

UNSIGNED CHECKS UNSIGNED BY THE PAYER

8036

(Revised: 0104/20236)

Departments may deposit checks received without a signature. If deposited, the signature line of the check will state the following:

- Signature lacking
- Guaranteed by (department)

Agencies/Departments may deposit checks received without a signatureDepository banks have the discretion to accept or dishonor unsigned checks. If a depository bank dishonors unsigned checks, the department that guarantees the missing signature assumes the financial and administrative responsibility associated with the deposit. For information on dishonored checks, see SAM Section 8043.

If deposited, the face of the check will state the following:

- Signature lacking
- Guaranteed by (name of state agency/department)