

STATE OF CALIFORNIA  
BUILDING STANDARDS COMMISSION

**BUILDING STANDARDS NOTICE/SUBMISSION FACE SHEET**

Notice Register Number:	Publication Date:	California Building Standards Commission		Secretary of State
Notice File Number: Z-				
Office of Administrative Law				
		State Agency	Submittal #	Item #

**APPLICANTS – DO NOT USE THE ABOVE SPACE**

1. PROPOSING OR ADOPTING STATE AGENCY DIRECTOR OR DESIGNEE (\*\*Attach delegation order of designee)

STATE AGENCY				TELEPHONE NUMBER ( )	
STREET ADDRESS		CITY	STATE	ZIP CODE	FAX NUMBER ( )

2. SUBMITTAL -- SUGGESTED REVISIONS TO THE CALIFORNIA CODE OF REGULATIONS, TITLE 24

SUBJECT:

AGENCY FILE NUMBER:

3. NATURE OF PROCEEDINGS (Gov. Code §11346.5 (a)(1))

PARTS/SECTIONS AFFECTED	Adopt
	Amend
	Repeal

4. TYPE OF FILING

☐ Notice of Proposed Action    ☐ Regular Rulemaking    ☐ Resubmittal    ☐ Emergency    ☐ Other (Specify)  
Notice of Decision not to Proceed

☐ Certification of Compliance: The agency officer named below certifies that this agency complies with the provisions of Government Code Section 11346.1 prior to or within 180 days of the effective date of the regulations contained in this filing.

☐ Changes Without Regulatory Effect (CWoRE). (Attach explanation and justification analysis supporting that the proposed change(s) does not materially alter any rights, responsibilities, conditions, prescription or other regulatory element of any California Code of Regulations provisions.)

5. EFFECTIVE DATE OF REGULATORY CHANGE

☐ Effective 180 days after publication in the California Building Standards Code    ☐ Effective the 30<sup>th</sup> day after filing with the Secretary of State    ☐ Effective on filing with Secretary of State    ☐ Effective other (Specify)  
[Insert other effective date if applicable]


6. AUTHORITY -- Specify statute(s) or law(s) authorizing the adoption(s) (Gov. Code §§ 11346.2(a)(2) and 11346.5(a)(2)):

7. REFERENCE -- Provisions of law being implemented, interpreted or made specific by the regulations:

8. AGENCY OFFICER NAME AND CONTACT INFORMATION:

**CERTIFICATION—IMPORTANT-- PLEASE READ BEFORE SIGNING-- If not signed, this application may be rejected.**

*I certify that the attached copy of regulation(s) is a true and correct copy of the regulation(s) identified in this filing, that the information specified in this filing is true and correct, and that I am the head of the agency taking this action or a designee of the head of the agency, and am authorized to make this certification. I further understand that any false, incomplete or incorrect statements may result in the rejection of this filing.*

AGENCY DIRECTOR OR DESIGNEE SIGNATURE 	DATE SIGNED
TYPE NAME AND TITLE OF SIGNATORY:	

# BUILDING STANDARDS NOTICE/SUBMISSION FACE SHEET

## INSTRUCTIONS FOR PUBLICATION OF NOTICE AND RULEMAKING SUBMISSION

### COMPLETION OF ITEMS 1 THROUGH 8 and CERTIFICATION

#### ITEM 1. PROPOSING OR ADOPTING STATE AGENCY INFORMATION

Complete all information regarding the agency director or designee, name of state agency, address, and telephone and FAX numbers.

\*\*\*Submit one (1) copy of a delegation order of designee, if other than the person authorized by statute signs the BSC-1 Face Sheet.

#### ITEM 2. SUBMITTAL INFORMATION

Enter the subject information about the proposed or adopted rulemaking and the agency file number assigned by the Building Standards Commission.

#### ITEM 3. NATURE OF PROCEEDINGS

Enter the Part and Section(s) information that the rulemaking addresses adjacent to the appropriate action "Adopt", "Amend" and/or "Repeal".

(Example: 2016 California Green Building Standards Code, Title 24, Part 11, Sections 5.106.8, 5.408, 5.410.1)

Note that more than one action may occur for the Part of Title 24 that the rulemaking addresses (e.g. the rulemaking may adopt as well as repeal or amend various sections).

