

## MEETING NOTICE AND AGENDA FULL COMMISSION MEETING

**Wednesday, April 19, 2023**

**10:00 a.m. – 4:00 p.m.**

**(The end time is an estimate; the meeting may conclude earlier.)**

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### **MEMBERS of the COMMISSION**

Chris Downey – Chair  
Brian Holloway – Vice Chair  
Guy Leemhuis – Immediate Past Chair  
Drake Dillard  
Dr. Souraya Sue ElHessen  
Jacqueline Jackson  
Scott Lillibridge  
Ashley Leon-Vazquez  
Héctor Ramírez  
Sarahann Shapiro

### **MEMBERS of the COMMISSION**

Juan Alanis – Assembly Member  
Matt Haney – Assembly Member  
Melissa Hurtado – Senator  
Rosilicie Ochoa Bogh – Senator  
Ida Clair – State Architect  
Attorney General Rob Bonta by  
Deputy Attorney General Ben Conway

### **MEMBERS of the STAFF**

April Marie Dawson – Executive Director  
Phil McPhaul – Operations Manager  
Abigail Ridge – Administrative & Legislative Analyst  
Stephanie Groce – Data & Research Analyst  
Presley Strother – Marketing & Research Analyst

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### **MEETING LINK:**

**PASSWORD: 025519**

**MEETING ID: 836 3909 0299**

**TELECONFERENCE: 1 (215) 446-3656 or US Toll Free: 1 (888) 363-4734**

**Conference Code: 799634**

### **LIVE CAPTIONING**

This commission meeting will be on Zoom, via teleconference, and held at the **held at the Division of the State Architect, Los Angeles Regional Office located at 355 South Grand Avenue, Suite 2100 in Los Angeles, California 90071**. Per [Senate Bill 189](#), the Bagley-Keene teleconferencing restrictions have been suspended through July 1, 2023. Therefore, commission members are not required to list their remote locations. Members of the public may participate by Zoom or teleconference from any location.

California Commission on Disability Access (CCDA) would like to provide the highest level of accessibility for all meetings. We encourage you to look at the detailed information starting on page 5 and 6.

Notice is hereby given that the California Commission on Disability Access will hear, discuss, deliberate and/or take an action upon the following items listed in this notice. The public is invited to attend and provide their input or comments.

**AGENDA ITEMS:**

- 1. Call to Order / Roll Call / Housekeeping / Pledge of Allegiance**
- 2. Approval of Meeting Minutes (January 25, 2023) – Action**
- 3. Comments from the Public on Issues not on this Agenda – Discussion**  
The Full Commission meeting will receive comments from the public at this time on matters not on the agenda. Matters raised at this time may be briefly discussed by the Full Commission and/or placed on a subsequent agenda.
- 4. CCDA’s New Commissioner & CBPA Appointee Sarahann Shapiro – Discussion**
  - a. Rendering of Oath
- 5. CCDA’s New Legislative Affiliates – Discussion**
  - a. Senator Rosilicie Ochoa Bogh
  - b. Assembly Member Juan Alanis
  - c. Assembly Member Matt Haney
- 6. Outstanding Questions Regarding Commissioner Ben Conway’s Prior Presentation – Update and Discussion**
  - a. Bagley-Keene Open Meeting Act, Robert’s Rule of Order, and CCDA Bylaws
- 7. CCDA’s Bylaw Review – Update and Discussion**
  - a. Path Forward
- 8. CCDA Subcommittee Reports – Discussion**
  - a. Executive Committee
  - b. Education & Outreach Committee
  - c. Checklist Committee
  - d. Legislative Committee
- 9. CCDA Executive Director Report – Discussion**
  - a. Administrative and Operational
- 10. CCDA Strategic Goal: Accessible Parking Campaign – Discussion**

Wednesday, April 19, 2023 - CCDA Full Commission Meeting Agenda

Notice to Deaf and Hard of Hearing Individuals: TTY users can use the California Relay Service at 711 in state or 1-800-855-7100 outside California.

