

CALIFORNIA COMMISSION ON DISABILITY ACCESS EDUCATION AND OUTREACH COMMITTEE

Meeting Minutes
April 8, 2026

1. Call to Order

Chair Dr. Luciana Profaca welcomed everyone and called the meeting of the Education and Outreach (E&O) Committee of the California Commission on Disability Access (CCDA) to order at approximately 1:30 p.m. The meeting was on Zoom, via teleconference, and held at the CCDA Headquarters, 400 R Street, Suite 312, Sacramento, California 95811.

Staff Member Bradley reviewed the meeting protocols.

Roll Call

Staff Member Bradley called the roll and confirmed the presence of a quorum.

Committee Members Present:

Dr. Luciana Profaca, Committee Chair

Olivia Asuncion*

Rob Bonta, Attorney General, by Deputy Attorney General Ben Conway*

Hector Ramirez

Arnie Lerner*

Kendra Muller*

Stephen Simon*

*Participated remotely

Committee Member(s) Absent:

Ashley Leon-Vazquez

Michelle Davis

Staff Present:

April Dawson Rawlings, Executive Director

Russell Bradley, Education and Outreach Analyst

Brandon Dam, Data and Research Analyst

Maeve Mahoney, Administrative Analyst

Abigail Ridge, Operations Manager

Roy Rodriguez, Marketing and Outreach Analyst

Elias Williams, Disability Access Technician

Also Present:

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Bill Zellmer, Sutter Health.

2. Approval of Meeting Minutes (July 23, 2025) – Action

Motion: Committee Member Conway moved to approve the July 23, 2025, California Commission on Disability Access Education and Outreach Committee Meeting Minutes. Committee Member Simon seconded. There was no public comment on the motion. Motion carried 4 yes, 0 no, and 3 abstain, per roll call vote as follows:

The following Committee Members voted “Yes”: Committee Members Conway, Ramirez, and Simon, and Chair Dr. Profaca.

The following Committee Members abstained: Committee Members Asuncion, Lerner, and Muller.

3. Comments from the Public on Issues Not on this Agenda – Discussion

No members of the public addressed the Committee.

4. CCDA’s New Education and Outreach Committee Members – Update and Discussion

a. New Commissioners and Committee Member

Executive Director Dawson Rawlings introduced Commissioner Olivia Asuncion and Committee Member Kendra Muller and stated they were appointed to the Committee since the last Committee meeting.

Chair Dr. Profaca and Committee Members welcomed Commissioner Asuncion and Committee Member Muller to the E&O Committee.

5. 2026 Education and Outreach Action Plan – Update and Discussion

a. Project Docket

Executive Director Dawson Rawlings reviewed ongoing projects:

- The next Lunch and Learn Webinar Series events, hosted by the Pacific ADA Center and the CCDA, will be held in the Los Angeles area on April 14, 2026, on

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observed accessibility trends in Los Angeles County from 2019 to 2025. The next two Lunch and Learn Webinars will be held on July 15, 2026, and October 7, 2026, in different geographic locations and with difference violation focuses.

- The legal review of the CCDA Web Accessibility Toolkit has been completed. Those edits are currently being incorporated.
- The winter newsletter has been out for several weeks and is posted on the website. Staff is currently working on the spring newsletter.
- The CCDA is partnering with the Division of the State Architect (DSA) to print toolkits, flyers, and other materials related to Certified Access Specialists (CASps), parking, and other topics. These materials are currently being translated into threshold languages.
- The CCDA hosted a Commission to Community event in Bakersfield two weeks ago. She thanked Jimmie Soto, Executive Director, Kern County Center for Independent Living, for giving a presentation on what a Center for Independent Living is, their mission, and core services.
- Another Commission to Community event was held the next day highlighting customer voices. She thanked Commissioner Clair, State Architect, DSA, for giving a presentation on the work of the DSA.
- The next Commission to Community event will be held in San Francisco at the end of June 2026. Staff is also in conversation with the County of Monterey to schedule for future Commission to Community events.

Discussion

Committee Member Simon asked about a deadline to RSVP for the April 14th Lunch and Learn Webinar and if there are digital versions of the flyers on social media that Committee Members can forward to help get the word out about the event.

Executive Director Dawson Rawlings stated there is no deadline. She noted that the flyers are available on social media and are included in the meeting materials.

Commissioner Ramirez asked if there are similar types of expectations of accessibility when agencies provide services through remote meeting platforms.

Public Comment

Bill Zellmer, Sutter Health, stated appreciation for the DSA's work on the Dispelling the Myths document, which was included in the meeting materials. He stated he worked on an earlier version of those documents and the team struggled with making the

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documents concise. He stated the DSA did an outstanding job of making Dispelling the Myths concise, visually simple, and easy to read.

