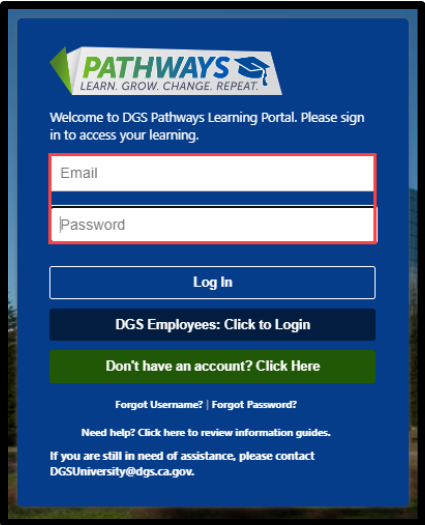
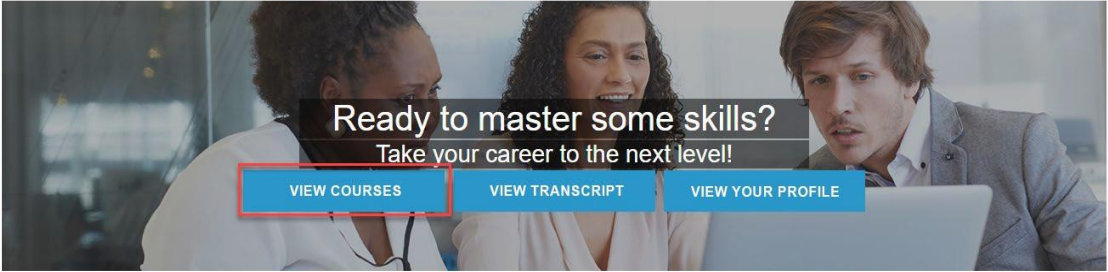


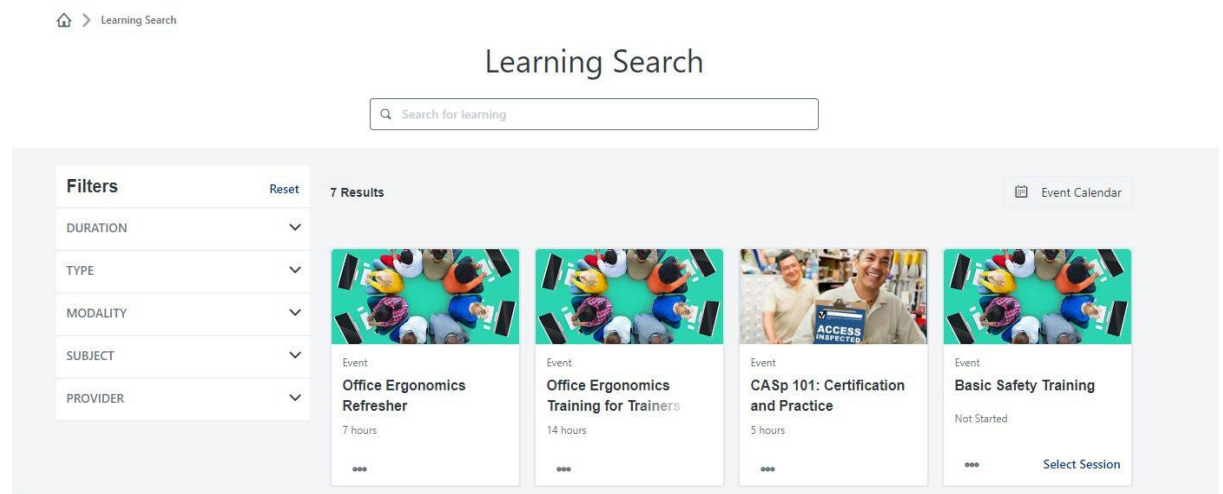
External User - How to Register for a Course

Objective

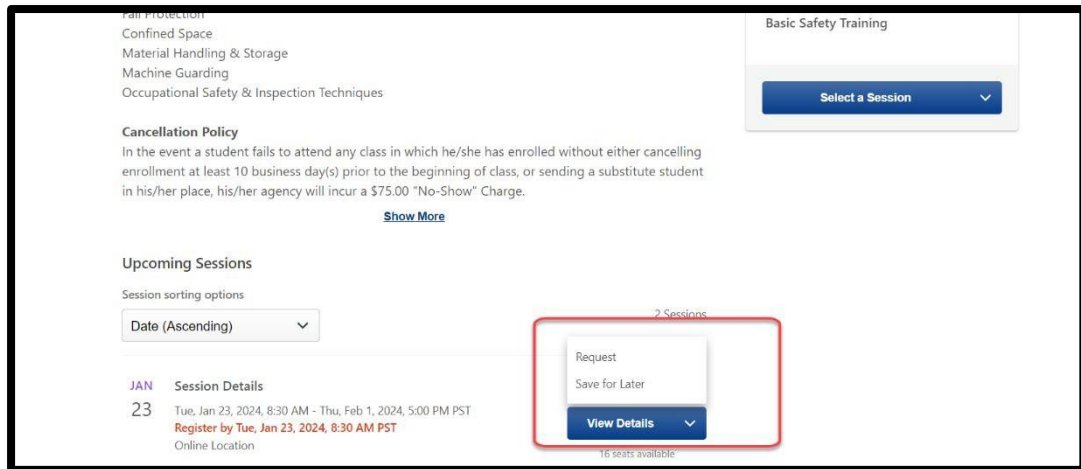
To provide a detailed procedure for an external user to register for a course in Pathways.

Step	
1	<p>Click the link to visit the DGS Pathways website. https://learning-dgs.csod.com/login/render.aspx?id=orim</p>
2	<p>Log into Pathways using your username and password.</p> 
3	<p>From the Welcome page, select <i>View Courses</i>.</p> 

3 Select the course you are that you wish to register for to open the course page.

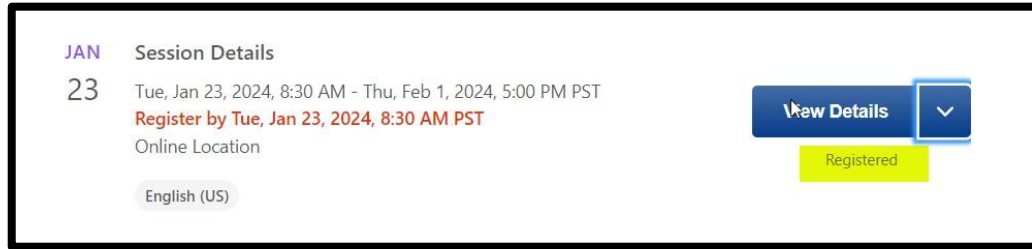


4 From the course page, click on the drop down-arrow next to *View Details* and select *Request*.



5

After you select *Request*, you are now registered for the course. You can confirm by clicking on the drop down-arrow next to *View Details*, and it will now say *Registered*.



6

You will receive a verification email from noreplyPathways@dgs.ca.gov notifying you that you have successfully registered for the course.

