

BUILDING STANDARDS COMMISSION

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**Commission Members**

Secretary Amy Tong
Chair

Rajesh Patel
Vice-Chair

Elley Klausbruckner
Erick Mikiten
Peter Santillan
Kent Sasaki
Juvilyn Alegre
Aaron Stockwell
Laura Rambin
James Haskin
Frank Ramirez

Executive Staff

Mia Marvelli
Executive Director

Vacant
Deputy Executive Director

MEETING NOTICE AND AGENDA CALIFORNIA BUILDING STANDARDS COMMISSION

Meeting Date:

April 7, 2022, 10:00 a.m. – 1:30 p.m.

Meeting Location:

**1500 Capitol Ave., First Floor Auditorium
Sacramento, CA 95814**

Notice is hereby given that the California Building Standards Commission (CBSC) will **hear, discuss, deliberate and/or take an action** upon the agenda items listed in this notice.

Written comments will be provided to the commission members if the comments are received by 5:00 p.m. Wednesday March 30, 2022. Written comments received after this date may not allow sufficient time to be reviewed by CBSC prior to the commission meeting. Submit written comments using the CBSC [e-Comment](http://dgs.ca.gov/BSC/Rulemaking/Public-Comment-Form) process at dgs.ca.gov/BSC/Rulemaking/Public-Comment-Form or via [CBSC's email](mailto:CBSC's_email@CBSC@dgs.ca.gov) at CBSC@dgs.ca.gov.

April 7, 2022**[Join Meeting by Zoom:](#)**

us06web.zoom.us/j/89717219739?pwd=ZDBDdDZRMEIOYjI3MHpMNjhtUFFDQT09

Meeting ID: 897 1721 9739 Passcode: 453432

Members of the public can offer verbal comments by logging into the Zoom meeting. Please see the Zoom meeting instructions at the end of this agenda.

Join Zoom Meeting by Teleconference:

Teleconference #: 215 446 3649

US Toll Free Teleconference #: 888 557 8511

Conference Code: 3114051

Members of the public can offer verbal comments by calling the teleconference number. Please see the teleconference instructions at the end of this agenda.

The meeting will be livestreamed on the CBSC YouTube channel:

[CBSC YouTube](https://www.youtube.com/channel/UCA1b9UV-Dt0Y-Ce9W6TLtuA) at [youtube.com/channel/UCA1b9UV-Dt0Y-Ce9W6TLtuA](https://www.youtube.com/channel/UCA1b9UV-Dt0Y-Ce9W6TLtuA)

The YouTube livestream will have an active link approximately five minutes prior to the meeting start time. Please be aware the livestream has an **approximate 45 second delay** and there is no method for offering verbal or written public comment.

Meeting materials may be viewed on [CBSC's website](https://dgs.ca.gov/BSC/Rulemaking/2022-Intervening-Cycle/2022-Commission-Mtgs): dgs.ca.gov/BSC/Rulemaking/2022-Intervening-Cycle/2022-Commission-Mtgs

ACTION PLANNED BY THE COMMISSION

This meeting is being conducted in response to a motion by CBSC at the January 18, 2022, commission meeting, to conduct a special meeting to discuss the Title 24 rulemaking process, public engagement and participation. CBSC may take action to recommend Title 24 rulemaking process changes and conduct further research for public engagement.

AGENDA ITEMS:

- 1) Call to Order/ Roll Call/ Pledge of Allegiance**
- 2) Comments from the public on issues not on this agenda:** CBSC may receive comments from the public on matters not on the agenda. Matters raised may be briefly discussed by CBSC and/or placed on a subsequent agenda. No action may be taken by CBSC on items raised during this agenda item.
- 3) Title 24 process, timeline and public participation:** CBSC staff will provide an overview of the Title 24 Process. The following items may be discussed by the commission.
 - a) Commission meeting process, including but not limited to, limits to queuing for public comment, time limit for public comments, pausing for commission discussion, voting order
 - b) Paper process, including but not limited to, express terms context, standardized formatting
 - c) Additional items
- 4) Commission Action Matrix and Grouped Items:** CBSC staff will provide an overview of the Commission Action Matrix and Grouped item documents.
- 5) Commission committees and Vice Chair:** The commission may discuss and take action to add or remove members and appoint a chair for each commission committee.
 - a) Vice-Chair
 - b) Appeals Committee
 - c) Code Adoption Committee
- 6) Future agenda items:** CBSC may briefly discuss and set for action future agenda items related to procedural or administrative matters, substantive state building regulatory programs, or CBSC policy.
- 7) Comments from the public on issues not on this agenda:** CBSC may receive comments from the public on matters not on the agenda. Matters raised may be briefly discussed by CBSC and/or placed on a subsequent agenda. No action may be taken by CBSC on items raised during this agenda item.
- 8) Adjourn**

MEETING INFORMATION

CBSC meetings operate under the requirements of the Bagley-Keene Open Meeting Act (Act) set forth in [Government Code Section 11120-11132](#).

CBSC conducts public meetings to ensure adequate opportunity for public participation and to perform a technical review of code changes pursuant to [Health and Safety Code Section 18929.1](#). Materials reviewed during meetings are available for public review and comment on [CBSC's website](#) at dgs.ca.gov/BSC. Members of the public may also contact CBSC to request a copy of the materials.

Requests for accommodations for individuals with disabilities should be made to CBSC's office no later than ten (10) working days prior to the day of the meeting.

Meetings are subject to cancellation, and agenda items are subject to being taken out of order, removal, continuance or referral. Items scheduled for a particular day may be moved to an earlier day to facilitate CBSC business. Technical difficulties with equipment experienced prior to or during the meeting preventing or inhibiting accessibility accommodation is not cause for not holding or for terminating the scheduled meeting.

Please contact CBSC with any questions concerning this meeting notice/agenda at 2525 Natomas Park Drive, Suite 130, Sacramento, California, 95833, by telephone at (916) 263-0916, by email at cbsc@dgs.ca.gov or visit the [CBSC website](#) at dgs.ca.gov/BSC.

ZOOM MEETING INSTRUCTIONS

To avoid feedback or other technical issues, please join the meeting through one device only.

If you wish to make a comment on a specific agenda item, **please listen for the chair to ask for any comments from the public**. At this time, **please virtually raise your hand using the "raise hand" icon in Zoom**. You will be recognized by the meeting's facilitator in the order your hand was raised. At this time, please unmute yourself. When you are done speaking, **please lower your hand and mute yourself**. Note: Please ensure that you have a working microphone on or attached to your device prior to raising your hand to make a comment.

The chair will continue through the queue until there are no comments remaining. The chair will proceed to callers on the Zoom teleconference line, if any, and then to the next agenda item.

TELECONFERENCE INSTRUCTIONS

Please mute your phone until prompted by CBSC staff.

If you wish to make a comment on a specific agenda item, **please listen for the chair to ask for any comments from the public on the phone**.

At this time, please take yourself off of mute, announce your name and who you are representing before making your comments. Please mute yourself when done commenting. The chair will continue through the call queue until there are no questions remaining. The committee will proceed to the next agenda item.

For best results, call from a landline using the telephone handset or a cell phone with a headset. This enhances the ability to clearly hear your comments.

Please speak slowly and clearly so the captioner can transcribe your comments.

Please call CBSC at (916) 263-0916 if you experience technical difficulties.