6. CCDA Strategic Goal Development – Discussion

a. CCDA 2025-2030 Strategic Goal Development

Executive Director Dawson Rawlings introduced the speakers and asked them to give their presentation.

Sara Randazzo, Organizational Strategy Unit Manager, CPS HR Consulting, and Christy Clay, Senior Project Consultant, CPS HR Consulting, provided an overview, with slide presentation, of the updates made to the draft strategic plan mission, vision, and core values since the last Committee meeting. They asked for feedback on the updated draft strategic plan.

Discussion

Commissioner Conway referred to the 2030 Target and suggested putting “promote inclusion” before “navigate accessibility laws” so it would read, “CCDA is the bridge that connects businesses to high quality tools and the guidance needed to promote inclusion, navigate accessibility laws, and prevent violations.”

Executive Director Dawson Rawlings suggested including success metrics related to diversity, equity, inclusion, and access. She asked if there are items she listed in the previous agenda item that should be included in the strategic plan.

Ms. Randazzo agreed and continued the slide presentation and discussed the four Strategic Pillars: outreach, education, and public awareness; compliance resource innovation; partnerships, ambassadors, and community engagement; and operational excellence and data, and the goals under each of them.

Commissioner Ramirez asked if the goal is for the CCDA to be a clearinghouse of information or a connector to information.

Ms. Randazzo stated the idea is, given the role of the CCDA, legislation, political dynamics, and individual perceptions, that the CCDA is positioned as the bridge that connects businesses to high quality tools, not necessarily leading or driving but as a partner. This sends a positive, collaborative message to those who want to engage in this work.

Commissioner Ramirez suggested the metric of the number of people or contacts who are seeking information and the referrals being distributed to facilitate that connection

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by location, need, and resource. This will demonstrate how helpful the CCDA is to communities.

Committee Member Muller stated the encouraging language balances business and community needs. She suggested reaching out to and strengthening relationships with communities with unique perspectives that were not included in last year's goals.

Ms. Randazzo asked about specific communities to target.

Committee Member Muller suggested reaching out to the disabled LGBTQ and disabled unhoused communities.

Commissioner Asuncion suggested reaching out to the architecture and construction industry.

Commissioner Ramirez suggested reaching out to all counties in the state and utilizing a regional approach by size, location, and needs.

Commissioner Ramirez suggested reaching out to individuals who will be welcoming the 2028 Olympic and Paralympic participants and attendees on available services and supports.

Committee Member Muller stated California has pioneered civil rights disability laws, such as under Government Code Section 111.35 and the regulations that came out in 2024. This defines full and equal access. Because that is the law that is often used, she suggested that "full and equal access" be included either in the mission or the vision.

Chair Dr. Profaca referred to the 2030 Target Success Metrics and asked if the 2026 baseline data has been identified for the number of stakeholders, active cross sector partnerships, and CCDA accessibility initiatives. She suggested including the baseline for the number of high-frequency litigants.

Chair Dr. Profaca stated the CCDA has a one-pager that is distributed with new business licenses and license renewals. She suggested reaching out to those groups in each of the counties to ensure that all municipalities are including the one-pager with business licenses. This is another measurable metric.

Ms. Randazzo asked what would be seen in one to three years that would suggest that the Commission was successful in education and outreach efforts.

Commissioner Ramirez stated businesses in Los Angeles that have an accessibility certification notification on their doors are examples of success.

Chair Dr. Profaca suggested tracking the number of CASp reviews that are completed. She suggested including CASp reviews as a metric.

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Public Comment

There was no public comment.

7. Future Agenda Items – Discussion

Chair Dr. Profaca asked Committee members for suggestions for the next agenda.

Commissioner Ramirez suggested a presentation on the CCDA's oversight and regulatory purview.

Executive Director Dawson Rawlings stated the Legislative Committee will be discussing this at its April 29, 2026, meeting.

8. Adjourn

Chair Dr. Profaca thanked everyone for their participation and asked for a motion to adjourn the meeting.

Motion: Commissioner Conway moved to adjourn the April 8, 2026, California Commission on Disability Access Education and Outreach Committee meeting. Commissioner Ramirez seconded. Motion carried 7 yes, 0 no, and 0 abstain, per roll call vote as follows:

The following Committee Members voted "Yes": Committee Members Asuncion, Conway, Lerner, Muller, Ramirez, and Simon, and Chair Dr. Profaca.

There being no further business, the meeting was adjourned at approximately 3:00 p.m.