

HUMAN RESOURCES MEMORANDUM 22-013		DATE ISSUED: 7/21/2022
SUBJECT: 2022 MILEAGE REIMBURSEMENT RATE FOR USE OF PERSONAL VEHICLE		REFERENCE: CalHR HR Manual 2202 CalHR Travel Reimbursement
TO: DGS Managers, Supervisors, Employee Resource Liaisons and Attendance Clerks		SUPERCEDES: HR Memo 22-001

PLEASE ENSURE THAT THIS INFORMATION IS SHARED WITH YOUR EMPLOYEES

Purpose

The purpose of this memorandum is to provide information regarding mileage reimbursement rate changes.

Personal Vehicle Mileage Reimbursement Rate

Effective July 1, 2022, the personal vehicle mileage reimbursement rate for all state employees is \$0.625 cents per mile.

The relocation/moving mileage reimbursement rate for all current state employees and new hires to state service is \$0.22 cents per mile.

For Bargaining Units with an existing Memorandum of Understanding (MOU), if the MOU contains state business, travel and relocation language that is in conflict with this policy, the MOU language shall be controlling.

Additional information is available in the California Department of Human Resources (CalHR) Human Resources Manual [Section 2202](#) and [CalHR's Travel Reimbursement](#) site.

Internal Revenue Service (IRS) Rates

CalHR uses the same rates as those published by the IRS. Departments will be notified of any subsequent changes to the IRS rates.

Questions

For questions regarding this memorandum, please contact your assigned Travel Coordinator.

JENNIFER GOTHIER, Personnel Officer
Office of Human Resources

JJG:jb