

Having trouble viewing this email? [View it as a Web page.](#)



The Department of General Services (DGS) is announcing the addition of a new voluntary supplier diversity data collection opportunity for all new businesses registering with the state and for current registered businesses (bidders, vendors/suppliers, or certified firms) within their profile on Cal eProcure. The purpose of this diversity data collection is to allow the state to gain a better understanding of registered and certified business owner(s) demographics related to ethnicity, race, gender identity, and sexual orientation. Businesses are encouraged to participate as this information will be used to determine where outreach and support are needed among various communities to support greater diversity in state contracting. Diversity information will **not** be used to grant a preference in state contracting.

By voluntarily providing the information, you agree and authorize the state to display this information in your public certification profile **if the state chooses to do so in the future.**

Businesses not registered in Cal eProcure:

For new businesses registering with the state for the first time in Cal eProcure, the supplier diversity data will be voluntarily collected as a step in the registration process. Follow the steps below to begin:

Step 1: Go to Cal eProcure [California State Government Marketplace](#) and click on “*Sell to the State.*”

Step 2: Click on “*Register Here*” and complete the information requested.

Step 3: Read the information at the top of the page and if you wish to participate, click on all characteristics that apply to the business’ majority ownership. Click “*Save*” at the bottom of the page to save your selections.

Step 4: Click “*Next*” at the top right of the page to continue and complete the registration process.

Bidders or vendors/suppliers registered in Cal eProcure:

Registered bidders, vendors/suppliers, and certified businesses are encouraged to log into their Cal eProcure profile and update their business owner(s) demographics from the Workcenter following the steps below:

Step 1: Log into Cal eProcure [California State Government Marketplace](#).

Step 2: From your Workcenter, scroll down to “*My Account*” and click on “*Manage Diversity Information*” to access the diversity data collection page.

Step 3: Read the information at the top of the page and if you wish to participate, click on all characteristics that apply to the business’ majority ownership.

Step 4: Click “Save” at the bottom of the page to save your selections.

Note: You may update or remove the supplier diversity information at any time by repeating these steps.

To access frequently asked questions, please visit: <https://www.dgs.ca.gov/PD-Supplier-Diversity-Program> and click “Supplier Diversity Data Collection in Cal eProcure.”

If you have general questions about this notification, email SupplierDiversity@dgs.ca.gov.

If you have technical questions while completing the diversity information for certified firms (SB and DVBE), email OSDSHelp@dgs.ca.gov.

Thank you for your support in acquiring this critical demographic information.

Stay Connected with California Department of General Services:



DGS CALIFORNIA DEPARTMENT OF
GENERAL SERVICES

SUBSCRIBER SERVICES:
[Manage Subscriptions](#) | [Help](#)

This email was sent to Email Address using govDelivery Communications Cloud on behalf of: California
Department of General Services · 707 3rd Street · West Sacramento, California · 95605



Ity