



[Insert statutes/laws/regulations and disclaimers pertaining to the reporting of this data here]

Check or circle that which applies and supply corresponding information where appropriate.

- 1. Is this alleged Construction-Related violation (circle one):** **Title II Only** **Title III Only** **Both**
- 2. The source of this information is (check one and supply corresponding date):**
 Complaint Amended Complaint Per-Litigation Letter
 Filing Date _____ Filing Date _____ Mailed Date _____
 * If a Complaint, is this a follow-up to a Pre-Litigation Letter? **YES** **NO**
 * If a Demand Letter, attach a copy of the Pre-Litigation Letter to this form.

3. Date(s) of alleged violation(s):

- 4. Complaint Filed in:**
 Federal Court Name of Court: _____
 State Court Name of Court: _____
 Case Number: _____

- 5. Complaint Filed as (check all that apply):**
 DPA Violation
 ADA Violation
 Unruh Violation
 Other (specify) _____
 Plaintiff Seeks: Injunctive Relief
 Damages

- 6. Is the Defendant(s) the (circle all that apply):** Building Owner Building Operator Not Sure

7. Name of Plaintiff's attorney and law firm, contact information, and State Bar number (or provide contact information of Plaintiff if not represented by counsel):

8. Zip Code of the Plaintiff's residence address at the time of the Pre-Litigation Letter or Complaint:

9. Name of Defendant, name and address of business (including zip code) where alleged violation(s) were encountered by Plaintiff, and contact information of Defendant if available:

10. Describe in detail the alleged violation(s) encountered by Plaintiff (may copy from complaint and include additional pages if necessary):

11. Please select from the following list which type of location describes the property at which the alleged violation occurred (please circle only one *unless* there are multiple property types included in the complaint; note that examples given are for illustrative purposes only and are not an exhaustive list for each category):

*** If there are multiple property types within this complaint, please check this box:**

- 1 Places of Lodging: an inn, hotel, motel, or other place of lodging, except for an establishment located within a building that contains not more than five rooms for rent or hire and that is actually occupied by the proprietor of such establishment as the residence of such proprietor;
- 2 Establishments Serving Food or Drink: a restaurant, bar, or other establishment serving food or drink;
- 3 Places of Exhibition or Entertainment: motion picture houses, theaters, concert halls, stadiums;
- 4 Places of Public Gathering: auditoriums, convention centers, lecture halls;
- 5 Sales or Rental Establishments: bakery, grocery store, clothing store, hardware store, shopping center, apartment leasing office, or other sales or rental establishment;
- 6 Service Establishments: a laundromat, dry-cleaner, bank, barber shop, beauty shop, travel service, shoe repair service, funeral parlor, gas station, office of an accountant or lawyer, pharmacy, insurance office, professional office of a health care provider, hospital, or other service establishment;
- 7 Public Transportation Terminals, depots, stations, parking lots (not including facilities related to air transportation);
- 8 Places of Public Display or Collection: museums, libraries, galleries;
- 9 Places of Recreation: parks, zoos, amusement parks;
- 10 Places of Education: nursery schools, elementary, secondary, undergraduate, post-graduate, or other places of education;
- 11 Social Service Center Establishments: day care centers, senior citizen centers, homeless shelters, food banks, adoption agencies;
- 12 Places of Exercise or Recreation: gymnasiums, health spas, bowling alleys, golf courses;
- 13 Other (please specify):

12. Please choose from the following list which best describe the alleged violations within the complaint (select *only* those violations personally encountered by Plaintiff):

Toilet, Lavatory, and Bathing Facilities

- 1 Maintain entry doors are not accessible or not on accessible route, i.e., thresholds, handles, pulls, latches, locks, clearances, or other devices are non-compliant.
- 2 Clear floor space and turning radius are insufficient.
- 3 Door to toilet stall is not accessible.
- 4 Space required to operate door is non-compliant.
- 5 Lavatory and mirrors are non-compliant or not accessible.
- 6 Toilet/urinals (including portable toilets), flush controls, and toilet paper dispenser are non-compliant.
- 7 Grab Bars are non-existent or non-compliant.
- 8 Access height/clearance of counters is non-compliant, plumbing not sufficiently covered or not located properly, coat racks, or light switches are non-compliant.
- 9 Lavatory water controls are non-compliant.
- 10 Bathing facilities are non-existent or non-compliant, i.e., no roll-in-shower or roll-in shower non-compliant, no grab bars, shower bench and water controls are non-compliant, etc.
- 39 Toilet sanitary seat cover not accessible.
- 40 Hand sanitizer, liquid soap or paper towel dispenser not accessible.
- 46 Lack of unisex ADA accessible bathroom, including unisex bathroom.

