



Maintaining Your Title 24

This document is provided by the California Building Standards Commission (CBSC) for the purpose of assisting users with the maintenance of their California Building Standards Code in Title 24, California Code of Regulations (Title 24). Title 24 is published by CBSC and contains building standards divided into 13 “parts” that apply to all building occupancies throughout the state. *Maintaining Your Title 24* is a companion to our *Guide to Title 24* publication that provides detailed information about how to use and apply Title 24.

Additional CBSC educational materials are available at [CBSC’s website](http://www.dgs.ca.gov/bsc), www.dgs.ca.gov/bsc, under the *Resources* tab and educational videos are viewable on the [Education and Outreach webpage](#), accessed via Featured Links.

Title 24 Updates

Title 24 is published in its entirety every three years as a result of triennial code adoption cycles. During the three-year life of a current edition of Title 24, additions, amendments, repeals and corrections occur. These updates are published in the form of Supplements and Errata.

Supplements

Supplements for insertion into Title 24 are the result of CBSC’s approved additions, amendments, repeals and/or emergency building standards within an existing part of Title 24. Supplements are printed on blue paper with the words BLUE and SUPPLEMENT and the effective date printed at the bottom of each page for identification purposes.

Errata

Errata are issued to correct nonsubstantive errors in an existing part of Title 24. Errata are printed on buff paper with the words BUFF and ERRATA and the effective date printed at the bottom of each page.

Samples of supplements and errata are provided in our [Guide to Title 24](#).

History Note Appendix

A History Note Appendix is included with all issued supplements and errata, and provides the sequential history of supplements and errata issued for the affected part of Title 24. The History Note Appendix should be inserted in your Title 24 because the information includes the state agency(ies) involved in amending the building standard, an abbreviated description of the change, the dates approved by CBSC and filed with the Secretary of State, and the effective date.

Updating Your Title 24

CBSC recommends either of the following methods for maintaining your Title 24.

Method A – Remove and Insert

1. Read the “General Information” on the cover sheet provided with each issued supplement or errata.

2. Remove superseded pages as indicated and replace with the new pages.
3. Place the cover sheet on top of the removed pages. Staple or clip these pages together as a set.
4. Place the set in the back of the code binder with the most recent on top. Over the three-year life of the edition of Title 24, you may have more than one set of supplements and errata.
5. Also place the History Note Appendix in the back of the code binder on top of the sets of superseded pages, with the most recent on top.

Method B – Retain and Insert

1. Read the “General Information” on the cover sheet provided with each issued supplement or errata.
2. Insert the new pages and – instead of removing the superseded pages – fold them in half, maintaining the superseded pages adjacent to the new pages. This includes updating the History Note Appendix.
3. Place the cover sheet of issued supplements or errata into the front pocket of your binder for reference.

This method allows for easy access to current code requirements if a supplement is not yet effective, and for verification of previous code requirements. Keep in mind that a supplement may not yet be effective, so retaining the superseded page(s) is essential for accurate application of the code.

How to Obtain Supplements and Errata

The first and recommended method is to register your purchase of Title 24 online with the publisher. The publisher will mail issued supplements and errata to you as they are published. Instructions for online registration are included with purchased editions of Title 24.

The second method is to access [CBSC’s website](http://www.dgs.ca.gov/bsc), www.dgs.ca.gov/bsc, and click on the Codes tab, then select the appropriate edition of Title 24. The links will take you to the publishers’ websites where you can download and print supplements and errata. If you do not use blue and buff paper in your printer, you will not benefit from the color-coding. However, the words BLUE and BUFF are printed at the bottom of each supplement and errata page. Note that the original code text cannot be downloaded and printed due to copyright protections.

If you wish to visit the publishers’ websites directly, they are listed below:

- International Code Council (ICC) for all parts of Title 24
[ICC Online Store](http://shop.iccsafe.org/state-and-local-codes/california.html): shop.iccsafe.org/state-and-local-codes/california.html
[ICC Errata Central for Supplements & Errata](http://www.iccsafe.org/errata-central): www.iccsafe.org/errata-central (all parts except 3, 4 & 5)
- International Association of Plumbing and Mechanical Officials (IAPMO) for Parts 4 and 5
[IAPMO Online Store](http://www.iapmomembership.org): www.iapmomembership.org
- National Fire Protection Association (NFPA) for Part 3
2019 Part 3: [NFPA Online Store](http://www.nfpa.org/codes-and-standards): www.nfpa.org/codes-and-standards
2016 Part 3: [BNi Books Online Store](http://www.bnibooks.com): www.bnibooks.com

Need help? Contact us at cbsc@dgs.ca.gov or at (916) 263-0916.