

OFFICE OF ADMINISTRATIVE HEARINGS  
SPECIAL EDUCATION DIVISION  
ADVISORY COMMITTEE

June 17, 2022

10:00 AM – 1:00 PM

OFFICE OF ADMINISTRATIVE HEARINGS  
MEETING LOCATIONS

This meeting will be held virtually. All members will be sent an email with a link to attend the meeting. All members of the public wishing to attend, may do so by following this link:

<https://oah-dgs-ca-gov.zoomgov.com/j/1615856307>

Public comment can be provided verbally or in writing during the Advisory Committee Meeting. Please review the information below on how to participate in a Zoom Webinar, including how to provide verbal comment. To provide public comment in writing, please email to [SEACComments@dgs.ca.gov](mailto:SEACComments@dgs.ca.gov), prior to and during the meeting.

The upcoming Advisory Committee meeting will be held via Zoom Webinar. If you would like more information on attending Zoom Webinars, please visit the [Zoom](#)

[Attending Webinars Support](https://support.zoom.us/hc/en-us/sections/4415032875789-Attending-Webinars) page at this URL: <https://support.zoom.us/hc/en-us/sections/4415032875789-Attending-Webinars>

## MISSION

The Advisory Committee is a committee composed of parents, attorneys, advocates, school employees and other stakeholders, the majority of whom are parents and advocates or attorneys for parents. The Advisory Committee provides non-binding recommendations regarding revisions to OAH's website, forms, documents, procedures, and policies, as provided within the regulatory mandate establishing the Advisory Committee.

## AGENDA

1. Welcome and Introduction
2. Explanation of meeting format
  - a. Zoom Webinar
  - b. Interpretation Feature
  - c. Recording of Meeting
  - d. Public Comment
3. Overview of Advisory Committee meeting process
4. Introduction of Committee Members
5. Introduction of Interpreters
6. Introduction of OAH Staff in attendance
7. Introduction of New OAH Staff since last meeting
8. Application period for new Members – Discussion of Member terms
  - a. Resignation of Member Grant in the Southern California Committee and opening of application period.

9. Expectations of Members
10. Open Meeting Act
11. Selection of Chair for Northern & Southern/Agenda Collector for October 2022 Meeting
12. Office of Administrative Hearings to use Zoom for videoconference mediations, prehearing conferences and hearings starting July 5, 2022. Submitted by Office of Administrative Hearings.
13. The Office of Administrative Hearings [responses to the October 2021 meeting recommendations](https://www.dgs.ca.gov/-/media/Divisions/OAH/Special-Education/Documents-for-Advisory-Committee/OAH-Responses-to-AC-Recommendations-Oct-2021-Meeting.pdf?la=en&hash=650387C52FFA538C369AF6E712572D4538EC7B5F) are on the Office of Administrative Hearings website, <https://www.dgs.ca.gov/-/media/Divisions/OAH/Special-Education/Documents-for-Advisory-Committee/OAH-Responses-to-AC-Recommendations-Oct-2021-Meeting.pdf?la=en&hash=650387C52FFA538C369AF6E712572D4538EC7B5F>
14. Resources for Unrepresented or Low-Income Families: Discussion of self-help section and list of no cost attorneys. (Submitted by Southern CA Committee)
15. Status of In-person Due Process Hearings or Mediations: Options for requesting an in-person hearing or mediation. (Submitted by Southern CA Committee)
16. Timing and Notification Case-Related Items (Submitted by Southern CA Committee):
  - a. Assignment of Administrative Law Judges to due process hearings
  - b. Timeliness of OAH issuing an order regarding prehearing motion
  - c. Issuance of written orders on motions orally argued on the first day of a due process hearing
  - d. Timeliness of providing transcripts following a due process hearing

- e. The “good cause” requirement for filing an untimely prehearing motion
  - f. Updating and accessing OAH Orders on its website, including a search function or database
17. Public Comments: Time is set aside for individuals desiring to speak on any topic not otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits.
18. Adjournment

## REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting SE Operations at (916) 263-0880 or [OAHSEOps@dgs.ca.gov](mailto:OAHSEOps@dgs.ca.gov).

If you have any questions about the meeting, please contact SE Operations at [OAHSEOps@dgs.ca.gov](mailto:OAHSEOps@dgs.ca.gov).