# ILLUSTRATION 7922

(Revised 11/2022)

**Agency/Department Name and Number**

**Office Revolving Fund Reconciliation**

**As of June 30, 20XX**

| **Account** | **Legacy Account** | **Description** | **Total Amount** |
| --- | --- | --- | --- |
| 1101200 | 1130 | Revolving Fund Cash | 7,400.00 |
| 1100000 | 1190 | Cash on Hand: |  |
|  |  | 1. Petty Cash1 | 100.00 |
|  |  | 1. Undeposited revolving fund receipts | 30.00 |
|  |  | 1. Unreceipted SCO warrants for reimbursement of revolving fund2 | 20.00 |
| 1240000/  1240100 | 1410/  1420 | Due from Other Funds/Appropriations3 | 200.00 |
| 1301100 | 1710 | Expense Advances | 500.00 |
| 1301200 | 1712 | Travel Advances | 750.00 |
| 1301300 | 1714 | Salary Advances | 1,000.00 |
|  |  |  |  |
| **2010000/**  **2011000** | **3114/**  **3115** | **Due to Other Funds/Appropriations4** | **10,000.00** |

Preparer Name, Signature, and Date:

Reviewer Name, Signature, and Date:

Notes:

1. This account includes change fund, and change purchase fund.
2. Includes warrants dated the month being reconciled but not received until the following month (e.g., warrants dated June 30, but not received until July).
3. This account shows claims filed but not yet paid by the State Controller’s Office.
4. This account shows the amount of revolving fund withdrawn from appropriation or pursuant to statute.