# State Allocation Board Meeting Rules per Bagley-Keene Open Meeting Act January 1, 2024 through December 31, 2025

The following is a summary of the current rules applicable to the State Allocation Board (SAB) for conducting SAB meetings as a result of Senate Bill 544 (2023, Laird). The summary is not inclusive of all requirements of the Bagley-Keene Open Meeting Act (Act).

## Pre-SB 544 Rules

- 1. In addition to the "Meeting" where any congregation of a majority of the members of the SAB are at the same time and place, the Act defines two alternatives for meeting participation under Government Code sections 11123 and 11133<sup>1</sup>, with the following definitions:
  - a. "Teleconference" means a meeting where the members are at different locations, connected by electronic means, through either audio or both audio and video.
  - b. "Teleconference location" means a physical location that is accessible to the public and from which members of the public may participate in the meeting.
- 2. The SAB must post agendas at all teleconference locations.
- 3. Each teleconference location shall be identified in the notice and agenda of the meeting.
- 4. Each teleconference location shall be accessible to the public.
- 5. The public shall be provided an opportunity to address the SAB directly at each teleconference location.
- 6. All votes taken during a teleconferenced meeting shall be by roll call.
- 7. At least one member of the SAB must be physically present at each location.

## Post-SB 544 Rules (through December 31, 2025)

- 1. In addition to the "Meeting" where any congregation of a majority of the members of the SAB (six) are at the same time and place, the Act defines a new alternative for meeting participation, with new definitions:
  - a. "Teleconference" means a meeting where the members are at different locations, connected by electronic means, through either audio or both audio and video.
  - b. "Teleconference location" means a physical location that is accessible to the public and from which members of the public may participate in the meeting.
  - c. "Remote location" means a location from which a member of the SAB participates in a meeting other than a teleconference location.
- 2. Meetings may be conducted via "teleconference" provided the following:
  - a. A majority of the members of the SAB (six) shall be physically present at the same teleconference location.
  - b. The SAB must post agendas on its internet website and at all teleconference locations.
  - c. Each teleconference location shall be identified in the notice and agenda for each meeting.
  - d. Each teleconference location shall be accessible to the public.

<sup>&</sup>lt;sup>1</sup> Note that the teleconference alternative under Government Code section 11133 automatically repeals after December 31, 2023.

- e. The public shall be provided an opportunity to address the SAB directly at each teleconference location.
- f. All votes taken during a teleconferenced meeting shall be by roll call.
- g. Publicly report any action taken and the vote or abstention on that action of each member present for the action.
- h. At least one member of the SAB must be physically present at each teleconference location.
  - i. Additional members of the SAB in excess of a majority of the members may attend and participate in the meeting from a remote location.
    - 1. A remote location is not required to be accessible to the public.
    - 2. The notice and agenda shall not disclose information regarding a remote location.
    - 3. A member attending and participating from a remote location may count toward the majority required to hold a teleconference if the following conditions are met:
      - a. The member has a need related to a physical or mental disability, as those terms are defined in Sections 12926 and 12926.1, that is not otherwise reasonably accommodated pursuant to the federal Americans with Disability Act of 1990 (42 U.S.C. Sec. 12101 et seq.).
      - b. The member notifies the SAB at the earliest opportunity possible, including at the start of a meeting, of their need to participate remotely, including providing a general description of the circumstances relating to their need to participate remotely at the given meeting.
      - c. The SAB must take action to approve the exception and shall request a general description of the circumstances relating to the member's need to participate remotely at the meeting, for each meeting in which the member seeks to participate remotely. The SAB shall not require the member to provide a general description that exceeds 20 words or to disclose any medical diagnosis or disability, or any personal medical information that is already exempt under existing law, such as the Confidentiality of Medical Information Act (Part 2.6 (commencing with Section 56) of Division 1 of the Civil Code).
      - d. Approval of a member's remote meeting attendance should be approved immediately prior to the secretary calling the roll to establish a quorum.
    - 4. If a member of the SAB attends the meeting by teleconference from a remote location, the member shall disclose whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.
- i. Members of the SAB shall visibly appear on camera during the open portion of a meeting that is publicly accessible via the internet or other online platform unless the appearance would be technologically impracticable, including, but not limited to, when the member experiences a lack of reliable broadband or internet connectivity that would be remedied by joining without video, or when the visual display of meeting materials, information, or speakers on the internet or other

online platform requires the visual appearance of a member of the SAB on camera to cease.