**11. Listening Forums – Discussion**

- a. Timeline

**12. Sit Down with Commissioner Lillibridge – Discussion****13. The Legal Landscape of Alleged Construction Related Disability Claims: Panel Discussion – Discussion**

- **Panel Member #1:** Zeenat Hassan, Staff Attorney II, Civil Rights Practice Group, Disability Rights California; CCDA Public Member
- **Panel Member #2:** Ashley Hoffman, Policy Advocate, California Chamber of Commerce

**LUNCH BREAK****14. Legislative Bill Reporting – Update and Discussion**

- a. **Assembly Bill 222: Civil Rights Department: Californians with disabilities workgroup.**
- b. **Assembly Bill 410: Shared mobility devices.**
- c. **Senate Bill 585: Disability access: construction-related accessibility claims: statutory damages: attorney’s fees and costs.**
- d. **Senate Bill 747: Disability access and information: local government: notice.**
- e. **Assembly Bill 950: Accessibility: internet websites.**
- f. **Assembly Bill 1404: Disability access: internet website-related accessibility claims.**

(Note: Legislative Bills are Subject to Daily Updates).

**15. Website Accessibility & CCDA – Discussion**

- a. Methods to incorporate in CCDA’s project planning.

**16. Financial Review – Discussion**

- a. Review Summary – Quarterly Review

**17. Revenue Reporting: Use of HFL – Action**

- a. Plan for Use

**18. Deliverable: Business Checklist (Educational Listing) Pursuant to Government Code 14985.6 – Action**

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**19. Future Agenda Items – Discussion**

The Full Commission may discuss and set for action future agendas, procedural and substantive items relating to state buildings regulatory programs, Commission policy and administrative matters.

**20. Adjourn**

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❖ **CCDA's Contact information is as follows:**

- 400 R Street, Suite 310 | Sacramento, CA 95811  
Office: (916) 319-9974 | eFax:(916) 376-4216 | TDD/TTY: (800) 735-2929  
<https://www.dgs.ca.gov/ccda>

- ❖ CCDA meetings are operating under the requirements of the Bagley-Keene Open Meeting Act set forth in Government Code Section §11120-11132. The Act generally requires CCDA to publicly notice their meetings, prepare agendas, accept public testimony, and conduct their meetings in public unless specifically authorized by the Act to meet in closed session.
- ❖ Meetings are subject to cancellation; agenda items are subject to removal or items may be taken out of order.
- ❖ The Commission meets under the authority of Government Code §14985.
- ❖ The Commission may hold a closed session on pending or proposed litigation involving the Commission [Govt. Code §11126(e)] and personnel matters and performance review relating to the Commission [Govt. Code §11126(a)].
- ❖ The meeting facilities and restrooms are accessible to individuals with disabilities.
- ❖ Each Commission meeting will provide a teleconference line, large print agendas, and captioning.
- ❖ Requests for accommodations for individuals with disabilities (sign-language interpreter, assistive listening device, Braille, or any other accommodation needed by an individual) should be made to the Commission no later than five (5) working days prior to the day of the meeting.
- ❖ Technical difficulties with equipment experienced prior to or during the meeting preventing or inhibiting accessibility accommodation is not cause for not holding or for terminating the scheduled meeting.
- ❖ For the latest information on meeting status, check the [California Commission on Disability Access](https://www.dgs.ca.gov/ccda) website: <https://www.dgs.ca.gov/ccda>.
- ❖ Questions regarding this notice and agenda may be directed to CCDA at [ccda@dgs.ca.gov](mailto:ccda@dgs.ca.gov) or (916) 319-9974 or mail to: 400 R Street, Suite 310, Sacramento, CA 95811.
- ❖ If you require public accommodation services for CCDA meetings, please contact CCDA Operations Manager Phil McPhaul at (916) 319-9610, email: [Phil.McPhaul@dgs.ca.gov](mailto:Phil.McPhaul@dgs.ca.gov), or [ccda@dgs.ca.gov](mailto:ccda@dgs.ca.gov), two weeks before the scheduled meetings, to assure appropriate resources will be reserved.

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- ❖ Public participants can use the “raise hand” function to alert the committee of when they would like to speak, and we will also give an opportunity for public members who have called in to the meeting, at which time they can unmute themselves.
  - ❖ To use the “raise hand\* function, please follow these steps:
  - ❖ Using Zoom via Web Browser
    1. First, click on the icon labeled "Reactions" in the toolbar on the bottom center of your screen.
    2. After clicking "Reactions," a new window will show on your screen.
    3. At the bottom right of the screen, there will be button labeled "Raise Hand"
  - ❖ Using Zoom via Mobile Device
    1. Click on the three sideways dots, labeled "More." The “More” option is in the toolbar on the bottom right corner of the screen.
    2. After clicking “More” a new window will pop-up at the bottom of your screen
    3. Press "Raise Hand.

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