

OFFICE OF ADMINISTRATIVE HEARINGS  
SPECIAL EDUCATION DIVISION  
ADVISORY COMMITTEE

October 20, 2023

9:30 AM – 1:00 PM

OFFICE OF ADMINISTRATIVE HEARINGS  
MEETING LOCATIONS

This meeting will be held virtually. All Advisory Committee members will be sent an email with a link to attend the meeting. All members of the public wishing to attend may use the following link to [attend the meeting](#) or can copy the URL below into your browser:

<https://oah-dgs-ca-gov.zoomgov.com/j/1611304129>

Public comment can be provided verbally or in writing during the Advisory Committee Meeting. Please review the information below on how to participate in a Zoom Webinar, including how to provide verbal comment. To provide public comment in writing, please email [SEACComments@dgs.ca.gov](mailto:SEACComments@dgs.ca.gov) before and during the meeting.

The upcoming Advisory Committee meeting will be held via Zoom Webinar. If you would like more information on attending Zoom Webinars, please visit the [Zoom Attending Webinars Support](#) webpage, or you can enter the following URL into your browser:

<https://support.zoom.us/hc/en-us/sections/4415032875789-Attending-Webinars>

## MISSION

The Advisory Committee is a committee composed of parents, attorneys, advocates, school employees and other stakeholders, the majority of whom are parents and advocates or attorneys for parents. The Advisory Committee provides non-binding recommendations regarding revisions to OAH's website, forms, documents, procedures, and policies, as provided within the regulatory mandate establishing the Advisory Committee.

## AGENDA

1. Welcome and Introduction
2. Explanation of meeting format
  - a. Zoom Webinar
  - b. Interpretation Feature
  - c. Recording of Meeting
  - d. Public Comment
3. Overview of Advisory Committee Meeting Process
4. Introduction of Committee Members
5. Introduction of Spanish Language Interpreter
6. Introduction of OAH Staff in attendance
7. Introduction of New OAH Staff since the last meeting
8. The Next Application Period for New Members
9. Expectations of Members
10. Open Meeting Act
11. Selection of Chair for Northern & Southern/Agenda Collector for June 2024 Meeting

12. The Office of Administrative Hearings [responses to the June 2023 meeting recommendations](#) can be located on the Office of Administrative Hearings website at:

<https://www.dgs.ca.gov/OAH/Case-Types/Special-Education/Services/Page-Content/Special-Education-Services-List-Folder/Advisory-Committee>.

13. Recommendation that OAH reinstate the process of providing mediation and due process participants with evaluation forms after a mediation or due process hearing. (Submitted by Northern CA Committee Member Shaw)
14. Recommendation that OAH create a policy and procedures that addresses the need for attorney/participant accommodations with respect to accessing due process hearings so that parties know in advance of the hearing the name of the agency providing the service and OAH convene pre-hearing conference to ensure the technology and/or interpreting services are adequate and functional. (Submitted by Northern CA Committee Member Shaw)
15. Recommendation that OAH post on its website the entities it contracts with to provide interpreting services. (Submitted by Northern CA Committee Member Shaw)
16. Upon stipulation of the parties to a due process hearing, the OAH will provide an in-person mediation or due process hearing. To address calendaring issues, the stipulation must be filed 15 days prior to the mediation or due process hearing. (Submitted by Northern CA Committee Member Shaw)
17. With respect to ALJ trainings, recommendation that OAH shall coordinate with representatives from the parent community, school districts, student attorneys, and school district attorneys to present on pertinent and

important topics related to special education, and post on its website the dates of the training, the topics, and who is presenting. (Submitted by Northern CA Committee Member Shaw)

18. Recommendation that OAH provides a response regarding the Dashboard from the June/Dec 2022 Agenda 14 item recommendation. (Submitted by Southern CA Committee Member Grosner)

19. Recommendation that OAH clarify what is meant by "Information protected by the Deliberative Process Privilege regarding OAH's decision making process". (Submitted by Southern CA Committee Member Grosner)

20. Public Comments: Time is set aside for individuals desiring to speak on any topic not otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits.

21. Adjournment

## REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting [SE Operations](#) at (916) 263-0880 or OAHSEOps@dgs.ca.gov.

If you have any questions about the meeting, please contact [SE Operations](#) at OAHSEOps@dgs.ca.gov.