordance with Appendix A, Chapter A1 of the *California Existing Building Code* (CEBC) 2010 latest edition, and as modified by the CHBC.



STATE HISTORICAL BUILDING SAFETY BOARD BYLAWS

6/12/2025

Article I – Name, Principal Office and Executive Officer

1. The name of the organization is the State Historical Building Safety Board (SHBSB, or the Board)
2. The SHBSB is a unit within the Division of the State Architect (DSA)
3. The State Architect shall appoint the Executive Director to the Board.

Article II – Purpose, Powers and Duties of the Board

1. The Board shall fulfill the purposes, establish policies, procedures and perform duties consistent with the Health and Safety Code (HSC) Part 2.7 State Historical Building Code (Sections 18950-18962).
2. Each Board member shall adhere to these bylaws and any amendments to them thereafter ("Bylaws").

Article III – Members and Officers

1. The SHBSB is comprised of twenty-two (22) members, and twenty-two (22) alternates, inclusive of the California Licensed Building Contractor appointed by the Board. The appointed alternates shall serve in place of the members at the meetings of the board that the members are unable to attend.
2. Members shall be appointed by the appointing organization identified at HSC Section 18960(d). Appointing organizations are to select both a member and an alternate member.
 - a. The alternate shall serve in the capacity of the member if the member is unable to fulfill their duties.
 - b. The member and alternates appointed shall be qualified experts in their respective fields as determined by the appointing organizations.
3. The Board shall appoint a member and an alternate California Licensed Building Contractor to serve on the Board.
 - a. The term of each member of the SHBSB is four years.
 - i. Vacancies shall be filled by appointing agencies in the same manner as the original appointments.
 - ii. Appointing organizations may reappoint original members for successive terms or may appoint the alternate as the member, and vice versa.
 - iii. Appointed members and alternates shall coordinate with their appointing organization for reappointment.
 - iv. The State Architect shall serve continuously until replaced.
4. No member may delegate their attendance, participation, or vote to any other person other than their appointed alternate.



STATE HISTORICAL BUILDING SAFETY BOARD

5. Board members must notify DSA and their appointing organization if they can no longer serve in the capacity of a Board member. Their position will be deemed vacant 30 days after notification.
6. The Board shall appoint the Chairperson and a Vice Chairperson annually as provided in this section:
 - a. Prior to the February meeting each year, the Executive Director will solicit interest in officer positions.
 - b. At the February meeting, the Executive Director shall ask members to nominate individuals for the position of Chairperson and Vice Chairperson. Any nomination for office must be seconded. No member may nominate or second the nomination for himself or herself for either office.
 - c. A majority vote is necessary to elect an officer, and each officer elected shall serve for one year or until his or her successor is elected.
 - d. If, in the Board's judgment, no nominee for the position of Chairperson or Vice Chairperson can garner sufficient votes for election to that position at the February meeting, a motion to put the election over to a subsequent meeting is in order.
 - e. Newly elected officers shall assume office immediately following the February meeting.
 - f. In the event a vacancy occurs in the office of Chairperson or Vice Chairperson during a calendar year, an election shall be held at the next meeting. Any member interested in completing the one-year term of an office that has become vacant may nominate himself or herself, but each nomination requires a second.
 - g. The position of Chairperson and Vice-Chairperson may be nominated for and serve more than one successive term.
7. If, in the event the Chairperson and Vice Chair are not available, the board may, by majority vote, elect the temporary Chairperson to fill the role of Chairperson for that meeting.
 - a. The alternate member serving on behalf of the organization of either the Chairperson or the Vice Chairperson shall not act as the Chairperson or Vice Chairperson respectively in the event of an absence of either officer without the majority vote of the Board.
8. No member may be elected as Chairperson and Vice-Chairperson simultaneously.



