



STATE HISTORICAL BUILDING SAFETY BOARD

Minutes

SHBSB Standing Committees

December 6, 2001

Exec Comm Mtg

1) Status – Executive Director

a) SHBSB/SHBC Workload and meetings – staff workload “slow” during this Fall Quarter period.

Phone calls – 8 to 10 per week and falling.

Appeals – zero in 2001

OHP IRS Tax info sheet – hand out. This report from the Preservation office indicates that Calif. is up near top of list for the amount of (construction \$) money going into preservation tax projects, NJ and MD way down on the list of \$ spent.

One possible explanation might be that the SHBC makes IRS Rehabs possible, where the NJ and Maryland rehab codes target non-historic rehabs.

b) DGS/DSA Funding – existing and near future – Teresa Rocha Deputy to the State Architect presents the current DSA thinking and implementation of these ideas. Most of this work is in progress.

1. School program – described by TW and Teresa Rocha.

Policy Committee meetings for developing a plan review policy for historic schools under the SHBC and the Field Act are being established. A hand out briefly describes the committee structure.

2. Historic Preservation Program in DSA – Affects 1994 MOA with State Architect (now RESD). Because of this restructuring, the SHBC/SHBSB program falls under this new Unit of DSA.

3. State Building Access Program and SHBC – staff described the Access Task Force and the Best Practices and Use Guidelines being developed into an Access Checklist Workbook. This work will augment the SHBC when completed. The Checklist Workbook is to be fleshed out by a consultant contract through the Access Program.

4. DSA Advisory Board (to the State Architect) will create a “seat” for a member of the SHBSB. Staff advises requesting a member from the “preservation” organizations, represented on the board. Approved to seek a candidate.

Projects

1. May CPF meeting workshop – DGS assigned staff attorney to the Board, Barbara Bell is revisiting the legal and statutory basis of the board and code. Staff requested approval to work with CPF on a workshop at the May 2002 Conference meeting of the SHBSB. Discussed the possibility of holding such a workshop. OK to proceed and see what CPF can accommodate. Preferred not to have such a meeting on a Saturday.

2. LA City Attorneys Office – Clear up any remaining issues. Discussed the possible issues and outcome.

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3. Request to approach the Association of Preservation Technology International for a 2002 Conference topic – Authorized to investigate and move ahead. Topics could include “Affect of code”, “Issues with ‘alternative’ code”, “Experiences”, “Case studies – from different perspectives.”

Ex. Comm. Request

Staff to research for non revised and adopted board mtg. Minutes and bring them forward for approval.

Strategic Plan Comm Mtg

1. Meeting with DGS on Dec. 10th. This Item was also discussed as a part of the Exec Comm meeting. DSA has requested help from DGS for the Strategic Planning process. DSA is committed to moving the Plan forward. December 13, 2001: DGS has agreed to help with research for the Strategic Planning process for the SHBSB/SHBC program.
2. Discussed competing codes and implications – one of the Strategic plan issues.
3. Project \$\$ effect on economy? NPS info on Tax Program presented (per above item in Ex. Comm. Meeting). The tax program has been about \$100 million over the last few years. OHP agrees that SHBC is used on every project.
4. Appeals process takes too long – disincentive, discussed briefly as a part of the “use of code/workload” issues.
5. Things that a Strategic Plan could address:
 - a) Stable Funding: Partially addressed by moving into public schools. Remaining issues could be addressed by Plan.
Being able to meet on a regular basis. Rapport and discussions to keep board active and cohesive. Agenda: Case Studies, training, reports, new committees, define workload and needs.
 - b) Code Promotion: Outreach, Training, Tools: Broad category that addresses understanding what we do, have done, and developing a program for telling the rest of the world.
Workshops, Website, Phones, Audience:
Stakeholder Associations: Annual meetings (League of Cities, Supervisors Assoc., Code Officials, etc.)
Economic Redevelopment
Insurance Companies, Banks – Liability an issue and problem
 - c) Code oversight: Updates, challenges, market
 - d) Board Functions: Mediation and Appeals; State Project Oversight.

Code Update Comm Mtg

- 1) 2001 CHBC update from BSC Copies handed out of a draft of the latest CHBC printing. Printing schedule early 2002. CHBC will be available on the DSA/SHBC Website (schedule unknown due to BSC schedule), downloadable early in 2002.
- 2) Guidelines for consultation or appeal – discussed making guidelines or regulations for intake for SHBC appeals. Guidelines for submittal to building

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- depts., and a mandatory minimum documentation of working with bldg. official before consultation or appeal takes place. Suggestion includes establishing a “code matrix” format w/ example project application. Could use a past project, or devise new. Committee agreed that staff should work on this proposal.
- 3) Chapter 8-4 and 8-5 - FLS “engineering” technology – a take off from the above discussion, staff suggested that new technologies are being developed that would add better information on issues of exiting and fire. Alan suggested that the cost of these new services is prohibitive for all but very large \$ projects. Suggestion tabled.
 - 4) Chapter 8-6 - Access Guidelines/Checklist Workbook – DSA Universal Design program has been working on a checklist for access design. This dovetails with the DSA goal to bring access design into the earliest and broadest stages of project design. The checklist applies to design of rehabilitation of historic properties. SHBC and Access staff have proposed an outline for a “historical” chapter in the checklist. This is being applied to state projects, but can apply to all SHBC projects. It is suggested by staff that this checklist will be a good design guideline for all jurisdictions, and will provide the jurisdiction project submittal documentation. This project is being funded by the Access Compliance Program of DSA with SHBC staff input and review.
 - 5) Chapter 8-7, 8-706 - 1994 UCBC is currently not in print. – GSREB is the latest update of that code material. All agreed that we need to research the content of new codes for archaic materials and reference the latest information. Staff to develop a work plan.
 - 6) Chapter 10 of the CHBC – This section will be analyzed and brought up to date with NPS and Cal Register definitions for sites and landscapes. Code regulations will be considered where appropriate and guidelines developed to help users in an area where SHBC may have more applicability than what is found in “regular” code. Staff and board members to research the most current site, district, landscape and cultural landscape information and develop issues for committee discussion.
 - 7) Chapter 8-6 – Staff asked about board members thoughts about appeal on access issues that have passed through 8-604, Item 3 or 8-605, Item 4 “process”. Committee members indicated they were comfortable with potential issues as appeals.
 - 8) Chapter 8-6 – Alan noted that the Federal Guidelines (1998 rev.) one alternative (4.17 historic properties, (3) Exception) was slightly different from 8-603.5, 2. Staff to research and bring back to committee.
 - 9) Code update issues for consideration. A list developed by staff of small corrections, including definitions and descriptions was presented. Alan suggested that this list should be reviewed and added to and or deleted from and the committee should make the appropriate suggestions for changes to the board for action, rulemaking and adoption. Staff will develop the list with analysis or requests for help for committee to work on. Committee will send “issues” to staff for inclusion on the list. This will become a “regular” standing process for this committee and the board. Initial list attached.