#### ITEM 4. TYPE OF FILING

Check the appropriate box for the type of rulemaking filing.

- For an Initial Rulemaking during a triennial or intervening cycle, check the Notice of Proposed Action box.
- For the Final Rulemaking check the Regular Rulemaking box.
- For a Resubmittal or Emergency rulemaking check only the appropriate box.
- For the Withdrawal of a rulemaking, check the "Other" box and type in below the box "Withdrawal".
- For a rulemaking that is the Certification of Compliance for an emergency rulemaking, check this box only.
- For a Change Without Regulatory Effect (CWORE), check this box only.

#### ITEM 5. EFFECTIVE DATE OF REGULATORY CHANGE

Check the appropriate box to indicate when the rulemaking is to become effective. Include an effective date where appropriate for the type of rulemaking filed.

#### ITEM 6. AUTHORITY

Specify the statutory (lawful) authority authorizing the state agency to propose or adopt the subject building standards. Note that there may be more than one statute authorizing a state agency to propose or adopt building standards.

#### ITEM 7. REFERENCE

Specify the statutes (laws) that the proposed or adopted building standards are implementing, interpreting or making specific the law(s) enforced or administered. Note that there may be more than one reference statute for the affected section(s).

#### ITEM 8. AGENCY OFFICER NAME AND CONTACT INFORMATION

Provide the name and contact information for the agency officer to whom questions or concerns regarding the subject rulemaking should be directed. Contact information must include telephone number(s) and e-mail address(es).

### CERTIFICATION

The BSC-1 Face Sheet must have the wet signature of the appropriate state agency director or designee, title and date signed. Note that the notice and/or rulemaking may be returned if the BSC-1 Face Sheet is not signed or is not signed by an appropriately designated state agency person. (See Item 1 above)

### HEARING DATE APPROVAL

Prior to submitting hearing notices for approval, adopting state agencies must call or write in advance of submitting a public hearing notice for review to request that a particular hearing date be reserved for them. (Health and Safety Code, § 18935(b) and California Code of Regulations (CCR), Title 24, Part 1, § 1-405)

### INITIAL RULEMAKING FILE - NOTICE OF PROPOSED ACTION

Complete items 1 through 8 and sign, date and identify title of signatory.

(See CCR, Title 24, Part 1, § 1-407 for document submittal requirements)

### FINAL RULEMAKING FILE - REGULAR RULEMAKING

Complete items 1 through 8 and sign, date and identify title of signatory.

(See CCR, Title 24, Part 1, § 1-415 for document submittal requirements)

### RULEMAKING RESUBMITTAL

Complete items 1 through 8 and sign, date and identify title of signatory.

Submit the following:

- One (1) BSC-1 Face Sheet with the wet signature of the agency director or designee.
- Appropriate number of copies of the resubmitted documents or materials.
- One (1) electronic file copy of each of the above documents. Files shall be suitable for immediate placement on the CBSC website.

### RULEMAKING WITHDRAWAL

Complete items 1 through 8 and sign, date and identify title of signatory. At item 4, identify filing type as a "Withdrawal" by checking "Other" as the type of filing and type in "Withdrawal." (See CCR, Title 24, Part 1, § 1-417(b))

Submit the following document:

- One (1) BSC-1 Face Sheet with the wet signature of the agency director or designee.

### EMERGENCY BUILDING STANDARDS

Complete lines 1 through 8 and sign, date and identify title of signatory. (See CCR, Title 24, Part 1, § 1-419 for document submittal requirements)

### CERTIFICATION OF COMPLIANCE – EMERGENCY BUILDING STANDARDS

Complete items 1 through 8 and sign, date and identify title of signatory.

(See CCR, Title 24, Part 1, § 1-419(e) for document submittal requirements)

Submittal requires the applicable documents required for INITIAL RULEMAKING FILE – NOTICE OF PROPOSED ACTION shown above.

### CHANGE WITHOUT REGULATORY EFFECT (CWORE)

Complete items 1 through 8 and sign, date, and identify title of signatory. (See CCR, Title 24, Part 1, § 1-421 for document submittal requirements)