STATE HISTORICAL BUILDING SAFETY BOARD

Article IV – Duties

1. The duties of the Board are as follows:
 - a. Adopt rules and regulations pursuant to the State Historical Building Code.
 - b. Adopt and submit alternative building standards for approval by the Building Standards Commission.
 - c. Coordinate and consult with the following state agencies when adopting rules and regulations pursuant to the Historical Building Code which affect qualified historic buildings or structures within their jurisdiction:
 - i. The Division of the State Architect
 - ii. The State Fire Marshal
 - iii. The State Building Standards Commission, but only with respect to approval of building standards.
 - iv. The Department of Housing and Community Development
 - v. The Department of Transportation
 - vi. Other state agencies that may be affected by the Historic Building Code.
 - d. Act as consultant to the State Architect.
 - e. Act as a review body to California State and local agencies with respect to interpretations, administration and enforcement, publish and report to the Building Standards Commission such interpretations.
 - f. Accept appeals from any party if the issue is of statewide importance and report such interpretations to the Building Standards Commission.
 - g. Accept requests from State agencies on regarding variances or appeals affecting qualified historical buildings or structures.
 - h. Receive filings from local jurisdictions, of changes or modifications to the Historic Building Code pursuant to Health and Safety Code 18959(f)
 - i. The Board may, from time to time, appoint consultants who shall serve without pay but may be reimbursed for actual expenses as approved by the Board.
2. The duties of the Board members and alternates are as follows:
 - a. Abide by these bylaws.
 - b. Abide with the Conflict of Interest Code



STATE HISTORICAL BUILDING SAFETY BOARD

- c. Abide by Bagley-Keene Open Meeting Act including but not limited to communication requirements included therein.
 - d. Attend meetings regularly and communicate availability to staff in a timely manner. If unavailable, assist staff in the coordination with the appointed alternate to attend meetings.
 - e. In accordance with Bagley-Keene open meeting rules, confer with appointed alternate regarding meeting topics when not able to attend meetings.
 - f. Actively participate in meetings.
3. The duties of the Chairperson ~~is~~ are as follows:
- a. serve as spokesperson for the Board;
 - b. represent the position of the Board to the Executive Director
 - c. preside at all meetings of the Board and follow-up with the assistance of the executive director to see that agreed upon action is implemented;
 - d. serve, as necessary, as the Board's liaison to local jurisdictions and local historic building committees/commissions, or designate a member to serve in their place;
 - e. provide direction for the executive director;
 - f. and, along with the executive director, direct staff in preparing agendas for Board meetings, in consultation with other members as permitted by law, and determine priorities for the expenditure of board travel funds.
4. The Duties of the Vice Chairperson ~~is~~ are as follows:
- a. preside at Board meetings in the absence of the Chairperson;
 - b. represent the Board at functions as designated by the Chairperson; and
 - c. fulfill all duties of the Chairperson when he or she is unable to serve.
5. Duties of the Executive Director are as follows:
- a. In the event neither the Chairperson or Vice-chairperson is available the Executive Director may perform the duties of the Chair for administrative duties only. The Executive Director may not vote, nor be counted for the purposes of quorum.
 - b. Perform administrative duties on behalf of the board including but not limited to the following:
 - I. Coordinating Board and advisory committee activities including organization of meetings, agendas and minutes.



STATE HISTORICAL BUILDING SAFETY BOARD

- II. Communicating with State and local jurisdictions on board activities.
- III. Conduct presentations regarding Board activities to local jurisdictions or organizations.
- IV. Maintenance of the Board's website and other informational documents.
- V. Perform ministerial reviews of appeals made to the Board, including the ministerial determination of whether an appeal may proceed to the Board or advisory committees for further review. In making this determination, the Executive Director's ministerial review may include, but is not limited to, investigating claims made, making a preliminary evaluation of evidence, preparing reports and recommendations preliminary to Board action, and ensuring that the parties submitting the appeal have included sufficient information necessary for Board review and have taken all necessary administrative steps prior to bringing an appeal to the Board. The Executive Director may consult with the Chairperson, or Vice-Chairperson, in ministerial reviews and determinations.
- VI. Administration of rulemaking documents and coordination with the Building Standards Commission and other State agencies in accordance with Article IV section 1.C. of these bylaws.
- VII. The Executive Director shall report to the Board at each board meeting any ministerial review or actions taken by the Executive Director.

