

UNRECORDED RIGHTS CERTIFICATION FORM

Project Name & Information	Other Project Identifier
Facility Name and Address	Ten Digit Telephone Number of Person Completing this Form (____) _____

THE CERTIFICATIONS PROVIDED BELOW ARE MADE PURSUANT TO THE INSTRUCTIONS AND INFORMATION ON PAGE 2 OF THIS FORM.

UNRECORDED RIGHTS EXIST that encumber or may otherwise affect the intended use and/or occupancy of the project Greater Property.

Note: The project Greater Property includes the project site as well as those areas providing functional support, vehicular access or utility access to or from the project site.

Initial if applicable

The unrecorded right(s) that encumber or may otherwise affect the interests of the project Greater Property is/are listed and briefly described below. (Please attach all related documentation to this certification form.)

UNRECORDED RIGHTS DO NOT EXIST that encumber or may otherwise affect the intended use and/or occupancy of the project Greater Property.

Note: The project Greater Property includes the project site as well as those areas providing functional support, vehicular access or utility access to or from the project site.

Initial if applicable

Departmental Management Verification

I hereby certify that the above information regarding Unrecorded Rights encumbering or otherwise affecting the interest of the project Greater Property, as stated above, is true to the full extent of my informed knowledge as of this date.

BY: _____

DATE: _____

NAME: _____

TITLE: _____

UNRECORDED RIGHTS CERTIFICATION FORM

Unrecorded Rights Certification is required as part of the real estate title due diligence analysis taking place in support of your facility's design authority for the project identified on page 1 of this form.

Your assistance is necessary to identify and provide information on any Unrecorded Rights that you may have knowledge of or discover through a review of your records and your site inspection of the project Greater Property.

The project **Greater Property** includes the project site as well as those areas providing functional support, vehicular access, or utility access to or from the project site.

Unrecorded Rights are items that encumber or may otherwise affect the property interests of the project Greater Property such as **contracts, leases, licenses, agreements, and memoranda of understanding with public or private entities or persons that affect the use and/or occupancy of the project Greater Property**. The Unrecorded Rights are either verbal or written and may involve roadways, farming operations, solar farms, wind farms, parking, storage uses, ATM machines, vending machines, above or below ground utilities, firing ranges, fire stations, adverse possessors, homeless camps, encroachments onto State property by others, and encroachments onto adjacent property by the State. **Generally, any potentially enforceable right another entity or person may claim that allows them to use, occupy, or cross the project Greater Property is required to be identified and disclosed.**

This form is to be prepared and executed by the departmental facility management staff that performed the physical site inspection.

If Unrecorded Rights do exist, briefly describe them on page 1, attach all related documentation to this form, and return to the following address:

Department of General Services
RESD/AMB/RPSS
707 3rd Street, 5th Floor
West Sacramento, CA 95605

Attn: Transaction Review Unit
(916) 375-4022