- If a member of the SAB does not appear on camera due to challenges with internet connectivity, the member shall announce the reason for their nonappearance when they turn off their camera.
- j. The teleconferenced meeting shall be visible and audible to the public at each teleconference location.
- 3. The SAB must provide a means by which the public may remotely hear audio of the meeting, remotely observe the meeting, remotely address the body, or attend the meeting by providing on the posted agenda a teleconference telephone number, an internet website or other online platform, and a physical address for each teleconference location.
  - a. The telephonic or online means provided to the public to access the meeting shall be equivalent to the telephonic or online means provided to a member of the SAB participating remotely.
  - Upon discovering that a means of remote public access and participation has failed during a meeting and cannot be restored, the SAB shall end or adjourn the meeting.
- 4. Post-SB 544 rules apply to all advisory boards and committees of the SAB.

	Pre-SB 544	Post-SB 544
Number of SAB Members Required in One Location	One	Six*
Teleconference Location – Allowed	Yes	Yes
Teleconference Location – Published in Notice	Yes	Yes
Teleconference Location – Agenda Published on Site	Yes	Yes
Teleconference Location – Open to Public	Yes	Yes
Teleconference Location – Audio / Video Broadcast	Audio Required	Audio and Video Required
Remote Location – Allowed	No	Yes
Remote Location – Published in Notice	N/A	No
Remote Location – Agenda Published on Site	N/A	No
Remote Location – Open to Public	N/A	No

<sup>\*</sup> An SAB member may count toward the six required members if (1) the member has a physical or mental disability, and (2) the member notifies the SAB at the earliest opportunity of their need to participate remotely, including providing a general description of the circumstances relating to their need to participate remotely at the given meeting.

#### Authority

### **Government Code Section 11120**

It is the public policy of this state that public agencies exist to aid in the conduct of the people's business and the proceedings of public agencies be conducted openly so that the public may remain informed.

In enacting this article the Legislature finds and declares that it is the intent of the law that actions of state agencies be taken openly and that their deliberation be conducted openly.

The people of this state do not yield their sovereignty to the agencies which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created. This article shall be known and may be cited as the Bagley-Keene Open Meeting Act.

#### **Government Code Section 11121**

As used in this article, "state body" means each of the following:

- (a) Every state board, or commission, or similar multimember body of the state that is created by statute or required by law to conduct official meetings and every commission created by executive order.
- (b) A board, commission, committee, or similar multimember body that exercises any authority of a state body delegated to it by that state body.
- (c) An advisory board, advisory commission, advisory committee, advisory subcommittee, or similar multimember advisory body of a state body, if created by formal action of the state body or of any member of the state body, and if the advisory body so created consists of three or more persons.
- (d) A board, commission, committee, or similar multimember body on which a member of a body that is a state body pursuant to this section serves in his or her official capacity as a representative of that state body and that is supported, in whole or in part, by funds provided by the state body, whether the multimember body is organized and operated by the state body or by a private corporation.
- (e) Notwithstanding subdivision (a) of Section 11121.1, the State Bar of California, as described in Section 6001 of the Business and Professions Code. This subdivision shall become operative on April 1, 2016.

#### **Government Code Section 11121.1**

As used in this article, "state body" does not include any of the following:

- (a) Except as provided in subdivision (e) of Section 11121, state agencies provided for in Article VI of the California Constitution.
- (b) Districts or other local agencies whose meetings are required to be open to the public pursuant to the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5).
- (c) State agencies provided for in Article IV of the California Constitution whose meetings are required to be open to the public pursuant to the Grunsky-Burton Open Meeting Act (Article 2.2 (commencing with Section 9027) of Chapter 1.5 of Part 1 of Division 2 of Title 2).
- (d) State agencies when they are conducting proceedings pursuant to Section 3596.
- (e) State agencies provided for in Section 109260 of the Health and Safety Code, except as provided in Section 109390 of the Health and Safety Code.

(f) The Credit Union Advisory Committee established pursuant to Section 14380 of the Financial Code.

## **Government Code Section 11121.9**

Each state body shall provide a copy of this article to each member of the state body upon his or her appointment to membership or assumption of office.

#### **Government Code Section 11121.95**

Any person appointed or elected to serve as a member of a state body who has not yet assumed the duties of office shall conform his or her conduct to the requirements of this article and shall be treated for purposes of this article as if he or she has already assumed office.