Article V – Meetings

- 1. Board meetings will be held in accordance with the Bagley-Keene Open Meeting Act and be noticed a minimum of 10 business days in advance of the meeting.
- 2. Board meetings will allow members of the public to attend either in-person or virtually.
- 3. The SHBSB will meet three (3) times per year. Meetings will be held in the months of February, May and September.
 - a. Meeting regularity and schedule may be adjusted at the Executive Director's discretion.
 - b. Additional Board meetings may be held at the discretion of the Executive Director.
- 4. A quorum for Board meetings is twelve (12) Board members in attendance in person.
 - a. Board members must confirm attendance no later than three (3) days prior to the scheduled meeting.



STATE HISTORICAL BUILDING SAFETY BOARD

- b. To avoid unplanned absences causing a lack of quorum, if fewer than 13 members have confirmed attendance, the Chairperson may cancel the meeting.
 - i. If the Chairperson nor Vice Chairperson is unavailable, the Executive Director may act in this capacity.
- 5. Meetings will be recorded and SHBSB staff shall keep minutes, which shall, prior to the next scheduled meeting, be provided to all members for review. Minutes shall be approved or disapproved by majority vote of the SHBSB at the next scheduled meeting.

Article VI – Compensation

- 1. Board members serve as without pay but shall receive actual and necessary expenses incurred while serving on the Board.
- 2. Reimbursement of expenses incurred are in accordance with the Department of General Services/Human Resources Policies.

Article VII – Conflict of Interest

- 1. Board members shall file statements of economic interests as required by the Fair Political Practices Commission. The terms in the Conflict-of-Interest Code, adopted by the Board constitute the Conflict-of-Interest Code of the Board.

Article VIII – Advisory Committees

- 1. An Advisory Committee is more than two (2) members meeting to deliberate or discuss Board duties or activities in accordance with the Bagley-Keene Open Meeting Act.
- 2. The Board may create by majority vote, advisory committees which serve to advise the Board, on Board related duties. The Advisory Committees may not act on behalf of the Board and must act in accordance with Bagley-Keene Open Meeting Act.
- 3. The Board may appoint, by majority vote, members of the board to advisory committees for a limited term not to exceed the term of the appointed member.
- 4. Advisory Committees may not exceed ten (10) Board members but may be created with fewer than ten (10) members.
- 5. Advisory Committees may meet in accordance with the teleconference rules for advisory, non-decision-making bodies in the Bagley-Keene Open Meeting Act.
- 6. The Board has established the Code Development and Appeals Advisory Committee (CDAAC) as follows:
 - a. The CDAAC shall have seven (7) Board members and one (1) alternate maximum as nominated and confirmed through majority vote by the Board. Board members may self-nominate to serve on the CDAAC.
 - b. Board members not appointed to the advisory committee may attend to hear the meeting but may not participate in the discussion or deliberation.



STATE HISTORICAL BUILDING SAFETY BOARD

- c. The CDAAC shall conduct public workshops or hearings for California Building Code updates, meet to hear and make recommendations to the full Board regarding appeals, meet to provide informal, non-binding, interpretations to State and local jurisdictions on matters relating to the California Historical Building Code.
 - i. Formal, binding interpretations require full Board approval prior to issuance. A copy of the formal interpretation must be sent to the California Building Standards Commission and published.
 - ii. Informal meetings by a state agency, local jurisdiction or private party may be requested.
 - d. The CDAAC shall consult with the following state agencies when considering proposed rules and regulations to the Historical Building Code which affect qualified historic buildings or structures within their jurisdiction:
 - i. The Division of the State Architect
 - ii. The State Fire Marshal
 - iii. The State Building Standards Commission, but only with respect to approval of building standards.
 - iv. The Department of Housing and Community Development
 - v. The Department of Transportation
 - vi. Other state agencies that may be affected by the Historic Building Code.
7. The Board has established the Bylaws Advisory Committee (BAC) as follows:
- a. The BAC shall have five (5) Board members maximum as nominated and confirmed through majority vote by the Board. Board members may self-nominate to serve on the BAC.
 - b. The BAC shall meet to confer on the creation of, and amendments to the Bylaws and to confer on administrative procedures related to the business activities of the Board.