Parking

- 11 Insufficient number of designated accessible spaces.
- 12 Existing spaces are non-compliant, i.e., inaccessible configuration, excessive slopes/cross-slopes, improper dimensions, etc.
- 13 Designated accessible directional and/or parking signage/markings are missing or non-compliant.
- 14 Van-accessible and/or loading zones are non-compliant or non-existent.

Path of Travel - Exterior

- 15 Routes to and from parking lot or public right of way are not accessible, i.e., non-compliant surfaces, excessive slope/cross-slope, lack of slip-resistant or other detectable warnings, etc.
- 16 Vertical transitions (ramps, stairs) are not compliant, i.e., excessive slope/cross-slope; landings are non-compliant, lack of guardrails and/or wheel guard, etc.
- 17 Way-finding signs/symbols (or other directional signage) are missing or not visible, no access possible.
- 18 Doors are not accessible, i.e., thresholds, handles, pulls, latches, locks, clearances, or other devices are non-compliant.
- 45 Accessible path of travel is too far away or an obstacle in the accessible path of travel created an access barrier.

Path of Travel - Interior

- 19 Objects projecting into accessible path of travel, i.e., a rack, display, or boxes placed in the aisle.
- 20 Path of travel exists but is unreachable, not designated, or not accessible, i.e. non-compliant surfaces, excessive slope/cross-slope, lack of slip-resistant or other detectable warnings, etc.
- 21 Maneuvering clearances at doors; required clearances are not compliant
- 22 Vertical transitions (ramps, stairs) are non-compliant, i.e., excessive slope/cross-slope; landings are non-compliant, lack of guardrails and/or wheel guard, etc.
- 23 Handrails non-existent or not accessible.
- 24 Elevators/ lift non-compliant or non-existent, i.e., locked, out-of-order, size/configuration non-compliant, not independently operable, etc.

- 25 Wheelchair spaces in assembly areas are non-existent or non-compliant, i.e., companion seating not provided/non-compliant, wheelchair seating not offered at varying lines of sight or at varying price points, clearances not sufficient, etc..
- 26 Access heights of surfaces such as counters, tables, bars, or seating are not compliant.

Access to Goods, Support, Services, and Equipment

- 27 Signage is not compliant with tactile requirements, sight-impaired requirements, or hearing-impaired requirements.
- 28 Public telephones are not wheelchair accessible.
- 29 Public telephones do not have accessible volume control.
- 30 Payment machines are non-compliant, i.e., gas pumps, ATM machines, cashier machine, or other fare mechanism.
- 31 Dressing, fitting, or locker rooms are non-compliant.
- 32 Accessible sleeping rooms, units, spaces, or suites are non-existent or of insufficient quantity, and/or lack accessible features.
- 33 Patient bedrooms or baths are non-accessible.
- 34 Audible and visual alarms/notification mechanisms are non-compliant.
- 35 Amusement rides are non-accessible.
- 36 Bus stop, bus stop pads, bus station/terminal/building or other transportation facility is not accessible.
- 37 Pool lift or other accessible pool entry non-existent or non-compliant, transfer systems and transfer walls non-compliant, sauna/hot tub non-compliant.
- 38 Drinking Fountains and water coolers are non-compliant.
- 41 Service dog denied access to building.
- 42 Lamp non-accessible.
- 43 Shuttle van/bus non-accessible.
- 44 Accessible features not maintained.
- 47 Website does not offer ADA options or is not accessible.
- 48 Lack of separate call button.
- 49 Insufficient documentation to determine alleged violation.
- 50 Lacks of temporary hand controls in test-drive vehicle.
- 51 Staff or policy provided barrier to access.
- 52 Assistive Listening Systems not provided or non-compliant (receiver jacks, receiver hearing-aid compatibility, sound pressure level, signal-to-noise ratio, peak clipping level).