## **Government Code Section 11122**

As used in this article "action taken" means a collective decision made by the members of a state body, a collective commitment or promise by the members of the state body to make a positive or negative decision or an actual vote by the members of a state body when sitting as a body or entity upon a motion, proposal, resolution, order or similar action.

## **Government Code Section 11122.5**

- (a) As used in this article, "meeting" includes any congregation of a majority of the members of a state body at the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the state body to which it pertains.
- (b) (1) A majority of the members of a state body shall not, outside of a meeting authorized by this chapter, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter of the state body.
- (2) Paragraph (1) shall not be construed to prevent an employee or official of a state agency from engaging in separate conversations or communications outside of a meeting authorized by this chapter with members of a legislative body in order to answer questions or provide information regarding a matter that is within the subject matter jurisdiction of the state agency, if that person does not communicate to members of the legislative body the comments or position of any other member or members of the legislative body.
- (c) The prohibitions of this article do not apply to any of the following:
- (1) Individual contacts or conversations between a member of a state body and any other person that do not violate subdivision (b).
- (2) (A) The attendance of a majority of the members of a state body at a conference or similar gathering open to the public that involves a discussion of issues of general interest to the public or to public agencies of the type represented by the state body, if a majority of the members do not discuss among themselves, other than as part of the scheduled program, business of a specified nature that is within the subject matter jurisdiction of the state body.
- (B) Subparagraph (A) does not allow members of the public free admission to a conference or similar gathering at which the organizers have required other participants or registrants to pay fees or charges as a condition of attendance.
- (3) The attendance of a majority of the members of a state body at an open and publicized meeting organized to address a topic of state concern by a person or organization other than the state body, if a majority of the members do not discuss among themselves, other than as part of the scheduled program, business of a specific nature that is within the subject matter jurisdiction of the state body.
- (4) The attendance of a majority of the members of a state body at an open and noticed meeting of another state body or of a legislative body of a local agency as defined by Section 54951, if a majority of the members do not discuss among themselves, other than as part of the scheduled

meeting, business of a specific nature that is within the subject matter jurisdiction of the other state body.

- (5) The attendance of a majority of the members of a state body at a purely social or ceremonial occasion, if a majority of the members do not discuss among themselves business of a specific nature that is within the subject matter jurisdiction of the state body.
- (6) The attendance of a majority of the members of a state body at an open and noticed meeting of a standing committee of that body, if the members of the state body who are not members of the standing committee attend only as observers.

#### **Government Code Section 11123**

- (a) All meetings of a state body shall be open and public and all persons shall be permitted to attend any meeting of a state body except as otherwise provided in this article.
- (b) (1) This article does not prohibit a state body from holding an open or closed meeting by teleconference for the benefit of the public and state body. The meeting or proceeding held by teleconference shall otherwise comply with all applicable requirements or laws relating to a specific type of meeting or proceeding, including the following:
- (A) The teleconferencing meeting shall comply with all requirements of this article applicable to other meetings.
- (B) The portion of the teleconferenced meeting that is required to be open to the public shall be audible to the public at the location specified in the notice of the meeting.
- (C) If the state body elects to conduct a meeting or proceeding by teleconference, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the rights of any party or member of the public appearing before the state body. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. The agenda shall provide an opportunity for members of the public to address the state body directly pursuant to Section 11125.7 at each teleconference location.
- (D) All votes taken during a teleconferenced meeting shall be by rollcall.
- (E) The portion of the teleconferenced meeting that is closed to the public may not include the consideration of any agenda item being heard pursuant to Section 11125.5.
- (F) At least one member of the state body shall be physically present at the location specified in the notice of the meeting.
- (2) For the purposes of this subdivision, "teleconference" means a meeting of a state body, the members of which are at different locations, connected by electronic means, through either audio or both audio and video. This section does not prohibit a state body from providing members of the public with additional locations in which the public may observe or address the state body by electronic means, through either audio or both audio and video.
- (c) The state body shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

#### **Government Code Section 11123.1**

All meetings of a state body that are open and public shall meet the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

#### **Government Code Section 11123.2**

- (a) For purposes of this section, the following definitions apply:
- (1) "Teleconference" means a meeting of a state body, the members of which are at different locations, connected by electronic means, through either audio or both audio and video.
- (2) "Teleconference location" means a physical location that is accessible to the public and from which members of the public may participate in the meeting.

