

STAFFING PLAN REPORT OFFICE OF STATE PUBLISHING

BACKGROUND

On July 1, 2008, the Office of State Publishing (OSP) entered into a contract with California Department of Public Health (CDPH) Women, Infant and Children (WIC) Program to provide design, print, video, and fulfillment services. The contract will expire on June 30, 2012. In order to meet the requirements and new workload of the contract, OSP submitted a budget change proposal on March 17, 2008 requesting to add two Graphic Designer II positions to the OSP Design Department. Staffing was already in place for the balance of the contract's workload including video personnel. Funds in the contract budgeted for video services were a revenue projection above and beyond the current video workload. This report is the result of the 2008 Budget Act, Item 1760-001-0666.

STAFFING PLAN

WIC has submitted an amendment to extend the contract until June 30, 2013. It is the intention of WIC and OSP to execute the amendment before June 30, 2012. It is OSP's intent to continue to partner with WIC to provide program products and services well into the future through contract renewals.

Should the execution of the amendment or contract renewal not take place, OSP will redirect the Graphic Designer II's into available OSP vacancies and the remaining option is a budget change proposal requesting a reduction in staff.