

MEETING NOTICE AND AGENDA FULL COMMISSION MEETING

Wednesday, March 26, 2025

10:00 a.m. – 1:00 p.m.

(The end time is an estimate; the meeting may conclude earlier.)

MEMBERS of the COMMISSION

Chris Downey – Chair
Brian Holloway – Vice Chair
Drake Dillard
Jacqueline Jackson
Scott Lillibridge
Ashley Leon-Vazquez
Dr. Luciana Profaca
Héctor Ramírez
Sarahann Shapiro

MEMBERS of the COMMISSION

Juan Alanis – Assembly Member
Matt Haney – Assembly Member
Melissa Hurtado – Senator
Rosilicie Ochoa Bogh – Senator
Ida Clair – State Architect
Attorney General Rob Bonta by
Deputy Attorney General Ben Conway

MEMBERS of the STAFF

April Marie Dawson Rawlings – Executive Director
Abigail Ridge – Operations Manager
Presley Baker-Strother – Marketing & Outreach Analyst
Stephanie Groce – Data & Research Analyst
Sabina Nakarmi – Program Technician

MEETING LINK:

PASSWORD: 136740

MEETING ID: 891 6379 0485

TELECONFERENCE: 1 (215) 446-3656 or US Toll Free: 1 (888) 363-4734

Conference Code: 799634

LIVE CAPTIONING

This commission meeting will be on Zoom, via teleconference, and held at the **Westin San Francisco Airport Hotel (Aspen Room)** located at **1 Old Bayshore Hwy in Millbrae, California 94030**. Quorum requirements shall be consistent with the Bagley-Keene Open Meeting Act [[California Government Code, Article 9 \(commencing with Section 11120\) of Chapter 1 of Part 1 of Division 3 of Title 2](#)], including, if applicable, any quorum requirements pertaining to teleconferences.

California Commission on Disability Access (CCDA) would like to provide the highest level of accessibility for all meetings. We encourage you to look at the detailed information starting on page 4 and 5.

Notice is hereby given that the California Commission on Disability Access will hear, discuss, deliberate and/or take an action upon the following items listed in this notice. The public is invited to attend and provide their input or comments.

All times indicated and the order of business are approximate and subject to change.

AGENDA ITEMS:

- 1. Call to Order / Roll Call / Housekeeping / Pledge of Allegiance**
- 2. Approval of Meeting Minutes (October 23, 2024) – Action**
- 3. Comments from the Public on Issues not on this Agenda – Discussion**
The Full Commission meeting will receive comments from the public at this time on matters not on the agenda. Public comments are limited to three (3) minutes. Speakers who utilize translators to make public comment will be allotted no more than six (6) minutes unless they utilize simultaneous translation equipment. CCDA is precluded from discussing matters not on the agenda; however, CCDA members may ask questions for clarification purposes.
- 4. Bagley-Keene Open Meeting Act – Update and Discussion**
 - a. DGS Office of Legal Services (OLS)
- 5. Commission Tributes – Discussion**
 - a. Commissioner Drake Dillard
- 6. CCDA Projects and Meetings – Update and Discussion**
 - a. Project Docket and CCDA Strategic Plan
 - b. Upcoming Meetings
- 7. CCDA Executive Director Report – Discussion**
 - a. Administrative and Operational
 - b. Financial Review
- 8. Disability Access and Education Revolving Fund (DAER Fund) – Update and Discussion**
 - a. Accessibility Compliance Fund
 - **Presenter #1:** Ida Clair, FAIA, State Architect, DGS, DSA, CCDA Commissioner.

Wednesday, March 26, 2025 - CCDA Full Commission Meeting Agenda

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9. CCDA's Outreach – Update and Discussion

- a. Upcoming CCDA Listening Forum
- b. 2025 Webinars
- c. CCDA Video Series: Myth Busting

10. Legislative Bill Reporting – Update and Discussion

- a. Senate Bill 84: Disability access: construction-related accessibility claims: notice of violation and opportunity to correct.
- b. Senate Bill 470: Bagley-Keene Open Meeting Act: teleconferencing.
- c. Senate Bill: 523: Individuals with disabilities or medical conditions.
- d. Assembly Bill 649: Disability access: construction-related accessibility claim.
- e. Assembly Bill 780: Disability access: construction-related accessibility claims: notice of violation and opportunity to correct.