- (3) "Remote location" means a location from which a member of a state body participates in a meeting other than a teleconference location.
- (4) "Participate remotely" means participation by a member of the body in a meeting at a remote location other than a teleconference location designated in the notice of the meeting.
- (b) (1) In addition to the authorization to hold a meeting by teleconference pursuant to subdivision (b) of Section 11123 and Section 11123.5, a state body may hold an open or closed meeting by teleconference as described in this section, provided the meeting complies with all of this section's requirements and, except as set forth in this section, it also complies with all other applicable requirements of this article relating to the specific type of meeting.
- (2) This section does not limit or affect the ability of a state body to hold a teleconference meeting under another provision of this article, including Sections 11123 and 11123.5.
- (c) The portion of the teleconferenced meeting that is required to be open to the public shall be visible and audible to the public at each teleconference location.
- (d) (1) The state body shall provide a means by which the public may remotely hear audio of the meeting, remotely observe the meeting, remotely address the body, or attend the meeting by providing on the posted agenda a teleconference telephone number, an internet website or other online platform, and a physical address for each teleconference location. The telephonic or online means provided to the public to access the meeting shall be equivalent to the telephonic or online means provided to a member of the state body participating remotely.
- (2) The applicable teleconference telephone number, internet website or other online platform, and physical address of each teleconference location, as well as any other information indicating how the public can access the meeting remotely and in person, shall be specified in any notice required by this article.
- (3) If the state body allows members of the public to observe and address the meeting telephonically or otherwise electronically, the state body shall do both of the following:
- (A) Implement a procedure for receiving and swiftly resolving requests for reasonable modification or accommodation from individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12101 et seq.) and resolving any doubt whatsoever in favor of accessibility.
- (B) Advertise that procedure each time notice is given of the means by which members of the public may observe the meeting and offer public comment.
- (e) This section does not prohibit a state body from providing members of the public with additional locations from which the public may observe or address the state body by electronic means, through either audio or both audio and video.
- (f) (1) The agenda shall provide an opportunity for members of the public to address the state body directly pursuant to Section 11125.7.
- (2) Members of the public shall be entitled to exercise their right to directly address the state body during the teleconferenced meeting without being required to submit public comments before the meeting or in writing.
- (g) The state body shall post the agenda on its internet website and, on the day of the meeting, at each teleconference location.
- (h) This section does not affect the requirement prescribed by this article that the state body post an agenda of a meeting in accordance with the applicable notice requirements of this article, including Section 11125, requiring the state body to post an agenda of a meeting at least 10 days in advance of the meeting, Section 11125.4, applicable to special meetings, and Sections 11125.5 and 11125.6, applicable to emergency meetings.
- (i) At least one member of the state body shall be physically present at each teleconference location.
- (j) (1) Except as provided in paragraph (2), a majority of the members of the state body shall be physically present at the same teleconference location. Additional members of the state body in excess of a majority of the members may attend and participate in the meeting from a remote

location. A remote location is not required to be accessible to the public. The notice and agenda shall not disclose information regarding a remote location.

- (2) A member attending and participating from a remote location may count toward the majority required to hold a teleconference if both of the following conditions are met:
- (A) The member has a need related to a physical or mental disability, as those terms are defined in Sections 12926 and 12926.1, that is not otherwise reasonably accommodated pursuant to the federal Americans with Disability Act of 1990 (42 U.S.C. Sec. 12101 et seq.).
- (B) The member notifies the state body at the earliest opportunity possible, including at the start of a meeting, of their need to participate remotely, including providing a general description of the circumstances relating to their need to participate remotely at the given meeting.
- (3) If a member notifies the body of the member's need to attend and participate remotely pursuant to paragraph (2), the body shall take action to approve the exception and shall request a general description of the circumstances relating to the member's need to participate remotely at the meeting, for each meeting in which the member seeks to participate remotely. The body shall not require the member to provide a general description that exceeds 20 words or to disclose any medical diagnosis or disability, or any personal medical information that is already exempt under existing law, such as the Confidentiality of Medical Information Act (Part 2.6 (commencing with Section 56) of Division 1 of the Civil Code).
- (4) If a member of the state body attends the meeting by teleconference from a remote location, the member shall disclose whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.
- (k) (1) Except as provided in paragraph (2), the members of the state body shall visibly appear on camera during the open portion of a meeting that is publicly accessible via the internet or other online platform.
- (2) The visual appearance of a member of the state body on camera may cease only when the appearance would be technologically impracticable, including, but not limited to, when the member experiences a lack of reliable broadband or internet connectivity that would be remedied by joining without video, or when the visual display of meeting materials, information, or speakers on the internet or other online platform requires the visual appearance of a member of a state body on camera to cease.
- (3) If a member of the state body does not appear on camera due to challenges with internet connectivity, the member shall announce the reason for their nonappearance when they turn off their camera.
- (I) All votes taken during the teleconferenced meeting shall be by rollcall.
- (m) The state body shall publicly report any action taken and the vote or abstention on that action of each member present for the action.
- (n) The portion of the teleconferenced meeting that is closed to the public shall not include the consideration of any agenda item being heard pursuant to Section 11125.5.
- (o) Upon discovering that a means of remote public access and participation required by subdivision (d) has failed during a meeting and cannot be restored, the state body shall end or adjourn the meeting in accordance with Section 11128.5. In addition to any other requirements that may apply, the state body shall provide notice of the meeting's end or adjournment on the state body's internet website and by email to any person who has requested notice of meetings of the state body by email under this article. If the meeting will be adjourned and reconvened on the same day, further notice shall be provided by an automated message on a telephone line posted on the state body's agenda, internet website, or by a similar means, that will communicate when the state body intends to reconvene the meeting and how a member of the public may hear audio of the meeting or observe the meeting.
- (p) This section shall remain in effect only until January 1, 2026, and as of that date is repealed.

