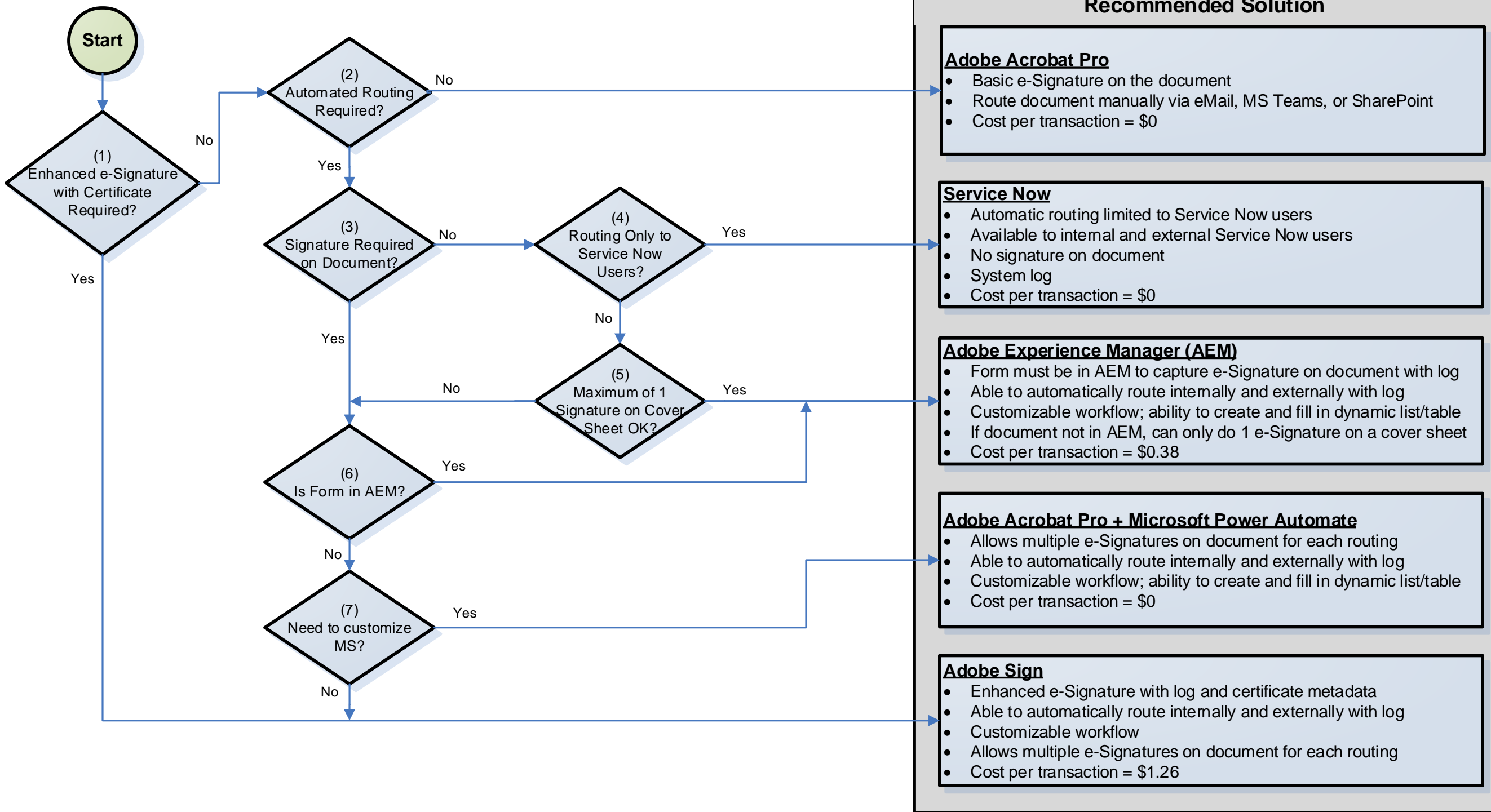


Electronic Signature and Routing Solutions – Decision Tree (v. 11/13/2020)



Recommended Solution

Adobe Acrobat Pro

- Basic e-Signature on the document
- Route document manually via eMail, MS Teams, or SharePoint
- Cost per transaction = \$0

Service Now

- Automatic routing limited to Service Now users
- Available to internal and external Service Now users
- No signature on document
- System log
- Cost per transaction = \$0

Adobe Experience Manager (AEM)

- Form must be in AEM to capture e-Signature on document with log
- Able to automatically route internally and externally with log
- Customizable workflow; ability to create and fill in dynamic list/table
- If document not in AEM, can only do 1 e-Signature on a cover sheet
- Cost per transaction = \$0.38

Adobe Acrobat Pro + Microsoft Power Automate

- Allows multiple e-Signatures on document for each routing
- Able to automatically route internally and externally with log
- Customizable workflow; ability to create and fill in dynamic list/table
- Cost per transaction = \$0

Adobe Sign

- Enhanced e-Signature with log and certificate metadata
- Able to automatically route internally and externally with log
- Customizable workflow
- Allows multiple e-Signatures on document for each routing
- Cost per transaction = \$1.26