Article IX – Amendment of Bylaw

- 1. The Bylaws may be amended by a majority vote of the SHBSB. Amendments to the Bylaws are not final until approved by the full Board.

[End of the Bylaws]

NOTICE PUBLICATION/REGULATIONS SUBMISSION

For use by Secretary of State only

STD. 400 (REV. 10/2019)

| | | | |
|--|---------------------------------|--------------------------|------------------|
| OAL FILE NUMBERS | NOTICE FILE NUMBER Z- | REGULATORY ACTION NUMBER | EMERGENCY NUMBER |
| For use by Office of Administrative Law (OAL) only | | | |
| NOTICE | | REGULATIONS | |

AGENCY WITH RULEMAKING AUTHORITY

State Historical Building Safety Board

AGENCY FILE NUMBER (if any)

A. PUBLICATION OF NOTICE (Complete for publication in Notice Register)

| | | | | |
|--|--|--------------------------|------------------------|-------------------------------|
| 1. SUBJECT OF NOTICE | | TITLE(S) | FIRST SECTION AFFECTED | 2. REQUESTED PUBLICATION DATE |
| 3. NOTICE TYPE <input type="checkbox"/> Notice re Proposed Regulatory Action <input type="checkbox"/> Other | | 4. AGENCY CONTACT PERSON | TELEPHONE NUMBER | FAX NUMBER (Optional) |
| OAL USE ONLY | ACTION ON PROPOSED NOTICE <input type="checkbox"/> Approved as Submitted <input type="checkbox"/> Approved as Modified <input type="checkbox"/> Disapproved/Withdrawn | | NOTICE REGISTER NUMBER | PUBLICATION DATE |

