

To: DSA Stakeholders
From: The Division of the State Architect
Date: October 16, 2018
Subject: Document Updates and Announcements for the Third Quarter of 2018

To keep stakeholders abreast of new and revised forms and publications available online, as well as recent announcements, the Division of the State Architect (DSA) posts this list to the "News & Events" section of the DSA website each quarter. If you have questions regarding any of the forms, publications, or announcements in this summary, please email DSACommunication@dgs.ca.gov.

New and Revised Forms and Publications:

JULY

- [DSA 5-AI: Assistant Inspector Qualification and Approval](#) The revised form includes a column added for inspectors to include average hours for other work and updated project inspector and design professional affidavit sections. (7/18/18)
- [DSA 5-IPI: In-Plant Project Inspector Qualification and Approval](#) The revised form includes a column added for inspectors to include average hours for other work and updated project inspector and design professional affidavit sections. (7/18/18)
- [DSA 5-PI: Project Inspector Qualification and Approval](#) The revised form includes a column added for inspectors to include average hours for other work and updated project inspector and design professional affidavit sections. (7/18/18)
- [IR A-7: Inspector Certification and Approval: 2016, 2013, 2010 and 2007 CAC](#) The revised Interpretation of Regulations (IR) updates continuing education credit information, requests for project inspector schedule, and clarifies communication between school district and DSA regarding project inspector termination. (7/18/18)
- [IR A-9: Site Improvements for School Building Projects](#) The revised IR includes a section added for Fire and Life Safety items requiring submittal. (7/5/18)
- [IR A-12: Assistant Inspector Approval: 2016, 2013, 2010 and 2007 CAC](#) The revised IR adds that a Class 2 PI may use an assistant PI and the PI has to identify the assistant PI on the semi-monthly report (DSA 155). (7/18/18)
- [IR M-1: Lab Fume Hood Duct Manifolding Requirements](#) The revised IR includes various minor edits and updated Code references. (7/8/18)

AUGUST

- [DSA 1-REG: Registration for Project Submittal](#) The form was updated to include updates to email and phone fields to conform with personally identifiable information (PII) guidelines. (8/8/18)
- [DSA 403-PC: 2016 CALGreen and Energy Code-Compliance Checklist for Pre-Checked \(PC\) Permanent and Modular Relocatable Building Designs](#) The revised form incorporates specific requirements related to outdoor air ventilation of mechanical systems for classrooms. (8/6/18)
- [GL-2: Project Submittal Guideline: Fire Alarm and Detection Systems](#) The revised guideline includes additions to Visible Notification Appliances and Voltage Drop Calculations sections as well as various other minor edits. (8/10/18)
- [IR 16-1.13: Design and Construction Requirements for Relocatable Buildings](#) The revised IR includes updated structural design parameters and CALGreen and Energy Code sections. (8/2/18)
- [IR E-3: Reliable Power Supply for Electric Fire Pumps](#) The revised IR includes updated Code references, (08/8/18)
- [PR 18-02: Pre-Check \(PC\) Permanent Modular or Relocatable Building Designs CALGreen/Energy Code Compliance Review](#) The revised procedure supersedes the deleted IR N-1, addresses the procedural requirements of the deleted IR and, more specifically, addresses requirements related to outdoor air ventilation of mechanical systems for classrooms. (8/6/18)

SEPTEMBER

- BU 08-06: Ramps at Relocatable Buildings **DELETED** 9/27/18
- [DSA 108: Change in Delegation of Responsibility After DSA Construction Document Approval](#) The form was updated to clarify when the form is required, to include provisions for identifying a geotechnical engineer and to update the personally identifiable information fields. (9/11/18)
- [DSA 108: Instructions](#) The updated instructions include reference to geotechnical engineer addition and minor personally identifiable information updates. (9/04/18)
- IR 11B-2: Beveled Lip at Curb Ramps **DELETED** 9/27/18
- IR 11B-3: Detectable Warnings at Curb Ramps **DELETED** 9/27/18
- IR 11B-4: Detectable Warnings **DELETED** 9/27/18

- [IR 30-1: Elevators: Building Materials and Systems](#) The revised IR includes updated language about penetration protection and elevator hoistway side-wall sprinkler installation. (9/6/18)
- [PL 10-01: Plan Submittal Requirements: Automatic Fire Sprinkler Systems \(AFSS\)](#) The revised policy incorporates deletion of direction pertaining to deferred submittals for AFSS and the inference that the use of GL-1 would expedite plan review. Wording added stressing the need for current water supply information and a soils report. (9/6/18)
- [PR 09-01: Code Appeal](#) The revised procedure includes Alternate Means and Methods updates with reference to form DSA 1-AMM. (9/19/18)
- PR 13-03: 2013 California Building Code Accessibility Provisions as Alternate Means and Methods **DELETED** 9/27/18
- [PR 18-09.BB17: Procedure: Electronic Plan Review for Over-the-Counter \(OTC\) Projects Using Bluebeam 2017](#) The new procedure facilitates the change from the paper design review process to a digital design process, outlines new back check and post approval document review steps and applies to Bluebeam 2017 and earlier versions. (9/17/18)
- [PR 18-09.BB18: Procedure: Electronic Plan Review for Over-the-Counter \(OTC\) Projects Using Bluebeam 2018](#) The new procedure facilitates the change from the paper design review process to a digital design process, outlines new back check and post approval document review steps and applies to Bluebeam 2018. (9/17/18)

OCTOBER

- [PR 18-04.BB17: Procedure: Electronic Plan Review for Design Professional of Record Using Bluebeam 2017](#) The new procedure facilitates the change from the paper design review process and introduces the steps required to view and incorporate DSA's design review comments in Bluebeam Studio using Bluebeam version 2017. (10/03/18)
- [PR 18-04.BB18: Procedure: Electronic Plan Review for Design Professional of Record Using Bluebeam 2018](#) The new procedure facilitates the change from the paper design review process and introduces the steps required to view and incorporate DSA's design review comments in Bluebeam Studio using Bluebeam version 2018. (10/03/18)
- [PR 18-05: Procedure: Electronic Plan Review for Consultant Plan Reviewer](#) The new procedure facilitates the change from the paper design review process to a digital design review process using DSAbox, Bluebeam Studio Projects and Sessions. (10/03/18)

Announcements

Los Angeles Regional Office has Moved to its New Location

We are pleased to inform you that on October 16, the DSA Los Angeles regional office opened at its new location within the Wells Fargo Center-South Tower in downtown Los Angeles!

Our new office has additional back check stations allowing us to increase the number of back checks per day, along with two larger, state-of-the-art monitors at each station to improve the process. And with the November 1 launch of Electronic Plan Review for the LA Office (October 1 for all other DSA offices), the plan review process will no longer require hauling large sets of paper plans to the office - cutting down on plan submission related travel, paper manufacturing and reproduction expense. This change aligns with DSA's sustainability goals by easing the design review process's impact on the natural environment.

We look forward to welcoming you at our state-of-the-art office. The new location is:
355 South Grand Avenue, Suite 2100
Los Angeles, CA 90071

Before you visit the new Los Angeles regional office inside the Wells Fargo Center-South Tower, please take a few minutes to read our [Wells Fargo Center Visitor Guide](#). Inside, you will find details on parking lot locations and rates, public transit, and building access requirements.

Remember - due to the move, the Los Angeles regional office will not require electronic submittal of project plans until November 1, 2018, one month later than DSA's other regional offices.