## **Government Code Section 11123.5**

- (a) For purposes of this section, the following definitions apply:
- (1) "Participate remotely" means participation in a meeting at a location other than the physical location designated in the agenda of the meeting.
- (2) "Remote location" means a location other than the primary physical location designated in the agenda of a meeting.
- (3) "Teleconference" has the same meaning as in Section 11123.
- (b) In addition to the authorization to hold a meeting by teleconference pursuant to subdivision
- (b) of Section 11123 or Section 11123.2, any state body that is an advisory board, advisory commission, advisory committee, advisory subcommittee, or similar multimember advisory body may hold an open meeting by teleconference as described in this section, provided the meeting complies with all of the section's requirements and, except as set forth in this section, it also complies with all other applicable requirements of this article.
- (c) A member of a state body as described in subdivision (b) who participates in a teleconference meeting from a remote location subject to this section's requirements shall be listed in the minutes of the meeting.
- (d) The state body shall provide notice to the public at least 24 hours before the meeting that identifies any member who will participate remotely by posting the notice on its internet website and by emailing notice to any person who has requested notice of meetings of the state body under this article. The location of a member of a state body who will participate remotely is not required to be disclosed in the public notice or email and need not be accessible to the public. The notice of the meeting shall also identify the primary physical meeting location designated pursuant to subdivision (f).
- (e) This section does not affect the requirement prescribed by this article that the state body post an agenda of a meeting at least 10 days in advance of the meeting. The agenda shall include information regarding the physical meeting location designated pursuant to subdivision (f) but is not required to disclose information regarding any remote location.
- (f) A state body described in subdivision (b) shall designate the primary physical meeting location in the notice of the meeting where members of the public may physically attend the meeting, observe and hear the meeting, and participate. At least one staff member of the state body shall be present at the primary physical meeting location during the meeting. The state body shall post the agenda at the primary physical meeting location but need not post the agenda at a remote location.
- (g) When a member of a state body described in subdivision (b) participates remotely in a meeting subject to this section's requirements, the state body shall provide a means by which the public may remotely hear audio of the meeting or remotely observe the meeting, including, if available, equal access equivalent to members of the state body participating remotely. The applicable teleconference phone number or internet website, or other information indicating how the public can access the meeting remotely, shall be in the 24-hour notice described in subdivision (b) that is available to the public.
- (h) (1) Except as provided in paragraph (2), the members of the state body shall visibly appear on camera during the open portion of a meeting that is publicly accessible via the internet or other online platform.
- (2) The visual appearance of a member of a state body on camera may cease only when the appearance would be technologically impracticable, including, but not limited to, when the member experiences a lack of reliable broadband or internet connectivity that would be remedied by joining without video, or when the visual display of meeting materials, information, or speakers on the internet or other online platform requires the visual appearance of a member of a state body on camera to cease.

