



CCDA

California Commission
on Disability Access

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Angela Jemmott – Executive Director

MEETING NOTICE AND AGENDA

Checklist Committee

September 26, 2018
1:30 P.M. – 3:30 P.M.

(The end time is an estimate, the meeting may conclude earlier)

TELECONFERENCE #1-866-770-5886
PARTICIPANT PASSCODE 19311577

CCDA wants to provide the highest level of accessibility for all meetings.
We encourage you to look at the detailed information starting on page 3.

[Live Captioning](#)

<https://global.gotomeeting.com/join/244842589>

Meeting Site Location(s)

**CCDA HEARING ROOM
400 R STREET
ROOM 300, THIRD FLOOR
SACRAMENTO, CA 95811**

Notice is hereby given that the California Commission on Disability Access (CCDA) Committee will hear, discuss, deliberate and/or take an action upon the following items listed in this notice. The public is invited to attend and provide their input or comments.

ITEMS:

- 1) **Call to Order/ Roll Call**
- 2) **Approval of Meeting Minutes (June 27, 2018) – Action**
- 3) **Comments from the Public on Issues not on this Agenda –** The Committee will receive comments from the public at this time on matters not on the agenda. Matters raised at this time may be briefly discussed by the Committee and/or placed on a subsequent agenda.
- 4) **Consumer Toolkit for the Restaurant Industry – Update and Discussion**
 - a) Overview of subcommittee assignments and content development
 - b) Review of Toolkit by Section
 - i. Overview/Definition of the Challenges
 - ii. Solutions for Your Business
 - iii. Voice of the Customer
 - iv. References and Resources
 - c) Presentation Format of Toolkit during Outreach Events
- 5) **Future Agenda Items –** The Committee may discuss and set for action on future agendas, procedural and substantive items relating to state buildings regulatory programs, Commission policy and administrative matters.
- 6) **Adjourn**

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- ❖ The **CCDA** meeting is operating under the requirements of the Bagley-Keene Open Meeting Act set forth in Government Code Section §11120-11132. The Act generally requires the **CCDA** to publicly notice their meetings, prepare agendas, accept public testimony, and conduct their meeting in public unless specifically authorized by the Act to meet in closed session.
 - ❖ Meetings are subject to cancellation; agenda items are subject to removal or items may be taken out of order.
 - ❖ The Commission meets under the authority of Government Code §14985.
 - ❖ The Commission may hold a closed session on pending or proposed litigation involving the Commission [Govt. Code §11126(e)] and personnel matters and performance review relating to the Commission [Govt. Code §11126(a)].
 - ❖ The meeting facilities and restrooms are accessible to individuals with disabilities.
 - ❖ Each Commission meeting will provide a teleconference line, large print agendas, and captioning.
 - ❖ Requests for accommodations for individuals with disabilities (sign-language interpreter, assistive listening device, Braille, or any other accommodation needed by an individual) should be made to the Commission no later than five (5) working days prior to the day of the meeting.
 - ❖ Technical difficulties with equipment experienced prior to or during the meeting preventing or inhibiting accessibility accommodation is not cause for not holding or for terminating the scheduled meeting.
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 - ❖ Questions regarding this notice and agenda may be directed to CCDA at cdda@cdda.ca.gov or (916) 319-9974 or mail to: 400 R Street, Suite 310, Sacramento, CA 95811.