

Access Code Collaborative (ACC) Application for Membership Instructions

OVERVIEW

The Division of the State Architect (DSA) has statutory authority to propose to the California Building Standards Commission (BSC) amendments to Chapter 11B of the California Building Code (Code) addressing accessibility of the physical, built environment. DSA created the ACC, a standing body comprised of representative stakeholders, to assist in this task. DSA is seeking individuals to participate as members of the ACC and is accepting applications on an ongoing basis.

ACC ROLE

The ACC has been established to work cooperatively with DSA to support DSA's rulemaking processes. All approved ACC members have agreed to work collaboratively with DSA and other ACC members to meet the goals of the ACC, whose purpose is to:

- 1) Offer input and feedback regarding proposed amendments to the CBC.
- 2) Help create transparency related to the discussion of proposed amendments and recommendations made by the ACC for the rulemaking record.
- 3) Offer code change proposals for consideration by DSA that address the diverse needs of code beneficiaries (people who need an accessible environment) and the clarity sought by code users (people who design, build, own, operate or regulate the built environments).
- 4) Identify opportunities to strengthen public awareness, engagement and training to support regulatory development and CBC compliance.

STAKEHOLDER REPRESENTATION

The ACC is made up of 13 individuals:

- Four Individuals with Disabilities
- Two Disability Advocates
- One Design Professional
- One Building/Construction Industry Representative
- Two Jurisdictional Enforcement Representatives
- Two Building Owner/Facility Management Representatives
- One Certified Access Specialist

and two ex-officio members:

- One DSA representative
- One HCD representative

MEMBERSHIP EXPECTATION

The ACC is a consultative or advisory body, without formal decision-making authority. The ACC will offer both input and feedback on DSA's proposed amendments to the accessibility regulations, and offer suggestions for amendments to the accessibility regulations of the CBC for DSA's consideration.

The ACC is facilitated by an independent facilitator to keep meetings productive and collaborative. The ACC operates using a collaborative approach to decision making and strives first for unanimity but will use a consensus of the majority when necessary. Minority opinions are welcome and will be included in the record of the meetings.

ACC members may identify with one or more constituency group, and members are encouraged to take a wide view of issues discussed, considering the needs of all stakeholders. However, each individual selected will be chosen to "represent" one of the stakeholder groups identified for inclusion on the ACC, ensuring that as a group, many points of view are considered. Single-interest advocacy is not the role of ACC members, however, thoughtful representation of the group they are chosen to represent is a member's responsibility. Finding ways to engage and conduct meaningful outreach to their constituency is expected of members.

More information on meeting frequency and member responsibility is addressed in the [Access Code Collaborative Charter](#).

HOW TO APPLY

Each individual must submit a complete ACC Application. Incomplete applications will disqualify the individual being considered for service. Applicants must:

1. Complete all questions on the following page.
2. Submit the completed nomination form by email to Jessica Axtman at Jessica.Axtman@dgs.ca.gov. Applicants have the option to submit a resume in addition to the application, but it is not required.