- (3) If a member of the body does not appear on camera due to challenges with internet connectivity, the member shall announce the reason for their nonappearance when they turn off their camera.
- (i) Upon discovering that a means of remote access required by subdivision (g) has failed during a meeting, the state body described in subdivision (b) shall end or adjourn the meeting in accordance with Section 11128.5. In addition to any other requirements that may apply, the state body shall provide notice of the meeting's end or adjournment on its internet website and by email to any person who has requested notice of meetings of the state body under this article. If the meeting will be adjourned and reconvened on the same day, further notice shall be provided by an automated message on a telephone line posted on the state body's agenda, or by a similar means, that will communicate when the state body intends to reconvene the meeting and how a member of the public may hear audio of the meeting or observe the meeting.
- (j) This section does not limit or affect the ability of a state body to hold a teleconference meeting under another provision of this article.
- (k) This section shall remain in effect only until January 1, 2026, and as of that date is repealed.

## **Government Code Section 11123.5**

- (a) In addition to the authorization to hold a meeting by teleconference pursuant to subdivision (b) of Section 11123, any state body that is an advisory board, advisory commission, advisory committee, advisory subcommittee, or similar multimember advisory body may hold an open meeting by teleconference as described in this section, provided the meeting complies with all of the section's requirements and, except as set forth in this section, it also complies with all other applicable requirements of this article.
- (b) A member of a state body as described in subdivision (a) who participates in a teleconference meeting from a remote location subject to this section's requirements shall be listed in the minutes of the meeting.
- (c) The state body shall provide notice to the public at least 24 hours before the meeting that identifies any member who will participate remotely by posting the notice on its internet website and by emailing notice to any person who has requested notice of meetings of the state body under this article. The location of a member of a state body who will participate remotely is not required to be disclosed in the public notice or email and need not be accessible to the public. The notice of the meeting shall also identify the primary physical meeting location designated pursuant to subdivision (e).
- (d) This section does not affect the requirement prescribed by this article that the state body post an agenda of a meeting at least 10 days in advance of the meeting. The agenda shall include information regarding the physical meeting location designated pursuant to subdivision (e) but is not required to disclose information regarding any remote location.
- (e) A state body described in subdivision (a) shall designate the primary physical meeting location in the notice of the meeting where members of the public may physically attend the meeting and participate. A quorum of the members of the state body shall be in attendance at the primary physical meeting location, and members of the state body participating remotely shall not count towards establishing a quorum. All decisions taken during a meeting by teleconference shall be by rollcall vote. The state body shall post the agenda at the primary physical meeting location but need not post the agenda at a remote location.
- (f) When a member of a state body described in subdivision (a) participates remotely in a meeting subject to this section's requirements, the state body shall provide a means by which the public may remotely hear audio of the meeting or remotely observe the meeting, including, if available, equal access equivalent to members of the state body participating remotely. The applicable teleconference phone number or internet website, or other information indicating how

the public can access the meeting remotely, shall be in the 24-hour notice described in subdivision (a) that is available to the public.

- (g) Upon discovering that a means of remote access required by subdivision (f) has failed during a meeting, the state body described in subdivision (a) shall end or adjourn the meeting in accordance with Section 11128.5. In addition to any other requirements that may apply, the state body shall provide notice of the meeting's end or adjournment on its internet website and by email to any person who has requested notice of meetings of the state body under this article. If the meeting will be adjourned and reconvened on the same day, further notice shall be provided by an automated message on a telephone line posted on the state body's agenda, or by a similar means, that will communicate when the state body intends to reconvene the meeting and how a member of the public may hear audio of the meeting or observe the meeting.
- (h) For purposes of this section:
- (1) "Participate remotely" means participation in a meeting at a location other than the physical location designated in the agenda of the meeting.
- (2) "Remote location" means a location other than the primary physical location designated in the agenda of a meeting.
- (3) "Teleconference" has the same meaning as in Section 11123.
- (i) This section does not limit or affect the ability of a state body to hold a teleconference meeting under another provision of this article.
- (j) This section shall become operative on January 1, 2026.

## **Government Code Section 11124**

- (a) No person shall be required, as a condition to attendance at a meeting of a state body, to register their name, to provide other information, to complete a questionnaire, or otherwise to fulfill any condition precedent to their attendance.
- (b) If an attendance list, register, questionnaire, or other similar document is posted at or near the entrance to the room where the meeting is to be held, or is circulated to persons present during the meeting, it shall state clearly that the signing, registering, or completion of the document is voluntary, and that all persons may attend the meeting regardless of whether a person signs, registers, or completes the document.
- (c) This section does not apply to an internet website or other online platform that may require the submission of information to log into a teleconferenced meeting, provided, however, that a person required to submit such information shall be permitted to submit a pseudonym or other anonymous information when using the internet website or other online platform to attend the meeting.