11. Presentation: Accessibility at City of San José: Disability Affairs and CASp Grant Program – Discussion

- **Presenter #1:** Raania Mohsen, Disability Affairs Officer for the City of San José
- **Presenter #2:** Juan Borrelli, Small Business Ally Program Manager for the City of San José

12. Next Full Commission Meeting: Wednesday, June 25, 2025 – Update and Discussion

13. Future Agenda Items – Discussion

The Full Commission may discuss and set for action future agendas, procedural and substantive items relating to state buildings regulatory programs, Commission policy and administrative matters.

14. Adjourn

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❖ **CCDA's Contact information is as follows:**

- 400 R Street, Suite 310 | Sacramento, CA 95811
Office: (916) 319-9974 | eFax:(916) 376-4216 | TDD/TTY: (800) 735-2929
<https://www.dgs.ca.gov/ccda>

- ❖ CCDA meetings are operating under the requirements of the Bagley-Keene Open Meeting Act set forth in Government Code Section §11120-11132. The Act generally requires CCDA to publicly notice their meetings, prepare agendas, accept public testimony, and conduct their meetings in public unless specifically authorized by the Act to meet in closed session.
- ❖ Public comment on matters not on the agenda is taken at the beginning of the meeting. Public comment on matters on the agenda will be heard as the Commission takes up agenda items for discussion. Public comments are limited to three (3) minutes. Speakers who utilize translators to make public comment will be allotted no more than six (6) minutes unless they utilize simultaneous translation equipment. CCDA is precluded from discussing matters not on the agenda; however, CCDA members may ask questions for clarification purposes.
- ❖ Meetings are subject to cancellation; agenda items are subject to removal or items may be taken out of order.
- ❖ The Commission meets under the authority of Government Code §14985.
- ❖ The Commission may hold a closed session on pending or proposed litigation involving the Commission [Govt. Code §11126(e)] and personnel matters and performance review relating to the Commission [Govt. Code §11126(a)].
- ❖ The meeting facilities and restrooms are accessible to individuals with disabilities.
- ❖ Each Commission meeting will provide a teleconference line, large print agendas, and captioning.
- ❖ Requests for accommodations for individuals with disabilities (sign-language interpreter, assistive listening device, Braille, or any other accommodation needed by an individual) should be made to the Commission no later than five (5) working days prior to the day of the meeting.
- ❖ If you require a disability-related accommodation, materials in alternate format or auxiliary aids/services, please contact CCDA Operations Manager Abigail Ridge at (916) 319-9975, email: Abigail.Ridge@dgs.ca.gov, or ccda@dgs.ca.gov, at least five (5) business days before the meeting to help ensure availability of the requested accommodation.
- ❖ Technical difficulties with equipment experienced prior to or during the meeting preventing or inhibiting accessibility accommodation is not cause for not holding or for terminating the scheduled meeting.

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- ❖ For the latest information on meeting status, check the [California Commission on Disability Access](https://www.dgs.ca.gov/ccda) website: <https://www.dgs.ca.gov/ccda>.
 - ❖ Questions regarding this notice and agenda may be directed to CCDA at ccda@dgs.ca.gov or (916) 319-9974 or mail to: 400 R Street, Suite 310, Sacramento, CA 95811.
 - ❖ Public participants can use the “raise hand” function to alert the committee of when they would like to speak, and we will also give an opportunity for public members who have called in to the meeting, at which time they can unmute themselves.
 - ❖ To use the “Raise Hand” function, please follow these steps:
 - ❖ Using Zoom via Web Browser
 1. First, click on the icon labeled "Reactions" in the toolbar on the bottom center of your screen.
 2. After clicking "Reactions," a new window will show on your screen.
 3. At the bottom right of the screen, there will be button labeled "Raise Hand"
 - ❖ Using Zoom via Mobile Device
 1. Click on the three sideways dots, labeled "More." The “More” option is in the toolbar on the bottom right corner of the screen.
 2. After clicking “More” a new window will pop-up at the bottom of your screen
 3. Press "Raise Hand."
 - ❖ Virtual Participation:
 1. Commissioner Ben Conway

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