B. SUBMISSION OF REGULATIONS (Complete when submitting regulations)

| | | | |
|---|--|--|---|
| 1a. SUBJECT OF REGULATION(S) Conflict-of-Interest Code | | 1b. ALL PREVIOUS RELATED OAL REGULATORY ACTION NUMBER(S) Z-2025-0418-01 | |
| 2. SPECIFY CALIFORNIA CODE OF REGULATIONS TITLE(S) AND SECTION(S) (Including title 26, if toxics related) | | | |
| SECTION(S) AFFECTED (List all section number(s) individually. Attach additional sheet if needed.) | | ADOPT | |
| TITLE(S) Title 2 | | AMEND Section 18730 (Conflict of Interest Code) | |
| | | REPEAL | |
| 3. TYPE OF FILING | | | |
| <input type="checkbox"/> Regular Rulemaking (Gov. Code §11346) <input type="checkbox"/> Resubmittal of disapproved or withdrawn nonemergency filing (Gov. Code §§11349.3, 11349.4) <input type="checkbox"/> Emergency (Gov. Code, §11346.1(b)) | | <input type="checkbox"/> Certificate of Compliance: The agency officer named below certifies that this agency complied with the provisions of Gov. Code §§11346.2-11347.3 either before the emergency regulation was adopted or within the time period required by statute. <input type="checkbox"/> Resubmittal of disapproved or withdrawn emergency filing (Gov. Code, §11346.1) | |
| | | <input type="checkbox"/> Emergency Readopt (Gov. Code, §11346.1(h)) <input checked="" type="checkbox"/> File & Print <input type="checkbox"/> Other (Specify) _____ | |
| | | <input type="checkbox"/> Changes Without Regulatory Effect (Cal. Code Regs., title 1, §100) <input type="checkbox"/> Print Only | |
| 4. ALL BEGINNING AND ENDING DATES OF AVAILABILITY OF MODIFIED REGULATIONS AND/OR MATERIAL ADDED TO THE RULEMAKING FILE (Cal. Code Regs. title 1, §44 and Gov. Code §11347.1) | | | |
| 5. EFFECTIVE DATE OF CHANGES (Gov. Code, §§ 11343.4, 11346.1(d); Cal. Code Regs., title 1, §100) | | | |
| <input type="checkbox"/> Effective January 1, April 1, July 1, or October 1 (Gov. Code §11343.4(a)) <input type="checkbox"/> Effective on filing with Secretary of State <input type="checkbox"/> \$100 Changes Without Regulatory Effect <input checked="" type="checkbox"/> Effective other (Specify) 30 days after SOS filing per 2 CCR 18750 | | | |
| 6. CHECK IF THESE REGULATIONS REQUIRE NOTICE TO, OR REVIEW, CONSULTATION, APPROVAL OR CONCURRENCE BY, ANOTHER AGENCY OR ENTITY | | | |
| <input type="checkbox"/> Department of Finance (Form STD. 399) (SAM §6660) <input type="checkbox"/> Other (Specify) _____ | | <input checked="" type="checkbox"/> Fair Political Practices Commission <input type="checkbox"/> State Fire Marshal | |
| 7. CONTACT PERSON Jazmin Mendoza | | TELEPHONE NUMBER 916-323-9626 | FAX NUMBER (Optional) E-MAIL ADDRESS (Optional) jazmin.mendoza@dgs.ca.gov |

8. I certify that the attached copy of the regulation(s) is a true and correct copy of the regulation(s) identified on this form, that the information specified on this form is true and correct, and that I am the head of the agency taking this action, or a designee of the head of the agency, and am authorized to make this certification.

For use by Office of Administrative Law (OAL) only

SIGNATURE OF AGENCY HEAD OR DESIGNEE

DATE

TYPED NAME AND TITLE OF SIGNATORY

Eric Driever, Executive Director

CONFLICT-OF-INTEREST CODE FOR STATE HISTORICAL BUILDING SAFETY BOARD

The Political Reform Act (Government Code section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Sec. 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the **State Historical Building Safety Board (Board)**.

The Chair of the Board, Board Members, and Executive Director must file their statement of economic interests electronically with the **Fair Political Practices Commission**. All other individuals holding designated positions must file their statements with the **Board**. All statements must be made available for public inspection and reproduction under Government Code Section 81008.

NOTE: Authority cited: Sections 81008, 87300, 87306, Government Code. Reference Section 87302, Government Code.

STATE HISTORICAL BUILDING SAFETY BOARD

APPENDIX A DESIGNATED POSITIONS

| <u>Designated Positions</u> | <u>Disclosure Category</u> |
|-----------------------------|----------------------------|
| Board Chair | 1 |
| Board Members | 1 |
| Executive Director | 1 |
| Consultants/New Positions | * |

*Consultants/New Positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in this conflict-of-interest code subject to the following limitation:

The Executive Director may determine in writing that a particular consultant/new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code (Gov. Code Sec. 81008).

STATE HISTORICAL BUILDING SAFETY BOARD

APPENDIX B DISCLOSURE CATEGORIES

DISCLOSURE CATEGORY 1

Individuals holding positions assigned to Disclosure Category 1 must report all investments and business positions in business entities, sources of income (including receipt of gifts, loans and travel payments) and real property located in the state of California.

This is the last page of the conflict of interest code for the



CERTIFICATION OF FPPC APPROVAL

Pursuant to Government Code Section 87303, the conflict of interest code for the
was approved on

Sukhi K. Brar

Assistant Chief Counsel

Fair Political Practices Commission

Pursuant to Government Code Section 11346.2:

Secretary of State Filing Date:

Effective: