



**Department of General Services
Procurement Division**

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**TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)**

RE: Office Moving Services MSA



The Department of General Services, Procurement Division (DGS-PD) is in the process of updating the User Instructions for Office Moving Services Master Services Agreement (MSA).

Effectively immediately, state agencies must obtain a minimum of three offers by conducting a Request for Offer (RFO) before entering into individual agreements with the best value bidder in accordance with State Contracting Manual Volume 2, Section 6, Topic 2.

A Broadcast Bulletin will be issued once the User Instructions have been updated.

If you have any questions regarding this notification, please contact:

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