

CALIFORNIA COMMISSION ON DISABILITY ACCESS LEGISLATIVE COMMITTEE

Teleconference Meeting Minutes
April 30, 2025

1. Call to Order

Chair Scott Lillibridge welcomed everyone and called the meeting of the Legislative Committee of the California Commission on Disability Access (CCDA) to order at approximately 1:30 p.m. The meeting was on Zoom, via teleconference, and held at the CCDA Headquarters, 400 R Street, Suite 312, Sacramento, California 95811.

Chair Lillibridge reviewed the meeting protocols.

Roll Call

Staff Member Baker-Strother called the roll and confirmed the presence of a quorum.

Committee Members Present:

Scott Lillibridge, Committee Chair

Rob Bonta, Attorney General, by Deputy Attorney General Ben Conway*

Jacqueline Jackson*

Sarahan Shapiro*

Dan Okenfuss*

Other Commissioner Present:

Dr. Catherine Campisi*

*Participated remotely

Staff Present:

April Dawson Rawlings, Executive Director

Abigail Ridge, Operations Manager

Presley Baker-Strother, Marketing and Outreach Analyst

Stephanie Groce, Data and Research Analyst

Sabina Nakarmi, Program Technician

Also Present:

Russell Dawson Rawlings, Communications and Strategic Partnership Manager,
California Foundation for Independent Living Centers

Melerie Michael, Legislative Consultant, Office of Legislative Affairs, California
Department of General Services

Alexander Rossitto, Advocacy Director, California Hotel and Lodging Association

Pete Williams, Independent Living Supervisor, Center for Independent Living, San
Mateo County

Bill Zellmer, Sutter Health, CCDA Checklist Committee

2. Approval of Meeting Minutes (August 14, 2024) – Action

**California Commission on Disability Access
Legislative Committee
April 30, 2025, Teleconference Meeting Minutes**

Motion: Commissioner Shapiro moved to approve the August 14, 2024, California Commission on Disability Access Legislative Committee Meeting Minutes as presented. Commissioner Jackson seconded. There was no public comment on the motion. Motion carried 4 yes, 0 no, and 1 abstain, per roll call vote as follows:

The following Committee Members voted “Yes”: Committee Members Jackson, Okenfuss, and Shapiro, and Chair Lillibridge.

The following Committee Member abstained: Committee Member Conway.

3. Comments from the Public on Issues Not on this Agenda

No members of the public addressed the Committee.

4. CCDA Listening Forums – Update and Discussion

a. Prior Listening Forums

Executive Director Dawson Rawlings stated, after the March full Commission meeting, the Commission held the its first Listening Forum of 2025 in Burlingame. The Commission partnered with the Center for Independence of Individuals with Disabilities in San Mateo County and the San Mateo Area Chamber of Commerce. The theme of the Listening Forum was what is working and what can be improved in access to businesses for customers with disabilities and how the CCDA can play a role in that.

b. Future Plans and Collaboration Ideas

Executive Director Dawson Rawlings stated the next Listening Forum will be regionally focused and held in Sacramento, tentatively on August 1st. Details are forthcoming.

There were no questions from Committee Members and no public comment.

5. CCDA’s Annual Report to State Legislature – Update and Discussion

a. Status of 2024 Annual Report

Executive Director Dawson Rawlings stated the 2024 Annual Report to the Legislature is moving through the approval process. It is currently at the Department of General Services (DGS) Office of Public Affairs (OPA).

Discussion

Chair Lillibridge thanked staff for their work on the report.

Public Comment

Alexander Rossitto, Advocacy Director, California Hotel and Lodging Association, wrote in the Chat Section that he thanked staff for their work on the report and that the Annual Report to the Legislature is a valuable resource for his industry.

6. Legislative Bill Tracking – Update and Discussion

**California Commission on Disability Access
Legislative Committee
April 30, 2025, Teleconference Meeting Minutes**

Melerie Michael, Legislative Consultant, Office of Legislative Affairs (OLA), DGS, summarized the CCDA Legislative Status Report on the bills staff is tracking, which was included in the meeting materials.

a. Senate Bill 84: Disability access: construction-related accessibility claims: notice of violation and opportunity to correct.

This bill is identical to Assembly Bill 780. This bill is scheduled to be heard in the Senate Appropriations on May 5th.

b. Senate Bill 470: Bagley-Keene Open Meeting Act: teleconferencing.

This bill has moved from Senate Appropriations and is now on the floor.

c. Assembly Bill 649: Disability access: construction-related accessibility claim.

This bill is scheduled to be heard in the Assembly Judiciary on May 6th.

d. Assembly Bill 780: Disability access: construction-related accessibility claims: notice of violation and opportunity to correct.

This bill is in the Assembly Judiciary. It has not yet been set for hearing.

Discussion

Committee Member Okenfuss referred to AB 649 and asked if the CCDA was able to provide subject matter expertise in the development of this bill or if staff has had discussions with the author.

Ms. Michael stated the author's office reached out to the DGS OLA early in the session requesting information about the Certified Access Specialist (CASP) Program.

Public Comment

There was no public comment.

7. CCDA Strategic Planning Conversation – Discussion

a. CCDA Strategic Planning Consultant

Executive Director Dawson Rawlings stated the CCDA's current five-year strategic plan expired on December 31, 2024. The bidding process for a new consultant recently closed. She introduced new Strategic Planning Consultant Kevin Christophe, Ph.D., Principle at Progress Consulting, and asked him to say a few words.

Discussion

Chair Lillibridge asked about the length of the strategic planning process.

Dr. Christophe stated the plan is to complete the strategic planning process by October of 2025.

Public Comment

There was no public comment.

**California Commission on Disability Access
Legislative Committee
April 30, 2025, Teleconference Meeting Minutes**

8. Website Accessibility – Discussion

a. CCDA's Toolkit Development

Executive Director Dawson Rawlings stated the draft toolkit is based on the standard and includes resources, tips, and tools to help business owners ensure that their websites are accessible to the disability community. The toolkit content is currently being workshopped with a few state agencies and partners. Staff has received positive feedback to date.

Discussion

There were no questions from Committee Members.

Public Comment

Alexander Rossitto thanked the CCDA for developing these valuable resources. Alleged Americans with Disabilities Act (ADA) violations are an emerging issue with businesses in every industry.

9. Future Agenda Items

Chair Lillibridge asked Committee Members for suggestions for the next agenda.

No future agenda items were offered.

10. Adjourn

Chair Lillibridge thanked everyone for their participation and asked for a motion to adjourn the meeting.

Motion: Commissioner Shapiro moved to adjourn the April 30, 2025, California Commission on Disability Access Legislative Committee Meeting. Commissioner Conway seconded. Motion carried 4 yes, 0 no, and 0 abstain, per roll call vote as follows:

The following Committee Members voted "Yes": Committee Members Conway, Jackson, and Shapiro, and Chair Lillibridge.

There being no further business, the meeting was adjourned at approximately 2:30 p.m.